

2013-2014
STATE OF NEBRASKA
GENERAL BUDGET FORM

COPY

HIGHLAND FIRE DISTRICT

TO THE COUNTY BOARD AND COUNTY CLERK OF
 LANCASTER County

RECEIVED

SEP 18 2013

This budget is for the Period JULY 1, 2013 through JUNE 30, 2014

LANCASTER COUNTY

Contact Information

Auditor of Public Accounts
 Telephone: (402) 471-2111 FAX: (402) 471-3301
 Website: www.auditors.nebraska.gov
 Questions - E-Mail: Deann.Haeffner@nebraska.gov

Submission Information - Adopted Budget Due by 9/30/2013

1. Auditor of Public Accounts - PO Box 98917 - Lincoln, NE 68509
Submit Electronically using Website:
<http://www.auditors.nebraska.gov/>
2. County Board (SEC. 13-508), C/O County Clerk

The Undersigned Clerk/Board Member Hereby Certifies:

The following **PERSONAL AND REAL PROPERTY TAX** is requested for the ensuing year:

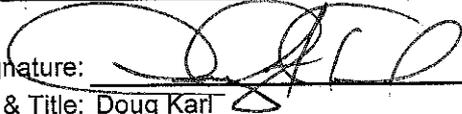
\$	11,500.00	Property Taxes for Non-Bond Purposes
\$	19,500.00	Principal and Interest on Bonds
\$	31,000.00	Total Personal and Real Property Tax Required

Outstanding Bonded Indebtedness as of JULY 1, 2013

\$	5,644.87	Principal
\$	195.48	Interest
\$	5,840.35	Total Bonded Indebtedness

\$ 114,291,046 **Total Certified Valuation (All Counties)**
 (Certification of Valuation(s) from County Assessor **MUST** be attached)

CLERK/BOARD MEMBER:

Signature: 

Printed Name & Title: Doug Karl

Mailing Address: 18400 SW 100th

City, Zip: Crete 68333

Phone Number: 402-826-4022

E-Mail Address:

Budget Document To Be Used As Audit Waiver?

My Subdivision has elected to use this Budget Document as the Audit Waiver.
 (If YES, Board Minutes **MUST** be Attached)

YES NO

If YES, Column 2 **MUST** contain **ACTUAL** Numbers.

If YES, DO NOT COMPLETE/SUBMIT SEPARATE AUDIT WAIVER REQUEST.

Report of Joint Public Agency & Interlocal Agreements

Was this Subdivision involved in any Interlocal Agreements or Joint Public Agencies for the reporting period of July 1, 2012 through June 30, 2013?

YES NO

If YES, Please submit Interlocal Agreement Report by December 31, 2013.

Report of Trade Names, Corporate Names & Business Names

Did the Subdivision operate under a separate Trade Name, Corporate Name, or other Business Name during the period of July 1, 2012 through June 30, 2013?

YES NO

If YES, Please submit Trade Name Report by December 31, 2013.

