

MEETING NOTICE

LANCASTER COUNTY CORRECTIONAL FACILITY JOINT PUBLIC AGENCY

TUESDAY, NOVEMBER 24, 2015

COUNTY-CITY BUILDING, ROOM 112

555 SOUTH 10th Street

1:00 P.M.

AGENDA

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room.

1. **APPROVAL OF MINUTES** – August 25, 2015
2. **APPROVAL OF CLAIMS** – processed through November 17, 2015
3. **AUDIT** – receive and place on file the June 30, 2015 audit with the County Clerk
4. **PUBLIC COMMENT**
5. **SETTING OF NEXT MEETING** – February 23, 2016
6. **ADJOURNMENT**

MINUTES
LANCASTER COUNTY CORRECTIONAL FACILITY JOINT PUBLIC AGENCY (JPA)
COUNTY-CITY BUILDING, ROOM 112
555 SOUTH 10TH STREET
TUESDAY, AUGUST 25, 2015
9:00 A.M.

Present: Roma Amundson, Chair; Trent Fellers; and Larry Hudkins

Absent: Chris Beutler

Others Present: Dennis Meyer, County Budget & Fiscal Officer; Mike Thurber, Corrections Director; Scott Keene, Vice President and Managing Director; Ameritas Investment Corporation; Mike Rogers, Gilmore & Bell P.C. (Bond Counsel); Cori Beattie, Deputy County Clerk; and Ann Taylor, County Clerk's Office

The Chair called the meeting to order at 9:03 a.m.

The location announcement of the Nebraska Open Meetings Act was given.

AGENDA ITEM

1 APPROVAL OF MINUTES OF MAY 26, 2015 MEETING

MOTION: Fellers moved and Hudkins seconded approval of the minutes of the May 26, 2015 meeting. Fellers, Hudkins and Amundson voted aye. Beutler was absent from voting. Motion carried 3-0.

2 APPROVAL OF CLAIMS PROCESSED THROUGH AUGUST 18, 2015

Dennis Meyer, County Budget and Fiscal Officer, presented a list of claims totaling \$106,085.27, noting most of the claims involve quotes and purchase orders (PO's) for services or items that have not been received yet. He said payment will be made at the time those services or items are received and an invoice is submitted. Meyer said there is one additional claim (quote) from Wesco Distribution, Inc. in the amount of \$5,651.63 related to emergency repairs of relay panels in the Lancaster County Adult Detention Facility (LCADF). The revised total is \$111,736.90.

MOTION: Hudkins moved and Fellers seconded approval of Claims 1-9. Fellers, Hudkins and Amundson voted aye. Beutler was absent from voting. Motion carried 3-0.

3 USE OF CONSTRUCTION FUNDS FOR THE 605 BUILDING

Mike Rogers, Gilmore & Bell P.C. (Bond Counsel), appeared and said he was asked whether the remaining bond proceeds and \$1,100,000 in interest earnings on the Construction Fund for the Lancaster County Adult Detention Facility (LCADF) could be used to pay for construction of a sally port in the 605 Building (former jail facility). He said he reviewed documents related to the bonds, including the JPA Agreement which broadly addresses constructing, equipping and furnishing new correctional facilities and any other capital improvements or projects pertaining to the correctional facilities. Rogers said the bond resolution and official statement for the bonds are similar in wording. He said it is his understanding that the sally port is an integral part of the overall project and felt use of the bond proceeds for that part of the project would be appropriate.

RETURNING TO ITEM 2

Meyer said the motion only approved Claims 1-9 and explained approval is also needed for the additional claim related to emergency repairs of relay panels.

MOTION: Hudkins moved and Fellers seconded to pay all of the claims, including the additional claim that was presented. Hudkins, Fellers and Amundson voted aye. Beutler was absent from voting. Motion carried 3-0.

4 PUBLIC HEARING ON THE BUDGET FOR FISCAL YEAR 2015-2016

The Chair opened the public hearing.

Meyer was administered the oath.

Meyer said the Fiscal Year (FY) 2015-2016 budget totals \$6,351,303 noting \$4,864,880 is related to the bond payments (see Exhibit A). He said the budget includes use of the additional \$1,100,000 in interest earnings on the Construction Fund for LCADF to make payments to the Public Building Commission (PBC) to cover expenditures it incurred for the sally port in the 605 Building (see Item 3). Meyer said the remaining amount is for payments to the District Energy Corporation (DEC). He said the property tax request is \$4,886,600, which is \$40,000 less than the previous year. Meyer noted County property valuations increased by 6.6% and City property valuations increased by 6.2% which reduced the JPA's total levy by 6.8%. **NOTE:** Last year's combined levy was 2.6 cents and will decrease to 2.4 cents this year. He said the total bond debt remaining at July 1, 2015 is \$67,500,000.

