

**MINUTES**  
**PUBLIC BUILDING COMMISSION**  
**TUESDAY, JUNE 11, 2013, 1:30 P.M.**  
**CONFERENCE ROOM 113**  
**COUNTY CITY BUILDING**

PRESENT: Jonathan Cook, Linda Wilson, Larry Hudkins, Jane Raybould

OTHERS PRESENT: Don Killeen, Rod Confer, Mike Lee, Doug Cyr, Vince Mejer, Sharon Mulder, and Jeanne Sayers

The meeting of the Public Building Commission was called to order by Chairperson Larry Hudkins and the location of the Nebraska Open Meetings Act was announced.

Wilson moved and Raybould seconded a motion to approve the minutes from the May 14, 2013, Public Building Commission meeting. The motion passed.

County Attorney Doug Cyr reached a settlement agreement in Barrett and Kuhlman vs. Public Building Commission. Wilson moved to approve the settlement agreement which was seconded by Raybould. The motion passed unanimously.

Correspondence between Milo Mumgaard, Senior Policy Aide for Sustainability; Mike Foley, Nebraska State Auditor; and Randy Schantell, J-Tech/SWT Energy will be distributed to all Commissioners regarding procedures for the bid process and selection of solar panels which will be installed at the 27<sup>th</sup> Street LPD Station.

Cook moved to add to the EnergyPrint monitoring program three facilities which was seconded by Raybould. The facilities are 27<sup>th</sup> Street LPD Station, Downtown Senior Center and Court House Plaza. The motion passed.

As reported by Vince Mejer, Purchasing, Spaces, Inc. withdrew their bid of chairs for the County Court Furniture. Office Interiors and Design was the second low bid and was approved by the Judges and Courtroom Committee. Sharon Mulder, Purchasing, submitted a referral from The Clark Enersen Partners on low bid of Eakes for the conference table. Raybould moved to approve Office Interiors and Design and Eakes for the purchase of Courtroom Furniture. Wilson seconded and the motion passed.

Cook moved to approve the General Vouchers for May 2013 and Raybould seconded. The vote carried.

National will, upon termination of current paper products lease/agreement, be responsible for removal and installation of dispensers and provide all paper and cleaning products. Raybould moved approval of the piggy backed lease/agreement which was seconded by Wilson. The motion carried.

Raybould moved approval of the recommendation of Pepsi-Cola of Lincoln per Sharon Mulder, Purchasing, for Vending Services for Lancaster County and Public Building Commission. Wilson seconded and the motion passed.

Wilson moved to approve Annual Requirements/Amendments: a - Graybar Electric Company, Supply of small miscellaneous household batteries. Cook seconded and the motion passed.

Cook moved for the addition of cleaning personnel for work at the new Jail. Killeen reported that much of the cleaning is done by inmates but for some duties and some areas, outside personnel is necessary. Raybould seconded. The motion passed.

The next meeting of the Commission is tentatively set for July 16, 2013.

Report From Administrative Staff: The Art Selection Committee met and chose the upcoming artists for the 2013-2014 Exhibition Year.

Presented to this Commission was the County's Social Media Policy.

The initial draft of the Public Building Commission's budget was distributed to Commission members. Scheduling of the Public Hearing will be done at the July meeting.

With no further business, Cook moved to adjourn the meeting which was seconded by Wilson. The vote carried unanimously.