County Clerk's Use ONLY

HIGHLAND FIRE DISTRICT in LANCASTER County

Line No.	TOTAL ALL FUNDS	Actual 2011 - 2012 (Column 1)	Actual/Estimated 2012 - 2013 (Column 2)	Adopted Budget 2013 - 2014 (Column 3)
1	Beginning Balances, Receipts, & Transfers:			
2	Net Cash Balance	\$ 4,832.00	\$ 8,569.00	\$ 12,212.00
3	Investments	\$ -	\$ -	\$ -
4	County Treasurer's Balance	\$ 647.00	\$ 240.00	\$ 240.00
5	Subtotal of Beginning Balances (Lines 2 thru 4)	\$ 5,479.00	\$ 8,809.00	\$ 12,452.00
6	Personal and Real Property Taxes (Columns 1 and 2 - See Preparation Guidelines)	\$ 27,649.00	\$ 29,969.00	\$ 29,000.00
7	Federal Receipts	\$ -	\$ -	\$ -
8	State Receipts: Motor Vehicle Pro-Rate (To LC-3 Supporting Schedule)	\$ -	\$ -	\$ -
9	State Receipts: State Aid			
10	State Receipts: Other	\$ -	\$ -	\$ -
11	State Receipts: Property Tax Credit	\$ -	\$ -	\$ -
12	Local Receipts: Nameplate Capacity Tax	\$ -	\$ -	\$ -
13	Local Receipts: In Lieu of Tax (To LC-3 Supporting Schedule)	\$ -	\$ -	\$ -
14	Local Receipts: Other	\$ 21.00	\$ 25.00	\$ 95,000.00
15	Transfers In Of Surplus Fees (To LC-3 Supporting Schedule)	\$ -	\$ -	\$ -
16	Transfer In Other Than Surplus Fees (Should agree to Transfers Out on Line 28)	\$ -	\$ -	\$ -
17	Total Resources Available (Lines 5 thru 16)	\$ 33,149.00	\$ 38,803.00	\$ 136,452.00
18	Disbursements & Transfers:			
19	Operating Expenses	\$ 4,665.00	\$ 6,676.00	\$ 10,000.00
20	Capital Improvements (Real Property/Improvements)	\$ -	\$ -	\$ -
21	Other Capital Outlay (Equipment, Vehicles, Etc.)	\$ -	\$ -	\$ 95,000.00
22	Debt Service: Bond Principal & Interest Payments	\$ 19,675.00	\$ 19,675.00	\$ 19,500.00
23	Debt Service: Payments to Retire Interest-Free Loans (Public Airports)	\$ -	\$ -	\$ -
24	Debt Service: Payments to Bank Loans & Other Instruments (Fire Districts)	\$ -	\$ -	\$ -
25	Debt Service: Other	\$ -	\$ -	\$ -
26	Judgments	\$ -	\$ -	\$ -
27	Transfers Out of Surplus Fees	\$ -	\$ -	\$ -
28	Transfers Out Other Than Surplus Fees (Should agree to Transfers In on Line 16)	\$ -	\$ -	\$ -
29	Total Disbursements & Transfers (Lines 19 thru 28)	\$ 24,340.00	\$ 26,351.00	\$ 124,500.00
30	Balance Forward/Cash Reserve (Line 17 - Line 29)	\$ 8,809.00	\$ 12,452.00	\$ 11,952.00

PROPERTY TAX RECAP

Tax from Line 6	\$ 29,000.00
County Treasurer's Commission at 2% of Line 6	\$ 580.00
Delinquent Tax Allowance	\$ 1,420.00
Total Property Tax Requirement	\$ 31,000.00

HIGHLAND FIRE DISTRICT in LANCASTER County

To Assist the County For Levy Setting Purposes

The Cover Page identifies the Property Tax Request between Principal & Interest on Bonds and All Other Purposes. If your political subdivision needs more of a breakdown for levy setting purposes, complete the section below.

Property Tax Request by Fund:

	Property Tax Request
General Fund	\$ 11,500.00
Sinking Fund	
Bond Fund	\$ 19,500.00
_____ Fund	
_____ Fund	
_____ Fund	
Total Tax Request	** \$ 31,000.00

** This Amount should agree to the Total Personal and Real Property Tax Required on the Cover Page (Page 1).

Documentation of Transfers:

(Only complete if there are transfers noted on Page 2, Column 2)

Please explain what fund the monies were transferred from, what fund they were transferred to, and the reason for the transfer.

Transfer From:	Transfer To:
Amount:	
Reason:	

Transfer From:	Transfer To:
Amount:	
Reason:	

Transfer From:	Transfer To:
Amount:	
Reason:	

HIGHLAND FIRE DISTRICT in LANCASTER County

CORRESPONDENCE INFORMATION

BOARD CHAIRPERSON

Doug Karl

(Name of Board Chairperson)

18400 SW 100th

(Mailing Address)

Crete 68333

(City & Zip Code)

402-826-4022

(Telephone Number)

(E-Mail Address)

NOTE: If Budget Document is used as an Audit Waiver, approval of the Audit Waiver will be sent to the Board Chairperson via e-mail. If no e-mail address is supplied for the Board Chairperson, notification will be mailed via the USPS.

