

**MINUTES
PUBLIC BUILDING COMMISSION
TUESDAY, OCTOBER 12, 2010, 1:30 P.M.
CONFERENCE ROOM 113
COUNTY CITY BUILDING**

PRESENT: Larry Hudkins, Linda Wilson, Jonathan Cook, Deb Schorr, Gene Carroll

OTHERS PRESENT: Don Killeen, Rod Confer, Bob Walla, Karen Eurich, Ken Kuszak, John Kay, Jennifer Felton, Jean Preister, Bill Luxford, Scott Keene, Terri Storer, Dennis Meyer, Don Herz, and Jeanne Sayers

The meeting of the Public Building Commission was called to order by Chairperson Larry Hudkins and the location of the Nebraska Open Meetings Act was announced.

Carroll moved and Schorr seconded a motion to approve the minutes from the September 7, 2010 meeting. The motion passed.

Jennifer Felton, Sinclair Hille Architects, recommended to approve the base bid of \$89,521 from David Wood Construction for renovation/construction to the Human Services Department. Carroll moved to follow recommendation and approve subject to review of contract by the City Attorney which was seconded by Wilson. The motion passed. John Kay, Sinclair Hille Architects, reported on the carpet square patterns and replacement pieces provided to the Personnel Office. Review of all circumstances will continue with follow up status reports.

Ken Kuszak, Information Services, reported that the notebook purchased for recording purposes in the Council Chambers does not have adequate components needed to satisfy all recording specifics of users. A PC is recommended which will meet the needs of all users. Consensus is to purchase PC through Information Services.

Bill Luxford, 5 City-TV, reported on the bids received for the audio/visual upgrades. A majority of the costs involved are labor. The digital signals will provide better sound and clearer video. Luxford recommends Electronic Contracting and a complete installation process. Schorr moved approval as recommended. Wilson seconded and the motion passed unanimously. Luxford will keep the Commission and Property Management staff informed of installation process and have it scheduled with the least amount of disruption to Chambers.

Administrative and clerical support to the Commission on Human Rights will be incorporated into the City Attorney's Office as will an additional attorney for issues specifically related to the Arena projects.

Adding space to the west portion of that current office is estimated at a \$95,000 cost. Carroll moved and Cook seconded a motion to proceed with preparing specs for bid documents with alternates as discussed. The motion passed.

Wilson moved to approve the General Vouchers for September 2010. Carroll seconded and the motion passed.

Scott Keene, Ameritas, presented information that Series 2002 became callable and refunding would result in a savings of about \$500,000; Series 2005B will soon become callable and refunding would result in a savings of about \$124,000. It is recommended that the two bonds combine and issue into a single refunding bond at approximately \$7.4 million. Carroll moved that Ameritas Investment

Corporation and Gilmore & Bell proceed in the preparation of legal documents for required action. Cook seconded the motion which passed unanimously.

Bob Walla presented bid response for skid loader (bobcat), bucket and blade requested by Building and Grounds staff. This piece of equipment will replace an un-repairable tractor and be used for variety of weather related issues as well as construction needs for this department as well as the Property Management department. Schorr moved approval of low bid. Carroll seconded and the motion passed.

At the request of City Risk Management, rubber treads to steps, risers and floor for the third floor stairwells is requested. Cook moved to request Purchasing to bid out the request. Wilson seconded. The vote carried unanimously.

Contracts for the annual requirements of HVAC Filters with Division 15 Sales, Inc., Tri Dim Filter Corp., and Lampe's Clean Air Specialists were moved for approval by Carroll and seconded by Cook. The motion passed.

The next meeting of the Commission is tentatively set for November 2, 2010, at 1:30 p.m.

Report From Administrative Staff: HoneyBaked Ham may considered a different 2 days/week in providing box lunches. If specific days are stated in the agreement an amendment will be prepared. They currently sell lunches on Mondays and Thursday, but have very little business on Mondays.

Samples of a folding table, a stackable chair and a folding chair from several vendors for consideration of purchase for conference rooms for the selection committee will be available next week.

With no further business, Schorr moved to adjourn the meeting which was seconded by Wilson. The vote carried unanimously.