

**2015-2016
STATE OF NEBRASKA
GENERAL BUDGET FORM**

Southeast Fire District

TO THE COUNTY BOARD AND COUNTY CLERK OF
Lancaster County

This budget is for the Period July 1, 2015 through June 30, 2016

Upon Filing, The Entity Certifies the Information Submitted on this Form to be Correct:

The following **PERSONAL AND REAL PROPERTY TAX** is requested for the ensuing year:

\$	207,575.00	Property Taxes for Non-Bond Purposes
		Principal and Interest on Bonds
\$	207,575.00	Total Personal and Real Property Tax Required

Outstanding Bonded Indebtedness as of July 1, 2015

	-	Principal
	-	Interest
\$	-	Total Bonded Indebtedness

439,691,156	Total General Fund Certified Valuation (All Counties)
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*(Certification of Valuation(s) from County Assessor **MUST** be attached)*

County Clerk's Use ONLY

APA Contact Information

Auditor of Public Accounts
Telephone: (402) 471-2111 **FAX:** (402) 471-3301
Website: www.auditors.nebraska.gov
Questions - E-Mail: Deann.Haeffner@nebraska.gov

Budget Document To Be Used As Audit Waiver?

My Subdivision has elected to use this Budget Document as the Audit Waiver.
 (If YES, Board Minutes **MUST** be Attached)
 YES NO
 If YES, Column 2 **MUST** contain **ACTUAL** Numbers.

IF YES, DO NOT COMPLETE/SUBMIT SEPARATE AUDIT WAIVER REQUEST.

Report of Joint Public Agency & Interlocal Agreements

Was this Subdivision involved in any Interlocal Agreements or Joint Public Agencies for the reporting period of July 1, 2014 through June 30, 2015?
 YES NO
 If YES, Please submit Interlocal Agreement Report by December 31, 2015.

Report of Trade Names, Corporate Names & Business Names

Did the Subdivision operate under a separate Trade Name, Corporate Name, or other Business Name during the period of July 1, 2014 through June 30, 2015?
 YES NO
 If YES, Please submit Trade Name Report by December 31, 2015.

Submission Information - Adopted Budget Due by 9-20-2015

- Auditor of Public Accounts - PO Box 98917 - Lincoln, NE 68509
Submit Electronically using Website:
<http://www.auditors.nebraska.gov/>
- County Board (SEC. 13-508), C/O County Clerk

