

**MINUTES
PUBLIC BUILDING COMMISSION
TUESDAY, APRIL 10, 2012, 1:30 P.M.
CONFERENCE ROOM 113
COUNTY CITY BUILDING**

PRESENT: Linda Wilson, Jonathan Cook, Jane Raybould, Eugene Carroll

ABSENT: Larry Hudkins

OTHERS PRESENT: Don Killeen, Rod Confer, Mike Lee, Doug Cyr, Rick Koepping, Diane Gonzolas, Dennis Meyer, and Jeanne Sayers

Due to absence of the Chair, the meeting of the Public Building Commission was called to order by Co-Chairperson Linda Wilson and the location of the Nebraska Open Meetings Act was announced.

Carroll moved and Cook seconded at 1:34 p.m. to enter into Executive Session to protect the public interest in order to discuss pending litigation. The motion passed. Executive Session concluded at 2:27 p.m.

Raybould moved and Cook seconded a motion to approve the minutes from the March 13, 2012 meeting. The motion passed.

Jeanne Sayers, informed the Commission that Liz she-McCoy has been receiving inquiries from artists for our future Public Venue Art Display.

Diane Gonzolas and Rick Koepping, Citizens Information Center, have asked to have a framed photograph, Moving Lincoln Forward, temporarily hung near the County City Building Entrance, north wall, above the building directory which shows the numerous building cranes. Carroll moved to have the photograph displayed with a second by Raybould. The motion passed.

Cook moved to approve the General Vouchers for March 2012. Carroll seconded. The vote carried.

A request from Brent Meyer, Weed Control, was submitted for a display table as an education tool for invasive plants. The display will be placed during the growing seasons of certain invasive plants for a couple of weeks at a time. Raybould moved approval which was seconded by Cook and the motion passed.

Carroll moved to approve the following Contracts/Amendment Agreements: A to Z Printing, Envelope Supply & Printing and WW Grainger, Inc., Industrial Supplies. Cook seconded. The motion passed unanimously.

In keeping the Commission informed, Killeen reported that the County is amending the contract with BVH/Sinclair Hille Architect firms for consultation regarding the current jail facility and certain structural capabilities.

Dennis Meyer, County Budget/Fiscal Director, was present to discuss the Public Building Commission Fund Balance Policy as suggested by our auditors. This policy is being adopted to address Governmental Accounting Standards Board (GASB) Statement No. 54. Meyer will develop a final

policy for adaption by the end of the fiscal year.

Carroll approved the Electronic Contracting Company, Inspection Only contract for two (2) fire alarm tests for the County City Building for the year 2012 to satisfy requirements of the State Fire Marshall. Raybould seconded and the motion passed unanimously.

Carroll moved to approve the Law Enforcement Torch Run Ceremony on the veranda of the Hall of Justice. With a second from Raybould the motion passed.

The next meeting of the Commission is tentatively set for May 8, 2012 at 1:30 p.m.

Report From Administrative Staff: University Telephone System, who handles our long distance and switchboard, is planning to test their emergency routing procedures and will run this test on Thursday, May 17, 2012 at 7:00 p.m. We will contact all departments of this testing which due to the time of the testing should not interfere with any normal operations.

With no further business, Carroll moved to adjourn the meeting which was seconded by Raybould. The vote carried unanimously.