

**MINUTES  
PUBLIC BUILDING COMMISSION  
TUESDAY, JUNE 12, 2012, 1:30 P.M.  
CONFERENCE ROOM 113  
COUNTY CITY BUILDING**

PRESENT: Jonathan Cook, Jane Raybould, Eugene Carroll, Larry Hudkins

ABSENT: Linda Wilson

OTHERS PRESENT: Don Killeen, Rod Confer, Mike Lee, Bob Walla, Captain Don Young, Sergeant Paul Aksamit, Colby Mach, and Jeanne Sayers

The meeting of the Public Building Commission was called to order by Chairperson Larry Hudkins and the location of the Nebraska Open Meetings Act was announced.

Cook moved and Carroll seconded a motion to approve the minutes from the May 8, 2012 meeting. The motion passed.

Jeanne Sayers informed the Commission that Liz Shea-McCoy has contacted the Art Selection Committee and set a date for review and recommendation to this Commission for the art display beginning in August for our Public Venue. It has been asked that photos of the proposed selection be made available to the Commission.

The EnergyPrint Pilot packet was distributed to members. This program objective is to prove energy efficient projects can reduce operating expenses and justify capital investments. Consideration of future analysis of facilities will include the Hall of Justice, the County City Building and the Health Department.

Cook moved to approve the General Vouchers for May 2012. Carroll seconded. The vote carried.

One (1) of the two (2) walk thru metal detectors at the single entrance to the Hall of Justice is no longer in working order and the second is past it's life expectancy. Captain Don Young and Sergeant Paul Aksamit, County Sheriff's Department, provided a day's contraband detected with the security equipment. The use of only one walk thru detector causes waiting lines to enter the building and extra man-power if wanding individuals is required. An estimate for repair is approximately two thirds of the purchase of a new unit. Researching metal detectors which are recommended and utilized in Federal Courthouses as well as airports, nationwide availability, come with warranties and local service availability is being done by the Sheriff's office as well as the Purchasing Department. Carroll made the motion with a second by Raybould to purchase two (2) units with above recommendations. The motion passed unanimously.

ETI, Engineering Technologies Inc., has submitted the substantial completion document for the Exit Sign Replacement Project as well as the pay application for final payment to Hy-Electric. Carroll move to approve the completion document as well as approve payment. Raybould seconded and the motion passed.

Cook moved to approve Contracts/Amendment Agreements; a through g of New Business, Item 4, subject to review of legal counsel which was seconded by Raybould. The motion passed.

The County Assessor/Register of Deeds is reconfiguring the department which involves removal of a door and work station adjustments. The department is also asking to use a conference room as storage through the construction period. Carroll move to approve the physical change of the department and use Conference Room 104 specifically for storage during the time frame. Raybould seconded. The motion passed.

A solicitation was received by a department that appears to be advertisement of a phone book with a no additional charge facebook page. Fine print reveals a two (2) year term at \$99/month. A general warning of the mailing will be made to County agencies.

There have been anonymous complaints about individuals smoking in non-smoking areas and smoke drifting into elevator shafts as well as cigarette butts littering areas. Will look at options of monitoring situations.

Bicycles have been found in areas of the County City Building which is against the Bicycle Policy adopted August 1, 2011 which prohibits bikes in the building. Suggestions as to alternates of bike racks with lock up areas are being investigated. A short term solution with supervisor approval of storage in non-accessed public areas was denied.

A Voice Over Phone System is in the development stages. This system would not include elevators or department panic button and alternate equipment and direct line or 3<sup>rd</sup> party company would be necessary. Equipment lists for the panic button functions were provided to the Commission. As the system further develops, information will be presented.

The next meeting of the Commission is tentatively set for July 10, 2012 and scheduled for 10:15a.m. to 11:15 a.m. due to numerous meetings that day of majority of the members.

Report From Administrative Staff: A preliminary Budget Summary was distributed and the Public Hearing may be scheduled as the initial item of the regular August meeting of the Public Building Commission.

With no further business, Cook moved to adjourn the meeting which was seconded by Carroll. The vote carried unanimously.