For Questions on this form, who should we contact (please ✓ one): *Contact will be via e-mail if supplied.*

Board Chairperson

Preparer

Other Contact

PREPARER

Jerry L. Wilcox

(Name and Title)

City of Crete

(Firm Name)

PO Box 86

(Mailing Address)

Crete 68333

(City & Zip Code)

402-826-4313

(Telephone Number)

jwilcox@crete-ne.gov

(E-Mail Address)

OTHER CONTACT

(Name and Title)

(Firm Name)

(Mailing Address)

(City & Zip Code)

(Telephone Number)

(E-Mail Address)

HIGHLAND FIRE DISTRICT in LANCASTER County

LC-3 SUPPORTING SCHEDULE

Calculation of Restricted Funds

Total Personal and Real Property Tax Requirements	(1) \$	31,000.00
Motor Vehicle Pro-Rate	(2) \$	-
In-Lieu of Tax Payments	(3) \$	-
Transfers of Surplus Fees	(4) \$	-
Prior Year Budgeted Capital Improvements that were excluded from Restricted Funds.		
Prior Year 2012-2013 Capital Improvements Excluded from Restricted Funds (From 2012-2013 LC-3 Lid Exceptions, Line (10))	(5)	_____
LESS: Amount Spent During 2012-2013	(6)	_____
LESS: Amount Expected to be Spent in Future Budget Years	(7)	_____
Amount to be included on 2013-2014 Restricted Funds (<u>Cannot</u> be a Negative Number)	(8) \$	-

TOTAL RESTRICTED FUNDS (A)	(9) \$	31,000.00
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LC-3 Lid Exceptions

Capital Improvements (Real Property and Improvements on Real Property)	(10)	_____
LESS: Amount of prior year capital improvements that were excluded from previous lid calculations but were not spent and now budgeted this fiscal year (<i>cannot exclude same capital improvements from more than one lid calculation.</i>)		
Agrees to Line (7).	(11)	\$ -
Allowable Capital Improvements	(12) \$	-
Bonded Indebtedness	(13) \$	19,000.00
Public Facilities Construction Projects (Statute 72-2301 to 72-2308) (Fire Districts & Hospital Districts Only)	(14)	_____
Interlocal Agreements/Joint Public Agency Agreements	(15) \$	9,000.00
Public Safety Communication Project - Statute 86-416 (Fire Districts Only)	(16)	_____
Payments to Retire Bank Loans and Other Financial Instruments - Agreed to before 7/1/99 (Fire Districts Only)		
OR		
Payments to Retire Interest-Free Loans from the Department of Aeronautics (Public Airports Only)	(17)	_____
Judgments	(18)	_____
Refund of Property Taxes to Taxpayers	(19)	_____
Repairs to Infrastructure Damaged by a Natural Disaster	(20)	_____

TOTAL LID EXCEPTIONS (B)	(21) \$	28,000.00
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<p style="text-align: center;">TOTAL 2013-2014 RESTRICTED FUNDS For Lid Computation (To Line 9 of the LC-3 Lid Form) <i>To Calculate: Total Restricted Funds (A)-Line 9 MINUS Total Lid Exceptions (B)-Line 21</i></p>	<p style="font-size: 24px; margin: 0;">\$</p> <p style="font-size: 24px; margin: 0;">3,000.00</p>
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*Total 2013-2014 Restricted Funds for Lid Computation **cannot** be less than zero. See Instruction Manual on completing the LC-3 Supporting Schedule.*

HIGHLAND FIRE DISTRICT
in
LANCASTER County

4 SPECIAL ELECTION/TOWNHALL MEETING - VOTER
APPROVED % INCREASE _____ %
(5)

Please Attach Ballot Sample and Election Results OR Record of Action From Townhall Meeting

TOTAL ALLOWABLE PERCENT INCREASE = Line (2) + Line (3) + Line (4) + Line (5) _____ 2.50 %
(6)

Allowable Dollar Amount of Increase to Restricted Funds = Line (1) x Line (6) _____ 265.31
(7)

Total Restricted Funds Authority = Line (1) + Line (7) _____ 10,877.51
(8)

Less: 2013-2014 Restricted Funds from LC-3 Supporting Schedule _____ 3,000.00
(9)

Total Unused Restricted Funds Authority = Line (8) - Line (9) _____ 7,877.51
(10)

