

MINUTES
PUBLIC BUILDING COMMISSION
TUESDAY, MARCH 10, 2015, 1:30 P.M.
BILL LUXFORD STUDIO - ROOM 113
COUNTY CITY BUILDING

PRESENT: Linda Wilson, Roma Amundson, Jonathan Cook, Jon Camp, Larry Hudkins

OTHERS PRESENT: Don Killeen, Jeff Kirkpatrick, Bob Walla, Greg Newport, John Kay, Dan Spiry, Jon Wyles, Scott Etherton, Margaret Bohy, and Jeanne Sayers

The meeting of the Public Building Commission was called to order by Chairperson Larry Hudkins and the location of the Nebraska Open Meetings Act was announced.

Wilson moved and Cook seconded a motion to approve the minutes from the February 10, 2015 Public Building Commission meeting. The motion passed.

Greg Newport, The Clark Enersen Partners, briefed the Commission on infill construction to the third floor of the 605 Building. This will create an additional 19,000 sq. ft. fit for tenet use. It is the consensus of the Commission for Newport to move forward and present a time table and estimated costs for consideration or approval.

John Kay, Sinclair Hille Architects, gave an update of sally port construction. Project is moving along well and the elevator should be delivered and placed in approximately 6 to 7 weeks. Advertisement for building demo is being advertised now for bids April 1, 2015.

The majority of Benesch & Co. will moved from the building April 1, 2015, their lab will remain possibly through May, 2015. Dan Spiry and Jon Wyles, BVH, presented a site plan for the Benesh Building which will house Community Mental Health. Scott Etherton, Community Mental Health, is pleased with the layout and the remaining space may be used for future tenets. Camp moved with a second from Amundson to proceed with site plans. The motion passed.

Pay application 2 and 3 were submitted from Cheevers Construction for \$144,272.20 & \$210,668.40 along with an Accurate Controls, Inc. (sub-contractor of Cheevers) invoice for \$72,699.60. Wilson moved and Amundson seconded a motion for approval which passed unanimously.

A Change Order Request Log (side A & B0 were presented for approval. There will be architects and engineers that are researching totals and costs will be adjusted. Wilson moved and Amundson seconded a motion to approve the change orders subject to confirmation from the architects and approval of legal counsel and the Building Administrator for a maximum dollar amount of \$168,195. The motion passed.

Security modifications for Public Works will be delayed at this time.

The Prairie Girl statue currently located outside the Mayor's office was a gift to the Mayor and this statue will be relocated to the Pioneers Nature Center Schoolhouse.

Wilson moved to approve the General Vouchers for February 2015 and Amundson seconded. The vote carried.

A motion was made by Cook and seconded by Wilson for allowing wedding ceremonies within the County

City Building during business hours for no more than a 15 minute period to be non-disruptive to government business. With Wilson and Cook voting yes and Amundson, Camp and Hudkins voting no the motion failed. Discussion continued on activity within the County City Building and the consensus is that Killeen and Kirkpatrick will work on a broad policy.

Richard Diegel, Security Manager for Public Building Commission, has submitted his retirement notice and his last day will be April 3, 2015. Since the Sheriff operates the security functions of the Hall of Justice, the functions of Richard's position may be distributed to the Sheriff's Department. Further discussion will continue to take place. Congratulations to Richard were made by all in attendance and well wishes were given.

Landon Parks, Community Corrections speaking for an Alumni Group of the Adult Drug Court, has requested use of a parking lot for a fund raising garage/yard sale. There is a concern of liability issues and this particular group not having sufficient if any liability coverage. Cook moved that if a government agency sponsored such an activity and could provide the liability insurance with approval of legal counsel this type of activity could possibly be approved. Wilson seconded. The motion passed.

Camp moved to approve Item #5 a) Amendment to Contract for Computer Equipment; b) Amendment to Contract Annual Supply of Motor Fuels; c) Amendment to Contract Moving Services; d) Amendment to Contract Recycling Services; e) Amendment to Contract Annual Supply of Ice Melt Increase Limit; f) First Renewal Personal Protective Equipment; g) Contract Facilities Maintenance Repair & Operating Supplies; h) Annual Supply of Turf Fertilizers & Chemicals; i) Amendment Second renewal Annual Supply of Water Softeners Salt. Wilson seconded the motion which passed unanimously.

The next meeting of the Commission is tentatively set for April 14, 2015.

Report from Administrative Staff: Killeen introduced Margaret Bohy to the Commission. Margaret has accepted the position of Administrative Aide, currently held by Jeanne Sayers, who will retire March 18, 2015. Jeanne has worked for Lancaster County for 40 years, 25 at Lancaster Manor and 15 with Public Building Commission. Margaret has come to us after almost 17 years with the Secretary of State Department, Records Management.

Amundson moved to enter Executive Session @ 3:25p.m. for the purpose of discussion of property. Wilson seconded the motion and the motion passed.

Cook moved to exit Executive Session @ 3:38p.m. Camp seconded the motion and the motion passed.

With no further business, Camp moved to adjourn the meeting which was seconded by Amundson. The vote carried unanimously.