

MEETING NOTICE

LANCASTER COUNTY CORRECTIONAL FACILITY JOINT PUBLIC AGENCY

TUESDAY, May 26, 2015

COUNTY-CITY BUILDING, ROOM 112

555 SOUTH 10th Street

9:00 A.M.

AGENDA

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room.

1. **APPROVAL OF MINUTES** – February 24, 2015
2. **ELECTION OF OFFICERS**
3. **APPROVAL OF CLAIMS** – processed through May 19, 2015
4. **605 BUILDING** - use of construction funds
5. **PUBLIC COMMENT**
6. **SETTING OF NEXT MEETING** – August 25, 2015
7. **ADJOURNMENT**

MINUTES
LANCASTER COUNTY CORRECTIONAL FACILITY JOINT PUBLIC AGENCY (JPA)
COUNTY-CITY BUILDING, ROOM 112
555 SOUTH 10TH STREET
TUESDAY, FEBRUARY 24, 2015
9:00 A.M.

Present: Larry Hudkins, Chair; Doug Emery, Vice Chair; and Roma Amundson

Absent: Chris Beutler

Others Present: Dennis Meyer, County Budget & Fiscal Officer; Mike Thurber, Corrections Director; Cori Beattie, Deputy County Clerk; and Ann Taylor, County Clerk's Office

The Chair called the meeting to order at 9:10 a.m. and welcomed Amundson to the JPA.

The location announcement of the Nebraska Open Meetings Act was given.

AGENDA ITEM

1 APPROVAL OF MINUTES OF NOVEMBER 25, 2014 MEETING

MOTION: Emery moved and Amundson seconded approval of the minutes of the November 25, 2014 meeting. Emery and Hudkins voted aye. Amundson abstained from voting. Beutler was absent from voting. Motion carried 2-0, with one abstention.

2 ELECTION OF OFFICERS

Dennis Meyer, County Budget and Fiscal Officer, noted the Chairs of the County Board and City Council have traditionally served as Chair and Vice Chair of the JPA, respectively, and the Vice Chair of the County Board has traditionally served as Secretary/Treasurer.

Emery noted this is his last meeting on the JPA and suggested election of officers be delayed until the next meeting when a new representative from the Lincoln City Council will take his place. He said his replacement may want input into the process.

There was consensus to hold election of officers until the next meeting.

3 APPROVAL OF CLAIMS PROCESSED THROUGH FEBRUARY 17, 2015

Dennis Meyer, County Budget and Fiscal Officer, presented claims totaling \$166,791.33. He said \$75,468.02 of that amount relates to six items that involve future payments. Meyer said they are being presented at this time because waiting three months until the next JPA meeting could cause issues for some vendors.

Mike Thurber, Corrections Director, said those items were bid through the Purchasing Department and said he is seeking authorization to pay them as those services or goods are delivered.

Amundson asked whether it would be better for the JPA to meet as necessary to avoid delaying payments. Meyer explained the JPA decided to move to quarterly, rather than monthly, meetings because their work is "winding down."

Emery suggested claims be presented in total for the quarter, with an asterisk notation for those which have not been received yet. He said staff could then report back to the body when those services or goods are received.

MOTION: Emery moved and Amundson seconded approval of the claims with the stipulation that payment of the last six items are subject to receipt of those services or goods. Emery, Amundson and Hudkins voted aye. Beutler was absent from voting. Motion carried 3-0.

4 AUDIT

Meyer said a copy of the audit performed by Allen, Gibbs & Houlik (AGH), LLC, will be filed with the County Clerk's Office, which retains the records for the JPA, and posted on the County's website. Meyer noted it was an unqualified opinion. **NOTE:** An unqualified opinion indicates the financial records and statements are in accordance with Generally Accepted Accounting Principles (GAAP).

MOTION: Amundson moved and Emery seconded to receive the audit and place a copy on file with the County Clerk's Office. Emery, Amundson and Hudkins voted aye. Beutler was absent from voting. Motion carried 3-0.

5 PUBLIC COMMENT

Thurber reported on storm sewer improvements at the Lancaster County Adult Detention Facility (LCADF). He said the lot slopes and culverts were installed to collect water. Thurber said they will assess drainage further in the spring to see if additional culverts are needed.

Thurber reported a daily population of 512 at the facility. He said they are closely monitoring legislation that would change sentencing calculations and the impact to the County.

