

**MINUTES
PUBLIC BUILDING COMMISSION
TUESDAY, MAY 18, 2010, 1:30 P.M.
CONFERENCE ROOM 303
COUNTY CITY BUILDING**

PRESENT: Linda Wilson, Jonathan Cook, Eugene Carroll, Larry Hudkins, Deb Schorr

OTHERS PRESENT: Don Killeen, Rod Confer, John Kay, Sheriff Terry Wagner, Bob Walla, Troy Hawk, Jean Preister, Dan Nolte, Cory Beattie, Kim Etherton, Karen Eurich, Bill Kostner, Mike Lee, and Jeanne Sayers

The meeting of the Public Building Commission was called to order by Chairperson Larry Hudkins and the location of the Nebraska Open Meetings Act was announced.

Cook moved and Carroll seconded a motion to approve the minutes from the April 13, 2010 meeting. The motion passed.

Carpet quality and installation continues to be investigated in areas of construction and contractor assures adjustments will be made.

John Kay, Sinclair Hille Architects, presented the construction/moving phasing schedules of the Development Services Center, Personnel Department and Mayor's Office as well as cost summaries.

Commissioner Cook is still searching for appropriate third monitor for use in the Chambers at the dias.

One (1) bid was received for digital recorder with transcription software. The consensus of the Commission is to purchase the recorder. Those departments that require transcription will be required to pay for the software. A demonstration will be scheduled with the bidder prior to request of purchase.

Cook moved and Wilson seconded the final revision of Resolution #119 which will now be Resolution #121. The vote carried.

A proposal was presented for cost of handicap door opener with installation for Human Rights entrance at the 'K' Street Facility. Carroll moved to approve the addition made to the building as long as cost Human Rights is responsible for cost. Cook seconded and the motion passed unanimously.

A legend, prepared and presented by John Kay of Sinclair Hille Architects, illustrated the four (4) requests of departments to utilized/reconfigure the vacated first floor area of the County City Building. Following budgetary concerns of two (2) of the County requests, it was moved to move forward with request three (3) and four (4) by Carroll. Cook seconded and the motion passed.

Wilson moved to approve the General Vouchers for April 2010. Carroll seconded and the motion passed.

Sheriff Terry Wagner informed the Commission that Deputy Chief Jarrett could not make today's meeting with the detailed information of the 150th Anniversary of the Lancaster County Sheriff Department. Memorabilia is requested for the occasion by the Sheriff's office and further information will be presented..

Carroll moved to approve the yearly Service Agreement with Rapiscan Systems for the x-ray equipment at

the Hall of Justice entrance. Cook seconded and the motion passed.

Bill Kostner, City Risk Manager, along with the City health insurance carrier has hired a wellness contractor. Bill is requesting use of conference rooms in several buildings managed by the Public Building Commission which will provide training, information and classes. Consensus is to allow as rooms are available for this activity.

Troy Hawk, District Court Administrator, has submitted approval for courtroom use at the Hall of Justice for use by the University of Nebraska College of Law. Schorr moved approval which was seconded by Wilson. The motion passed.

Bob Walla, Purchasing, presented contracts for approval: Cook moved to approve Ikon Office Solutions, Inc and G & M Window Service LLC which were seconded by Carroll. The vote carried.

Sheriff Terry Wagner briefed the Commission regarding the Security Meeting held May 5, 2010. Two (2) issues that will result in immediate action are the removal of the generic access code into the County City Building after hours and use of a pin code/access card to exit the 911 Corridor in the Hall of Justice. Other issues were discussed which include a means of notification and plan of action of buildings/departments for emergency situations, examples being, suspicious packages, hostile situations, weather and emergency situations.

Due to recent remodeling of areas, the Building Commission needs to prepare a set of standards for the building as in designs, paint colors, furniture, blinds.

There are over 150 space heaters between the Hall of Justice and the County City Building which according to LES are large energy users. There will be further discussion regarding use of space heaters.

There will be a need to proceed with an agreement/lease with the County for the current Corrections Facility for the future use by the Public Building Commission.

The next meeting of the Commission is tentatively set for June 8, 2010, at 1:30 p.m.

Report From Administrative Staff: None.

With no further business, Schorr moved to adjourn the meeting which was seconded by Cook. The vote carried unanimously.