

**MINUTES**  
**PUBLIC BUILDING COMMISSION**  
**TUESDAY, APRIL 14, 2015, 1:30 P.M.**  
**BILL LUXFORD STUDIO - ROOM 113**  
**COUNTY CITY BUILDING**

PRESENT: Linda Wilson, Roma Amundson, Jonathan Cook, Jon Camp, Larry Hudkins

OTHERS PRESENT: Don Killeen, Jeff Kirkpatrick, Bob Walla, Greg Newport, John Kay, Dan Spiry, Jon Wyles, Scott Etherton, Kim Etherton, Jerry Witte, Kerry Eagan, Minette Genuchi and Margaret Bohy

The meeting of the Public Building Commission was called to order by Chairperson Larry Hudkins and the location of the Nebraska Open Meetings Act was announced.

Amundson moved and Wilson seconded a motion to approve the minutes from the March 10, 2015 Public Building Commission meeting. The motion passed.

John Kay, Sinclair Hille Architects, gave an update of 605 building. They have a new date of completion of Phase 1a of July 16, 2015. He reported that Cheevers has been accommodating and that there will be a 3-week overlap to start the demo process. Amundson moved that the board accept the July 16, 2015 date for completion and Wilson seconded. The motion passed.

Demolition bids were received from Purchasing and the Public Building Commission accepted NGC as the bid winner. Wilson moved with a second from Amundson. The motion passed.

John Kay, Sinclair Hille along with Dan Spiry & Jon Wyles, BVH gave a set of plans for the Benesch building for the Crisis Center. They are investigating the need for a new roof & detention grade window upgrades. Larry Hudkins requested that they investigate for potential space in the basement for Emergency Management Systems. They will update the board with the set plan at May 12, 2015 meeting & will work with purchasing to get the bids open to the public.

Greg Newport, The Clark Enersen Partners, briefed the Commission on changes in tenant space, specific details were discussed on change in the drug testing area and moving the Sheriff's IT space to the 1<sup>st</sup> floor. There is a 2<sup>nd</sup> exit added to the space on 2<sup>nd</sup> floor. The area on 3<sup>rd</sup> floor can accommodate expansion and tenant arrangements for the next 10-15 years. Security measures were discussed and Kim Etherton and Cpt. Jerry Witte both said the security was sufficient for the near future. There was a Change of Scope that Greg Newport gave explanation of changes & justification of costs. Most of the cost increases are result of vendor increases. Many of the changes in space are due to tenant requests & changes. Kim Etherton may request a change depending on a Grant which she will know the outcome of that by the May 12, 2015 meeting. Also discussed was their ventilation concerns on the sally port. The Public Building Commission accepted the Change in Scope of the 3<sup>rd</sup> floor Structural Infill & Shell Design for \$137,032.25 along with the 3<sup>rd</sup> Floor Tenant Fill Out credit of \$8,466.25. The motion was moved by Camp and seconded by Wilson. The motion passed.

Pay application 4 was submitted from Cheevers Construction for \$616,567.50 along with an Accurate Controls, Inc. invoice for \$35,760.75. Cook moved and Amundson seconded a motion for approval which passed unanimously.

A follow up discussion on a policy for public reservation of areas within the County City building determined there was not a need at this point for a formal policy. It was determined that Mr. Nolte can direct how his office space is handled and if they want to allow marriages within their office space. With the other public areas of the building there will not be a policy, therefore, reservations of those areas by the general public are not allowed. Everyone on the board was in agreement, no vote necessary.

Wilson moved to approve the General Vouchers for March 2015 and Camp seconded. The vote carried.

A motion was made by Cook and seconded by Amundson to ratify the payment of \$4500.00 to REGA for the Mental Health Center site topographic survey. The motion passed.

Kerry Eagen, Lancaster County Chief Administrative Officer gave a report to the board on the recent tornado drill held on March 25, 2015. He also gave 5 recommendations. 1. Improve Severe Weather Notification to employees-NOAA radios in every department, update approved desktop computer alerts, research and recommend smart phone apps. 2. Each department to develop their own SOP-standard operating procedure for responding to severe weather warnings. This includes regular reviewing and updating when needed & posting the plans for the visiting public. 3. Improve Shelter areas with better signage, review the physical adequacy of all the designated shelters & make changes and establish a designated shelter under K Street in the tunnel. To accomplish the K street tunnel shelter, storm resistance doors will need to be installed. Discussion on these points were that we will get a joint purchase of the NOAA radios for anyone interested and we would work jointly with Jim Davidsaver & Bob Walla to get this accomplished. Also discussed was doing some research what FEMA would require to make the K street tunnel an approved shelter. Also, there is some legal work being done on an opinion on the liability of the County/City for people being injured entering, exiting or while in the shelter. After this opinion is issued, there will be more research done on shelter improvements. Roma Amundson stressed the importance of this and thanked Kerry Eagen for all his work on the project.

Minette Genuchi asked the Public Building Commission for permission to have the Food Bank picnic on July 17, 2015 and to allow the use of the deli area & 1<sup>st</sup> floor during the Food Bank drive. Minette will schedule & assist the agencies using this area. Amundson moved to allow and Wilson seconded. The motion passed.

Cpt. Jerry Witte spoke to the Board about having Hirsch Systems come in and provide training and a consult on upgrade of our current security system. It was discussed that it would be a better option to have them come to Lincoln for the training so we could train more staff so that we have better coverage and knowledge as well as several different levels of training-Administration, User & Technician training. The proposed cost for Hirsch to come to Lincoln for training is \$10,310.00. Camp moved that we move forward on this with a second from Amundson. The motion passed unanimously.

Cook moved to pass item #6 a) Amendment to Contract for Computer Equipment-Dell b) Amendment to Contract for Computer Equipment-Hewlett-Packard c) Amendment to Contract, Annual Supply of Personal Protective Equipment & First Aid Supplies d) Amendment to Contract, Annual Requirements for publishing Legal Notices e) Amendment to Contract, Durable Medical Goods, First Aid & Safety Related Supplies, Equipment & Services f) Annual Supply of Work Clothes g) Service Contract-Rapiscan Systems, Inc. h) Annual Supply of Grass Seed. Wilson seconded and the motion passed.

The next meeting of the Commission is tentatively set for May 12, 2015.

With no further business, Amundson moved to adjourn the meeting which was seconded by Wilson. The vote carried unanimously.