

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, JANUARY 22, 2019**  
**9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on January 18, 2019.*

Commissioners present: Jennifer Brinkman, Chair; Roma Amundson, Vice Chair; Sean Flowerday, Deb Schorr and Rick Vest

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Monét McCullen, County Clerk's Office

*The meeting was called to order at 9:00 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES:**

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, January 15, 2019.**

**MOTION:** Schorr moved and Vest seconded approval of the minutes. Schorr, Flowerday, Vest and Brinkman voted yes. Amundson abstained. Motion carried 4-0 with one abstention.

**2) CLAIMS:**

- A. Approval of all claims processed through January 22, 2019.**

**MOTION:** Amundson moved and Schorr seconded approval of the claims. Vest, Schorr, Flowerday, Amundson and Brinkman voted yes. Motion carried 5-0.

- 3) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:**

- A. Utility Permit No. 1752 allowing Windstream Nebraska, LLC., to install underground cable easterly from Highway 77 adjacent to Rock Creek Road for a distance of approximately 1,800 linear feet. There is no cost to the County. (C-19-0037)**

**B. Amendments to the following County contracts:**

- 1. C-17-0220 with 3M Company using State of NE Contract No. 14698 OC for Reflective Sign Sheeting. The amendment renews the contract from February 1, 2019 through January 31, 2020. The estimated cost to the County is not to exceed \$10,000. (C-19-0039)**
- 2. C-18-0074 with Voss Electric Company, dba Voss Lighting using State of NE Contract No. 14931 OC for light bulbs, ballasts and retrofit kits (MOU016). The amendment renews the contract from January 26, 2019 through January 25, 2020. The estimated cost to the County is not to exceed \$1,000. (C-19-0040)**
- 3. C-17-0319 with Haworth Inc., for office furniture and related services distributed by Encompas. The amendment renews the contract from January 1, 2019 through December 31, 2019. The cost to the County is not to exceed \$20,000. (C-19-0041)**
- 4. C-17-0927 with Carahsoft Technology Corporation using State of Utah NASPO ValuePoint Contract AR2472 for Cloud Solutions – Qualtrics Research Suite (MOU005). The amendment renews the contract from February 1, 2019 through January 31, 2020. The estimated cost to the County is not to exceed \$10,736.52. (C-19-0042)**
- 5. C-16-0058 with Midwest Towing and Recovery for the towing services (Bid No. 15-199). The amendment renews the contract from January 26, 2019 through January 25, 2022. The estimated cost to the County is not to exceed \$30,000. (C-19-0049)**

**C. Right-of-way contracts with the following:**

- 1. Charles B. Ingersoll and Karen S. Leonard, Northwest 40<sup>th</sup> Street and West Branched Oak Road, in the amount of \$230.50. (C-19-0043)**
- 2. Christopher W. Kyhn and Chrystal D. Sauls, Northwest 126<sup>th</sup> Street and West Waverly Road, in the amount of \$3,923. (C-19-0044)**
- 3. John W. and Deborah K. Spader, Co-Trustees, North 98<sup>th</sup> Street and Agnew Road, in the amount of \$392.50. (C-19-0045)**

**D. Received and placed on file the following:**

- 1. Notice of termination of County Contract C-18-0556 for VolunteerLinc.**
- 2. Lancaster County Sheriff's Office report from October to December, 2018.**

**E. Setting a public hearing on Tuesday, February 19, 2019 at 9:00 a.m., in Room 112 of the County-City Building, 555 S. 10th Street, Lincoln, Nebraska, regarding County Text Amendment No. 18016 – Wind Energy Conversion Systems.**

**MOTION:** Schorr moved and Amundson seconded approval of the consent items. Amundson, Vest, Schorr, Flowerday and Brinkman voted yes. Motion carried 5-0.

**4) NEW BUSINESS:**

- A. Special designated license application from Spring Creek Prairie Audubon Center, for an event at Spring Creek Prairie Audubon Center, 11700 Southwest 100<sup>th</sup> Street, Denton, on Friday, February 15, 2019.**

Meghan Sittler, Spring Creek Prairie Audubon Center Director, said this event is for an outreach program where beer will be served by two certified servers. There will be a two-drink limit and all beer will be served within the building.

**MOTION:** Flowerday moved and Amundson seconded approval of the special designated license application. Flowerday, Amundson, Vest, Schorr and Brinkman voted yes. Motion carried 5-0.

- B. Resolution in the matter of witness fees paid by Lancaster County, which have remained unclaimed for six months or more. (R-19-0003)**

**MOTION:** Amundson moved and Schorr seconded approval of the resolution. Schorr, Flowerday, Amundson, Vest and Brinkman voted yes. Motion carried 5-0.

