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December 10, 2018

Candace Meredith, Chief Deputy Lancaster County Treasurer

I would like to nominate for your consideration Motor Vehicle Coordinator Selvin Mendez Lopez as the 2018 Lancaster County Treasurer's Office Employee of the Year. Selvin began his career with Motor Vehicles in March 2008 transferring from the jail for hours better suited to his growing family. Coordinator Mendez-Lopez has worked several areas of the office with his most recent and significant assignment being the Warehouse Clerk responsible for reviewing every title produced by the office, noting errors and notifying the Title Supervisor for tracking, correction and employee training. Additionally, in this position Selvin was responsible for message plate tracking, records inventory and transfer to storage in accordance with state statute and all plates delivered to our facility by the state. Coordinator Mendez-Lopez took special interest and pride in this position and worked to learn every facet of the title review process and with then Coordinator Ross designed and put into place a computerized message plate tracking system to replace the old shelf filing system saving untold hours of clerk time trying to locate a plate in an antiquated filing system. The computerized system takes seconds to locate and retrieve the customer's plate. Upon retirement of Coordinator Ross who was the Title Supervisor, it was clearly obvious who would best fill her vacancy and keep us moving without as much as a hiccup. In January 2017 Selvin was promoted to Motor Vehicle Coordinator and assigned to be the Title Supervisor.

Since his promotion Coordinator Mendez-Lopez has met or exceeded my expectations of him as he continues to seek additional responsibilities and knowledge in his assigned areas but also in those areas such as assessment, accounting and balancing, facility management, and interagency projects and coordination that will make him a better supervisor and manager of our resources and workload. Selvin acquires those skills and abilities in the workplace performance to better his institutional knowledge, but has also recognized the importance of learning outside the office and through more formal processes to develop the personal and professional skills has enrolled at a local college to compete his Bachelor's Degree. This commitment of time and financial resources when you have a growing family and other obligations speaks volumes to me about Selvin's dedication to our office, employees and customers and his desire to hold all the skills necessary to be an effective, positive and essential member of our management staff.

Recently I had an absence from the office and when asked Selvin stepped in taking on some duties, in addition to his own, of the Motor Vehicle's Manager that could not wait for my return. Selvin accomplished both responsibilities with his normal calm, professional and thorough process and not one time complained about the substantially extra work. Selvin simply saw it as another opportunity to learn and improve his skills. His performance during my absence further illustrated to me his advanced skills and ability and what the future might hold for him in our office.

Coordinator Mendez Lopez is a man of character, understanding and dedication to his family, our office and staff. He sets an excellent example for our employees and others he comes into contact with that represents our office in the statewide system and has gained him long lasting relationship in many

different local and state agencies. Coordinator Selvin Mendez Lopez is an excellent ambassador of our office to all who have contact with him.

I could not be more proud of an employee's development and growth as that of Coordinator Selvin Mendez Lopez. Selvin has seized on every opportunity given him to learn and taken additional steps to improve his management development by returning to college, all not only for his personal growth and satisfaction, but also to better represent our office and serve our employees and customers in whatever challenge we give him. And, each time he is challenged, his rises to achieve and surpasses our expectations.

For these reasons it is my pleasure to nominate Motor Vehicle Coordinator Selvin Mendez Lopez as the 2018 Lancaster County Treasurer's Office Employee of the Year.

Donald K. Arp, Manager Motor Vehicles Services