

**MINUTES
PUBLIC BUILDING COMMISSION
TUESDAY, OCTOBER 9, 2012, 1:30 P.M.
CONFERENCE ROOM 113
COUNTY CITY BUILDING**

PRESENT: Linda Wilson, Jonathan Cook, Jane Raybould, Eugene Carroll, Larry Hudkins

OTHERS PRESENT: Don Killeen, Rod Confer, Mike Lee, Vince Mejer, Lori Griggs, Becky Bruckner, and Jeanne Sayers

The meeting of the Public Building Commission was called to order by Chairperson Larry Hudkins and the location of the Nebraska Open Meetings Act was announced.

Wilson moved and Carroll seconded a motion to approve the minutes from the September 9, 2012 Public Building Commission meeting. Hudkins abstained and the motion passed.

Bids have been received for HVAC Server Room Modification at the 233 Building. Due to the high dollar amount of the bids and the uncertainty of extended lease from the State Treasurer it was moved by Wilson and seconded by Carroll to reject bids for possible re-bid at a later date. The motion passed.

Courtroom design for County Court has been submitted from The Clark Enersen Partners. Becky Bruckner, Court Administrator, reported that the design is to the courts needs and functions and these contract specifications for bid process are being reviewed and prepared by Purchasing.

Vince Mejer, Purchasing, reported that there are three (3) alternates from the single bid received for the system furniture required for the relocation of Juvenile Probation to Heritage Square. Option one (1) and two (2) are labor only bids at over \$10,000 and \$14,000 respectively which is for current system furniture tear down, move and set up, the second which would decrease interruption of Juvenile Court staff but be a cost of overtime to the labor price. The third option is new system furniture at \$25,826 and recommended by Purchasing and Building Administrator. This option would provide furniture for enhanced work space, future use and could be delivered and set up with no disruption to staff. All options would require Juvenile Probation to move their own personal items, files and computers. A motion by Carroll with a second from Wilson was made to approve Option #3. The motion passed unanimously. The Project Manager from Information Services has requested that since cabling of the computers will be completed by Cable Guys and Information Services a split charge be approved. Carroll moved subject of approval of legal counsel and Purchasing this request be approved. Raybould seconded and the motion passed.

Wilson moved to approve the General Vouchers for September 2012. Carroll seconded. The vote carried.

NEBCO is seeking parking stalls for their employees during construction phases of a new building. It is the consensus of this Commission that those individuals may contact the office of Public Building Commission as spaces allow for private lease in our gated parking areas.

Carroll moved to approve Contracts/Amendment Agreements; a through c of New Business, Item 3, subject to review of legal counsel which was seconded by Raybould. The motion passed.

The next meeting of the Commission is tentatively set for November 8, 2012.

Report From Administrative Staff: Several agency directors are meeting to discuss initiating smoke free campuses of all facilities managed by Public Building Commission. HoneyBaked Ham is possibly returning for the fall/winter months as an alternate lunch choice in the County City Building Deli area. It is an established practice that the employee paid parking lots are a set monthly price not determined by hours worked. There will be no heat for two (2) days at the K Street Storage Facility due to pipe line work by DEC. Additional volunteers are in need at the Information Desk located at the entrance of the County City Building and mileage or bus fare to and from home for this volunteer task is reimbursed by the Public Building Commission. The 'J' Street intersection digging by Public Works is water main replacement. Courthouse Plaza Roof Replacement is complete.

With no further business, Wilson moved to adjourn the meeting which was seconded by Cook. The vote carried unanimously.