- C. Resolution in the matter of amending the open meetings policy for the Lancaster County Board of County Commissioners, the Lancaster County Board of Equalization and the Lancaster County Board of Corrections. (R-19-0004)**

**MOTION:** Schorr moved and Amundson seconded approval of the resolution. Vest, Schorr, Flowerday, Amundson and Brinkman voted yes. Motion carried 5-0.

- D. Resolution in the matter of approving Elected Official Chief Deputy salary increases for the 2019 calendar year, effective the pay period beginning December 20, 2018. (R-19-0005)**

Kerry Eagan, Chief Administrative Officer, said the approval date on the resolution has been corrected.

**MOTION:** Amundson moved and Vest seconded approval of the resolution. Amundson, Vest, Flowerday and Brinkman voted yes. Schorr abstained. Motion carried 4-0 with one abstention.

- E. Contract with Purple Wave, Inc., to provide Annual Service - Auction Services (RFP No. 18-236). This Contract shall be effective upon execution by all parties. There is no cost to the County. (C-19-0046)**

**MOTION:** Amundson moved and Vest seconded approval of the contract. Flowerday, Amundson, Vest, Schorr and Brinkman voted yes. Motion carried 5-0.

- F. Mini-grant contract application and award with the Nebraska Department of Transportation Highway Safety Office to provide funding in the amount of \$295 per device, for a total amount of \$1,770 for six preliminary breath testing devices for the Sheriff's Office. (C-19-0047)**

**MOTION:** Schorr moved and Vest seconded approval of the mini-grant application and award. Schorr, Flowerday, Amundson, Vest and Brinkman voted yes. Motion carried 5-0.

- G. Grant contract with the HUB - Central Access Point for Young Adults funded by the Nebraska Commission on Law Enforcement and Criminal Justice Community-Based Juvenile Services Aid Grant in the amount of \$31,541 for the Youth Community Services program from October 1, 2018 through June 30, 2019. (C-19-0048)**

**MOTION:** Amundson moved and Vest seconded approval of the grant contract. Vest, Schorr, Flowerday, Amundson and Brinkman voted yes. Motion carried 5-0.

- H. Licensure renewal application with the Nebraska Department of Health and Human Services for operation of the Lancaster County Mental Health Crisis Center at 825 J Street. The County will pay \$145.83 for the renewal license.**

**MOTION:** Vest moved and Amundson seconded approval of the licensure renewal application. Amundson, Vest, Schorr, Flowerday and Brinkman voted yes. Motion carried 5-0.

- I. Letter of commitment to the Nebraska Health and Human Services Department (HHS) indicating the County agrees to be a participating partner for purposes of the application being submitted to the Substance Abuse Mental Health Services (SAMHSA) Gains Center Criminal Justice Learning Collaboratives Program by HHS regarding the Competency to Stand Trial Learning Collaborative.**

Eagan said Kim Etherton, Community Corrections Director, was notified by the Nebraska Department of Health and Human Services (HHS) that they intended on applying for this grant and requested a letter from Lancaster County indicating a willingness to participate. (Exhibit A)

**MOTION:** Schorr moved and Amundson seconded to approve sending the letter of commitment.

Vest asked how long this project has been in the works.

Etherton said there was a solicitation announcement made in November, 2018. She then learned that the application needed to be initiated by the State. Etherton also discussed the jurisdictions who have agreed to partner with the State.

**ROLL CALL:** Flowerday, Amundson, Vest, Schorr and Brinkman voted yes. Motion carried 5-0.

- 5) PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

No one appeared for public comment.

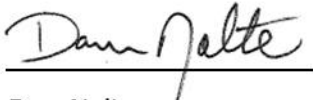
- 6) ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, January 24, 2019 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).**

- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, January 29, 2019 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- C. The Lancaster County Board of Commissioners will hold a public hearing on February 5, 2019 at 9:00 a.m. in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) regarding the vacation of a portion of "unnamed" platted street lying west of and adjacent to Block 3, Gieren's First Addition in the unincorporated Village of Walton.
- D. County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- E. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTU City. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTU). Meetings are also streamed live on LNKTU and can be viewed on YouTube (LNKTUcity).

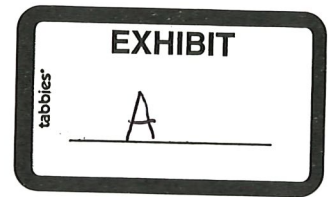
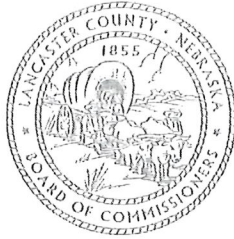
7) **ADJOURNMENT**

**MOTION:** Schorr moved and Vest seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:15 a.m. Schorr, Flowerday, Amundson, Vest and Brinkman voted yes. Motion carried 5-0.