Emery recognized the City and County for funding the Adult Recidivism Reduction Program from the Keno Human Services Prevention Fund.

The Chair recognized Emery for his service on the JPA.

6 SETTING OF NEXT MEETING

The next meeting will be held at 9:00 a.m. on Tuesday, May 26, 2015.

7 ADJOURNMENT

MOTION: Emery moved and Amundson seconded to adjourn the meeting at 9:29 a.m. Emery, Amundson and Hudkins voted aye. Beutler was absent from voting. Motion carried 3-0.

for Cori Beattie
Dan Nolte
Lancaster County Clerk



Lancaster County Correctional Facility Joint Public Agency
List of Claims through May 19, 2015

<u>Item Number</u>	<u>Payee</u>	<u>Invoice</u>	<u>Amount</u>	<u>Description</u>
Bond Proceeds / DEC Reimbursement (Purchase Orders)				
1	GMAC and Husker Auto Group Inc		26,141.00	Van Approved in February
2	Gall's Inc.		4,357.70	Riot Gear Approved in February
3	Midwest Turf & Irrigation		<u>18,354.00</u>	Groundmaster
			<u>48,852.70</u>	

Will make payment after item is received.

Property Tax Collections -

1	Wells Fargo	1183042	<u>1,090,377.50</u>	Interest Payment
---	-------------	---------	---------------------	------------------

City of Lincoln, Nebraska
PURCHASE ORDER

Page 1
Date 02/03/15
Order 18452-000 OD
Brn/Plt 92023

Order number must appear on your invoice, packing slips, shipping documents, packages, and correspondence.

ISSUE TO:

GMAC and Husker Auto Group Inc
6833 Telluride Dr
Lincoln NE 68521

↓	INVOICE LOCATION	↓
↓	DELIVERY LOCATION	↓
Lancaster County Correctional Facility 3801 SW O St. Lincoln NE 68528		

 Ordered - 02/03/15 Freight -
 Requested - 02/03/15 Taken By -
 Delivery -

Description / Supplier Item	Ordered	UM	Unit Cost	UM	Extension	Req. Dt
0709326 15 Passenger Van	1	EA	25,352.0000	EA	25,352.00	02/03/15
2015 One (1) Ton Chevrolet Express Passenger Van per State of Nebraska Contract No. 14157 OC Trim 3500 G33406-Base LT Engine L20-4.8L Vortec No Carpet						
0000010 Miscellaneous	1	EA	188.0000	EA	188.00	02/03/15
Rear Window Defroster, Dealer Installed						
0000010 Miscellaneous	1	EA	354.0000	EA	354.00	02/03/15
Reverse Sensing System						
0000010 Miscellaneous	1	EA	247.0000	EA	247.00	02/03/15

Lancaster County, Nebraska
PURCHASE ORDER
 Phone: (402) 441-7417

Page 1
 Date 01/30/15
 Order 18410-001 OD
 Brn/Plt 92009

Order number must appear on your invoice, packing slips, shipping documents, packages, and correspondence.

ISSUE TO:

Gall's Inc.
 1340 Russell Cave Road
 Lexington KY 40505

INVOICE & DELIVERY TO LOCATION
 Lancaster County Correctional Facility
 3801 SW O St.
 Lincoln NE 68528

 Ordered - 01/08/15 Freight -
 Requested - 01/08/15 Taken By -
 Delivery -

Description / Supplier Item	Ordered	UM	Unit Cost	UM	Extension	Req. Dt
0000010 Miscellaneous	10	EA	109.0600	EA	1,090.60	01/08/15

Advanced Upper Body Chest ZBUBP
 Sizes: 2-Med/Large; 8-Large/XLarge

0000010 Miscellaneous	15	EA	33.6200	EA	504.30	01/08/15
--------------------------	----	----	---------	----	--------	----------

Shin Guards OC0124
 Sizes: 2-Medium, 8-Large, 5-XLarge

0000010 Miscellaneous	15	EA	106.6000	EA	1,599.00	01/08/15
--------------------------	----	----	----------	----	----------	----------

Riot Duty Helmets, Premier Crown 906, TE023
 Sizes: 2-Small, 8-Jumbo, 5-XLarge

0000010 Miscellaneous	15	EA	38.5000	EA	577.50	01/08/15
--------------------------	----	----	---------	----	--------	----------

Lancaster County, Nebraska
PURCHASE ORDER
 Phone: (402) 441-7417

Page 2
 Date 01/30/15
 Order 18410-001 OD
 Brn/Plt 92009

Order number must appear on your invoice, packing slips, shipping documents, packages, and correspondence.

