

Lancaster County Election Commissioner

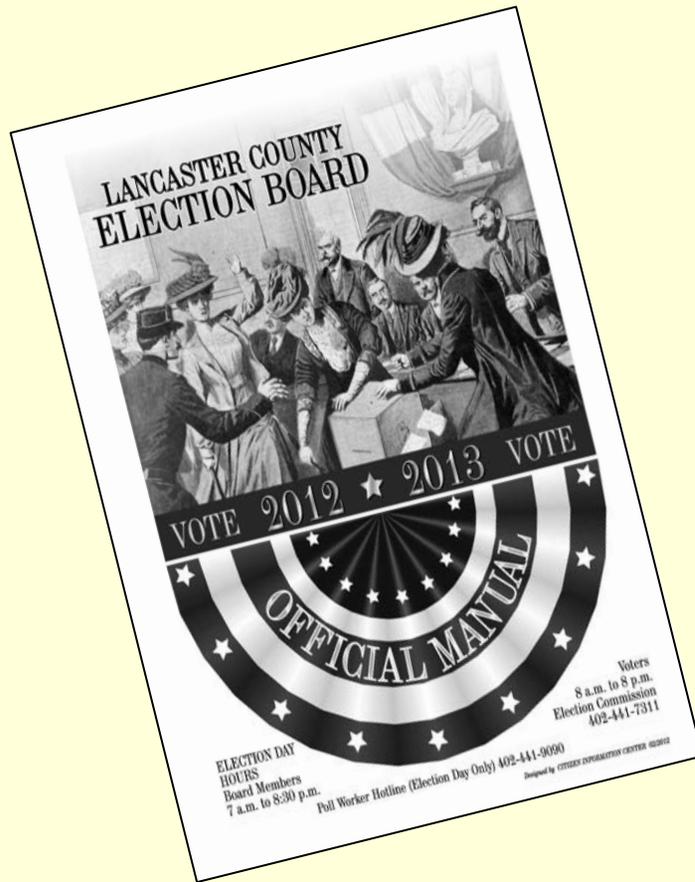
Election Board Training

Nebraska
Primary Election
May 15, 2012



Election Board Manual

- Please read thoroughly before Election Day!



On Election Day



- Arrive at 7:00 a.m.
(Set up your polling site and review procedures)
- Polls open at 8:00 a.m.
- Polls close at 8:00 p.m.
- Depending on Day---
morning and afternoon
breaks and ½ hour for
lunch



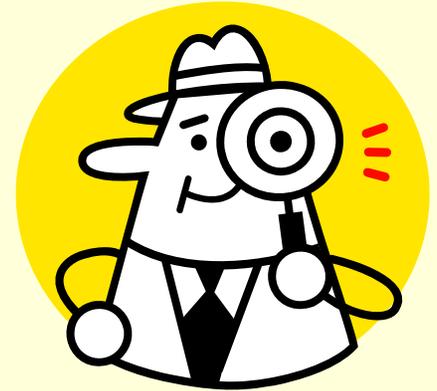
Election Board

Election Board consists of
an Inspector,
Two Clerks
(not of the same party affiliation)
and
Two Judges
(not of the same party affiliation).

General Rules!

- **Golden Rule: Treat others as you would like to be treated, with *courtesy* and *politeness*.**
- **Refrain from loud visiting with Voters and each other.**
- **No smoking, No food or drinks on the tables or near the ballots!**
- **No political conversations! Remember you may not explain any Issue on the Ballot!**

Inspector Duties



- Supervisor of the Precinct
- Picks up and Returns Election Day Materials
- Handles pay roll and ADA Issues
- Oversees Voting Procedures
- Greets Voters
- Fills in for Board Members when Needed
- Processes Late Absentee List
- Checks on Voters Waiting in Line
- Assists with Provisional Voting
- Sets up and Assists voters with AutoMARK™

Clerk #1 Duties



- Greet the Voter and ask for Name and Address.
- Look up the name in the List of Registered Voters.
- In the blue book, write the first name, middle initial, and last name in the “Printed Name of Voter Column” box which is to the right of the voter’s political party affiliation and to the left of the barcode.
- Record the Voter’s Line Number from the Sign-In Register under the sequential number in the first column of the voter’s name line in the Blue Book.
- Discreetly tell Clerk #2 the voter’s political party (primary election only) and ballot style (if applicable).

