MEETING NOTICE

LANCASTER COUNTY CORRECTIONAL FACILITY JOINT PUBLIC AGENCY
TUESDAY, FEBRUARY 23, 2016
COUNTY-CITY BUILDING, ROOM 112
555 SOUTH 10th Street
1:00 P.M.

AGENDA

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room.

1. **APPROVAL OF MINUTES –** November 24, 2015
2. **APPROVAL OF CLAIMS –** processed through February 16, 2016
3. **PUBLIC COMMENT**
4. **SETTING OF NEXT MEETING –** May 31, 2016
5. **ADJOURNMENT**

MINUTES
LANCASTER COUNTY CORRECTIONAL FACILITY JOINT PUBLIC AGENCY (JPA)
COUNTY-CITY BUILDING, ROOM 112
555 SOUTH 10TH STREET
TUESDAY, NOVEMBER 24, 2015
1:00 P.M.

Present: Roma Amundson, Chair; Trent Fellers, Vice Chair; and Larry Hudkins

Absent: Chris Beutler

Others Present: Dennis Meyer, County Budget & Fiscal Officer; Mike Thurber, Corrections Director; Cori Beattie, Deputy County Clerk; and Ann Taylor, County Clerk's Office

The Chair called the meeting to order at 1:00 p.m.

The location announcement of the Nebraska Open Meetings Act was given.

AGENDA ITEM

1 APPROVAL OF MINUTES OF AUGUST 25, 2015 MEETING

MOTION: Hudkins moved and Fellers seconded approval of the minutes of the August 25, 2015 meeting. Fellers, Hudkins and Amundson voted aye. Beutler was absent from voting. Motion carried 3-0.

2 APPROVAL OF CLAIMS PROCESSED THROUGH NOVEMBER 17, 2015

Dennis Meyer, County Budget and Fiscal Officer, presented a revised list of claims totaling $69,417.55 (Exhibit A). He explained that claims with invoices, shown as Item Numbers 1-3, are for work that is completed and said those are the ones he will pay. The other claims reflect costs indicated in purchase orders or are estimated costs.

In response to a question from Amundson, Meyer said the estimated costs are rarely revised.

Mike Thurber, Corrections Director, gave an overview of the claims, noting the revision is for an additional claim submitted by Accurate Controls, Inc. in the amount of $914.37 for the intercom system in the release area.

Meyer noted there is also a principal and interest payment on the bonds to Wells Fargo in the amount of $3,815,377.50. He said there will be 13 principal payments remaining after this payment is made. Interest payments are made twice a year.

MOTION: Fellers moved and Hudkins seconded approval of the claims. Fellers, Hudkins and Amundson voted aye. Beutler was absent from voting. Motion carried 3-0.

3 AUDIT - RECEIVE AND PLACE ON FILE THE JUNE 30, 2015 AUDIT WITH THE COUNTY CLERK

Meyer said a copy of the audit performed by Allen, Gibbs & Houlik (AGH), LLC, will be placed on file with the County Clerk's Office, which retains the records for the JPA, and posted on the County's website. Meyer noted that AGH issued an unqualified opinion on the financial statements, which is the highest level of opinion that can be achieved.

MOTION: Fellers moved and Hudkins seconded to receive the audit and place a copy on file with the County Clerk's Office. Hudkins, Fellers and Amundson voted aye. Beutler was absent from voting. Motion carried 3-0.

4 PUBLIC COMMENT

There was no public comment.

5 SETTING OF NEXT MEETING

The next meeting will be held at 1:00 p.m. on February 23, 2016. There was consensus to continue to meet on a quarterly basis in 2016.

6 ADJOURNMENT

MOTION: Hudkins moved and Fellers seconded to adjourn the meeting at 1:10 p.m. Hudkins, Fellers and Amundson voted aye. Beutler was absent from voting. Motion carried 3-0.

Cori R Beattie

for Dan Nolte
Lancaster County Clerk

Lancaster County Correctional Facility Joint Public Agency
List of Claims through February 16, 2016

Item Number	Payee	Invoice	Amount	Description
Bond Proceeds / DEC Reimbursement (Purchase Orders)				
1	Senstar Inc.	161546	5,746.00	Alarm Transmitters
2	Accurate Controls, Inc.		914.37	Intercom (Approved 11-24-15)
			6,660.37	

Items with no invoices will be paid when services or items are received.

Senstar Inc.
13800 Coppermine Road
2nd Floor
Herndon, VA 20171
USA
Tel: (800) 676-3300

INVOICE

Date	Number	Type	Page
1/8/2016	161546	SO Invoice	1

Customer PO : 18969-000 **Currency Code:** USD

SOLD TO
LANCASTER COUNTY/ACCURATE CONTROLS LANSHIP
605 S 10TH STREET
LINCOLN, NE 68508
UNITED STATES

Sales Order ID: 52308
Confirm To:
Attention:

Reference:
Sales Rep: 96
Region: 18 **Order Class:** N **Order Entry:** WT

BILL TO
LANCASTER COUNTY/ACCURATE CONTROLS LANSHIP
605 S 10TH STREET
LINCOLN, NE 68508
UNITED STATES

Bill To Phone:
Bill To Fax:
Resale Number:

Ship Via: BEST WAY
FOB: SHIPPING POINT
Freight Terms: Prepaid
Terms: NET 30 DAYS

LINE / PART ID	DESCRIPTION / CUSTOMER PART ID	U/M / SHIP DATE	ORDER QUANTITY / SHIPPED QUANTITY	UNIT PRICE / EXTENSION	DISC / TAX
1	PAT/S-PERSONAL ALARM TRANSMITTER-MD-PP	EA	25.0000	221.00	
02-200001-MD-PP		1/8/2016	25.0000	5,525.00	N
406-00	406-00	8531.90 (90.00)	Origin:	USA-9801.001098	
2	PAT/S-PERSONAL ALARM TRANSMITTER-MD3	EA	1.0000	221.00	
02-200001-MD3		1/8/2016	1.0000	221.00	N
406-00	406-00	AFFIDAVIT	Origin:	USA-9801.001098	