ISSUE TO:

Gall's Inc.
 1340 Russell Cave Road
 Lexington KY 40505

↓ INVOICE & DELIVERY TO LOCATION ↓
 Lancaster County Correctional Facility
 3801 SW O St.
 Lincoln NE 68528

 Ordered - 01/08/15 Freight -
 Requested - 01/08/15 Taken By -
 Delivery -

Description / Supplier Item	Ordered	UM	Unit Cost	UM	Extension	Req. Dt
FlexForce Style Hard Shell Forearm/Elbow Protector FA30 Sizes: 8-Medium/Large, 7-XLarge, 2-2XLarge	5	EA	117.2600	EA	586.30	01/08/15

Vendor agrees to all terms and conditions of Quote 5019

Contact Person: Brad Johnson 402-441-1905

592.5920.67420

0000010
 Miscellaneous 5 EA 117.2600 EA 586.30 01/08/15

Advanced Upper Body Chest Protection, Part Number TE316
 Sizes: 5-XXLarge

Terms Due Upon Receipt	Tax Rt	Sales Tax	Total Order
			4,357.70


 Purchasing Agent


 Finance Director

City of Lincoln, Nebraska
PURCHASE ORDER

Page 1
Date 04/22/15
Order 18567-000 OD
Brn/Plt 92009

Order number must appear on your invoice, packing slips, shipping documents, packages, and correspondence.
F.O.B. Destination

ISSUE TO:

Midwest Turf & Irrigation
Attn: Dan Parr
14201 Chalco Valley Pky
Omaha NE 68138

INVOICE / DELIVERY LOCATION
Lancaster County Correctional Facility 3801 SW O St. Lincoln NE 68528

Ordered - 04/22/15 Freight -
Requested - 04/22/15 Taken By -
Delivery -

Description / Supplier Item	Ordered	UM	Unit Cost	UM	Extension	Req. Dt
0000010 Miscellaneous	1	EA	18,354.0000	EA	18,354.00	04/22/15

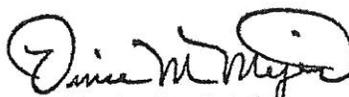
Groundsmaster 7200-D Model 30495
72" Base Deck Model 30353
72" Rear Discharge Kit Model 30472

Contact Person: Dave Scharf 402-441-1972
Dscharf@lancaster.ne.gov
**Please contact Dave prior to delivery.

Vendor agrees to all terms and conditions of NIPA Contract
No. 120535

592.5920.67480

Terms Due Upon Receipt	Tax Rt	Sales Tax	Total Order
			18,354.00


Purchasing Agent

Signature

Date

VENDOR

Billing Invoice

Corporate Trust Services



Invoice Number 1183042	Invoice Date 04/13/2015	Pmt Due Date 06/01/2015	Amount Due \$1,090,377.50
Lancaster County Correctional Facility JPA Joint Public Agency 555 S. 10th Street Lincoln, NE 68508			Please mail or wire payment to: Mailing Address: Wells Fargo Corporate Trust Services NW6222 P.O. Box 1450 Minneapolis, MN 55485-6222 Wire Instructions: ABA #: 121000248 DDA #: 6355060501 Reference: Invoice #, Account Nbr ACH Instructions: ABA #: 091000019 DDA #: 6355060501 Memo: Invoice #, Account Name, Attn Name
Please return this portion of the statement with your payment in the envelope provided: Please retain this portion for your records			

Account Number: LANC209JPACF
 Lancaster JPA (Jail) 2009

Interest Payment Due to Holders on 6/1/2015

\$1,090,377.50

Sub Total: \$1,090,377.50

Total Amount Due: \$1,090,377.50

Fast, Secure and Free! If you would like payments debited via ACH from your bank account, please contact PayingAgentServices@wellsfargo.com for the required form.

Wires must be received by 10:00 AM CST on the Payment Due Date Checks must be received 3 business days prior to Payment Due Date

58 / 42 5212
 593 - 5930 - 68115 457, 958.55
 594 - 5940 - 68115 632, 418.95