Lancaster County - 01A00
PR12 Primary Election 2012
05/15/2012

Line #	Birthdate	Name and Address	ID Req	Ballot Style	Printed Name of Voter
311	04/23/1944	Gropp, Bonnie 10004 Sunny Rd. Lincoln, NE 68528		01A00-DEM.1	
312	09/09/1954	Grosel, James R 10104 Really Sunny Rd. Lincoln, NE 68528		01A00-DEM.1	Absentee
313	08/30/1942	Grote, Mark T 1947 N Pretty Rd. Lincoln, NE 68528	X		
314	02/15/1939	Grove, Martin S 847 Beautiful Vista Way Lincoln, NE 68528		01A00-REP.1	Inactive
315	06/15/1977	Grove, Thomas N 456 Rolling Hill Hwy. Lincoln, NE 68528		01A00-NP.1	
316	02/23/1983	Gruntorad, Melanie 25601 Vista Dr Lincoln, NE 68528		01A00-NP.1	
317	02/23/1983	Guevara, Catherine 75896 Soy Bean Bay Lincoln, NE 68528		01A00-NP.1	
318	01/13/1978	Guevara, James B 4782 Cornstalk Court Lincoln, NE 68528		01A00-DEM.	
319	02/12/1947	Haas, Marcia M 7869 Wheat Way Lincoln, NE 68528		01A00-LIB.1	
320	06/15/1979	Haas, Harlan W 1Big Red Road Lincoln, NE 68528		01A00-NP.1	

**I.D.
Required**

Absentee

Inactive

**Party
Affiliation**

Lancaster County - Grant #3
PR12 Primary Election 2012
05/15/2012

Line #	Birthdate	Name and Address	ID Req	Ballot Style	Printed Name of Voter
121	06/10/1949	Campbell, Bonnie 10004 Sunny Rd. Walton, NE 68461		Grant3-DEM.1	 1764003
122	08/18/1943	Campbell, James R 10104 Really Sunny Rd. Walton, NE 68461		Grant3-DEM.2	 1762947
123	04/10/1951	Campbell, Mark T 1947 N Pretty Rd. Lincoln, NE 68520	X	Grant3-REP.1	 1762215
124	01/11/1952	Campbell, Martin S 847 Beautiful Vista Way Lincoln, NE 68520		Grant3-DEM.3	 1762611
125	12/13/1980	Campbell, Thomas N 456 Rolling Hill Hwy. Lincoln, NE 68520		Grant3-REP.2	 1958147
126	09/03/1985	Carder, Melanie 25601 Vista Dr Lincoln, NE 68520		Grant3-NP.1	Inactive  2011501
127	03/14/1962	Carnes, Catherine 75896 Soy Bean Bay Lincoln, NE 68520		Grant3-DEM.1	 1950138
128	10/13/1963	Carnes, James B 4782 Cornstalk Court Lincoln, NE 68520		Grant3-DEM.1	 1900223
129	10/28/1963	Carney, Marcia M 7869 Wheat Way Walton, NE 68461		Grant3-LIB.1	 3254165
130	07/15/1992	Carney, Harlan W 1Big Red Road Lincoln, NE 68520		Grant3-REP.1	 3379214

Style 2

Style 3

Style 1

Precincts

with more than one ballot style for the
May 15th Primary Election

City of Lincoln Precincts

1 B
5 E-3
10 H-5

Rural Lancaster Precincts

Centerville
Garfield 1
Grant 3
Rock Creek
Yankee Hill East

Clerk #2 Duties



- Print or legibly write the voter's name on the line in the Sign-In Register
(First Name -- Middle Initial – Last Name)
- Put a check mark(✓) in the column indicating the political party of the voter.
- Inform registered Non-Partisans that they may request a Non-Partisan Republican or Non-Partisan Democrat Congressional ballot, then inform Judge #1 of the voter's decision. Make appropriate notation(s) in the Sign-in Register for the Non-Partisan ballot(s) issued to the Non-Partisan voter.
- Turn the Sign-In Register around and ask the voter to sign his/her name and write his/her address.

Sign-in Register

Left Side

REP	DEM	LIB	NP	NP REP	NP DEM	NP LIB	Prov. Ballot	Ballot Style		CLERK PRINTS VOTER'S NAME LEGIBLY
			✓	✓				2	51	<i>Unah D. Cided</i>
✓								1	52	<i>Kep A. Trucking</i>
			✓		✓		✓	1	53	<i>Justin A. Newplace</i>
	✓						✓	1	54	<i>Marry Ann Newplace</i>
		✓						2	55	<i>Lil T. Unsure</i>

Sign-in Register

Right Side

LIST OF VOTERS

	VOTER MUST SIGN PERSONALLY	STREET ADDRESS
51	<i>Unah D. Cided</i>	<i>4444 Main Street</i>
52	<i>Kep A. Truckin</i>	<i>5555 Husker Drive</i>
53	<i>Justin A Newplace</i>	<i>1000 Broadway Avenue</i>
54	<i>Marry Ann Newplace</i>	<i>1000 Broadway Avenue</i>
55	<i>Lil T. Unsure</i>	<i>1025 Blue Sky Drive</i>