Southeast Fire District in Lancaster County

Line No.	TOTAL ALL FUNDS	Actual 2013 - 2014 (Column 1)	Actual/Estimated 2014 - 2015 (Column 2)	Adopted Budget 2015 - 2016 (Column 3)
1	Beginning Balances, Receipts, & Transfers:			
2	Net Cash Balance	\$ 679,668.94	\$ 543,784.24	\$ 489,581.11
3	Investments	\$ -	\$ -	\$ -
4	County Treasurer's Balance	\$ 2,833.57	\$ 3,086.23	\$ 2,335.82
5	Subtotal of Beginning Balances (Lines 2 thru 4)	\$ 682,502.51	\$ 546,870.47	\$ 491,916.93
6	Personal and Real Property Taxes (Columns 1 and 2 - See Preparation Guidelines)	\$ 206,919.59	\$ 207,198.70	\$ 203,000.00
7	Federal Receipts	\$ -	\$ -	\$ -
8	State Receipts: Motor Vehicle Pro-Rate (To LC-3 Supporting Schedule)	\$ 632.43	\$ 639.46	\$ 650.00
9	State Receipts: State Aid	\$ -	\$ -	\$ -
10	State Receipts: Other	\$ -	\$ -	\$ -
11	State Receipts: Property Tax Credit	\$ 2,062.52	\$ 9,152.50	
12	Local Receipts: Nameplate Capacity Tax	\$ -	\$ -	\$ -
13	Local Receipts: In Lieu of Tax (To LC-3 Supporting Schedule)		\$ -	\$ -
14	Local Receipts: Other	\$ 353,969.38	\$ 88,041.37	\$ -
15	Transfers In Of Surplus Fees (To LC-3 Supporting Schedule)	\$ -	\$ -	\$ -
16	Transfer In Other Than Surplus Fees (Should agree to Transfers Out on Line 28)	\$ -	\$ -	\$ -
17	Total Resources Available (Lines 5 thru 16)	\$ 1,246,086.43	\$ 851,902.50	\$ 695,566.93
18	Disbursements & Transfers:			
19	Operating Expenses	\$ 211,422.62	\$ 113,413.29	\$ 175,000.00
20	Capital Improvements (Real Property/Improvements)	\$ 17,271.25	\$ 106,383.10	\$ 90,000.00
21	Other Capital Outlay (Equipment, Vehicles, Etc.)	\$ 444,302.39	\$ 87,749.78	\$ 298,000.00
22	Debt Service: Bond Principal & Interest Payments	\$ -		\$ -
23	Debt Service: Payments to Retire Interest-Free Loans (Public Airports)	\$ -	\$ -	\$ -
24	Debt Service: Payments to Bank Loans & Other Instruments (Fire Districts)	\$ -	\$ -	\$ -
25	Debt Service: Other	\$ 26,219.70	\$ 52,439.40	\$ 52,439.40
26	Judgments	\$ -	\$ -	\$ -
27	Transfers Out of Surplus Fees	\$ -	\$ -	\$ -
28	Transfers Out Other Than Surplus Fees (Should agree to Transfers In on Line 16)	\$ -	\$ -	\$ -
29	Total Disbursements & Transfers (Lines 19 thru 28)	\$ 699,215.96	\$ 359,985.57	\$ 615,439.40
30	Balance Forward/Cash Reserve (Line 17 - Line 29)	\$ 546,870.47	\$ 491,916.93	\$ 80,127.53
31	Cash Reserve Percentage			35%
PROPERTY TAX RECAP		Tax from Line 6		\$ 203,000.00
		County Treasurer's Commission at 2% of Line 6		\$ 4,060.00
		Delinquent Tax Allowance		\$ 515.00
		Total Property Tax Requirement		\$ 207,575.00

Southeast Fire District in Lancaster County

To Assist the County For Levy Setting Purposes

The Cover Page identifies the Property Tax Request between Principal & Interest on Bonds and All Other Purposes. If your political subdivision needs more of a breakdown for levy setting purposes, complete the section below.

Property Tax Request by Fund:

	Property Tax Request
General Fund	\$ 85,890.00
Sinking Fund	\$ 121,685.00
Bond Fund	\$ -
_____ Fund	
Total Tax Request	** \$ 207,575.00

** This Amount should agree to the Total Personal and Real Property Tax Required on the Cover Page (Page 1).

Cash Reserve Fund

Statute 13-503 says cash reserve means funds required for the period before revenue would become available for expenditure but shall not include funds held in any special reserve fund. If the cash reserve on Page 2 exceeds 50%, you can list below funds being held in a special reserve fund.

Special Reserve Fund Name	Amount
Total Special Reserve Funds	-

Total Cash Reserve	\$ 80,127.53
Remaining Cash Reserve	\$ 80,127.53
Remaining Cash Reserve %	35%

Documentation of Transfers:

(Only complete if there are transfers noted on Page 2, Column 2)

Please explain what fund the monies were transferred from, what fund they were transferred to, and the reason for the transfer.

Transfer From:	Transfer To:
Amount:	
Reason:	

Transfer From:	Transfer To:
Amount:	
Reason:	

Transfer From:	Transfer To:
Amount:	
Reason:	

CORRESPONDENCE INFORMATION

ENTITY OFFICIAL ADDRESS

If no official address, please provide address where correspondence should be sent

NAME	Southeast Fire District
ADDRESS	7301 Carson Rd
CITY & ZIP CODE	Lincoln, NE 68516
TELEPHONE	(402)730-6476
WEBSITE	

	BOARD CHAIRPERSON	CLERK/TREASURER/SUPERINTENDENT/OTHER	PREPARER
NAME	Janet Chung	Robyn Quist	Crystal Matthews
TITLE /FIRM NAME	Secretary	Treasurer	Sandhills Consulting, Inc.
TELEPHONE	(402)429-1417	(402)730-6476	(402)416-5438
EMAIL ADDRESS	janet40220@yahoo.com	SoutheastRuralFire@gmail.com	crystalmatthews@mindspring.com

For Questions on this form, who should we contact (please one): Contact will be via email if supplied.

