



**RACHEL GARVER**

LANCASTER COUNTY TREASURER

555 S 10<sup>th</sup> ST RM#102 LINCOLN, NE 68508

PHONE (402) 441-7425 FAX (402)441-8841

[LANCASTER.NE.GOV/TREASURER](http://LANCASTER.NE.GOV/TREASURER)

## REGISTRATION FOR TAX SALE

For anyone who is purchasing a Tax Lien from the Lancaster County of Nebraska will need to register the appropriate paperwork every year.

Each buyer must complete all (4) of the attached forms:

\*Pre-Registration Form

\*W-9 Form

\*Authorization for Direct Deposit (if you have a form on file with the Treasurer's Office, you do not need to submit a new form)

\*Acknowledgment of Tax Sale and Authorization of Mailing of Certificates

If you have attended a Lancaster County Tax Sale in the past, and will be attending this year's sale, it is mandatory that the Pre-Registration Form, W-9 and Acknowledgement of Tax Sale be completed each year.

Thank you,

Rachel Garver

Lancaster County Treasurer



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## PRE-REGISTRATION FORM

NAME- \_\_\_\_\_  
(As it appears on your W-9)

ADDRESS - \_\_\_\_\_

CITY - \_\_\_\_\_ STATE- \_\_\_\_\_ ZIP CODE- \_\_\_\_\_

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**\*\* MAILING ADDRESS FOR REDEMPTIONS AND CERTIFICATES IF DIFFERENT THAN ABOVE**

Name \_\_\_\_\_

ADDRESS - \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

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**\*\* PLEASE FILL OUT THE ENTIRETY OF THE CONTACT INFORMATION**

CONTACT PERSON- \_\_\_\_\_

PHONE NUMBER- \_\_\_\_\_

EMAIL- \_\_\_\_\_

FAX #- \_\_\_\_\_

Office Use Only

Reg. Fee Pd \_\_\_\_\_

Buyer \_\_\_\_\_

# AUTHORIZATION FOR DIRECT DEPOSIT FOR TAX SALE PURCHASER

Select One:  Enroll  Change  Cancel

## Tax Sale Purchaser Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Federal Tax ID Number or Social Security Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

## Financial Institution Information:

Name : \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Bank Transit Number: \_\_\_\_\_

Account Number: \_\_\_\_\_

Select One:  Checking  Savings  (Check here if the bank is located outside the U.S.)

1. I hereby authorize the Lancaster County Treasurer to initiate credit entries to my account indicated above and the depository named above to credit the same account.

2. To ensure my account is properly credited, I have attached a voided check (deposit ticket not acceptable) containing the Depository Transit/ABA number and my account number. In the event a voided check is not available, please submit a signed letter on bank stationary to verify the above bank account information.

3. I agree to allow the Lancaster County Treasurer to stop payment or posting of, reverse or adjust any entry erroneously credited to my account in accordance with the National Automated Clearing House Association(NACHA) ACH Operating Rules and Guidelines.

4. This authorization is to remain in full force and effect until Lancaster County Treasurer has received written notification from me of its termination in such time and manner as to afford Lancaster County Treasure a reasonable opportunity to act on it.

Print Name: \_\_\_\_\_ Title (if applicable) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please mail, fax or deliver this form with attached documents to:

Lancaster Co Treasurer  
555 S. 10 St. Room #102  
Lincoln, NE 68508  
Fax Number- 402-441-8841

Please Contact Tina (402-441-8837) or Erika (402-441-7426) with any questions regarding ACH Direct Deposits.

For Office Use Only: <input type="checkbox"/> Date Cancellation Received <input type="checkbox"/> Date Cancellation Processed <input type="checkbox"/> Staff Initials
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## ACKNOWLEDGEMENT OF TAX SALE

DATE- \_\_\_\_\_

I \_\_\_\_\_ fully understand the complexity of the process of purchasing tax liens that are being sold by the Lancaster County Treasurer's Office.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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## AUTHORIZATION OF CERTIFICATES

I \_\_\_\_\_ Authorize the Lancaster County Treasurers Office to Mail our Assigned Certificates to us, and to Sign the Certificate Book on our behalf, when an Assigned Certificate is redeemed.

Redemption Notification (Choose One) E-MAIL \_\_\_\_\_ MAIL \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_