

**2012-2013
STATE OF NEBRASKA
GENERAL BUDGET FORM**

HIGHLAND FIRE DISTRICT

TO THE COUNTY BOARD AND COUNTY CLERK OF
LANCASTER County

RECEIVED

SEP 20 2012

LANCASTER COUNTY

This budget is for the Period JULY 1, 2012 through JUNE 30, 2013

| Contact Information | |
|--|---------------------|
| Auditor of Public Accounts | |
| Telephone: (402) 471-2111 | FAX: (402) 471-3301 |
| Website: www.auditors.nebraska.gov | |
| Questions - E-Mail: Deann.Haeffner@nebraska.gov | |

| Submission Information - Adopted Budget Due by 9-20-2012 | |
|---|--|
| 1. Auditor of Public Accounts - PO Box 98917 - Lincoln, NE 68509 | |
| Submit Adobe PDF Document via Website: http://www.auditors.nebraska.gov/ | |
| 2. County Board (SEC. 13-508), C/O County Clerk | |

The Undersigned Clerk/Board Member Hereby Certifies:

The following **PERSONAL AND REAL PROPERTY TAX** is requested for the ensuing year:

| | | |
|----|-----------|--|
| \$ | 19,675.00 | Principal and Interest on Bonds |
| \$ | 13,495.00 | All Other Purposes |
| \$ | 33,170.00 | Total Personal and Real Property Tax Required |

Outstanding Bonded Indebtedness as of JULY 1, 2012

| | | |
|----|-----------|----------------------------------|
| \$ | 27,170.81 | Principal |
| \$ | 1,264.57 | Interest |
| \$ | 28,435.38 | Total Bonded Indebtedness |

\$ 99,037,251 **Total Certified Valuation (All Counties)**
(Certification of Valuation(s) from County Assessor **MUST** be attached)

CLERK/BOARD MEMBER:

Signature: 

Printed Name & Title: Doug Kar

Mailing Address: 18400 SW 100th

City, Zip: Crete 68333

Phone Number: 402-826-4022

E-Mail Address:

Budget Document To Be Used As Audit Waiver?

My Subdivision has elected to use this Budget Document as the Audit Waiver.
(If YES, Board Minutes **MUST** be Attached)

YES NO

If YES, Column 2 **MUST** contain **ACTUAL** Numbers.

If YES, DO NOT COMPLETE/SUBMIT SEPARATE AUDIT WAIVER REQUEST.

Report of Joint Public Agency & Interlocal Agreements

Was this Subdivision involved in any Interlocal Agreements or Joint Public Agencies for the reporting period of July 1, 2011 through June 30, 2012?

YES NO

If YES, Please submit Interlocal Agreement Report by December 31, 2012.

A proposed Budget Summary and Notice of Hearing was duly:

Published (Send a copy of Publisher's Affidavit of Publication)

Posted (Only allowed if Pg 2-Col 3-Line 29 is less than \$10,000)

(Check the method of notifying the Public of the Budget Hearing)