- Board Chairperson
- Clerk / Treasurer / Superintendent / Other
- Preparer

NOTE: If Budget Document is used as an Audit Waiver, approval of the Audit Waiver will be sent to the Board Chairperson via email. If no email address is supplied for the Board Chairperson, notification will be mailed via post office to address listed above.

Southeast Fire District in Lancaster County
2015-2016 LID SUPPORTING SCHEDULE

Calculation of Restricted Funds

Total Personal and Real Property Tax Requirements	(1) \$	207,575.00
Motor Vehicle Pro-Rate	(2) \$	650.00
In-Lieu of Tax Payments	(3) \$	-
Transfers of Surplus Fees	(4) \$	-
Prior Year Budgeted Capital Improvements that were excluded from Restricted Funds.		
Prior Year Capital Improvements Excluded from Re-stricted Funds (From 2014-2015 LC-3 Lid Exceptions, Line (10))	\$	129,013.17 (5)
LESS: Amount Spent During 2014-2015	\$	106,383.10 (6)
LESS: Amount Expected to be Spent in Future Budget Years	\$	22,630.07 (7)
Amount to be included as Restricted Funds (<u>Cannot</u> be a Negative Number)	(8) \$	-
Nameplate Capacity Tax	(8a) \$	-
TOTAL RESTRICTED FUNDS (A)	(9) \$	208,225.00

LC-3 Lid Exceptions

Capital Improvements (Real Property and Improvements on Real Property)	\$	90,000.00 (10)
LESS: Amount of prior year capital improvements that were excluded from previous lid calculations but were not spent and now budgeted this fiscal year (<i>cannot exclude same capital improvements from more than one lid calculation.</i>) Agrees to Line (7).	\$	22,630.07 (11)
Allowable Capital Improvements	(12) \$	67,369.93
Bonded Indebtedness	(13)	_____
Public Facilities Construction Projects (Statute 72-2301 to 72-2308) (Fire Districts & Hospital Districts Only)	(14)	_____
Interlocal Agreements/Joint Public Agency Agreements	(15)	_____
Public Safety Communication Project - Statute 86-416 (Fire Districts Only)	(16)	_____
Payments to Retire Bank Loans and Other Financial Instruments - Agreed to before 7/1/99 (Fire Districts Only)		_____
OR		
Payments to Retire Interest-Free Loans from the Department of Aeronautics (Public Airports Only)	(17)	_____
Judgments	(18)	_____
Refund of Property Taxes to Taxpayers	(19)	_____
Repairs to Infrastructure Damaged by a Natural Disaster	(20)	_____
TOTAL LID EXCEPTIONS (B)	(21) \$	67,369.93

TOTAL RESTRICTED FUNDS For Lid Computation (To Line 9 of the LC-3 Lid Form) <i>To Calculate: Total Restricted Funds (A)-Line 9 MINUS Total Lid Exceptions (B)-Line 21</i>	\$ 140,855.07
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Total Restricted Funds for Lid Computation cannot be less than zero. See Instruction Manual on completing the LC-3 Supporting Schedule.

Southeast Fire District
in
Lancaster County

COMPUTATION OF LIMIT FOR FISCAL YEAR 2015-2016

PRIOR YEAR RESTRICTED FUNDS AUTHORITY OPTION 1 OR OPTION 2

OPTION 1

2014-2015 Restricted Funds Authority (Base Amount) = Line (8) from last year's LC-3 Form 136,363.43
Option 1 - (1)

OPTION 2 - *Only use if a vote was taken at a townhall meeting last year to exceed Lid for one year*

