

**MINUTES
PUBLIC BUILDING COMMISSION
TUESDAY, MARCH 16, 2010, 1:30 P.M.
CONFERENCE ROOM 113
COUNTY CITY BUILDING**

PRESENT: Linda Wilson, Jonathan Cook, Eugene Carroll, Larry Hudkins, Deb Schorr

OTHERS PRESENT: Don Killeen, Rod Confer, John Kay, Mike Sinclair, Vince Mejer, Bob Walla, Fred Hoke, Troy Hawk, Joan Ross, Angela Zocholl, Jean Preister, Dan Nolte, Greg MacLean, Fran Mejer, Karen Eurich, Marvin Krout, Rob Ogden, Cori Beattie, Nancy Kraft, Mike Lee, and Jeanne Sayers

The meeting of the Public Building Commission was called to order by Chairperson Larry Hudkins and the location of the Nebraska Open Meetings Act was announced.

Wilson moved and Carroll seconded a motion to approve the minutes from the February 9, 2010 meeting. The motion passed.

Sinclair Hille provided the final summary of billing hours related to data cabling and systems furniture relative to Mayor's Office/Personnel Relocation at the additional cost of \$3,400. Cook moved approval which was seconded by Carroll. The motion passed.

John Kay, Sinclair Hille Architects, presented Change Order 005 for the Mayor's Office/Personnel Project. This dealt with additional contract days, installation of Personnel reception cabinets and additional system furniture for offices in both areas. Design flow of cabinets versus system furniture for reception area was discussed. Carroll moved for approval which was seconded by Cook. Schorr voted 'no' and the motion passed four to one.

Presentation of Change Order 006 for the Development Services Center dealt with VGA cabling, fire alarm relay, cleaning, tear down/reassemble and additional items of system furniture. Further requests were for chair rail additions, a moveable raised counter and modifications to the reception desk. Carroll moved approval of the change order with additions which was seconded by Wilson. Schorr voting 'no' the motion passed four to one.

Change Order 001 for Public Works Administration Office was presented requesting hardware changes to a door frame and power for magnetic lock to a security door. Additional items requested were cost of carpet replacement and relocation of projection screen for the conference room of Planning and security door change, power relief valve and additional system furniture in the Public Works Administration area. Wilson moved to approve Change Order 001 and costs related to Planning conference room. Cook seconded. More detailed information will be provided for the remaining requests. The motion passed unanimously.

A request for a final Change Order for the Juvenile Court Expansion was submitted. This deals with a paging system for courtrooms. Sinclair Hille is recommending approval not to exceed \$3,490. Further research is requested regarding alternate forms of communicating, wireless systems and follow up recommendation of the department.

District Court Remodel Phase I, Change Order 003, which results in a credit to the total cost, and Certificate of Substantial Completion were presented for approval from Sinclair Hille Architects. Carroll moved and Cook seconded acknowledging the change order credit and approving final pay out and acceptance of

substantial completion of work. The motion passed.

Change Order 001 for Phase II of the District Court Remodel is for installation of owner provided flat panel monitor. Schorr moved approval with a second from Carroll. The motion passed.

Work is continuing at the 900 'J' Street Building with the electrical work being done by Building Commission electrician.

The County Attorney's project is complete and offices are being used.

The Dictaphone replacement for the Chambers is continuing. The specific Dictaphone requested is replaceable only as a re-conditioned unit and prices are being collected. Legal aspects of converting to digital recording will be obtained before the purchase of any type of digital equipment.

The single bid submitted for deli service in the County City Building has been withdrawn and no other inquires have been made. The deli space may be of interest to 5 City TV for some needed expansion.

Wilson moved to approve the General Vouchers for February 2010. Carroll seconded and the motion passed.

County Assessor, County Clerk and City Finance would like to utilize the first floor office space vacated by Personnel. The remaining area would work for relocation of Human Services to this complex but would not work for the Juvenile Drug Court. Further input from Juvenile Court on space required will be obtained.

Newly constructed/remodeled conference rooms are in need of tables and chairs. Table types and cost information will be made available through Purchasing. Usage of rooms will be determined and reserving will be through Outlook Express. There are several retractable projection screens that will be mounted in various rooms at this time.

Bob Walla, Purchasing, presented contracts for approval: Carroll moved to approve Fertilizer & Weed Control and Cost Per Copy Program and subject to legal review the Turf Fertilizers & Chemicals, Paint & Related Supplies and Emergency Large Project Electrical Services all of which were seconded by Wilson. The vote carried.

The next meeting of the Commission is tentatively set for April 13, 2010, at 1:30 p.m.

Report From Administrative Staff: Estimates will be submitted for approval for replacement of the front entrance steps to the County City Building. The concrete is crumbling and the steel lip is rusting and breaking away. A portion of the steps are already roped off as a precautionary measure. Prices and size for a replacement middle dais monitor are being investigated.

With no further business, Schorr moved to adjourn the meeting which was seconded by Wilson. The vote carried unanimously.