County Clerk's Use ONLY

HIGHLAND FIRE DISTRICT in LANCASTER County

| Line No. | TOTAL ALL FUNDS | Actual 2010 - 2011 (Column 1) | Actual/Estimated 2011 - 2012 (Column 2) | Adopted Budget 2012 - 2013 (Column 3) |
|----------|---|-------------------------------------|---|---|
| 1 | Beginning Balances, Receipts, & Transfers: | | | |
| 2 | Net Cash Balance | \$ 3,939.00 | \$ 5,099.00 | \$ 8,611.00 |
| 3 | Investments | \$ - | \$ - | \$ - |
| 4 | County Treasurer's Balance | \$ (27.00) | \$ 380.00 | \$ 198.00 |
| 5 | Subtotal of Beginning Balances (Lines 2 thru 4) | \$ 3,912.00 | \$ 5,479.00 | \$ 8,809.00 |
| 6 | Personal and Real Property Taxes (Columns 1 and 2 - See Preparation Guidelines) | \$ 25,925.00 | \$ 27,649.00 | \$ 31,000.00 |
| 7 | Federal Receipts | \$ - | \$ - | \$ - |
| 8 | State Receipts: Motor Vehicle Pro-Rate (To LC-3 Supporting Schedule) | \$ - | \$ - | \$ - |
| 9 | State Receipts: State Aid | | | |
| 10 | State Receipts: Other | \$ - | \$ - | \$ - |
| 11 | State Receipts: Property Tax Credit | \$ - | \$ - | |
| 12 | Local Receipts: Nameplate Capacity Tax | \$ - | \$ - | \$ - |
| 13 | Local Receipts: In Lieu of Tax (To LC-3 Supporting Schedule) | \$ - | \$ - | \$ - |
| 14 | Local Receipts: Other | \$ 14.00 | \$ 21.00 | \$ 75,025.00 |
| 15 | Transfers In Of Surplus Fees (To LC-3 Supporting Schedule) | \$ - | \$ - | \$ - |
| 16 | Transfer In Other Than Surplus Fees (Should agree to Transfers Out on Line 28) | \$ - | \$ - | \$ - |
| 17 | Total Resources Available (Lines 6 thru 16) | \$ 29,851.00 | \$ 33,149.00 | \$ 114,834.00 |
| 18 | Disbursements & Transfers: | | | |
| 19 | Operating Expenses | \$ 4,575.00 | \$ 4,665.00 | \$ 6,700.00 |
| 20 | Capital Improvements (Real Property/Improvements) | \$ - | \$ - | \$ - |
| 21 | Other Capital Outlay (Equipment, Vehicles, Etc.) | \$ - | \$ - | \$ 75,000.00 |
| 22 | Debt Service: Bond Principal & Interest Payments | \$ 19,797.00 | \$ 19,675.00 | \$ 19,675.00 |
| 23 | Debt Service: Payments to Retire Interest-Free Loans (Public Airports) | \$ - | \$ - | \$ - |
| 24 | Debt Service: Payments to Bank Loans & Other Instruments (Fire Districts) | \$ - | \$ - | \$ - |
| 25 | Debt Service: Other | \$ - | \$ - | \$ - |
| 26 | Judgments | \$ - | \$ - | \$ - |
| 27 | Transfers Out of Surplus Fees | \$ - | \$ - | \$ - |
| 28 | Transfers Out Other Than Surplus Fees (Should agree to Transfers In on Line 16) | \$ - | \$ - | \$ - |
| 29 | Total Disbursements & Transfers (Lines 19 thru 28) | \$ 24,372.00 | \$ 24,340.00 | \$ 101,375.00 |
| 30 | Balance Forward/Cash Reserve (Line 17 - Line 29) | \$ 5,479.00 | \$ 8,809.00 | \$ 13,459.00 |

PROPERTY TAX RECAP

| | |
|---|---------------------|
| Tax from Line 6 | \$ 31,000.00 |
| County Treasurer's Commission at 2% of Line 6 | \$ 620.00 |
| Delinquent Tax Allowance | \$ 1,550.00 |
| Total Property Tax Requirement | \$ 33,170.00 |

HIGHLAND FIRE DISTRICT in LANCASTER County

To Assist the County For Levy Setting Purposes

The Cover Page identifies the Property Tax Request between Principal & Interest on Bonds and All Other Purposes. If your political subdivision needs more of a breakdown for levy setting purposes, complete the section below.

Property Tax Request by Fund:

| | Property Tax Request |
|--------------------------|------------------------|
| General Fund | \$ 13,495.00 |
| Sinking Fund | |
| Bond Fund | \$ 19,675.00 |
| _____ Fund | |
| _____ Fund | |
| _____ Fund | |
| Total Tax Request | ** \$ 33,170.00 |

** This Amount should agree to the Total Personal and Real Property Tax Required on the Cover Page (Page 1).

Documentation of Transfers:

(Only complete if there are transfers noted on Page 2, Column 2)

Please explain what fund the monies were transferred from, what fund they were transferred to, and the reason for the transfer.

| | |
|----------------|--------------|
| Transfer From: | Transfer To: |
| Amount: | |
| Reason: | |

| | |
|----------------|--------------|
| Transfer From: | Transfer To: |
| Amount: | |
| Reason: | |

| | |
|----------------|--------------|
| Transfer From: | Transfer To: |
| Amount: | |
| Reason: | |

HIGHLAND FIRE DISTRICT in LANCASTER County

CORRESPONDENCE INFORMATION

BOARD CHAIRPERSON

Doug Karl

(Name of Board Chairperson)

18400 SW 100th

(Mailing Address)

Crete 68333

(City & Zip Code)

402-826-4022

(Telephone Number)

(E-Mail Address)

PREPARER

Jerry L. Wilcox

(Name and Title)

City of Crete

(Firm Name)

PO Box 86

(Mailing Address)

Crete 68333

(City & Zip Code)

402-826-4313

(Telephone Number)

jwilcox@crete-ne.gov

(E-Mail Address)

NOTE: If Budget Document is used as an Audit Waiver, approval of the Audit Waiver will be sent to the Board Chairperson via e-mail. If no e-mail address is supplied for the Board Chairperson, notification will be mailed via the USPS.

