

MINUTES
PUBLIC BUILDING COMMISSION
TUESDAY, JANUARY 11, 2011, 1:30 P.M.
CONFERENCE ROOM 113
COUNTY CITY BUILDING

PRESENT: Larry Hudkins, Linda Wilson, Jonathan Cook, Deb Schorr, Gene Carroll

OTHERS PRESENT: Don Killeen, Rod Confer, Mike Lee, Bob Walla, Trish Owen, Bob Nemecek, Nancy Clark, Becky Bruckner, Harry Heafer, Barb Ogg, Bill Luxford, and Jeanne Sayers

The meeting of the Public Building Commission was called to order by Chairperson Larry Hudkins and the location of the Nebraska Open Meetings Act was announced.

Wilson moved and Cook seconded a motion to approve the minutes from the December 14, 2010 meeting. The motion passed.

Bill Luxford reported that only minor details remained with the audio/visual installation for the Council Chambers and the first live broadcasts were uneventful. There is a slight delay in the video which was anticipated. Noise from cooling/heating fans in Conference Room 113 did interfere with recording due to the updated audio integration but switches or fan controls will be taken care of by Mike Lee.

Don Killeen reported that renovation of the vacant office space on first floor of the County City Building for Human Services was moving forward as planned and that a March 1, 2011 move in date is targeted.

Bids for construction of the Commission on Human Rights/City Attorney's Office plans are to be opened Wednesday, January 12, 2011. Subject to legal review of contracts, Carroll moved to approve a bid not to exceed \$165,000. Wilson seconded and the motion carried. Bid results will be forwarded to Commission members.

Tables and chairs are still needed for conference rooms but there will be extra needs with the conference rooms in the Human Rights/City Attorney remodel. The consensus at this time is to wait for completion of construction and investigate the possibility of future surplus furniture.

Bids were presented by Bob Walla for stairwell coverings on the east and west stairwells between second and third floor of the County City Building. Floors, Inc will provide a higher grade product with a longer warranty. Carroll moved to accept the bid from Floors, Inc. which was seconded by Schorr. The motion passed unanimously.

Wilson moved to approve the General Vouchers for December 2010. Carroll seconded and the motion passed.

Bland & Associates, P.C. were unable to attend today's meeting to report on the audit review due to today's weather and road conditions. This item will be placed on the February agenda.

Mike Lee presented a proposal from Johnson Controls for Hall of Justice Flow Sensor Meter replacements for #2 and #4 air handling units. Schorr moved to approve which was seconded by Wilson. The motion passed.

Don Killeen distributed proposed legislation amendments of statues prepared by the Omaha Douglas County Public Building Commission. The amendments relate to the responsibility in agreements of managed spaces in relation to fixtures and furnishings. Cook moved to support the introduction of the amended legislation allowing consideration as legislation progresses. Wilson seconded. The vote carried with notation for the record by Deb Schorr that legislation should not impinge upon the favorable working conditions currently in place with the Lincoln Lancaster Public Building Commission, the County, and the City.

Wilson moved and Carroll seconded that an Emergency Item be added to the Agenda of Discussion and Action Taken in the Discovery of Bed Bugs. The motion passed unanimously. Bed bugs have been discovered in nine (9) non-public areas and three (3) courtrooms of the County Court area. It is believed that an employee transferred the bed bugs from their home. Information from Nancy Clark and Harry Heafer, Lincoln Lancaster Health Department and Barb Ogg, UNL/Lancaster County Extension Office was distributed and they spoke of the current findings and actions the staff of County City Property Management has taken to treat. A bed bug sniffing dog has been brought in to locate any bugs, chemical treatment has been applied to unmoveable fixtures and items that can be moved have been removed to be treated non chemically. Non chemical treatments includes, but is not limited to, vacuuming area and disposing immediately of vacuum bag, dry heat (dryer at 120 degrees at least 30 minutes or in the summertime place bagged items in a vehicle when interior temperature gets over 120 degrees), cold storage (at least 23 degrees for four (4) days), discarding infested items and eliminating clutter which are hiding places. Chemical treatments are recommended by experienced pest control professionals. 20-25% of people have no reaction to bed bug bites and there have been no employee reports of any reaction. The best treatment is currently being done and due to our particular office environment discoveries may occur but infestation is unlikely. An informational memo will be prepared and sent to all departments following this meeting.

The next meeting of the Commission is tentatively set for February 8, 2011, at 1:30 p.m.

Report from Administrative Staff: None.

With no further business, Schorr moved to adjourn the meeting which was seconded by Cook. The vote carried unanimously.