Who Gets What Ballot

If a Voter is Registered*	They will Receive the following ballot*	They may also request & receive*
Republican →	Republican →	None
Democrat →	Democrat →	None
Libertarian →	Libertarian →	None
Nonpartisan → OR →	Nonpartisan → ----- Libertarian →	Nonpartisan Republican OR Nonpartisan Democrat None

Judge #1 Duties

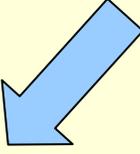


- Select the correct ballot for the voter with the information from Clerk #2.
Use Ballot Instruction Sheet for assistance.
- Initial Ballots along with Judge #2 and verify that each ballot page has two (2) sets of judge's initials before issuing (please note that the inspector and a clerk acting as a judge may also initial ballots). Remember, the two sets of initials should be of board workers of different political party affiliations.
- Provide verbal instructions to the voter on how to cast their ballot.
- Demonstrate to the voter how to place the ballot in the ballot sleeve.

How To Read the Bottom of a Ballot!!!



A		Buda Style 1	B		Typ:01 Seq :182 Spl:01	C		Seq: 0182
---	--	--------------	---	--	------------------------	---	--	-----------



A		Buda Style 2	B		Typ:01 Seq :182 Spl:02	C		Seq: 0182
---	--	--------------	---	--	------------------------	---	--	-----------

Initialing the Bottom of the Ballot

51

Lower Platte South
Natural Resources District
For Board of Directors-At Large
Vote for ONE

David M. Landis

Paul Morrison

Edward C. Price

61

1 A

Typ:03 Seq:0001 Spl:01

Seq:0001

INITIALS: DF MCP

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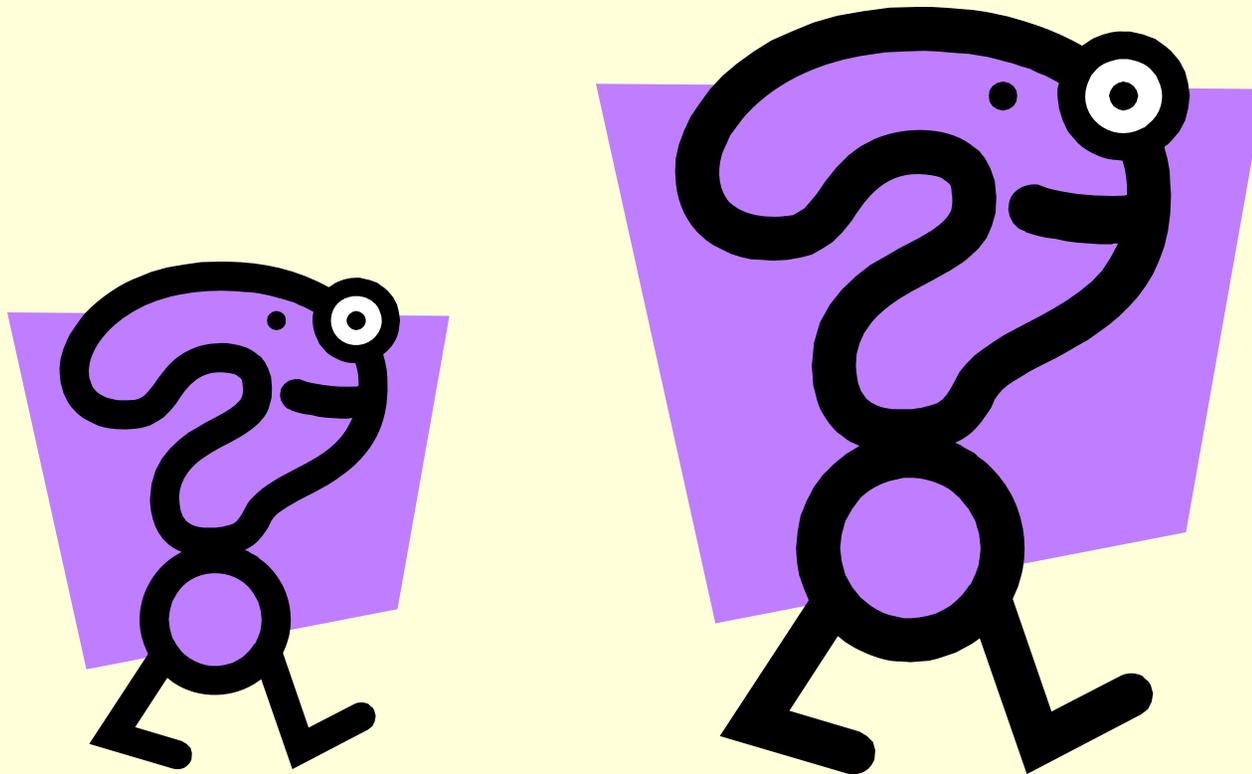
Judge #2 Duties