Line (1) of 2014-2015 Lid Computation Form		<u> </u>	
		Option 2 - (A)	
Allowable Percent Increase Less Vote Taken (From 2013-2014 Lid Computation Form Line (6) - Line (5))		<u> </u>	%
		Option 2 - (B)	
Dollar Amount of Allowable Increase Excluding the vote taken Line (A) X Line (B)		<u> </u>	
		-	
		Option 2 - (C)	
Calculated 2014-2015 Restricted Funds Authority (Base Amount) = Line (A) Plus Line (C)		<u> </u>	-
			Option 2 - (1)

ALLOWABLE INCREASES

1 BASE LIMITATION PERCENT INCREASE (2.5%) 2.50 %
(2)

2 ALLOWABLE GROWTH PER THE ASSESSOR MINUS 2.5% %
(3)

$$\frac{\text{2015 Growth per Assessor}}{\text{2014 Valuation}} = \frac{\text{Multiply times}}{\text{100 To get \%}} \text{ \%}$$

3 ADDITIONAL ONE PERCENT BOARD APPROVED INCREASE 1.00 %
(4)

$$\frac{\text{4}}{\text{5}} = \frac{\text{80.00}}{\text{Must be at least .75 (75\%) of the Governing Body}} \text{ \%}$$

of Board Members voting "Yes" for Increase / Total # of Members in Governing Body (Attending & Absent)

ATTACH A COPY OF THE BOARD MINUTES APPROVING THE INCREASE.

NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

Southeast Fire District
IN
Lancaster County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 16 day of September 16th, 2015 2015, at 7:00 o'clock P.M. at 7700 Eiger Drive, Lincoln, Ne 68516 for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget. The budget detail is available at the office of the Clerk during regular business hours.

		Clerk/Secretary
2013-2014 Actual Disbursements & Transfers	\$	699,215.96
2014-2015 Actual/Estimated Disbursements & Transfers	\$	359,985.57
2015-2016 Proposed Budget of Disbursements & Transfers	\$	615,439.40
2015-2016 Necessary Cash Reserve	\$	80,127.53
2015-2016 Total Resources Available	\$	695,566.93
Total 2015-2016 Personal & Real Property Tax Requirement	\$	207,575.00
Unused Budget Authority Created For Next Year	\$	281.08

Breakdown of Property Tax:

Personal and Real Property Tax Required for Non-Bond Purposes	\$	207,575.00
Personal and Real Property Tax Required for Bonds	\$	-

----- Cut Off Here Before Sending To Printer -----

Southeast Fire District Minutes - June 24, 2015

From: Janet Chung <janet40220@yahoo.com>
To: "jeremy.r.quist@gmail.com" , "southeastruralfire@gmail.com" ,
"rick.whiting@aol.com" , Jim Bouc , Gary Schneider , John Wiese , Sheila Grummert , Crystal
Matthews , Bo Day
Subject: Southeast Fire District Minutes - June 24, 2015
Date: Jul 20, 2015 9:51 PM

Southeast Rural Fire District Board Meeting Minutes
June 24, 2015
8401 Holdrege, Lincoln, Neb.

President Rick Whiting called the meeting to order at 7:03 p.m.

Board members present: Rick Whiting, Robyn Quist, Janet Chung, Gary Schneider. Absent: Jim Bouc.

It was noted that a copy of the Open Meeting Act is available for viewing.

Secretary Janet Chung distributed minutes of the May 20 meeting. She noted that the date minutes should include that the date for the Board meeting of June 24 was discussed. Schneider made a motion to approve the minutes with that note. Quist seconded. Vote yes: Chung, Quist, Schneider, Whiting. Absent: Bouc. Motion passed.

Treasurer Robyn Quist presented Financial Statements as of May 31, 2015.

A one percent increase is recommended because of the ambulance payments and new truck. It has been difficult to meet operating expenses. Quist made a motion to increase the minimum percentage by one percent of the allowable percentage for a total increase of 3.5 percent. Schneider seconded. Vote yes: Chung, Quist, Schneider, Whiting. Absent: Bouc. Motion passed.

Quist will ask Crystal Matthews for the text to be placed in the legal notice.

President Whiting will contact B.J. about payment.