Ship To:
LANSHIP
LANCASTER COUNTY/ACCURATE CONTROLS
605 S 10TH STREET
LINCOLN, NE 68508
UNITED STATES

Wire Transfer details: Comerica Bank, 10020 N. Deanza Blvd., Cupertino CA 95014-4363
Name: Senstar Inc. Account #: 1890786328 Routing #: 121137522 Swift code: MNBDUS33 PH#: 1-800-522-2265

INVOICE SUBTOTAL	DISC %	DISC AMT	TAX AMT	VAT AMT	FREIGHT AMT	INVOICE TOTAL
5,746.00						5,746.00

Customer

Lancaster County, Nebraska
PURCHASE ORDER

Phone: (402) 441-7417

Page 1
Date 12/30/15
Order 18969-000 OD
Brn/Plt 92009

Order number must appear on your invoice, packing slips, shipping documents, packages, and correspondence.

ISSUE TO:

Senstar Inc
13800 Coppermine Road, 2nd Floor
Herndon VA 20171

INVOICE & DELIVERY TO LOCATION

Lancaster County Correctional Facility
3801 SW O St.
Lincoln NE 68528

Ordered - 12/30/15 Freight -
Requested - 12/30/15 Taken By -
Delivery -

Description / Supplier Item	Ordered	UM	Unit Cost	UM	Extension	Req. Dt
0000010 Miscellaneous	25	EA	221.0000	EA	5,525.00	12/30/15
02-200001-MD-PP Personal alarm transmitter PAT/S with mandown switch - PAT/MD/PP						
0000010 Miscellaneous	1	EA	221.0000	EA	221.00	12/30/15
02-200001-MD3 Personal alarm transmitter PAT/S with mandown switch PAT/MD						
90634000000 Freight/Shipping	1	EA	13.0000	EA	13.00	12/30/15

County contract with questions on order to be directed to
Angela M. Koziol akoziol@lancaster.ne.gov 402-441-1909

Pricing if from quote received from Scott Hall Doc 05Q5202

Fund 592.5920.67545

Terms		Sales Tax	Total Order
Due Upon Receipt	Tax Rt		5,759.00

Interim Purchasing Agent

White/Blue 1 - Vendor White/Blue 2 – Accounting Payment Document White/Red - Material Received Report Gold/Black - Audit Copy Green/Black - Department Copy

ACCURATE CONTROLS, INC.

326 Blackburn St., Ripon, WI 54971 P: 920-748-6603 F: 920-748-9397

Quotation #	151811LAN

Sold To:
Brad Johnson
Lancaster County Adult Detention Facility
3801 W. O Street
Lincoln NE 68528
Phone: 402-441-1905 Fax: 0 Email: bjohnson@Lancaster.ne.gov

Date: 11/18/2015
Quoted By: Fred Voetberg

Description:
Provide New Harding Handset Intercom Station. Owners will install station. ACI Technician to terminate intercom at field and head end locations and download new PLC program changes and test station. Work to occur in conjunction with scheduled Warehouse project as no additional Per diem or mobilization is included n this proposal.

Parts Description:	Quantity:	Unit Price:	Amount:
Harding 2 Gang Intercom Handset Station FDH-420 with 32" Armored Cord	1	$272.54	$272.54
Harding MTA Connector	1	$1.50	$1.50
Security Screws	4	$0.38	$1.52
	0	$0.00	$0.00
	0	$0.00	$0.00
	0	$0.00	$0.00
	0	$0.00	$0.00
			$275.56

Shipping & Handling:	$27.56

Labor Description:	Hours:	Unit Price:	Amount:
Field Technician	3	$123.00	$307.50
Programming	1	$162.00	$162.00
Project Management	1	$94.50	$94.50
Engineering	0	$162.00	$-
CAD	0.5	$94.50	$47.25
Manufacturing / Testing	0	$84.00	$-
			$611.25

Subcontract Services:	Subcontractor:	0	Amount:
Subcontractor Materials			$-
Subcontractor Labor			$-
			$-

Travel & Per Diem:	$-
Total Quotation:	**$914.37**

Exceptions:
Conduit and Backbox is by Owner. (1) West Penn 291 Cable from IC Location to spare point in equipment room Audio Rack is by Owner.
Owner work must be completed prior to ACI scheduled arrival the week of Dec 7th 2015 as no separte mobilization or Per diem is included.
ACI will send the Intercom and connector to the owner as soon as this proposal is signed and returned.
Owner to provide device location to ACI 1 week prior to mobilization for drawing and Program screen revisions.

Warranty: 1 Year

Accurate Controls, Inc. shall guarantee equipment to be free from defects during the warranty period. We shall send replacement parts for defective equipment in a timely fashion after diagnosis by our service department and receipt of a signed purchase order. If it is determined that the equipment to be replaced is defective, no invoice will be sent. ACI does not warranty equipment that is damaged due to negligence, acts of God or vandalism.

Respectfully:

Fred Voetberg

Fred Voetberg, Project Manager
fvoetberg@accuratecontrols.com

Thank you for your business!

Please accept this signature as an approval of this quotation and an authorization to proceed.

PO#: _____

Date: _____

Authorized Signature

Print Name

Title

Quotation valid for 30 days, subject to change thereafter.