- Initial Ballots along with Judge #1.
- Assists voters with AutoMARK™.
- Receive ballot sleeve from voter and verify that there are two sets of initials on the ballot. If the voter has been issued two ballot pages, make sure that both ballot pages have been initialed.
- If initials do not show, only the voter should remove the ballot from the sleeve and replace the ballot so the initials show.
- Deposit the ballot into the ballot box using the ballot sleeve.
- Ask voter to return pencil.
- Thank the voter for voting and offer them an “I Voted Today” sticker.



What to do if...



Clerk #1 Cannot find the Voter's Name in the Blue Book...

- Ask the voter to spell his/her last name.
- Is the voter using a double or hyphenated last name? (Check for both names)
- Is the voter at the correct polling place?
 - Check the maps.
 - If you are at a polling location with two precincts, make sure the voter is at the correct precinct.
 - Has the voter changed his/her name or address since voting last?
 - If none of the above and you can determine by looking at the precinct maps that the voter should vote in your precinct, then follow **Provisional Voting** procedures.



Voter has new name but still lives at the same address...

- Voter fills out a new Voter Registration Application before being issued a ballot.
- In the Blue Book:
 - 1) Make a note on the Corrections & Notations page of the name change (remember to note the voter's barcode number).
 - 2) In the list of voters, cross out the old (incorrect) name and print the **new** name in the box provided.
- Clerk prints **new** name in the Sign-In Register and voter signs his/her new name.

If “Inactive” is listed in the line where you should write the voter’s name in the blue book...

- Ask the voter if this his/her current address?
 - If the voter says he/she still resides at the address, allow the voter to vote and cross out the “Inactive” notation and write the voter’s name below the notation. Also, make a notation on the Corrections & Notations page in the front of the Blue Book.
 - If the voter says he/she resides at another address within Lancaster County, then determine the voter’s new polling location & follow the Provisional Voting Procedures by sending the voter to the new polling location for his/her address. If the voter’s address is in the same precinct, the voter must still vote provisionally.
 - If the voter says he/she has moved out of the county, he/she cannot vote.

There is an “X” mark under “I.D. Required” by the voter’s name in the Blue Book...

- Nebraska law requires voters who register to vote for the first time through the mail, to provide a copy of their driver’s license or a copy of a utility bill.
- If the voter presents ID then write “ID Provided” next to the notation and write the voter’s name in the box to the right of his/her political party affiliation and to the left of the bar code and follow normal voting procedures.
- If the voter does not present ID, the voter may still vote using Provisional Voting procedures.



What if the Voter cannot physically come into the Polling Area?

- Nebraska Law permits voters who are unable to enter the polling place to have a ballot brought to them at the curbside.
 - Page 18 of the Manual describes these procedures



What if the voter needs assistance while in the voting booth?

- An AutoMARK™ voting machine that permits a visually or physically impaired person to vote in private and unassisted is available for use at each polling location.
- If the voter cannot read, is visually impaired or due to a physical disability is unable to mark his/her ballot, he/she may have someone assist him/her in marking the ballot. (Page 18 of the Manual describes these procedures)



What if someone wants to drop off an Early/Absentee Ballot?

- You **cannot** accept an early/absentee ballot at the polling location.
- Early/Absentee ballots must be received by the Election Office no later than the close of polls (8:00 p.m.) on Election Day.



What if voter is marked “Absentee” in the Blue Book and shows up and indicates that he/she did not vote the Early/Absentee Ballot and would like to vote at his/her precinct?

Nebraska law permits an Early/Absentee Voter who indicates that his/her ballot was lost, stolen, destroyed or spoiled, to vote at his/her polling place but the voter **MUST** cast a **Provisional Ballot**. The voter must complete **ALL** of the provisional ballot paperwork and the voter’s ballot will be sealed in the provisional ballot envelope until it can be verified that the Early/Absentee Ballot was not cast.

What if a voter or a poll worker notices incorrect information regarding a voter in the list of registered voters (Blue Book)?

- Poll workers should enter the correct information and how it was obtained on the Corrections & Notations page of the Blue Book.

