

**MINUTES
PUBLIC BUILDING COMMISSION
TUESDAY, DECEMBER 8, 2011, 2:00 P.M.
CONFERENCE ROOM 113
COUNTY CITY BUILDING**

PRESENT: Jonathan Cook, Eugene Carroll, Jane Raybould, Larry Hudkins

ABSENT: Linda Wilson

OTHERS PRESENT: Don Killeen, Bob Walla, Sheriff Terry Wagner, and Jeanne Sayers

The meeting of the Public Building Commission was called to order by Chairperson Larry Hudkins and the location of the Nebraska Open Meetings Act was announced.

Carroll moved and Raybould seconded a motion to approve the minutes from the November 8, 2011 and December 1, 2011 meetings. The motion passed.

Update of the Art Display Project was limited to a more accurate measurement of wall space to confirm order of rail pieces with company which will be ordered following the holiday season. Updates to the Commission will continue as project progresses.

A large attended meeting regarding vending machines and vending revenue has been held and many issues were presented especially in those 24 hour/secured areas where employees are captive to available choices as emphasized by Sheriff Wagner. Revenue from the current vending machines available to the public within the Hall of Justice and the County City Building have not been discussed.

A small variety of healthier food items will be introduced in public used vending machines at the Hall of Justice and County City Building and monitoring of the sale of products will be done as some healthier items are more costly.

Wells Fargo Corporate Trust Division could not be fully complying with Bond requirements and official notice may possibly be given in seeking compliance in conjunction with audit reviews.

Many e-mails have been received regarding the recommendation the Public Building Commission made to the County Board and City Council for property purchase. A response will be sent to all e-mail inquiries.

Cook moved to approve the General Vouchers for November 2011. Carroll seconded. The vote carried.

Urban Development would like to remove an office wall which will enlarge a now narrow often used conference room. The office is currently used as storage and the stored items have been relocated elsewhere within the department. Funds for wall removal and finish work would be paid with funds of the department. Carroll moved to approve the request which was seconded by Cook. The motion passed.

Carroll moved to approve the following Contracts/Amendment Agreements: Diamond Vogel, General Building Materials & Equipment, Paint & Related Supplies; Cornerstone Printing & Imaging, Business Card & Letterhead Printing; Knoll Inc., Annual Requirement of Knoll Systems Furniture; Seminole Energy Services LLC, Annual Supply of Natural Gas; Eletech, Inc., Elevator Service, Maintenance &

Testing; Mid-Continent Safety, LLC, Annual Supply of Personal Protective Equipment & First Aid Supplies; R & C Concrete, Pavement Construction Services. Raybould seconded. Bob Walla, Purchasing, reported some specific details to the elevator and natural gas contracts which were in regards to the array of effective dates and buildings/facilities. The motion which passed unanimously.

ETI (Engineering Technologies Inc.) has submitted for approval the Certificate of Substantial Completion of the Parking Garage Lighting Project and Final Pay Application to Hy-Electric. Carroll moved to approve these requests. Cook seconded the motion which passed.

The next meeting of the Commission is tentatively set for January 10, 2012. Linda Wilson will chair the meeting as Larry Hudkins will be absent on that date.

Report From Administrative Staff: An e-mail was sent to Public Building Commission from a building employee commenting on fragrances from flame less candles, plug-ins, potpourris, some individual's allergies and a possible solution of eliminating the scents emanating through the halls. It is the consensus of the Commission that this issue would have to be handled within departments rather than a policy established by the Commission.

With no further business, Raybould moved to adjourn the meeting which was seconded by Carroll. The vote carried unanimously.