

**MINUTES
PUBLIC BUILDING COMMISSION
MONDAY, JANUARY 7, 2013, 1:00 P.M.
CONFERENCE ROOM 113
COUNTY CITY BUILDING**

PRESENT: Jonathan Cook, Jane Raybould, Linda Wilson, Eugene Carroll

ABSENT: Larry Hudkins

OTHERS PRESENT: Don Killeen, Mike Lee, Bob Walla, Chris Connolly, Andy Stebbing, Scott Gaines, Sheriff Terry Wagner, Sue Eckley, Jordan Pascale, and Jeanne Sayers

The meeting of the Public Building Commission was called to order by Co-Chairperson Linda Wilson and the location of the Nebraska Open Meetings Act was announced.

Raybould moved and Carroll seconded a motion to approve the minutes from the December 11, 2012, Public Building Commission meeting. The motion passed.

A thank you from Dave McCleery had been distributed for the support and appreciation of the Commission with the initial Public Art Venue, County City Building, as well as reporting of the attendance of visitors for the Opening Reception of the second artist, James W. Hutchison.

Killeen requested that three (3) additional facilities be added to the EnergyPrint monitoring program. The facilities are the Heath Department, the 'K' Street Storage Facility and the 233 Building. Carroll moved for approval which was seconded by Raybould and the motion passed unanimously.

Correspondence from the U.S. Department of Energy for an additional six (6) months has been approved for grant funding for the solar panels at the 27th LPD Station.

Bob Walla, Purchasing, explained that the increased minimum bid threshold for one time purchases have been approved by the City as well as the County and that the Commission generally follows County policy on purchasing matters. This change was made to standardize local and federally funded purchases.

Raybould moved to approve the General Vouchers for December 2012. Carroll seconded. The vote carried.

Andy Stebbing, County Treasurer, has presented rationale for a waiver for himself, his Chief Deputy and one of his Managers to carry during business hours a concealed weapon. Nebraska Revised Statue and Lincoln Municipal Code prohibits weapons in buildings managed by the Public Building Commission. Discussion with Chris Connolly, City Attorney, and County Sheriff, Terry Wagner, and Commissioners dealt with law enforcement staff versus concealed weapon permits for general public, federal and state statute reviews, municipal code revisions. Further legal research will be conducted before any action or policy change will be implemented.

Carroll moved to approve Contracts/Amendments/Renewals; a through c of New Business, Item 3, subject to review of legal counsel which was seconded by Raybould. The motion passed.

A sample electric hand blow dryer (with estimate for twelve (12) units) was demonstrated to the

Commission. It is requested that dryers replace towel dispensers due to cost of paper products. Discussion resulted in dryers and at least a towel dispenser are needed in each bathroom per past experience. Trial basis will be tried on first floor and Purchasing will analyze cost of paper towels per building and alternate dryers should multiple areas change over.

Carroll moved to approve the Preventative Maintenance Service Agreement with Cummins Cental Power, LLC for heating/cooling units at the Health Department. With a second by Cook, the motion passed.

Candle/wax warmers are becoming a common item throughout the County City Building and are accompanied with abundant scents and concern regarding safety or damage due to a possible wax spill. While the Public Building Commission has a 'No Flame' Policy these units are not considered flame able. It is recommended that an opinion from a Fire Inspector be obtained regarding warming pots and that opinion be shared for further discussion.

The next meeting of the Commission is tentatively set for February 12, 2013.

Report From Administrative Staff: Aerosol disinfectant or deodorizing cans have been left in public restrooms within buildings. These cans are bought by miscellaneous department staff and are disposed of by the cleaning staff of County City Property Management when found. It is a recommendation of Sue Eckley, County Risk Management, that this practice of removal is approved as an aerosol can &/or spray could be a potential weapon and hazard to others. It was also mentioned that these types of containers are not allowed in the Hall of Justice at the Security point of entrance.

With no further business, Carroll moved to adjourn the meeting which was seconded by Raybould. The vote carried unanimously.