Corrections & Notations Page		Precinct: 1 A		
State of Nebraska, Primary Election		Date of Election: May 15, 2012		
		Page 1		
<i>The following samples provide you with the types of information the Election Office will need to update voter registrations:</i>				
Voter ID Number (Found beneath Barcode to the far right of the voter name in List of Registered Voters)	Information collected to update the voter's registration			
1128759	Per John Smith, brother of voter, <small>(Source of Information if not voter)</small>	Mary Smith, 1234 Main St. <small>(Name of Voter & Old Address Information)</small>	Moved to <small>(Action)</small>	Washington State <small>(New Information)</small>
1119098	Jane filled out new Registration <small>(Source of Information if not voter)</small>	Jane Doe, 157 Wall St. <small>(Name of Voter & Old Address Information)</small>	Changed Name to <small>(Action)</small>	Jane Buck <small>(New Information)</small>

What if there are no initials or only one set of initials on the ballot when the voter brings the ballot back to Judge #2?

- The ballot must be marked “Spoiled” by the voter and a new initialed official ballot is issued to the voter.
- The un-initialed ballot is placed in the ‘Rejected Ballot’ Envelope.



What if the voter makes a mistake on his/her ballot?

- The Voter may request a new ballot.
- The ballot must be marked “Spoiled” by the Voter and a new initialed official ballot is issued to the voter.
- The spoiled ballot is placed in the ‘Spoiled Ballot’ Envelope.



What if a voter thinks there is something missing on his/her ballot?



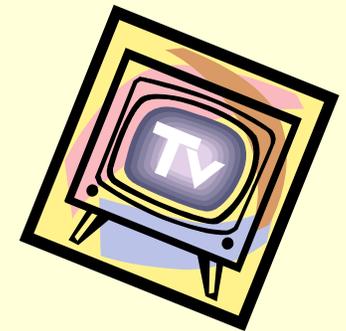
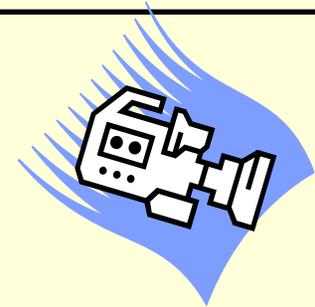
- First, do not place the ballot in the ballot box until the issue has been resolved!
- Call the Election Office with the voter's name and what office or issue they think is missing from his/her ballot.
- If you are in a precinct that has different ballot styles, make sure the voter has been given the correct ballot style.

What if someone would like to challenge a voter as “unqualified”?

- Nebraska law allows anyone to challenge another voter as “unqualified” for the following reasons:
 - 1) Not a U.S. Citizen
 - 2) Residence
 - 3) Challenge to Age
- A Challenge Oath is provided in your supply box.
- The Completed Challenged Voter’s Affidavits are to be placed in the Certificates and Sign-In Register Envelope.
- Please be advised that challenging a voter should only be used in rare instances.

What if someone from the Media arrives at my polling place?

- The only question you may answer is: “How many have voted?”
- If a television crew arrives to film a candidate or a voter voting, they should ask permission of the candidate or voter prior to filming.
- If they persist in asking additional questions, please have them contact the Election Commissioner.



Provisional Voting Procedures

General Rule

If a voter arrives at your precinct but his/her name is not in your List of Registered Voters (Blue Book) and you can determine that he/she resides in your precinct, then you are going to allow the voter to vote using Provisional Voting Methods.

Reasons a Voter may need to vote a Provisional Ballot

- Name is not in the Blue Book (List of Registered Voters).
- Voter has moved within the precinct.
- Name is in Blue Book but voter is flagged with an “X” as “**ID REQUIRED**” and the Voter does not have ID.
- Voter is listed in Blue Book as having voted **Absentee** but he/she indicates that he/she did not vote the **Absentee** ballot and would like to vote at the polling place.
- Voter’s name is in your Precinct’s Blue Book but the voter now **resides** in a different Lancaster County precinct. This voter needs to be sent to the correct polling location for his/her new residential address.

Provisional Voting Check List

PROVISIONAL VOTING CHECK LIST

A Provisional Ballot Must Be Issued to ANY voter residing in your Precinct who meets ANY of the following criteria:

- The voter's name **DOES NOT** appear in your Blue Book's List of Registered Voters, but the voter resides in your Precinct.
- The voter's name **DOES** appear in your Blue Book's List of Registered Voters, **AND**
 - The voter has moved to a new street address within your Precinct.
 - The voter is flagged as "ABSENTEE", but wishes to vote at your Precinct.
 - The voter is flagged as "ID REQUIRED" but does not have ID to present at your Precinct.
- Verify correct precinct for current address: By Map By Election Office
- Provisional Ballot Application Form (Part 1) completed by Board Member. Enter ALL of the NEW Precinct and NEW Polling Place Information. (In a Statewide Primary Election, include political party affiliation available from either the Election Office or the Voter.)
- If the Voter is at the correct precinct for their current address (per Part 1-above) proceed with the Provisional Voting Process.
 - If the Voter is **NOT** at the correct location, send the Voter to the new precinct with the Provisional Ballot Application Form (Part 1 completed above) where he/she will proceed with the Provisional Process.
- Provisional Ballot Application Form (Part 2) completed by Voter, including old and new information.

