

**MHCC Advisory Board
Meeting Minutes**

09/26/2018

12:00pm

MEMBERS PRESENT: Scott Etherton, Arnold Remington, Phil Tegeler, Ruth Lavin, Terri Burchess, Bill Avery. **Via Conference Call:** Gail Anderson

MEMBERS ABSENT: Tim Kennett, Tom Cardwell

OTHERS PRESENT: Debra Haeffner

Advance public notice of the Advisory Board Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site on September 7, 2018, and again on September 13, 2018 as meeting was rescheduled due to no quorum. The meeting was opened at 12:10 p.m. The Chair noted the location of the Open Meetings Act.

Lavin made motion to approve August minutes; second by Burchess. Roll call vote taken resulted in seven ayes. Motion to approve minutes of August meeting as written carried.

Addition to August Agenda requested regarding Eddie's status.

Crisis Center Status: Lock Update ~ Handout of the bid that came after the Public Building Commission had met so no opportunity to review with that body. Questions remain of who will cover costs, how already-existing software/hardware, wiring, etc. might impact the current proposal from Accurate Controls, Inc., as well as work by others. Tegeler suggests a trial run of a lock installation to gauge the functionality with current software. The Advisory Board will offer a vote of confidence to move forward if that would be of assistance as this has been an ongoing liability issue. More to come.

Leaks/Dimmers/Paint/Cleaning ~ With the recent torrent of rain several areas outside of the client windows revealed themselves to be lacking in caulking. This has been addressed by County Building and Maintenance staff. Dimmers have been successfully installed in the seclusion rooms and the transition room and this has been helpful for those areas. The paint will need to be touched up from the leak issues as well as around the building in general. The aim is to have this completed prior to the CARF accreditation review. Cleaning in this building also needs to be addressed and some extra efforts implemented.

Electronic Health Record Software/Credible: Business Intelligence Mod Training ~ Held in Maryland Sept 18-20 and attended by Director and Nurse Supervisor. This training was very helpful. The process can now begin by setting up the framework for necessary data extraction as required by governing bodies as well as presentation to stake holders.

Billing ~ MHCC is requesting that Credible extend its hours allowed for the extra support if we exceed the original agreed upon amount due to errors beyond our control while setting up the billing metrics.

Miscellaneous: Crisis Center Staffing Update ~ The opening for 1 FTE Mental Health Technician will be filled upon receipt of a clean background check.

The Bridge: CPC Update ~ Review of the Civil Protection Certificates(CPC) status shared. The State has agreed to issue license after having the opportunity to review policy and procedures. There is no public funding for Civil Protective Custody. The County, UNL, LPD and State Patrol have provided financial support at this juncture. Once State funding has gone away the statistics will also cease to be gathered, thus, a true reflection of over-lapping services provided and to whom will no longer be available.

CARF ~ Commission on Accreditation of Rehabilitative Facilities review is scheduled for October 29-30th with two surveyors. We are reviewing policy and procedures and are in good shape. Crisis Center has attained three years accreditation in past and it is hoped that we will receive a three year accreditation again.

Advisory Board By Laws Update ~ The by laws appear to be outdated based on current functioning of the Advisory Board of MHCC. These will be sent out to members for review and this topic will be re-visited at the next Advisory Board meeting.

Medicaid/WellCare ~ Crisis Center has been battling with definitions and coding of services to meet the requirements of these payors. Consultation with Maximus guided some changes made and new service type which Medicaid should approve of. If denied, a pursuit of appeal will ensue.

Staff Information Day ~ All staff training is set for November 9th. Agenda, as soon as available, will be forwarded to this body for participation as you wish.

Contract Renewals ~ Chemical dependency evaluator resignation was accepted and we are awaiting contracts for two more new and one renewal. Renewal of psychologist contract is also underway.

P-Card ~ This is the county-issued credit card that has been proposed for smaller purchases and/or products that can be procured through other avenues than contracted providers. It was projected that by early October the Department Heads will have been issued cards, however, it appears that time has again been extended.

Added Agenda Item - Therapy Dog ~ Eddie is currently doing very well at The Bridge. Crisis Center had issues of training staff and with the implementation of the EHR here things were put on the back burner. Eddie is thriving with his new handler at The Bridge, however, he has not been able to be brought here for visits lately due to change of his handler, and the training of staff here not yet coming to fruition.

Anderson left the conference call at 1:13pm. Announcement that no meeting will be held in October due to the delay of September meeting. Motion to adjourn by Avery, second by Tegeler. Vote to adjourn unanimous so with no further business the motion carried and meeting was adjourned at 1:16pm.

**Next scheduled meeting is November 14th ~ Noon
825 J Street**