Capital costs for the 2015-16 budget:

1. Five air packs, \$6,400 each total \$32,000.
2. Ram system \$4500.

Chief John Wiese's Report:

1. Stipends for officers' were given to Quist.
2. Update on personnel.
3. 23 fire, 30 medical, 20 mutual aids = 73 total calls to date compared to 103 total calls.
4. EMS billing provided standard rates for services provided during fire calls. He provided paperwork for charging fire calls. The maximum amount will be charged. Whiting and Quist will need to complete and sign. Schneider made a motion to accept the charges as presented. Quist seconded. Vote yes: Chung, Quist, Schneider, Whiting. Absent: Bouc. Motion passed.
5. There was brief discussion about clothing/equipment which has not been returned from Billy Strange.

Capt. Grummert will check with EMS billing about charging for medical supplies administered during calls. Schneider made a motion to proceed with EMS billing to charging for medical supplies used during calls. Quist seconded. Vote yes: Chung, Quist, Schneider, Whiting. Absent: Bouc. Motion passed.

Schneider reported that the contract is being cancelled with LFR for installation of Liquid Rides in the ambulances. Stephenson's Truck Repair will install at same price as LFR. Work scheduled for last week of June.

Schneider gave Quist the invoice for SE 43 Danko bill \$57,285.04. Quist made a motion to pay the invoice.

Schneider seconded. Vote yes: Chung, Quist, Schneider, Whiting. Absent: Bouc. Motion passed.

Schneider provided invoices for security system \$48,798 and monitoring charge \$540 per station, per year.

Whiting made a motion to go into executive session at 8:06 p.m. Quist seconded. Vote yes: Chung, Quist, Schneider, Whiting. Absent: Bouc. Motion passed.

Whiting declared the Board out of executive session at 8:14 p.m.

Schneider made a motion to accept the settlement of \$2,500 from John Porter's lawyer. Whiting seconded. Vote yes: Chung, Quist, Schneider, Whiting. Absent: Bouc. Motion passed.

The next meeting is July 22, 7 p.m. at south station.

There being no further business, the meeting was adjourned at 8:17 p.m.

Respectfully submitted,

Janet Chung, SEFD Secretary

Janet Chung
402-429-1417 cell

**CERTIFICATION OF TAXABLE VALUE
And VALUE ATTRIBUTABLE TO GROWTH**

{format for all political subdivisions other than

- a) sanitary improvement districts in existence five years or less, and*
- b) community colleges, and c) school districts}*

Tax Year 2015

{certification required on or before August 20th, of each year}

TO: SOUTHEAST RURAL FIRE DISTRICT
7700 EIGER DR
LINCOLN, NE 68516

TAXABLE VALUE LOCATED IN THE COUNTY OF Lancaster

Name of Political Subdivision	Subdivision Type (e.g. city, fire, NRD)	Value attributable to Growth	Total Taxable Value
SOUTHEAST FIRE DISTRICT	Fire District - 06	1,968,250	439,691,156

*Value attributable to growth is determined pursuant to section 13-518 which includes real and personal property and annexation, if applicable.

I Norman Agena, Lancaster Assessor hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate taxable valuation for the current year, pursuant to Neb. Rev. Stat. §13-509 and §13-518.

Norman H. Agena
(signature of county assessor)

8-19-2015
(date)

CC: County Clerk, Lancaster

CC: County Clerk where district is headquartered, if different county, _____

Note to political subdivision: A copy of the Certification of Value must be attached to the budget document.

AFFIDAVIT OF PUBLICATION

State of Nebraska } ss.
LANCASTER COUNTY, }

NOTICE OF MEETING

The Southeast Rural Fire Department Board of Directors will hold their annual meeting 7 p.m. Sept. 16, 2015, at the South Station, 7700 Eiger Drive. The agenda cannot be altered within 24 hours of the meeting. A copy of the agenda can be obtained by contacting the Board Secretary, Janet Chung at 402-429-1417.

NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

Southeast Fire District
IN Lancaster County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 TO 13-513, that the governing body will meet on the 16th day of September 2015, at 7:00 o'clock P.M., at 7700 Eiger Drive, Lincoln, NE 68516 for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget. The budget detail is available at the office of the Clerk during regular business hours.