For Questions on this form, who should we contact (please ✓ one): *Contact will be via e-mail if supplied.*

Board Chairperson

Preparer

Other Contact

OTHER CONTACT

(Name and Title)

(Firm Name)

(Mailing Address)

(City & Zip Code)

(Telephone Number)

(E-Mail Address)

HIGHLAND FIRE DISTRICT
in
LANCASTER County

COMPUTATION OF LIMIT FOR FISCAL YEAR 2012-2013

PRIOR YEAR RESTRICTED FUNDS AUTHORITY OPTION 1 OR OPTION 2

| | |
|--|----------------|
| OPTION 1 | |
| 2011-2012 Restricted Funds Authority (Base Amount) = Line (8) from last year's LC-3 Form | 10,253.33 |
| | Option 1 - (1) |

| | |
|---|----------------|
| OPTION 2 - <i>Only use if a vote was taken at a townhall meeting to exceed Lid for one year</i> | |
| Line (1) of 2011-2012 Lid Computation Form | Option 2 - (A) |
| Allowable Percent Increase Less Vote Taken (From 2011-2012 Lid Computation Form Line (6) - Line (5)) | % |
| | Option 2 - (B) |
| Dollar Amount of Allowable Increase Excluding the vote taken Line (A) X Line (B) | - |
| | Option 2 - (C) |
| Calculated 2011-2012 Restricted Funds Authority (Base Amount) = Line (A) Plus Line (C) | - |
| | Option 2 - (1) |

ALLOWABLE INCREASES

- | | | | |
|----------|--|--------|---|
| 1 | <u>BASE LIMITATION PERCENT INCREASE (2.5%)</u> | 2.50 % | |
| | | (2) | |
| 2 | <u>ALLOWABLE GROWTH PER THE ASSESSOR MINUS 2.5%</u> | - | % |
| | | (3) | |
| | $\frac{1,049,770.00}{2012 \text{ Growth per Assessor}} \div \frac{85,955,035.00}{2011 \text{ Valuation}} = \frac{1.22}{\text{Multiply times 100 To get \%}}$ | | |
| 3 | <u>ADDITIONAL ONE PERCENT BOARD APPROVED INCREASE</u> | 1.00 % | |
| | | (4) | |
| | $\frac{4}{\# \text{ of Board Members voting "Yes" for Increase}} \div \frac{5}{\text{Total \# of Members in Governing Body}} = \frac{80.00}{\text{Must be at least .75 (75\%) of the Governing Body}}$ | | |

ATTACH A COPY OF THE BOARD MINUTES APPROVING THE INCREASE.

HIGHLAND FIRE DISTRICT
in
LANCASTER County

4 SPECIAL ELECTION/TOWNHALL MEETING - VOTER
APPROVED % INCREASE _____ %
(5)

Please Attach Ballot Sample and Election Results OR Record of Action From Townhall Meeting

TOTAL ALLOWABLE PERCENT INCREASE = Line (2) + Line (3) + Line (4) + Line (5) _____ 3.50 %
(6)

Allowable Dollar Amount of Increase to Restricted Funds = Line (1) x Line (6) _____ 358.87
(7)

Total Restricted Funds Authority = Line (1) + Line (7) _____ 10,612.20
(8)

Less: 2012-2013 Restricted Funds from LC-3 Supporting Schedule _____ 7,295.00
(9)

Total Unused Restricted Funds Authority = Line (8) - Line (9) _____ 3,317.20
(10)

**LINE (10) MUST BE GREATER THAN OR EQUAL TO ZERO OR
YOU ARE IN VIOLATION OF THE LID LAW.**

**THE AMOUNT OF UNUSED RESTRICTED FUNDS AUTHORITY ON LINE (10)
MUST BE PUBLISHED IN THE NOTICE OF BUDGET HEARING.**

**NOTICE OF BUDGET HEARING
AND BUDGET SUMMARY**

**HIGHLAND FIRE DISTRICT
IN
LANCASTER County, Nebraska**

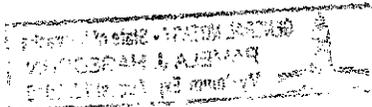
PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 12TH day of SEPTEMBER 2012, at 6:00 o'clock PM at CRETE CITY HALL for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget. The budget detail is available at the office of the Clerk during regular business hours.



