

FILED

MAY 17 2002

LANCASTER COUNTY CLERK

BEFORE THE BOARD OF COMMISSIONERS
OF LANCASTER COUNTY, NEBRASKA

COUNTY BOARD POLICIES REGARDING)
ABUSIVE LANGUAGE PHONE CALLS,)
DIRECTOR LEAVE, LEGAL OPINION,)
EMPLOYEE COMMUNICATIONS AND)
GRANT SUBMITTAL)

RESOLUTION NO. 02-0049

WHEREAS, pursuant to Neb.Rev.Stat. §23-104 (Reissue 1997), the County has the power to do all other acts that are required in order to exercise those powers granted by statute; and

WHEREAS, the Lancaster County Board of Commissioners (the Board) has recognized a need for generating policies for the efficient administration of County offices and functions; and

WHEREAS, the Lancaster County Board of Commissioners has requested that policies be drafted that provide guidance to the Board, its Directors and County employees for how the Board addresses various administrative duties; and

WHEREAS, these policies have been reviewed and presented to the Board at regularly scheduled staff meetings and the Board has requested that it be submitted to them for final approval; and

WHEREAS, the policies will read as provided in Attachment A, which is attached hereto and incorporated by this reference.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Lancaster County, Nebraska, that approval is hereby given for adoption and implementation of the policies designated herein.

DATED this 21 day of May, 2002 at the County-City Building, Lincoln, Lancaster County, Nebraska.

BY THE BOARD OF COUNTY
COMMISSIONERS OF LANCASTER
COUNTY, NEBRASKA

APPROVED AS TO FORM

this 22nd day of
May, 2002.

David W. Johnson
Dep. County Attorney

GARY E. LACEY
Lancaster County Attorney

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ABUSIVE LANGUAGE PHONE CALLS

LANCASTER COUNTY BOARD OF COMMISSIONERS

Occasionally phone calls are received in the office of the County Commissioners during which the caller swears and/or uses offensive/abusive language. The employee receiving such a call should respond as follows:

Inform the caller that it is the policy of the County Commissioners not to continue a phone conversation with someone who is swearing (using offensive/abusive language). Also inform the caller that you will hang up if the offensive language continues. If it continues, inform the caller you are hanging up and then do so.

If possible, obtain the caller's name. Note the call and the name of the caller, if known.

Approved by the Lancaster County Board of Commissioners on 5-21, 2002.

By Bob Proskman, Chair