

**MINUTES**  
**LANCASTER COUNTY CORRECTIONAL FACILITY JOINT PUBLIC AGENCY (JPA)**  
**COUNTY-CITY BUILDING, ROOM 112**  
**555 SOUTH 10<sup>TH</sup> STREET**  
**TUESDAY, JANUARY 29, 2013**  
**9:00 A.M.**

Present: Carl Eskridge, Vice Chair; Brent Smoyer and Chris Beutler

Absent: Larry Hudkins, Chair

Others Present: Dennis Meyer, County Budget & Fiscal Officer; Mike Thurber, Corrections Director; and Cori Beattie, Deputy County Clerk

The Chair called the meeting to order at 9:03 a.m.

The location announcement of the Nebraska Open Meetings Act was given.

**AGENDA ITEM**

**1 APPROVAL OF MINUTES OF DECEMBER 18, 2012 MEETING**

**MOTION:** Smoyer moved and Beutler seconded approval of the minutes of the December 18, 2012 meeting. Beutler, Smoyer and Eskridge voted aye. Hudkins was absent from voting. Motion carried 3-0.

**2 ELECTION OF OFFICERS**

**MOTION:** Smoyer moved and Beutler seconded to nominate Larry Hudkins as Chair of the Lancaster County Correctional Facility JPA. Smoyer, Beutler and Eskridge voted aye. Hudkins was absent from voting. Motion carried 3-0.

**MOTION:** Smoyer moved and Beutler seconded to nominate Carl Eskridge as Vice Chair of the Lancaster County Correctional Facility JPA. Smoyer, Beutler and Eskridge voted aye. Hudkins was absent from voting. Motion carried 3-0.

**MOTION:** Beutler moved and Smoyer seconded to nominate Brent Smoyer as Secretary/Treasurer of the Lancaster County Correctional Facility JPA. Beutler, Smoyer and Eskridge voted aye. Hudkins was absent from voting. Motion carried 3-0.

### **3 APPROVAL OF CLAIMS PROCESSED THROUGH JANUARY 22, 2013**

Dennis Meyer, County Budget and Fiscal Officer, presented claims totaling \$237,100.54 from Wells Fargo for bank fees; Sampson Construction Company, the Construction Manager at-Risk; The Clark Enersen Partners, Architects; and Becker Construction, Inc., for services related to the warehouse.

**MOTION:** Smoyer moved and Beutler seconded approval of the claims. Beutler, Smoyer and Eskridge voted aye. Hudkins was absent from voting. Motion carried 3-0.

### **4 AUDIT - RECEIVE AND PLACE ON FILE THE JUNE 30, 2012, AUDIT WITH THE COUNTY CLERK**

Meyer said he previously sent copies of the audit and related report performed by Bland & Associates, P.C., to the JPA for review. Both documents will be on file with the County Clerk.

In response to Beutler's inquiry, Meyer said the only recommendation was for the County's accounting system to handle all transactions, including accruals. Currently, some of this information is being generated in Excel. Meyer said he has a new employee in his department who will be reviewing options and hoped to implement this change before the next audit.

### **5 PUBLIC COMMENT**

Mike Thurber, Corrections Director, gave an update on the project, noting wire pulling was completed last week. An electronic system's demonstration was performed and everything passed design and testing. He anticipated Sampson Construction will be asking for substantial completion sometime in February, although, some plumbing and flooring issues still need to be resolved. Thurber added a fence near the DEC building also needs to be installed. It was noted the warehouse would be completed by April. Thurber anticipated that a dedication and public tours will be held sometime in March.

Eskridge questioned when the building will be operational. Thurber said it will take 5-6 months depending on hiring and training.

### **6 SETTING OF NEXT MEETING**

The next meeting was scheduled for 9:00 a.m. on Tuesday, February 26, 2013.

**6 ADJOURNMENT**

**MOTION:** Smoyer moved and Beutler seconded to adjourn the meeting at 9:18 a.m. Beutler, Smoyer and Eskridge voted aye. Hudkins was absent from voting. Motion carried 3-0.

*Dan Nolte*

Dan Nolte  
Lancaster County Clerk

