

**MINUTES
PUBLIC BUILDING COMMISSION
TUESDAY, JANUARY 13, 2015, 1:30 P.M.
BILL LUXFORD STUDIO - ROOM 113
COUNTY CITY BUILDING**

PRESENT: Linda Wilson, Jane Raybould, Jonathan Cook, Jon Camp

ABSENT: Larry Hudkins

OTHERS PRESENT: Don Killeen, Jeff Kirkpatrick, Jim Kohmetscher, Bob Walla, Diane Gonzolas, Jamie Wenz, and Jeanne Sayers

The meeting of the Public Building Commission was called to order by Co-Chairperson Linda Wilson and the location of the Nebraska Open Meetings Act was announced.

Linda Wilson welcomed our newest Commissioner, Roma Amundson, as replacement of Jane Raybould, representative of the County Board.

Camp moved and Cook seconded a motion to approve the minutes from the December 9, 2014 Public Building Commission meeting. Amundson abstaining, the motion passed.

Killeen presented a proposal for additional services from Sinclair Hille Architects for construction documents for repair of collapsed bulkhead and administration of design build contract between the Building Commission and Accurate Controls. Camp moved approval with a second from Amundson. The motion passed.

The Change Order from Cheevers Construction was distributed for ratification which was moved for approval from Amundson and seconded by Cook which passed unanimously.

Diane Gonzolas spoke for the need of re-framing the Chinese photographs that were presented to the City of Lincoln. The photographs are curling/warping and framing is necessary for protection. Amundson moved to approve the cost for such work with a second from Camp not to exceed \$750 and a letter transferring ownership to the Public Building Commission. The motion passed.

Camp moved to approve the General Vouchers for December 2014 and Cook seconded. The vote carried.

Jamie Wenz, 5CityTV, spoke to the Commission about the beginning process of identifying equipment which will need upgrading to the standards necessary for HD equipment. Some of the current equipment is near the end of life or has exceeded such. As the process continues, staff will make more specific equipment and prices available for approval.

Walla explained the Contract Management Software agenda Item #3a. This is a contract management software which will track and notify of upcoming expiration dates of the numerous County/City and Public Building Commission contracts/projects. Each entity would pay according to its department savings. Amundson moved to approve contingent upon County, City and Law approval. The motion was seconded by Cook and passed unanimously.

Cook moved to approve Item #3 b) Amendment to Contract for Computer Equipment, Peripherals & Related

Services; c) Amendment to Contract for Annual Supply of Household Miscellaneous Batteries; d) Contract Approval for Automated External Defibrillators, Related Products & Services; and e) Annual Supply of Vehicle/Equipment Maintenance Parts & Equipment. Amundson seconded and the motion passed.

The next meeting of the Commission is tentatively set for February 10, 2015.

Report from Administrative Staff: Don Killeen shared an e-mail from Scott Keene of Ameritis regarding sale of the refunding bonds. He also informed members that the First Application for Payment of Phase 1A is scheduled for payment of the 605 Renovation.

With no further business, Amundson moved to adjourn the meeting which was seconded by Camp. The vote carried unanimously.