

# MEETING NOTICE

LANCASTER COUNTY CORRECTIONAL FACILITY JOINT PUBLIC AGENCY

TUESDAY, FEBRUARY 23, 2016

COUNTY-CITY BUILDING, ROOM 112

555 SOUTH 10<sup>th</sup> Street

1:00 P.M.

## AGENDA

*Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room.*

1. **APPROVAL OF MINUTES** – November 24, 2015
2. **APPROVAL OF CLAIMS** – processed through February 16, 2016
3. **PUBLIC COMMENT**
4. **SETTING OF NEXT MEETING** – May 31, 2016
5. **ADJOURNMENT**

**MINUTES**  
**LANCASTER COUNTY CORRECTIONAL FACILITY JOINT PUBLIC AGENCY (JPA)**  
**COUNTY-CITY BUILDING, ROOM 112**  
**555 SOUTH 10<sup>TH</sup> STREET**  
**TUESDAY, NOVEMBER 24, 2015**  
**1:00 P.M.**

Present: Roma Amundson, Chair; Trent Fellers, Vice Chair; and Larry Hudkins

Absent: Chris Beutler

Others Present: Dennis Meyer, County Budget & Fiscal Officer; Mike Thurber, Corrections Director; Cori Beattie, Deputy County Clerk; and Ann Taylor, County Clerk's Office

The Chair called the meeting to order at 1:00 p.m.

The location announcement of the Nebraska Open Meetings Act was given.

**AGENDA ITEM**

**1 APPROVAL OF MINUTES OF AUGUST 25, 2015 MEETING**

**MOTION:** Hudkins moved and Fellers seconded approval of the minutes of the August 25, 2015 meeting. Fellers, Hudkins and Amundson voted aye. Beutler was absent from voting. Motion carried 3-0.

**2 APPROVAL OF CLAIMS PROCESSED THROUGH NOVEMBER 17, 2015**

Dennis Meyer, County Budget and Fiscal Officer, presented a revised list of claims totaling \$69,417.55 (Exhibit A). He explained that claims with invoices, shown as Item Numbers 1-3, are for work that is completed and said those are the ones he will pay. The other claims reflect costs indicated in purchase orders or are estimated costs.

In response to a question from Amundson, Meyer said the estimated costs are rarely revised.

Mike Thurber, Corrections Director, gave an overview of the claims, noting the revision is for an additional claim submitted by Accurate Controls, Inc. in the amount of \$914.37 for the intercom system in the release area.

Meyer noted there is also a principal and interest payment on the bonds to Wells Fargo in the amount of \$3,815,377.50. He said there will be 13 principal payments remaining after this payment is made. Interest payments are made twice a year.

**MOTION:** Fellers moved and Hudkins seconded approval of the claims. Fellers, Hudkins and Amundson voted aye. Beutler was absent from voting. Motion carried 3-0.

**3 AUDIT - RECEIVE AND PLACE ON FILE THE JUNE 30, 2015 AUDIT WITH THE COUNTY CLERK**

Meyer said a copy of the audit performed by Allen, Gibbs & Houlik (AGH), LLC, will be placed on file with the County Clerk's Office, which retains the records for the JPA, and posted on the County's website. Meyer noted that AGH issued an unqualified opinion on the financial statements, which is the highest level of opinion that can be achieved.

**MOTION:** Fellers moved and Hudkins seconded to receive the audit and place a copy on file with the County Clerk's Office. Hudkins, Fellers and Amundson voted aye. Beutler was absent from voting. Motion carried 3-0.

**4 PUBLIC COMMENT**

There was no public comment.

**5 SETTING OF NEXT MEETING**

The next meeting will be held at 1:00 p.m. on February 23, 2016. There was consensus to continue to meet on a quarterly basis in 2016.

**6 ADJOURNMENT**

**MOTION:** Hudkins moved and Fellers seconded to adjourn the meeting at 1:10 p.m. Hudkins, Fellers and Amundson voted aye. Beutler was absent from voting. Motion carried 3-0.

*for* Cori R. Beattie  
Dan Nolte  
Lancaster County Clerk



Lancaster County Correctional Facility Joint Public Agency  
List of Claims through February 16, 2016

<u>Item Number</u>	<u>Payee</u>	<u>Invoice</u>	<u>Amount</u>	<u>Description</u>
<b>Bond Proceeds / DEC Reimbursement (Purchase Orders)</b>				
1	Senstar Inc.	161546	5,746.00	Alarm Transmitters
2	Accurate Controls, Inc.		<u>914.37</u>	Intercom (Approved 11-24-15)
			<u>6,660.37</u>	

Items with no invoices will be paid when services or items are received.



