

**MHCC Advisory Board
Meeting Minutes**

4/10/2019

12:00pm

MEMBERS PRESENT: Scott Etherton, Tim Kennett, Phil Tegeler, Gail Anderson, Ruth Lavin, Sean Flowerday for Brinkman

MEMBERS ABSENT: Jennifer Brinkman Arnold Remington, Terri Burchess

OTHERS PRESENT: Debra Haeffner

Advance public notice of the Advisory Board Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site on April 8, 2019. The meeting was opened at 12:10 p.m. The Chair noted the location of the Open Meetings Act. Call for approval of March minutes met with a motion to approve by Tegeler, second by Kennett.

Roll call with introductions. Kennett, Tegeler, Anderson, Lavin, Etherton were all ayes; Flowerday abstained. Motion to approve minutes of March meeting as written carried. One addition by Etherton under Miscellaneous was added.

Crisis Center Status: Electronic Locks Update ~ Public Building Commission has again reviewed the current events of the lock situation. Etherton talked about what the adjustments would look like in order to accommodate the required changes. A bid should be available by next Public Building Commission meeting.

Fire Sprinklers & Clean Up ~ A second event of a client breaking a sprinkler head on the Unit happened. The affected area was in the seclusion room's toilet area resulting in some staining from the overflow. The clean-up process was a challenge and will continue to be monitored.

Budget 2020 ~ The upcoming budget is due next week. There is a new fiscal system that the County has been providing training for and this will be implemented in the future.

Electronic Health Records Software/Credible: Next Projects ~ Forms upgraded previously are functioning. There is an inpatient module available and this is being reviewed to determine how to implement with our best practices. The past six weeks there have been issues with the business intelligence module of Credible and this has been hindering the receipt of the auto-delivery of the daily census. Modifications to some of the forms have been addressed with the changes indicated by accrediting body and these will be implemented after a full day staff training has taken place. Overall the process has been going pretty well.

Billing Update ~ The weekly staff meetings have been beneficial in addressing any in-house issues with Credible, the insurance companies, and the billing processes. At this time Nebraska Total Care is hindering the process of collections.

Miscellaneous: CARF Re-Survey ~ The re-survey was completed on March 29, 2019. The Crisis Center received notification on April 8, 2019 of approval for three year accreditation. This accreditation will extend through October 31, 2021. The recommendations from the re-survey will be addressed in a Quality Improvement Plan within the 45 day time frame required.

Open Positions at MHCC ~ The Business Manager position is currently open in-county only until April 12, 2019. We have hired one new on-call RN and in the process of hiring on-call mental health technicians. The hiring of on-call positions is continuous.

Group Processes at MHCC ~ A Friday morning group will be implemented by our contracted LADAC/LIMHP. This is in addition to the already-existing Wellness Recovery Action Plan (WRAP) group held on Wednesdays and run by a peer through the Mental Health Association.

Bizco Technologies Quote ~ The Bizco reps consulted on site to submit a bid for the unit & seclusion areas for music reproduction & sound masking. Bid will be reviewed to assess the cost/benefit ratio.

LSO & County Attorney Meeting ~ Meeting to open communications and visit about the pick up process of Mental Health Board warrants and best practices. Lincoln Police and Mental Health Crisis Center were represented at this meeting in addition to the sheriff's office and county attorney. Advisory members were provided information regarding summons to a hearing versus a warrant from Mental Health Board.

825 J Street Parking Lot ~ The PBC/maintenance needs to be reminded regarding re-striping of the parking lot.

Motion to adjourn by Kennett, second by Lavin. Roll call vote of six unanimous to adjourn. Meeting adjourned at 1:02 pm.

**Next Meeting is
May 8, 2019 at NOON
825 J Street**