The Chair asked whether anyone wished to testify. Since there was no other testimony, the Chair closed the public hearing.

5 ADOPT A RESOLUTION IN THE MATTER OF APPROVING THE BUDGET FOR FISCAL YEAR JULY 1, 2015 TO JUNE 30, 2016

MOTION: Hudkins moved and Fellers seconded approval of the resolution. Fellers, Hudkins and Amundson voted aye. Beutler was absent from voting. Motion carried 3-0.

6 PUBLIC COMMENT

There was no public comment.

7 SETTING OF NEXT MEETING

The next meeting will be held at 1:00 p.m. on Tuesday, November 24, 2015.

8 ADJOURNMENT

MOTION: Hudkins moved and Fellers seconded to adjourn the meeting at 9:18 a.m. Hudkins, Fellers and Amundson voted aye. Beutler was absent from voting. Motion carried 3-0.

for *Coni Beattie*
Dan Nolte
Lancaster County Clerk



Lancaster County Correctional Facility Joint Public Agency
 List of Claims through November 17, 2015

<u>Item Number</u>	<u>Payee</u>	<u>Invoice</u>	<u>Amount</u>	<u>Description</u>
Bond Proceeds / DEC Reimbursement (Purchase Orders)				
1	City of Lincoln - Radio Maintenance	68330	1,064.03	Old Jail BDA Install
2	Graybar	981516922	2,589.79	Camera Cable
3	Racom Corporation	15INV0857	2,545.88	Mobile EDAC Radio
4	Lyon, LLC		2,093.54	Lockers
5	Accurate Controls, Inc.		28,767.94	Warehouse - Parts and Labor
6	Cortech USA		7,575.00	Insulated X Trays
7	MJT American LLC		8,300.00	Mattresses
8	Morse Watchmans, Inc.		10,867.00	Electronic Key module/cabinet
9	NebraskaLink		4,700.00	Fiber Optic
			<u>68,503.18</u>	
Items with no invoices will be paid when services or items are received.				
Property Tax Collections -				
1	Wells Fargo	1244480	<u>3,815,377.50</u>	Principal and Interest Payment

CITY OF
 Remittance
LINCOLN
NEBRASKA

I N V O I C E

Invoice - 68330
 Account - 602521
 Date - 9/30/15

PUBLIC SAFETY
 Emergency Communications
 Radio Maintenance
 901 West Bond Street Suite 110 Lincoln, NE 68521
 402-441-8425 fax: 402-441-8444 lincoln.ne.gov

Lancaster County Corrections
 Attn: Brad Johnson
 605 South 10th
 Lincoln NE 68508

Date	Ty	Reference	Document	Due Date	Remark	Invoice Amount
09/30/15	RI	68330 001		09/30/15	Ticket #6083 dated 9/28/2015	1,064.03
Balance Due						1,064.03

CPA

Remit To:



PO BOX 504490
SAINT LOUIS MO 63150-4490

INVOICE

Invoice Questions Please Call or Email

402-325-2400 or ARQuestions@graybar.com

MB 01 001306 64428 B 9 C



LANCASTER CO CORRECTIONS
3801 W O ST
LINCOLN NE 68528-1806

Invoice No: 981516922
Invoice Date: 10/13/2015
Account Number: 0000475985
Account Name: LANCASTER CO
CORRECTIONS

Ship to: LANCASTER CO CORRECTIONS
3801 W O ST
LINCOLN NE 68528-1806

Page 1 of 1

Order No: DEAN						SO#:353032927	
Del. Doc. #:	PRO #	Routing	Date Shipped	Shipped From	F.O.B.	Rt. To	
80053775 14		PICK-UP	10/13/2015	LINCOLN, NE	S/P - F/A		
Signed For By: DEAN							
Quantity	Catalog # / Description				Unit Price / Unit	Amount	
6	TP7122 COOPER CROUSE-HINDS 2G WP BOX W/5 3/4 HUB				1037.26 / 100	62.24	

Del. Doc. #:	PRO #	Routing	Date Shipped	Shipped From	F.O.B.	Rt. To	
8005401858		PICK-UP	10/13/2015	LINCOLN, NE	S/P - F/A		
Signed For By: DEAN							
5000	C8031.41.86 GENERAL CABLE COMMDATA PRODS RG6/U 18+1/PR18 CCTV PLENUM — ADF				505.51 / 1000	2527.55	

Terms of Payment

Net 30 Days

As a condition of the sales agreement, a monthly service charge of the lesser of 1-1/2% or the maximum permitted by law may be added to all accounts not paid by net due date. Visa, MasterCard, American Express, and Discover credit cards are accepted at point of purchase only.