Dan Nolte  
Lancaster County Clerk





## LANCASTER COUNTY BOARD OF COMMISSIONERS

Roma Amundson      Jennifer Brinkman      Deb Schorr      Sean Flowerday      Rick Vest  
Kerry Eagan, *Chief Administrative Officer*      Ann E Ames, *Deputy Chief Administrative Officer*

January 22, 2019

Anthony Fortuna, Program Coordinator  
SAMHSA's GAINS Center  
Policy Research Associates, Inc.  
345 Delaware Avenue  
Delmar, NY 12054

Dear Mr. Fortuna,

This correspondence is to confirm Lancaster County's commitment to participate in SAMHSA's GAINS Center's Criminal Justice Learning Collaborative: Competency to Stand Trial/Competency Restoration.

Lancaster County understands this learning collaborative will include determining optimal ways to implement best practices, define success indicators and develop a strategic plan to address problems specific to Nebraska.

In July, 2015 Lancaster County passed its first Stepping Up Resolution. In May, 2018 we passed a second resolution, recommitting to the nationwide Stepping Up Initiative, as we strive to reduce the prevalence of people in jail who have mental illness.

In partnership with the National and Nebraska Associations of County Officials, the first state wide *Stepping Up Summit* is being planned for April 17, 2019. The invitation from the Department of Health and Human Services to be a participating jurisdiction for the Competency to Stand Trial/Competency Restoration Learning Collaborative is timely and supports our efforts to identify and implement practices that reduce the number of mentally ill in jails.

In the event Nebraska is selected for this learning collaborative, Lancaster County looks forward to participating in the virtual and onsite events which will result in piloting the proposed changes.

Sincerely,

Jennifer Brinkman, Chair  
Lancaster County Commissioner

**MINUTES**  
**LANCASTER COUNTY BOARD OF EQUALIZATION**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, JANUARY 22, 2019**  
**IMMEDIATELY FOLLOWING THE LANCASTER COUNTY**  
**BOARD OF COMMISSIONERS MEETING**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on January 18, 2019.*

Commissioners present: Jennifer Brinkman, Chair; Roma Amundson, Vice Chair; Sean Flowerday, Deb Schorr and Rick Vest

Others present: Scott Gaines, Assessor/Register of Deeds Office; Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Monét McCullen, County Clerk's Office

*The meeting was called to order at 9:16 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES:**

**A. Approval of the minutes of the Board of Equalization meeting held on Tuesday, January 8, 2019.**

**MOTION:** Amundson moved and Schorr seconded approval of the minutes. Schorr, Flowerday, Amundson, Vest and Brinkman voted yes. Motion carried 5-0.

**2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS**

**MOTION:** Amundson moved and Schorr seconded approval of the additions and deductions to the tax assessment roll. Vest, Schorr, Flowerday, Amundson and Brinkman voted yes. Motion carried 5-0.

**3) NOTICE OF ASSESSED VALUATION CHANGE FOR PROPERTY TAXATION PURPOSES:**

**A. Robert and Linda Brunz**

Scott Gaines, Deputy Assessor/Register of Deeds, said this property was built in the zoning jurisdiction of Crete, Nebraska. A building permit was issued last year by the City of Crete and Lancaster County was just made aware of it. This notice will represent the value as of January 1, 2018.

**MOTION:** Schorr moved and Amundson seconded approval to send the notice. Amundson, Vest, Schorr, Flowerday and Brinkman voted yes. Motion carried 5-0.

4) **PUBLIC HEARINGS:**

A. **Motor Vehicle Tax Exemption Applications (See correlating item 5)**

<b>Food Bank of Lincoln, Inc.</b>	<b>HopeSpoke</b>
<b>First Free Methodist Church</b>	

The Chair opened the public hearing.

No one appeared in support, opposition or a neutral position.

The Chair closed the public hearing.

5) **ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS**

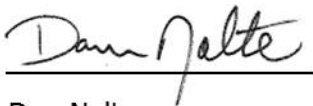
**MOTION:** Amundson moved and Vest seconded approval of the motor vehicle tax exemption applications. Flowerday, Amundson, Vest, Schorr and Brinkman voted yes. Motion carried 5-0.

6) **PUBLIC COMMENT:** Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

7) **ADJOURNMENT**

**MOTION:** Schorr moved and Amundson seconded to adjourn the Lancaster County Board of Equalization meeting at 9:19 a.m. Schorr, Flowerday, Amundson, Vest and Brinkman voted yes. Motion carried 5-0.



Dan Nolte  
Lancaster County Clerk

