

MEETING NOTICE

LANCASTER COUNTY CORRECTIONAL FACILITY JOINT PUBLIC AGENCY

TUESDAY, AUGUST 30, 2016

COUNTY-CITY BUILDING, ROOM 112

555 SOUTH 10th Street

1:00 P.M.

AGENDA

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room.

1. **APPROVAL OF MINUTES** – May 31, 2016
2. **PUBLIC HEARING** - Budget Hearing for Fiscal Year 2016-17
3. **ADOPT RESOLUTION** - Resolution in the matter of approving the budget for fiscal year July 1, 2016 to June 30, 2017.
4. **APPROVAL OF CLAIMS** - processed through August 23, 2016
5. **PUBLIC COMMENT**
6. **SETTING OF NEXT MEETING** – November 29, 2016
7. **ADJOURNMENT**

MINUTES
LANCASTER COUNTY CORRECTIONAL FACILITY JOINT PUBLIC AGENCY (JPA)
COUNTY-CITY BUILDING, ROOM 112
555 SOUTH 10TH STREET
TUESDAY, MAY 31, 2016
1:00 P.M.

Present: Roma Amundson, Chair; Leirion Gaylor Baird; and Todd Wiltgen

Absent: Chris Beutler

Others Present: Dennis Meyer, Budget and Fiscal Officer; Brad Johnson, Interim Corrections Director; Lieutenant Ken Prey, Corrections Department; Cori Beattie, Deputy County Clerk; Ann Taylor, County Clerk's Office

The Chair called the meeting to order at 1:28 p.m. and welcomed Leirion Gaylor Baird to the Lancaster County Correctional Facility Joint Public Agency (JPA). **NOTE:** Gaylor Baird replaced Trent Fellers.

The location announcement of the Nebraska Open Meetings Act was given.

AGENDA ITEM

1 APPROVAL OF MINUTES OF FEBRUARY 23, 2016

MOTION: Wiltgen moved and Gaylor Baird seconded approval of the minutes of the February 23, 2016 meeting. Wiltgen and Amundson voted aye. Gaylor Baird abstained from voting. Beutler was absent. Motion carried 2-0, with one abstention.

2 ELECTION OF OFFICERS

Dennis Meyer, Budget and Fiscal Officer, said the Chairs of the County Board and City Council have traditionally served as Chair and Vice Chair of the JPA, respectively.

MOTION: Wiltgen moved and Gaylor Baird seconded to appoint Roma Amundson Chair of the Lancaster County Correctional Facility Joint Public Agency (JPA). Wiltgen, Gaylor Baird and Amundson voted aye. Beutler was absent. Motion carried 3-0.

MOTION: Wiltgen moved and Amundson seconded to appoint Gaylor Baird as Vice Chair of the Lancaster County Correctional Facility Joint Public Agency (JPA). Wiltgen, Gaylor Baird and Amundson voted aye. Beutler was absent. Motion carried 3-0.

3 KITCHEN OVENS

Meyer said, since moving to quarterly meetings, the Joint Public Agency (JPA) has approved quotes for products or services that are anticipated to be received prior to the next quarterly meeting so payment is not delayed. He noted the Corrections Department has received a quote for new kitchen ovens.

Brad Johnson, Interim Correction Director, said the kitchen ovens that were purchased when the Lancaster County Adult Detention Facility (LCADF) was built did not meet quality expectations and have required frequent repairs. He said they have received a quote to replace the equipment with an updated model.

Amundson asked whether the ovens were under warranty. Lieutenant Ken Prey, Corrections Department, said the company that provided the first two ovens is bankrupt. He said those ovens were purchased in 2009 and were stored until the facility opened in July, 2013. Prey said the ovens had a lot of problems and another oven was added in November, 2013. There have also been significant problems with that oven and the company recently replaced that oven under terms of the warranty. He said the County Attorney's Office issued a legal opinion that indicated the County's claims regarding the 2009 model ovens likely would not hold up and suggested that Corrections try to "strike the best deal possible" to get replacement ovens. Prey said Corrections would like to purchase three new ovens and presented a quote in the amount of \$70,275.06 from Kain-McArthur, Inc. for Cleveland Convotherm ovens (Exhibit A), noting the quote amount is less than dealer cost. He added these ovens will work with existing trolley equipment.