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Breakdown of Property Tax:	
Personal and Real Property Tax Required for Non-Bond Purposes	\$ 207,575.00
Personal and Real Property Tax Required for Bonds	\$ -
*554645-1 11 Sept 9	

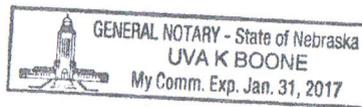
The undersigned, being first duly sworn, deposes and says that she/he is a Clerk of the Lincoln Journal Star, legal newspaper printed, published and having a general circulation in the County of Lancaster and State of Nebraska, and that the attached printed notice was published in said

newspaper the successive time(s) the first insertion having been on September 9, 20 15 and thereafter on _____, 20 _____

and that said newspaper is the legal newspaper under the statutes of the State of Nebraska.

The above facts are within my personal knowledge and are further verified by my personal inspection of each notice in each of said issues.

Barbara Chisum
Subscribed in my presence and sworn to before me on Sept 17, 20 15
U. Boone Notary Public



Cost \$40.70 Reference # 554645-1

Southeast Fire District Minutes - Sept. 16, 2015

From: Janet Chung <janet40220@yahoo.com>
To: Crystal Matthews , "jeremy.r.quist@gmail.com" , Jim Bouc , "southeastruralfire@gmail.com" , "rick.whiting@aol.com" , John Wiese , Gary Schneider , Bo Day
Subject: Southeast Fire District Minutes - Sept. 16, 2015
Date: Sep 16, 2015 9:24 PM

**Southeast Fire District Board Meeting Minutes
Sept. 16, 2015
7700 Eiger Drive, Lincoln, Neb.**

President Rick Whiting called the meeting to order at 7:23 p.m.

Board members present: Robyn Quist, Janet Chung, Gary Schneider, Rick Whiting, Jim Bouc.

It was noted that a copy of the Open Meeting Act is available for viewing.

Secretary Janet Chung distributed minutes of the Aug. 19 meeting. Quist made a motion to approve. Bouc seconded. Vote yes: Chung, Quist, Schneider, Whiting, Bouc. Motion passed.

Treasurer Robyn Quist presented the Aug. 31 financials. Schneider made a motion to approve. Bouc seconded. Vote yes: Chung, Quist, Schneider, Whiting, Bouc. Motion passed.

Meeting was adjourned at approximately 7:29 p.m. to Open Budget hearing to discuss the 2015-16 Budget.

It was noted that the proposed budget is 3.5% over last year. This is the regular amount with a one percent increase. The increase is recommended because it has been difficult to meeting operating expenses with the ambulance payments and new truck.

Jim Bouc made a motion to approve the 2015-16 budget as presented. Gary Schneider seconded. Vote yes: Chung, Quist, Schneider, Whiting, Bouc. Motion passed.

Gary Schneider made a motion to use the budget document as an audit waiver. Robyn Quist seconded. Vote yes: Chung, Quist, Schneider, Whiting, Bouc. Motion passed.

Budget hearing was closed and re-opened the annual meeting at approximately 7:36 p.m.

Capt. Sheila Grummert presented the Emergency Medical Services Oversight Authority letter. The charge increased for the annual contract.

Gary Schneider reported:

1. Liquid rides in ambulances have been installed. Maintenance/repair completed for vehicles.
3. Garage doors for both stations have been completed.
4. Insurance claim being submitted to Verizon for lawn damage near cell tower.
5. Checks from Principal Insurance received for \$18,466.22 and \$1,820.86.
6. Snow removal will be renewed with Vance Stohl Grading.
7. Annual heating inspections will be scheduled.

President, Secretary, Treasurer, serve four year terms. There are no Board member terms expiring.

Flu shots will be available for firefighters Oct. 13, 7 p.m. at north station.

Open House Oct. 4, noon-4 p.m.

Awards banquet is Nov. 14, 6 p.m.

The next meeting is 7 p.m. Oct. 21 at north station.

There being no further business, the meeting was adjourned at 8:08 p.m.

Respectfully submitted,

Janet Chung, SEFD Secretary

Sent from my iPhone 402-429-1417