

# Lancaster County Board of Corrections

April 23, 2015

LANCASTER COUNTY DEPARTMENT OF CORRECTIONS

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Lancaster County Board of Corrections  
April 23, 2015

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Agenda

Thursday, April 23, 2015

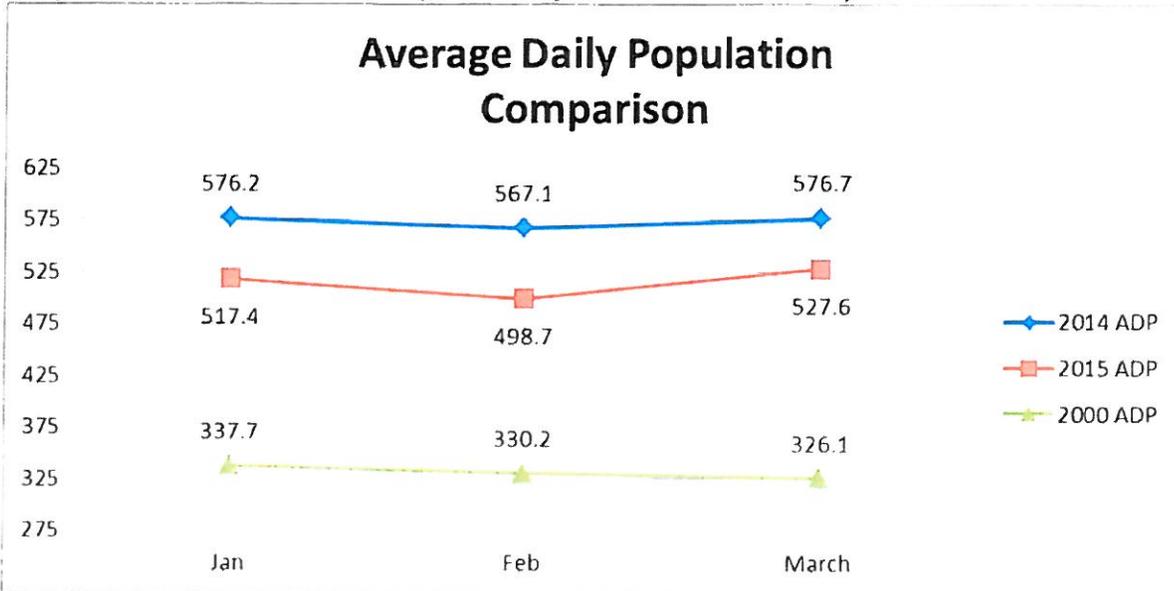
9:45 a.m.

- I. Approval of the October 17, 2013 and February 19, 2015 meetings/minutes
- II. Population Statistics
  - a. Average Daily Population
  - b. Booking and Lodging Totals
  - c. Pre-Trial and Sentence Conversion Totals
- III. Programming
- IV. Transportation
- V. Work Crews
- VI. Training
- VII. 605 Building
- VIII. Minutes
  - a. October 17, 2013 meeting
  - b. February 19, 2015 meeting

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April 23, 2015

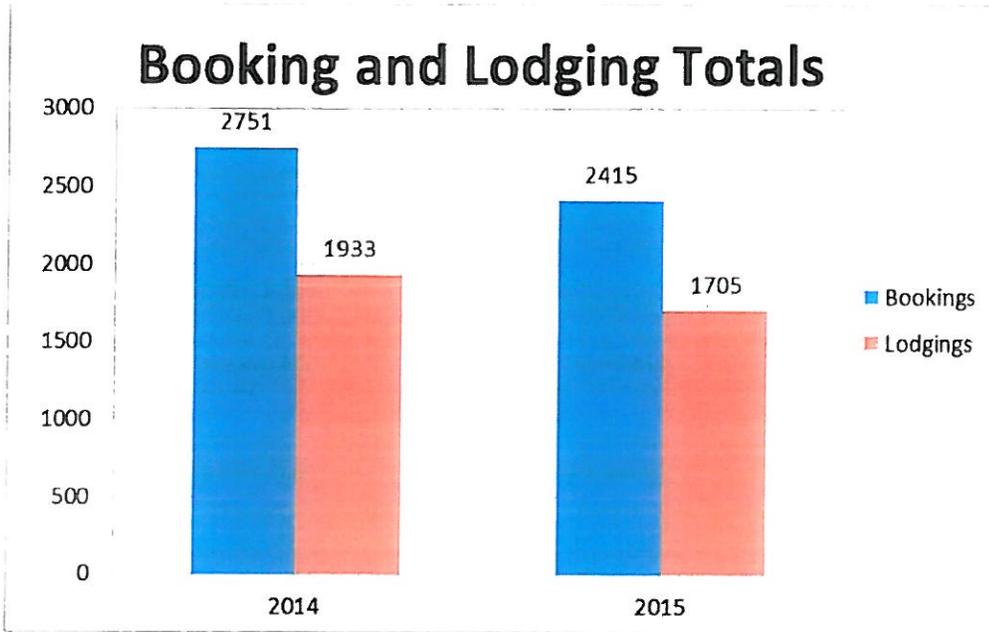
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Population Statistics (January – March 2015)

