

# ***Mental Health Crisis Center Advisory Board***

## ***Meeting Minutes***

**11/08/2017**

**12:00pm**

**MEMBERS PRESENT:** Scott Etherton, Phil Tegeler, Arnold Remington, Roma Amundson-sitting in for Avery

**PRESENT VIA CONFERENCE CALL:** Gail Anderson, Terri Burchess

**MEMBERS ABSENT:** Ruth Lavin, Tim Kennett, Tom Cardwell, Bill Avery

**OTHERS PRESENT:** Debra Haeffner

*Advance public notice of the Advisory Board Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site on November 3, 2017. The meeting was opened at 12:02 p.m. The Chair noted the location of the Open Meetings Act.*

**I. Approval of minutes of October, 2017 Advisory Board.**

Request by recording secretary to approve the October 11, 2017 Advisory Board minutes along with today's meeting agenda. Roll call vote with introductions: Amundson, Remington, Tegeler, Anderson, Burchess, Etherton. 6-0 approval of minutes as written. 6-0 approval of 11/08/17 meeting agenda with no additions or changes.

**II. Mental Health Crisis Center Current Status**

**a. Electronic Locks – Unit Perimeter Doors and Seclusion Bathrooms**

Two meetings have been held in the last month. Recent events manifested in a client being able to barge through perimeter door as a result of putting a shoulder into it. Jim Kohmetscher with maintenance has been involved as well as Kerin Peterson apprised of this situation. This is a design issue, where the product specified was wrong for application in this facility. There was ample discussion in the planning phase regarding the requirements for the security needed. The issue was given to the architects who moved it to the manufacturer to find a solution, leaving us where we are today. Our belief remains that

the Crisis Center/Lancaster County should not bare the cost for replacement of this inadequate equipment.

The Seclusion bathroom lock leaves a ligature point with the only proposed solution and this begs the question whether MHCC wants to accept this responsibility. Roma suggested that this topic needs to come before the Public Building Commission for the December agenda.

- b. CWG Building Walk Through -- County insurance company Continental Western Group reports all looked great with the 825 J Street building. One fire extinguisher was replaced.
- c. Commitment Statistics ~ Fremont Hospital – They have taken two people on commitment so far. Phone conference took place but still more issues to be worked out to buff this process. LRC has not moved anyone to Norfolk. Mary Lanning has been hit and miss on accepting commitments currently and the question has been raised of Bryan Health designating civil beds but this is not likely any time soon.

### III. Electronic Health Record Software

- a. Credible Status: A very long process is coming to an end soon. Attached is a seven year cost analysis that will be reviewed by County Board tomorrow during a conversation about moving forward with this contract. Dennis Meyers will be available from finance and hope is for a motion to approve the increased funding in order to move on this. Projected four month time-line for training and to go live.

### IV. Miscellaneous

- a. Preparedness Planning ~ There is a full scale exercise on November 14<sup>th</sup>. Crisis Center will be participating as observers to qualify for the CSW requirement. The plan is for the Crisis Center to participate as a medication distribution facility. More details will be revealed as this all unfolds.
- b. Staff Information Day ~ November 17<sup>th</sup> at NACO Building.
- c. Director Evaluation will be next week before the County Board.

Motion to adjourn by Tegeler and second by Amundson. Motion carried unanimously by roll call vote. Prior to adjourn, short discussion regarding next month's meeting and recording secretary called for vote to skip December 2017 meeting. Anderson, Remington, Tegeler voted in favor to skip December and Amundson, Etherton abstained. This meeting then adjourned at 12:50pm.

**DATE OF NEXT MEETING:** January 10, 2018 at noon

**LOCATION:** 825 J Street

## Mental Health Crisis Center of Lancaster County 7 Year Cost Projection

\*\*\*These costs are based on a calendar year and the notion of 43 users, a December 2017 project start date and GoLive date of April 1st 2018

One-time costs	Year One (2018)	Year Two (2019)	Year Three (2020)	Year Four (2021)	Year Five (2022)	Year Six (2023)	Year Seven (2024)	Total
Software License	\$ 101,532							\$ 101,532
Training	incl	NA	NA	NA	NA	NA	NA	incl
Implementation	incl	NA	NA	NA	NA	NA	NA	incl
Data Conversion	incl	NA	NA	NA	NA	NA	NA	incl
<b>TOTAL</b>	<b>\$ 101,532</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 101,532</b>

### On-going costs

\* a 2.5% increase for all fees will begin the 30th month after GoLive

On-going costs	Year One (2016)	Year Two (2017)	Year Three (2018)	Year Four (2019)	Year Five (2020)	Year Six (2021)	Year Seven (2022)	Total
Monthly User Fee (begins at GoLive - estimated GoLive date of April 1, 2018)	\$ 6,450	\$ 25,800	\$ 25,800	\$ 26,445	\$ 27,106	\$ 27,783	\$ 28,478	\$ 167,862
Monthly Hosting Fee (begins 60 days from project start - estimated start date of April 2018 )	\$ 3,750	\$ 15,000	\$ 15,000	\$ 15,375	\$ 15,759	\$ 16,153	\$ 16,557	\$ 97,594
Annual Fee (starts at GoLive anniversary date - April 2019)	\$ -	\$ 8,324	\$ 8,324	\$ 8,532	\$ 8,745	\$ 8,964	\$ 9,188	\$ 52,077
<b>TOTAL</b>	<b>\$ 10,200</b>	<b>\$ 49,124</b>	<b>\$ 49,124</b>	<b>\$ 50,352</b>	<b>\$ 51,610</b>	<b>\$ 52,900</b>	<b>\$ 54,223</b>	<b>\$ 377,533</b>

<b>TOTAL (One-time and On-going)</b>	<b>\$ 111,732</b>	<b>\$ 49,124</b>	<b>\$ 49,124</b>	<b>\$ 50,352</b>	<b>\$ 51,610</b>	<b>\$ 52,900</b>	<b>\$ 54,223</b>	<b>\$ 419,065</b>
								<b>\$ 311,942</b>