Clerk/Secretary

| | | |
|--|----|------------|
| 2010-2011 Actual Disbursements & Transfers | \$ | 24,372.00 |
| 2011-2012 Actual/Estimated Disbursements & Transfers | \$ | 24,340.00 |
| 2012-2013 Proposed Budget of Disbursements & Transfers | \$ | 101,375.00 |
| 2012-2013 Necessary Cash Reserve | \$ | 13,455.00 |
| 2012-2013 Total Resources Available | \$ | 114,834.00 |
| Total 2012-2013 Personal & Real Property Tax Requirement | \$ | 33,170.00 |
| Unused Budget Authority Created For Next Year | \$ | 3,214.66 |
| Breakdown of Property Tax: | | |
| Personal and Real Property Tax Required for Bonds | \$ | 19,675.00 |
| Personal and Real Property Tax Required for All Other Purposes | \$ | 13,495.00 |

September 5, 2012



THE CRETE NEWS

STATE OF NEBRASKA, }
COUNTY OF SALINE, } ss.

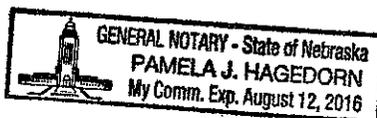
The undersigned, Manager, of said paper, being duly sworn, on oath says, that he has knowledge of the facts set forth, that THE CRETE NEWS is a legal weekly newspaper published at Crete, in Saline County, Nebraska, printed in the English language and has a bona fide circulation of more than three hundred copies weekly, one was published within said county, for fifty-two successive weeks prior to the publication of the attached notice and printed either in whole or in part in an office maintained at the place of publication; that the attached notice was published in said paper for

1 consecutive weeks, the date of the first publication being the 5 day of September 2012, and the date of the last publication being the 5 day of September 2012.

JR Rouse

Subscribed in my presence and sworn before me this 5 day of September, 2012.
Fee \$ 76.50

Pamela J. Hagedorn
Notary Public



LANCASTER COUNTY ASSESSOR/REGISTER OF DEEDS

COUNTY-CITY BUILDING

LINCOLN, NEBRASKA 68508-2864

PHONE (402) 441-7463

FAX (402) 441-8759

NORMAN H. AGENA
ASSESSOR/REGISTER OF DEEDS

ROB OGDEN
CHIEF FIELD DEPUTY

SCOTT GAINES
CHIEF ADMINISTRATIVE DEPUTY

CERTIFICATE OF VALUATION

for tax year 2012

for

HIGHLAND FIRE DISTRICT

| | | |
|---------------------------------------|-----------|-------------------|
| 2012 Total Valuation | \$ | 99,037,251 |
| Valuation Attributed to Growth | \$ | 1,049,770 |

I, Norman H. Agena, duly elected Lancaster County Assessor/Register of Deeds, pursuant to the provisions of Neb. Rev. Stat. Section 13-509, do hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate taxable valuation for the current year.

**Value attributable to growth is determined pursuant to section 13-518 which includes real and personal property annexation if applicable.*

Dated this 17th day of August, 2012.



Norman H. Agena

9-12-12

The ANNUAL Budget meeting for Highland Fire District was held 9-12-12 @ 6 PM AT THE CRETE City hall.

Board Members and Officers present Terry Dittman Emmy Braden - MARVIN NITZEL & Doug NITZEL - Also present Jerry Wilson and LARON NITZEL

Doug NITZEL moved to open the 2012-2013 Budget meeting Emmy seconded motion carried Jerry Wilson reviewed the General Budget Form and explained to the board members the income and expenses. Also was discussed the increase from \$4200.⁰⁰ to \$6200⁰⁰ per year to the City of Crete for services from the Fire Department

Emmy moved to accept the 1% increase to restricted fund MARVIN 2nd the motion motion carried

MARVIN moved to approve requesting budget document as audit waiver Emmy 2nd the motion motion carried

MARVIN moved for motion to adopt 2012-2013 budget as presented and submit to No. State Auditor and Lancaster County clerk Doug 2nd the motion motion carried

Emmy Orden moved to increase the
pay to Jerry Wilcox from \$275 to \$300⁰⁰
for his services. MARVIN 2nd the motion
motion CARRIED.

The next Highland Fire District
meeting will be in April 2013.

Done moved to Adjourn Emmy 2nd
motion CARRIED -

Meeting Adjourned at 7:00 PM

Secretary
Jerry Dilling