Legible	Name, new address & old address (& old name if appropriate)	Voter's signature
---------	-------------------------------------------------------------	-------------------
- Provisional Ballot Application Form (Part 3) completed by Voter 5 digit PIN # Voter's signature
- Provisional Ballot Envelope is completed AND signed by BOTH the Voter & Election Board Member
- The Blue Book PROVISIONAL PAGE completed with the Voter's name, address, party affiliation (if a partisan primary), and line number from the Sign-in Register.
- In the Sign-In Register, the "Provisional" column is checked – and the "Party" column (if a partisan primary).
- The Sign-In Register line is completed by the Clerk and signed by the Voter who also writes their current street address.
- The Judge also informs the Voter that once he/she has marked his/her ballot, then he/she should place the ballot in the Provisional Ballot Envelope so that only the Judges' initials are visible and return the Provisional Ballot Envelope to the Judge. Once the Judge verifies the Judges' initials are on the ballot, the Voter seals the envelope.
- The Judge reviews the Provisional Ballot Application Form for legibility and completeness, checks the signatures on the outside of the Envelope, then inserts the white copy into the OUTSIDE pocket of the Provisional Ballot Envelope, and gives the yellow copy to the Voter. THEN the Judge inserts the complete Provisional Envelope in the Ballot Box.

Provisional Voting Step #1

Board workers must verify the location of the voter's current address:

By Precinct Map

or

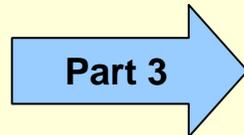
**By a Phone call to the
Election Office**



If the voter does not reside in your precinct, then send him/her to the correct polling location.

Provisional Voting – Step #2

Election Board Worker Completes Part 1 of the Lancaster County Provisional Ballot Application Form and Voter Completes Parts 2 and 3.



Lancaster County Provisional Ballot Application Form

Voter votes at the Precinct based on their Current Address

1 New Polling Location Information (to be completed by Election Official)

Completed by Paul Pollworker Name of New Precinct (i.e. 1A-1 or Buda): 1A
(Name of Election Official Employer on Back of Book)

New Polling Place Location Name: Lakeview United Methodist Church
New Polling Place Address: 230 Capitol Beach Blvd - Lincoln
Political Party: NP Ballot Style: _____ Source of Political Party Affiliation Info (circle one) Voter Election Office Blue Book

2 Provisional Voter Must Complete Voter Registration Application

Please Print

1. Are you a citizen of the United States of America? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Address Change Only <input checked="" type="checkbox"/>
2. Are you at least 18 years of age, or will you be 18 years of age on or before the 1st Tuesday following the 1st Monday in November of this year? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Name & Address Change <input type="checkbox"/>
If you checked "No" in response to either of the questions above do not complete this application	

3. Personal Information:

Last Name: <u>Newplace</u>	First Name: <u>Justin</u>	M Name/MI: <u>A</u>	Suffix: _____	Maiden Name (if applicable): _____
Nebraska Drivers Lic. #: <u>8-2-0000</u>	Date of Birth: <u>8-5-85</u>	Place of Birth: <u>Lincoln</u>	Phone Number: <u>402-555-000</u>	Home/2 (check 0) <input type="checkbox"/>

4. Current Residence Address:

House Number: <u>1000</u>	Direction: _____	Street/Road Name: <u>Broadway Ave</u>	Street Type: _____	Direction: _____	Unit Type: _____	Unit #: _____	City/Town: <u>Lincoln</u>	State: <u>NE</u>	Zip: <u>68501</u>
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If no numeric street or road address, provide directions from the nearest town:
Postal address, if different than residence address: _____

School Dist: 1 County: Lincoln Inside city limits Yes No If no, provide Section/Township/Range: _____

If previously registered, provide - Name: Justin Newplace Address: 1000 Lincoln Ave, Lincoln

5. Party Affiliation: Democrat Republican Non-Partisan (No party affiliation)

Other (if checking other, print the name of the party): _____

Applicant's Oath
To the best of my knowledge and belief, I declare under penalty of election falsification that I live in the State of Nebraska at the address provided in this application. I have not been convicted of a felony or, if convicted, I have been at least two years since I completed my sentence for the felony including any parole term; I have not been officially found to be non-compliant (mentally incompetent); and I am a citizen of the United States.
The penalty for such is, up to 3 years imprisonment, a fine up to \$10,000 or both.