Lancaster County, Nebraska  
**PURCHASE ORDER**  
 Phone: (402) 441-7417

Page 1  
 Date 12/30/15  
 Order 18969-000 OD  
 Brn/Plt 92009

Order number must appear on your invoice, packing slips, shipping documents, packages, and correspondence.

ISSUE TO:

Senstar Inc  
 13800 Coppermine Road, 2nd Floor  
 Herndon VA 20171

INVOICE & DELIVERY TO LOCATION  
 Lancaster County Correctional Facility  
 3801 SW O St.  
 Lincoln NE 68528

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 Ordered - 12/30/15 Freight -  
 Requested - 12/30/15 Taken By -  
 Delivery -  
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Description / Supplier Item	Ordered	UM	Unit Cost	UM	Extension	Req. Dt
0000010 Miscellaneous	25	EA	221.0000	EA	5,525.00	12/30/15

02-200001-MD-PP Personal alarm transmitter PAT/S with mandown switch - PAT/MD/PP

0000010 Miscellaneous	1	EA	221.0000	EA	221.00	12/30/15
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02-200001-MD3 Personal alarm transmitter PAT/S with mandown switch PAT/MD

90634000000 Freight/Shipping	1	EA	13.0000	EA	13.00	12/30/15
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County contract with questions on order to be directed to  
 Angela M. Koziol akoziol@lancaster.ne.gov 402-441-1909

Pricing if from quote received from Scott Hall Doc 05Q5202

**Fund 592.5920.67545**

Terms Due Upon Receipt	Tax Rt	Sales Tax	Total Order
			5,759.00

*Paul White*  
 Interim Purchasing Agent



# ACCURATE CONTROLS, INC.

326 Blackburn St., Ripon, WI 54971 P: 920-748-6603 F: 920-748-9397

**Quotation #** 151811LAN

<b>Sold To:</b> Brad Johnson Lancaster County Adult Detention Facility 3801 W. O Street Lincoln NE 68528 Phone: 402-441-1905 Fax: 0 Email: bjohnson@Lancaster.ne.gov	<b>Date:</b> 11/18/2015 <b>Quoted By:</b> Fred Voetberg
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**Description:**  
Provide New Harding Handset Intercom Station. Owners will install station. ACI Technician to terminate intercom at field and head end locations and download new PLC program changes and test station. Work to occur in conjunction with scheduled Warehouse project as no additional Per diem or mobilization is included in this proposal.

Parts Description:	Quantity:	Unit Price:	Amount:
Harding 2 Gang Intercom Handset Station FDH-420 with 32" Armored Cord	1	\$272.54	\$272.54
Harding MTA Connector	1	\$1.50	\$1.50
Security Screws	4	\$0.38	\$1.52
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
			<b>\$275.56</b>

**Shipping & Handling:** \$27.56

Labor Description:	Hours:	Unit Price:	Amount:
Field Technician	3	\$123.00	\$307.50
Programming	1	\$162.00	\$162.00
Project Management	1	\$94.50	\$94.50
Engineering	0	\$162.00	\$-
CAD	0.5	\$94.50	\$47.25
Manufacturing / Testing	0	\$84.00	\$-
			<b>\$611.25</b>

Subcontract Services:	Subcontractor:	Amount:
Subcontractor Materials	0	\$-
Subcontractor Labor		\$-
		\$-

**Travel & Per Diem:** \$-  
**Total Quotation:** \$914.37

**Exceptions:**  
Conduit and Backbox is by Owner. (1) West Penn 291 Cable from IC Location to spare point in equipment room Audio Rack is by Owner. Owner work must be completed prior to ACI scheduled arrival the week of Dec 7th 2015 as no separate mobilization or Per diem is included. ACI will send the Intercom and connector to the owner as soon as this proposal is signed and returned. Owner to provide device location to ACI 1 week prior to mobilization for drawing and Program screen revisions.

**Warranty:** 1 Year  
Accurate Controls, Inc. shall guarantee equipment to be free from defects during the warranty period. We shall send replacement parts for defective equipment in a timely fashion after diagnosis by our service department and receipt of a signed purchase order. If it is determined that the equipment to be replaced is defective, no invoice will be sent. ACI does not warranty equipment that is damaged due to negligence, acts of God or vandalism.

Respectfully:

*Fred Voetberg*

Fred Voetberg, Project Manager  
fvoetberg@accuratecontrols.com

*Thank you for your business!*

Please accept this signature as an approval of this quotation and an authorization to proceed.

PO#: \_\_\_\_\_

Authorized Signature

Date: \_\_\_\_\_

Print Name

Title

Quotation valid for 30 days, subject to change thereafter.