**LINE (10) MUST BE GREATER THAN OR EQUAL TO ZERO OR
YOU ARE IN VIOLATION OF THE LID LAW.**

**THE AMOUNT OF UNUSED RESTRICTED FUNDS AUTHORITY ON LINE (10)
MUST BE PUBLISHED IN THE NOTICE OF BUDGET HEARING.**

LANCASTER COUNTY ASSESSOR/REGISTER OF DEEDS

COUNTY-CITY BUILDING

LINCOLN, NEBRASKA 68508-2864

PHONE (402) 441-7463

FAX (402) 441-8759

NORMAN H. AGENA
ASSESSOR/REGISTER OF DEEDS

ROB OGDEN
CHIEF FIELD DEPUTY

SCOTT GAINES
CHIEF ADMINISTRATIVE DEPUTY

CERTIFICATE OF VALUATION for tax year 2013

for

HIGHLAND FIRE DISTRICT

2013 Total Valuation	\$	114,291,046
Valuation Attributed to Growth	\$	2,023,439

I, Norman H. Agena, duly elected Lancaster County Assessor/Register of Deeds, pursuant to the provisions of Neb. Rev. Stat. Section 13-509, do hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate taxable valuation for the current year.

**Value attributable to growth is determined pursuant to section 13-518 which includes real and personal property annexation if applicable.*

Dated this 16th day of August, 2013.



Norman H. Agena

9-3-13

The ANNUAL Budget meeting for the Highland Fire District was held 9-3-13 @ 5:00 PM at Crete City Hall.

Board members and officers present Jerry Dittmer, Doug Karl and Emmy Boden also present Jerry Wilcox from the city of Crete.

Emmy Boden moved to open the 2013-2014 Budget meeting Doug seconded motion CARRIED Jerry Wilcox reviewed the General Budget Form and explained the Income + expense forms

Emmy made motion to pay City of Crete \$6200⁰⁰ for the July 1st 2013 - June 30th 2014 contract - Jerry seconded - motion CARRIED

Doug made motion to pay Jerry Wilcox \$300⁰⁰ for his services to prepare the needed papers for the Highland District - Emmy seconded motion CARRIED

Emmy made motion to accept the 1% increase to Restricted Funds - Doug second Jerry explained the increase motion CARRIED

Doug made motion to approve the Budget Document as the Audit Waiver - Jerry seconded - motion CARRIED.

Emmy Orden moved to increase the
pay to Jerry Wilson from \$275 to \$300⁰⁰
for his services. MARVIN 2nd the motion
motion CARRIED.

The next Highland Fire District
meeting will be in April 2013.

Dora moved to Adjourn Emmy and
motion CARRIED -

Meeting Adjourned At 7:00 PM

Secretary
Terry Dilling

**NOTICE OF BUDGET HEARING
AND BUDGET SUMMARY**

HIGHLAND FIRE DISTRICT
IN
LANCASTER County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute sections 13-501 to 13-513, that the governing body will meet on the 3RD day of SEPTEMBER 2013, at 5:00 o'clock PM at City Hall, 243 East 13th Street, Crete for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget. The budget detail is available at the office of the clerk during regular business hours.

Gerry Dittus

Clerk/Secretary

1-2012 Actual Disbursements & Transfers	\$	24,340.00
2-2013 Actual/Estimated Disbursements & Transfers	\$	26,351.00
3-2014 Proposed Budget of Disbursements & Transfers	\$	124,500.00
3-2014 Necessary Cash Reserve	\$	12,219.00
3-2014 Total Resources Available	\$	136,719.00
2013-2014 Personal & Real Property Tax Requirement	\$	31,000.00
Proposed Budget Authority Created For Next Year	\$	7,983.63
Breakdown of Property Tax:		
Personal and Real Property Tax Required for Non-Bond Purposes	\$	11,500.00
Personal and Real Property Tax Required for Bonds	\$	19,500.00
		August 28, 2013

THE CRETE NEWS

**STATE OF NEBRASKA, }
COUNTY OF SALINE, } ss.**

The undersigned, Manager, of said paper, being duly sworn, on oath says, that he has knowledge of the facts set forth, that THE CRETE NEWS is a legal weekly newspaper published at Crete, in Saline County, Nebraska, printed in the English language and has a bona fide circulation of more than three hundred copies weekly, one was published within said county, for fifty-two successive weeks prior to the publication of the attached notice and printed either in whole or in part in an office maintained at the place of publication; that the attached notice was published in said paper for

1 consecutive weeks, the date of the first publication being the 28 day of August, 2013, and the date of the last publication being the 28 day of August, 2013.

JL News

Subscribed in my presence and sworn before me this 28 day of August, 2013.
Fee \$ 102.00

Pamela J. Hagedorn
Notary Public