6. Applicants Signature Justin A. Newplace
Full name or mark. If unable to sign, include name & address of person providing assistance.

3 Provisional Voter Selects a Personal Identification Number (PIN)

Because you are a Provisional Voter, you will be given a ballot based on the new residence address you provided on the voter registration above. When you have completed voting, your voted ballot will be sealed in an envelope. It will only be opened and the ballot counted when it is confirmed that you are a registered voter of Lancaster County.

Seven (7) days from the date of the election, you may confirm that your vote was counted or the reason it was not counted by contacting:

For Statewide Primary or Statewide General Elections, contact the Nebraska Secretary of State's Office by calling: Toll Free Number: 1-888-727-6007, Lincoln Area Number: 402-471-3229 or log on to the following website: <https://www.votercheck.ne.gov>

For City of Lincoln and Other Local or Special Elections, call the Lancaster County Election Commissioner's Office at: 402-441-7311 or log on to the following website: <https://www.votercheck.ne.gov>

You must choose a Personal Identification Number (PIN) containing 5 numbers (EX: 12345). This PIN will allow the Election Office to enter your provisional ballot information into our computer system and insure your privacy when you access the information.

My PIN is: 1 2 3 4 5

I hereby certify that I have read and understand the instructions above.
Signature: Justin A. Newplace Date: 5-15-12
Signature of Provisional Voter

White Original: Place in Outside Pocket of Provisional Ballot Envelope Yellow Copy: To Voter

Step #2 Continued
Lancaster County Provisional Ballot
Application Form (Part 1)
completed by the Election Board

- Part 1 - Member of Election Board completes Part 1 indicating the precinct name, polling place name, polling place address, and ballot style (if applicable). In a partisan primary election the voter's political party must also be indicated.

**This Section must be completed by an
Election Board Worker.**

Step #2 Continued
Lancaster County Provisional Ballot
Application Form (Parts 2 and 3) completed by
the Voter

- Part 2 – Voter Registration Application
Voter Completes all portions of Part 2.
This Section must be signed by the voter.

- Part 3 -- Personal Identification Number
Voter completes part 3 by selecting a five digit Person Identification Number so he/she may verify (seven days after the election) whether his/her ballot was actually counted.
This Section must be signed by the voter.

Provisional Voting Step #3

Provisional Ballot Oath on the front of the Provisional Ballot Envelope is completed and signed by both the voter and an Election Board Member.

Voter Completes
and Signs

Election Board
Completes and Signs

PROVISIONAL BALLOT OATH
(Place Lancaster County Provisional Ballot Application Form in this pocket)

I, Justin A. Newplace
(Print name of voter)

swear or affirm that the following facts are true:

- I am currently a registered voter in Lancaster County;
- My name or address did not correctly appear on the precinct list of registered voters.
- I registered to vote on approximately this date: _____
- I registered to vote (check one):
 - in person at the election office or a voter registration site;
 - by mail;
 - on a form through the Department of Motor Vehicles;
 - on a form through another state agency;
 - in some other way.
- I have not resided outside of this county or voted outside of this county since registering to vote in this county;
- My current address is shown on the registration application completed as a requirement for voting by provisional ballot.
- I am eligible to vote in this election and I have not voted and will not vote in this election except by this ballot.

◆ My name at the time I registered was: Justin A. Newplace

◆ My previous address was: 1000 Lincoln Ave
Lincoln NE 68501

By signing this form, you are certifying to the information contained on this form under penalty of election falsification. Election falsification is a Class IV felony and may be punished by up to five years imprisonment, a fine of up to ten thousand dollars, or both.

X Justin A. Newplace 5-15-12
Signature of Voter Date

FOR ELECTION BOARD USE ONLY:

Was voter marked "Early Vote/Absentee" in Blue Book? Yes No

Name of New Precinct (i.e. 1 A-1 or Buda): 1A

Signature of Election Official: Paul Pollworkin

Ballot Style Issued: _____ Other Ballots Issued: NP Rep

Political Party Ballot Issued in State Partisan Primary: NP

Provisional Voting Step #4

- The **Blue Book Provisional Page** is completed with the voter's name, address, party affiliation (if a partisan primary) and line number from the Sign-In Register.