Sub Total	2589.79
Freight & Handling	0.00
Tax	0.00
Total Due	2589.79

~~to All. 10/13/15~~
JPA per
MT.

Subject to standard terms and conditions on the reverse side.

RACOM CORPORATION

201 WEST STATE
MARSHALLTOWN IA 50158

Phone: 641) 752-5820 Ext. 0000

INVOICE

Invoice	15INV0857
Date	9/24/2015
Customer Number	1880
Page	1
Terms	NET15

Bill To: ANGIE KOZIOL, BUSINESS MANAGER

LANCASTER COUNTY DEPARTMENT OF CORRECTIONS
3801 WEST O STREET
LINCOLN NE 68528

Ship To:

LANCASTER COUNTY DEPARTMENT OF CORRECTIONS
3801 WEST O STREET
LINCOLN NE 68528

(402) 441-1909 Ext. 0000

Purchase Order No.	Salesperson ID	Work Order Reference	Due Date	Sales Order	Master No.	
ANGIE KOZIOL EMAIL	SORUM		10/5/2015	15ORD0798	247,798	wertzbergern
Quantity	Item Number	Description	Unit Price	Discount	Ext. Price	
1	MAHK-S8MEX	MOBILE, M5300, 800MHz, EDACS UTILITY A4011E084905	\$1,781.25	\$0.00	\$1,781.25	
1	MAHK-NPL6T	FEATURE, MDC-1200	\$14.63	\$0.00	\$14.63	
1	MAHK-NCP9G	CONTROL UNIT, SCAN, FRONT MOUNT, CH721	\$513.75	\$0.00	\$513.75	
1	MAHK-NZN6W	ACCESSORY, FRONT MOUNT, M5300	\$176.25	\$0.00	\$176.25	
1	MAHK-NMC7Z	MICROPHONE, STANDARD, CH721 CONTROL UNIT	\$60.00	\$0.00	\$60.00	

JPA.

#63687

Subtotal	\$2,545.88
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Discount	\$0.00
Total	\$2,545.88

Deposit On Invoice

*** Please return 1 copy with your remittance ***
\$0.00

ORDACS

Lyon, LLC
Order Acknowledgment

Page: 1
Run: 08-03-15
Time: 15:09:25

Lyon Order: 433231-00 Entered: 08-03-15 To-Ship Week Ending: *TBA*
Customer Order: D SCHARF EST 209287
Salesman: 309 TIM SULLIVAN

Sold-to: 881565
LANCASTER COUNTY CORRECTIONS
DAVID SCHARF 402-441-1972
3801 WEST "O" STREET
LINCOLN, NE 68528

Ship-to: 881565
LANCASTER COUNTY CORRECTIONS
DAVID SCHARF 402-441-1972
3801 WEST "O" STREET
LINCOLN, NE 68528

TRAFFIC TO ROUTE

AURORA FRT ALLOWED

Qty	Item/Description	Amount	Weight	Sched.	To Ship
4	DDN5202 LKR 12X12X36 DT NL SSRH	525.70	212.00		TBA
4	DDN52023 LKR 12X12X36 DT NL SSRH	1370.80	576.00		TBA
2	NF5872 GALV ANCHOR ANGLE 12" 10-PACK	97.35	8.00		08-03-15
1		99.69			
0000	* ORDER TOTALS	2093.54	796.00		



ACCURATE CONTROLS, INC.

