



KELLY MOORE GUENZEL HANDLOS
CLERK of the DISTRICT COURT
LANCASTER COUNTY
575 South 10th Street
Lincoln, Nebraska 68508-2810
402-441-7328/ FAX 402-441-6190

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December 26, 2001

Dear Payor,

After December 24, 2001 you must send payments for blood tests, child support, foster care, foreign support, genetic testing, grant reimbursement, medical reimbursement, medical support, income withholding, and spousal support (connected with a child support, foster care, foreign support or income withholding order) to The Nebraska Payment Center, P.O.Box 82208, Lincoln, NE 68501. All payments must include the name of the payor, social security number, county, and court case. Payments must be made through the mail as the Nebraska Payment Center does not have a walk in payment counter. All payments for other judgements are to be paid to the Clerk of the District Court Office.

You should be receiving a billing statement/coupon in the mail from the Nebraska Child Support Payment Center, which you should use to remit your next payment to that center. If you do not receive a billing statement/coupon, please contact The Child Support Customer Service Center at 1-877-631-9973, or in Lincoln you may call 441-8715 and select option # 3. They will send you another billing statement/coupon with instructions.

If you normally pay in cash, you must submit a money order, cashiers check, or some other form of payment to The Nebraska Payment Center. You can also set up an automatic withdrawal to have your payment taken directly from your bank/savings account. Contact the Child Support Customer Service Center at 1-877-631-9973 or in Lincoln call 441-8715 and select option # 3 for assistance in setting up the automatic withdrawal.

Any change of address or employment must be furnished to both the Clerk of the District Court and the Child Support Customer Service Center. Thank you for your cooperation.

Sincerely yours,

Kelly M. Guenzel Handlos
Clerk of the District Court