Provisional Voter Page							Precinct: 1 A	
State of Nebraska, Primary Election				Date of Election: May 15, 2012		Page 1 of 2		
<i>Use this sheet to list every Voter who votes a Provisional Ballot in this Precinct.</i>								
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Line Number from Sign-In Register	Party of Ballot Issued	Ballot Style	Current/New Name of Voter	Current/New Address of Voter
<input checked="" type="checkbox"/>				53	NP		Justin A. Newplace	1000 Broadway Ave. Lincoln 68501
	<input checked="" type="checkbox"/>			54	Dem		Mary Ann Newplace	1000 Broadway Ave. Lincoln 68501
<input type="checkbox"/>								
<input type="checkbox"/>								
<input type="checkbox"/>								
<input type="checkbox"/>								

Provisional Voting

Step #5

- The Sign-in register is completed by the clerk and is signed by the voter who prints his/her address
- The Clerk places a mark in the “Provisional” Column and the party affiliation of the voter is marked.

REP	DEM	LIB	NP	NP REP	NP DEM	NP LIB	Prov. Ballot	Ballot Style		CLERK PRINTS VOTER'S NAME LEGIBLY
			✓	✓				2	51	<i>Unah D. Cided</i>
✓								1	52	<i>Kep A. Trucking</i>
			✓		✓		✓	1	53	<i>Justin A. Newplace</i>
	✓						✓	1	54	<i>Marry Ann Newplace</i>
		✓						2	55	<i>Lil T. Unsure</i>

Provisional Voting Step #6

- The voter is given an official initialed ballot and the Provisional Ballot Envelope with verbal instructions from the Judge.



Provisional Voting Step #7

The judge or another board worker makes a final check to insure that:



- 1) The Provisional Ballot Envelope is sealed with the voted ballot inside.
- 2) **BOTH** the Envelope's Voter's Oath and the Election Board sections are completed and signed.
- 3) All three sections of the Lancaster County Provisional Ballot Application are complete and the white copy has been placed in the **outside pocket** on the front of the envelope.

Provisional Voting Step #8

The voter is given the Yellow copy of the Lancaster County Provisional Ballot Application and an “I Voted Today” sticker and is thanked for voting!



Congratulations!!

*You have just
completed a successful
Provisional Ballot*

REMINDER

Remember the Golden Rule

- **All voters** should be treated with the same common courtesy and respect with which we hope to be treated.
- Please review the “**Common Courtesies and Guidelines for Assisting Voters with Disabilities**” and the “**Golden Rules for Living**” pages in your manual.

AutoMARK™ Voting Machine

- As part of the State of Nebraska's compliance with the 2002 Help America Vote Act (HAVA), all polling places in Nebraska will have at least one disability-accessible voting machine. Enabled by the federal HAVA funds, the state purchased the **AutoMARK™**, a voting assistance machine designed to provide privacy and accessibility to voters who are blind, visually-impaired, or have a disability or condition that would make it difficult or impossible to mark a ballot independently.

AutoMARK™ Voting Machine

- This breakthrough ballot-marking technology allows voters with disabilities and other special needs to mark an optical scan ballot privately without assistance. The AutoMARK™ also provides assistance to voters who need help to better understand written instructions.



AutoMARK™ Voting Machine

Key features of the AutoMARK™ include:

- An audio function allows voters with impaired vision to listen to choices.
- A zoom feature enables voters to increase the font size for all races listed on the optical scan ballot.
- A sip/puff tube for voters who are not able to use the touch screen or touch pad.
- The ability to support casting a vote for write-in candidates.



Communicating with Voters Who are Deaf or Hard of Hearing

American Sign Language (ASL)



First Poll Worker:



Hello

What is your name? _____
(Please print your name on the line.)



Where do you live? _____
(Please print your address on the line.)



I have found your name on our list of voters. Or

I cannot find your name on our list of voters.

Have you moved or changed your name since you registered to vote?

No Yes _____

You will need to vote a Provisional Ballot.

We will help you with the forms at the other table.

Second Poll Worker:

Please sign your name on the line number I am pointing to, and I will inform the next poll worker of the ballot(s) you are eligible for.

Third Poll Worker:

I will verify the ballot(s) you are eligible for and I am required to initial all ballots before issuing them to you.

Fourth Poll Worker:

Instructions to Voters:

1. To vote, you must darken the oval completely. (●)
2. Use only the pen or pencil provided.
3. To vote for a write-in candidate: print the candidate's name on the line provided and darken the oval completely. ● 
4. Do not cross out or erase. If you make a mistake ask for a new ballot.
5. Do not fold the ballot.

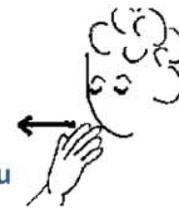
Remember! Vote Both Sides 

Fifth Poll Worker:

Return the ballot to me when you are finished.

Do you have any questions? Would you like to write any questions out? Yes No

Thank-you





Thank You!

Democracy

Depends on You!