326 Blackburn St., Ripon, WI 54971 P: 920-748-6603 F: 920-748-9397

Quotation # 150607LAN

Sold To: Dave Scharf Lancaster County Adult Detention Facility 3801 West O Street Lincoln NE 68528 Phone: 402-441-1972 Fax: 0 Email: DCcharf@lancaster.ne.gov	Date: 7/6/2015 Quoted By: Fred Voetberg
---	--

Description:
Warehouse Project - Provide (5) new fixed Analog Cameras. Owners providing (12) cameras. Owners installing all equipment. DEC Building - Provide (4) cameras (1) Workstation. Return Old HOJ rack to ACI to rebuild. Owners to install rack in the warehouse. Owners installing all cameras/workstation in DEC and routing coax to warehouse. ADF - Owners providing/installing (4) cameras. ACI to add programming.

Parts Description:	Quantity:	Unit Price:	Amount:
Surface Mount Indoor/Outdoor Vandal Resistant Dome Cameras	9	\$316.31	\$2,846.79
Wall Mounts with Pendant Adapter for Exterior Cameras	5	\$136.35	\$681.75
Nucleus Server Upgrade License	1	\$258.80	\$258.80
Altronix 32 Camera Rack Mounted Camera Power Supply	1	\$433.34	\$433.34
Fiber Optic Switches	2	\$910.24	\$1,820.48
Fiber Patch Cables	4	\$52.65	\$210.60
VMDC-4 Vicon System Controller Software and 21.5" CCTV Monitor	1	\$4,404.32	\$4,404.32
			\$10,656.08

Shipping & Handling: \$639.36

Labor Description:	Hours:	Unit Price:	Amount:
Field Technician	32	\$123.00	\$3,936.00
Programming	24	\$162.00	\$3,888.00
Project Management	8	\$94.50	\$756.00
Engineering	0	\$162.00	\$-
CAD	24	\$94.50	\$2,268.00
Manufacturing / Testing	32	\$84.00	\$2,688.00
			\$13,536.00

Subcontract Services:	Subcontractor: 0	Amount:
Subcontractor Materials		\$-
Subcontractor Labor		\$-
		\$-

Travel & Per Diem: \$3,936.50

Total Quotation: \$28,767.94

Exceptions:
Owners to provide and install all power and coaxial cable. Owners to provide (12) used cameras for warehouse and mount all (17) cameras in warehouse. Owners to provide 120VAC power to equipment rack. Owners to provide and install fiber and new cables for all cameras. All cameras to be aimed and focused by Owners. New workstation will be installed into DEC. This Proposal is valid for (90) days. Rebuilding rack for warehouse and providing shall require 4 weeks. Estimate end of September.

Warranty: 1 Year

Accurate Controls, Inc. shall guarantee equipment to be free from defects during the warranty period. We shall send replacement parts for defective equipment in a timely fashion after diagnosis by our service department and receipt of a signed purchase order. If it is determined that the equipment to be replaced is defective, no invoice will be sent. ACI does not warranty equipment that is damaged due to negligence, acts of God or vandalism.

Respectfully:

Fred Voetberg

Fred Voetberg, Project Manager
fvoetberg@accuratecontrols.com

Thank you for your business!

Please accept this signature as an approval of this quotation and an authorization to proceed.

PO#: _____

Authorized Signature _____

Date: _____

Print Name _____

Title _____

Quotation valid for 30 days, subject to change thereafter.

Dennis M. Meyer

From: Angela M. Koziol
Sent: Monday, November 16, 2015 11:35 AM
To: Dennis M. Meyer; Mike Thurber
Subject: RE: JPA

The bid was completed for the mattresses at 10:00. It came in at \$8300 instead of \$8200 to MTJ American.

Will a copy of the bid be enough to get it on the agenda? I'm guessing a PO will be issued soon as well.

From: Angela M. Koziol
Sent: Monday, November 16, 2015 9:01 AM
To: Dennis M. Meyer; Mike Thurber
Subject: JPA

Dennis & Mike,

This is what I have so far for the JPA agenda. I still don't have anything back from purchasing on the mattresses or food trays but the amounts on the requisitions should be relatively close once a PO gets issued. If I get something from Bob today or tomorrow, I'll be sure to get it over to you.

Let me know if I'm missing anything.

Thanks,
Angie

Lancaster County, Nebraska
PURCHASE ORDER
 Phone: (402) 441-7417

Page 1
 Date 10/21/15
 Order 18858-000 OD
 Brn/Plt 92009

Order number must appear on your invoice, packing slips, shipping documents, packages, and correspondence.