Wiltgen asked Prey whether they have experienced any problems with the replacement oven. He said it is operating well right now but expressed concern it could have issues in the future. Prey said they have space for four ovens and will rotate their use to extend their life.

Amundson asked whether they will receive a better rate if they purchase three ovens. Prey said he will check.

Gaylor Baird asked whether the Purchasing Department assisted with the bid. Meyer explained there is only a sole source for the equipment so there isn't a need for a request for proposal (RFP). He said they will check with the County Attorney's Office to make sure they do not have any concerns with proceeding in this manner.

Gaylor Baird asked whether a additional provision could be added to the contract to extend the warranty period, based on the history of issues with the equipment. Meyer said he will relay that suggestion to the County Attorney's Office. Wiltgen asked whether the provider offers any type of service plan. Prey said they could try to negotiate that as well.

MOTION: Wiltgen moved and Gaylor Baird seconded to authorize the purchase of the three (3) kitchen ovens provided in the quote.

Gaylor Baird asked if they intend to pursue a claim. Prey said there is no recourse at this point.

ROLL CALL: Gaylor Baird, Wiltgen and Amundson voted aye. Beutler was absent. Motion carried 3-0.

4 APPROVAL OF CLAIMS PROCESSED THROUGH MAY 24, 2016

Meyer noted payments in the amount of \$946.00 to Lyon, LLC out of the bond proceeds/District Energy Corporation (DEC) reimbursement and to Wells Fargo in the amount of \$1,049,502.50 for an interest payment on the bonds. He recommended adding the quote for the kitchen ovens to the list of claims. There was no objection to doing so.

MOTION: Gaylor Baird moved and Wiltgen seconded approval of the claims. Gaylor Baird, Wiltgen and Amundson voted aye. Beutler was absent. Motion carried 3-0.

5 PUBLIC COMMENT

There was no public comment.

6 SETTING OF NEXT MEETING

The next meeting will be held at 1:00 p.m. on August 30, 2016.

7 ADJOURNMENT

MOTION: Wiltgen moved and Gaylor Baird and seconded to adjourn the meeting at 1:48 p.m. Wiltgen, Gaylor Baird and Amundson voted aye. Beutler was absent from voting. Motion carried 3-0.

for Cori Beattie
Dan Nolte
Lancaster County Clerk



Lancaster County Correctional Facility Joint Public Agency
List of Claims through August 23, 2016

<u>Item Number</u>	<u>Payee</u>	<u>Invoice</u>	<u>Amount</u>	<u>Description</u>
DEC Reimbursement (Purchase Orders)				
1*	Kain-McArthur, Inc	Quote 15817 / PO	75,134.46	3 ovens
2	Information Services	Estimate #149208	<u>6,083.20</u>	10 PDA's
			<u>81,217.66</u>	

* JPA Board approved this expenditure on May 31, 2016 to happen after ovens are received and put into service.
Ovens will be shipped on August 23, 2016.

Lancaster County, Nebraska
PURCHASE ORDER
 Phone: (402) 441-7417

Page 1
 Date 06/28/16
 Order 19260-000 OD
 Brn/Plt 92009

Order number must appear on your invoice, packing slips, shipping documents, packages, and correspondence.

ISSUE TO:

Kain-McArthur, Inc.
 2000 East Prairie Circle
 Olathe KS 66062

↓ INVOICE & DELIVERY TO LOCATION ↓

Lancaster County Correctional Facility
 3801 SW O St.
 Lincoln NE 68528

 Ordered - 06/28/16 Freight -
 Requested - 06/28/16 Taken By -
 Delivery -

Description / Supplier Item	Ordered	UM	Unit Cost	UM	Extension	Req. Dt
0000010 Convotherm #C4 ET 20.20GS Combi Oven/Steamer	3	EA	22,623.3300	EA	67,869.99	06/28/16
with 2 year parts and 2 year labor warranty with on-line registration.						
0000010 DD-F Disappearing Door, EasyTouch 20.20	3	EA	439.9500	EA	1,319.85	06/28/16
0000010 CWT-06 Claris Water Treatment System, each includes:	2	EA	542.6100	EA	1,085.22	06/28/16
1 pre-filter, 1 Claris XL steam system, 1 Claris flow meter, 1 water test kit.						
0000010 Extended warranty to cover cost for 3rd year parts and labor warranty per oven	3	EA	1,619.8000	EA	4,859.40	06/28/16

