

MINUTES
PUBLIC BUILDING COMMISSION
TUESDAY, APRIL 12, 2011, 1:30 P.M.
CONFERENCE ROOM 303
COUNTY CITY BUILDING

PRESENT: Linda Wilson, Gene Carroll, Jonathan Cook, Jane Raybould, Larry Hudkins

OTHERS PRESENT: Don Killeen, Mike Lee, Bob Walla, Marcee Brownlee, Richard Diegel, Captain Paul Asksamit, Chief Deputy Bill Jarrett, Cori Beattie, Rick Koepping, Kit Boesch, and Jeanne Sayers

The meeting of the Public Building Commission was called to order by Vice-Chairperson Linda Wilson for the brief absence of Chair, Larry Hudkins and the location of the Nebraska Open Meetings Act was announced.

Carroll moved and Cook seconded a motion to approve the minutes from the March 8, 2011 meeting. The motion passed.

The City Attorney/Human Rights Offices Project is on schedule. Human Rights should be moved into the County City Building by June 1st and space will be available at the K Street Storage Building for rent.

Don Killeen and Rick Koepping, CIC, continue to investigate options for display of the Lincoln Mayors Photos. A quote for a wood rail slide should be available for presentation at the May meeting.

Carroll moved to approve the General Vouchers for March 2011. Wilson seconded and the motion passed.

Chief Deputy Bill Jarrett and Captain Paul Asksamit reported to the Commission of a need for security doors in the Sally Port which is shared by Lincoln Police and the County Sheriff for safer transport of prisoners. Once into the Sally Port security doors would open into a corridor and then into a service area where the transport elevator is located. Doors and key access would cost approximately \$3,000 or less if available surplus doors are security rated. It was moved by Carroll and seconded by Wilson to proceed with security door addition. The motion carried.

Richard Diegel has requested approval for a card only access reader for the entrance gate to the parking spaces under the County City Building. With new employees and departments returning to this building, more vehicles than are authorized are found parked under the building. A card only reader is in stock and there would be minimal charge for programming while security software personnel are on site. Cook moved approval of the request which was seconded by Raybould and the motion passed unanimously.

Frequently, employees have observed trespassers in the stairwells as well as areas in the lower portion of the north parking lot. Following discussions with legal counsel, signage needs to be present to assist in the removal of trespassers. Cook moved to have specific wording of no trespassing signs posted in strategic locations of the parking facility. With a second from Carroll the motion passed.

Kit Boesch, Human Services Administrator, has requested of the Commission to purchase additional chairs, a conference call system and projector for the conference room within the office which recently

has relocated to first floor of the County City Building. A search of surplus chairs will be made and a projector and conference call system should be explored through companies that refurbish such equipment at the departments expense since the room is primarily dedicated for Human Services use.

Carroll moved to approve the following Contracts/Amendment Agreements: New Heights Tree Service and Hofeling Enterprises, Inc., Tree Trimming; Verizon Wireless, Digital Cellular/PCS/Equipment & Services; Ikon Office Solutions Inc., Supply of Printer Cartridges; Dell Computer, Equipment; Graybar Electric Co., Electrical Products. Wilson seconded the motion which passed unanimously.

A monthly Agreement/Proposal from PrestoX for pest services at the 9th & J= Street building was approved by Carroll. Raybould seconded and the motion passed.

Replacement of the Master Clock in the Hall of Justice was submitted for approval. Due to the proposal quote, bids will have to be obtained through Purchasing.

Carroll moved approval and Wilson seconded a request from Troy Hawk, District Court Administrator, for use of Courtrooms by University of Nebraska College of Law on April 16 and 17, 2011. The motion passed.

The State required annual test of the hydraulic passenger elevator and the five year state required test for cabled freight elevator at the 233 Building is requested by O=Keefe Elevator Company, Inc. Upon the legal decision combined with contract examination by Purchasing, Carroll moved to approve the required testing with a second from Wilson. The vote passed unanimously.

Don Killeen distributed the arbitrage report for the 2005B Bond Series from Berens-Tate Consulting Group. No payment is due nor filings are necessary with the IRS.

The next meeting of the Commission is tentatively set for May 10, 2011, at 1:30 p.m.

Report From Administrative Staff: Donation of a statue will be an agenda item next month.

HoneyBaked Ham has informed staff of lacking business with regards to sale of lunches and are dropping service to one day per week starting after Easter. Manila Bay has voiced an interest in the same type of service. The consensus of the Commission is to confirm with City Attorney offering the same Agreement on a trial basis to Manila Bay.

With no further business, Raybould moved to adjourn the meeting which was seconded by Cook. The vote carried unanimously.