ISSUE TO:

Morse Watchmans, Inc.
 2 Morse Road
 Oxford CT 06478

↓ INVOICE & DELIVERY TO LOCATION ↓

Lancaster County Correctional Facility
 3801 SW O St.
 Lincoln NE 68528

 Ordered - 10/21/15 Freight -
 Requested - 10/21/15 Taken By -
 Delivery -

Description / Supplier Item	Ordered	UM	Unit Cost	UM	Extension	Req. Dt
0000010 Miscellaneous	3	EA	1,145.0000	EA	3,435.00	10/21/15

1 - KW-8039-1
 1 - KW-8039-2
 1 - KW-8039-3
 Add on Module, 16 locations

0000010 Miscellaneous	50	EA	8.7000	EA	435.00	10/21/15
--------------------------	----	----	--------	----	--------	----------

KW-8100, Smartkeys

9063482 Delivery	1	EA	59.0000	EA	59.00	10/21/15
---------------------	---	----	---------	----	-------	----------

Shipping and Delivery

0000010 Miscellaneous	1	EA	6,660.0000	EA	6,660.00	10/21/15
--------------------------	---	----	------------	----	----------	----------

Lancaster County, Nebraska
PURCHASE ORDER
 Phone: (402) 441-7417

Page 2
 Date 10/21/15
 Order 18858-000 OD
 Brn/Plt 92009

Order number must appear on your invoice, packing slips, shipping documents, packages, and correspondence.

ISSUE TO:

Morse Watchmans, Inc.
 2 Morse Road
 Oxford CT 06478

↓ INVOICE & DELIVERY TO LOCATION ↓

Lancaster County Correctional Facility
 3801 SW O St.
 Lincoln NE 68528

 Ordered - 10/21/15 Freight -
 Requested - 10/21/15 Taken By -
 Delivery -

Description / Supplier Item	Ordered	UM	Unit Cost	UM	Extension	Req. Dt
Keywatcher System, 6 module Cabinet (RMA Issued for return of (3) 6 key modules)						
Main Cabinet, 42 locations ((3) 6 Key modules, (3) 8 Key modules) 42 smart keys, Lantronix Ethernet Adapter (cat 5/6)						
Proximity card reader, Non-random key return, key-proIII software/manuals, 24-4 interface cable (9-9 PIN)						

 9063482
 Delivery 1 EA 278.0000 EA 278.00 10/21/15

Shipping and Delivery

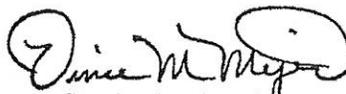
Contact Person: Angie Koziol 402-441-1909
 akoziol@lancaster.ne.gov

Vendor agrees to all terms and conditions of Quotes from Barbara Dembek, dated March 20, 2015.

052.5920.67545

	Sales Tax	Total Order

Terms Due Upon Receipt Tax Rt		10,867.00


 Purchasing Agent

Billing Invoice

Corporate Trust Services

**WELLS
FARGO**

Invoice Number 1244480	Invoice Date 10/13/2015	Pmt Due Date 12/01/2015	Amount Due \$3,815,377.50
Lancaster County Correctional Facility JPA Joint Public Agency 555 S. 10th Street Lincoln, NE 68508			Please mail or wire payment to: Mailing Address: Wells Fargo Corporate Trust Services NW6222 P.O. Box 1450 Minneapolis, MN 55485-6222 Wire Instructions: ABA #: 121000248 DDA #: 6355060501 Reference: Invoice #, Account Nbr ACH Instructions: ABA #: 091000019 DDA #: 6355060501 Memo: Invoice #, Account Name, Attn Name
RECEIVED OCT 27 2015 LANCASTER COUNTY BOARD			
Please return this portion of the statement with your payment in the envelope provided: Please retain this portion for your records			

Account Number: LANC209JPACF
 Lancaster JPA (Jail) 2009

<u>Principal Payment Due to Holders on 12/1/2015</u>	\$2,725,000.00
<u>Interest Payment Due to Holders on 12/1/2015</u>	\$1,090,377.50
Sub Total:	\$3,815,377.50
Total Amount Due:	\$3,815,377.50

Fast, Secure and Free! If you would like payments debited via ACH from your bank account, please contact PayingAgentServices@wellsfargo.com for the required form.

Wires must be received by 10:00 AM CST on the Payment Due Date Checks must be received 3 business days prior to Payment Due Date

60/40 split

593 - 5930 - 68110	1,090,000
593 - 5930 - 68115	436,151
594 - 5940 - 68110	1,635,000
594 - 5940 - 68115	654,226.50