Kain McArthur

FOODSERVICE SOLUTIONS GROUP

Quote

Project:
Lancaster Correctional C4 Series
Combi Oven

From: 06/02/2016
Kain-McArthur, Inc
Matt Swain
2000 E. Prairie Circle
Olathe, KS 66062-
matts@kainmcArthur.com

Quote: 15817

Job Reference Number: 1886

Item	Qty	Description	Net	Net Total
1	3 ea	COMBI OVEN Convotherm Model No. C4 ET 20.20GS Convotherm Combi Oven/Steamer, roll-in, gas, boilerless, (20) 18" x 26" full size sheet pan or (40) 12" x 20" x 1" hotel pan capacity, 9" easyTouch control panel, 20 stages each & 399 cooking recipes storage, (4) cooking modes: hot air, steam, combi-steam & retherm, multi-point core temperature probe, five-speed auto reversing fan, anti-microbial hygienic door handle, pull-out spray hose, includes: (1) CSRT2020-4 roll-in trolley, stainless steel construction, 1.0 kW, 120v/60/1-ph, 10.6 amps, 218,400 BTU, cULus, NSF	\$22,623.33	\$67,869.99
	3 ea	2 Year Parts and Labor Warranty With Online Registration After Installation.		
	3 ea	Gas type to be specified		
	3 ea	CACK ConvoClean "Hands Free" automatic cleaning system, comes with: (1) 10 liter ConvoClean, (1) 1 liter ConvoCare and set of connectors and hoses		
	3 ea	DD-F Disappearing Door, for EasyTouch 20.20	\$439.95	\$1,319.85
	3 ea	A water analysis is required for the proper selection of a water treatment system.		
	2 ea	CWT-06 Claris Water Treatment System, includes (1) pre-filter, (1) Claris X-Large steam system, (1) Claris flow meter, and (1) water test kit (see water quality requirements on spec sheet)	\$542.61	\$1,085.22
	3 ea	EXTENDED WARRANTY Cost for 3rd Year Parts and Labor Warranty Per Oven	\$1,619.80	\$4,859.40
ITEM TOTAL:				\$75,134.46
Total				\$75,134.46

Working together we all succeed

This quote has been prepared with information provided to our office. Kain-McArthur or our factories will not be responsible for any item or accessory not included on quote. KEC has the responsibility of verifying information and specifications. Please let our office know in writing of any changes that need to be made prior to submittal.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$75,134.46

Microcomputer Estimate

07/22/2016

Corrections	
Control #	149208

Funding Source		Corrections	
Acronym:	JCJ		
Special Funding Source:			

Hardware	PART #	Purchase Price	Qty	Disposal Fee	Total
Phone, Samsung Galaxy Note 5 (Black) - Verizon	SM-N920VZKAVZW	528.00	5		\$2,640.00
Case, Otterbox Defender Series - Black	77-52045	\$30.37	5		\$151.85
Shipping and Handling	S&H	\$0.00	1		\$0.00
Total Hardware Cost		\$558.37			\$2,791.85

Software	PART #	Purchase Cost	Qty		
SerialMagic Gears - Android	SMG-DROID	\$49.95	5		\$249.75
Shipping and Handling	S&H	\$0.00	1		\$0.00
Total Software Cost:		\$49.95			\$249.75

Total Hardware/Software Cost	\$3,041.60
Estimated Installation Costs:	\$0.00
Total System Cost:	\$3,041.60

F:\PCSupport\PC Requests\Estimates\2016 Estimates\149208.xls\A

note: Estimate is for 5 but will
order 10.

x 2
\$ 6,083.20