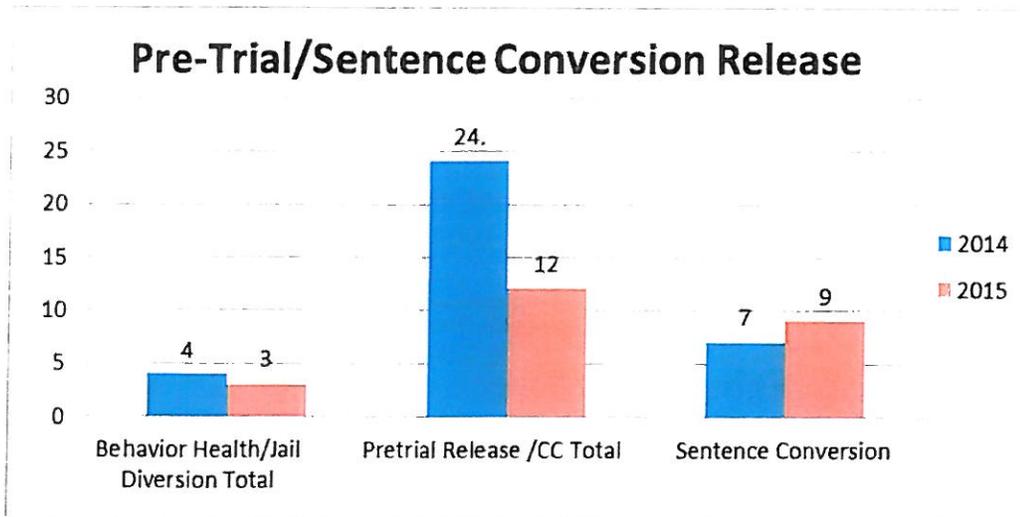


- The average daily population (ADP) for this period of 2015 was 514.6 detainees compared to 573.3 for the same period in 2014.
- This is a 55.3% increase when compared to 2000.
- This period ADP consumed 77% of the department's operational capacity.
- Other population averages during this past quarter:
  - Felony Arrests-196.7
  - Misdemeanor Arrests-483.7
  - Felons Sentenced-19
  - Misdemeanors Sentenced-56.3
  - Held for other Jurisdictions-49.3
  - Percent Conditionally Released-29.3%

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- Average bookings were down 12.2% compared to same time period last year.
- Average lodgings were down 11.8% compared to same time period last year.



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**Programming (January - March 2015)**

- Religious (184 Meetings)
  - Bible Study
  - Church Service
  - Discipleship Mentoring
  - Religious Counseling 1:1
- 12 Step (40 Meetings)
  - The Bridge Behavioral Health Substance Abuse Education for Men
  - St. Monica's Substance Abuse Education for Women
  - AA
  - NA
- Educational (51 classes)
  - GED
  - Released & Restored/Job & Life Skills
  - Christian Heritage Parenting Classes
  - Christian Heritage Within My Reach Classes (Domestic Relationships Education)
  - Lincoln Literacy
  - Food Prep Skills
  - Tax Preparation Assistance-Community Action VITA volunteers, March 6 & 31

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- Transition Planning (9 classes)
  - V.A. Outreach
  - Center Pointe Dual Diagnosis Homeless Outreach

**Transportation (January - March 2015)**

- Court Appearances
  - County Court
    - 1701 Video Appearances
    - 510 Physical Appearances
  - District Court
    - 73 Video Appearances
    - 556 Physical Appearances
- Off-Site Transports
  - State Department of Corrections
    - 67 to Diagnostic and Evaluation
    - 3 to Nebraska Center for Women (York)
  - Medical
    - 36 to Hospital
    - 74 to Clinical Appointments
  - Mental Health
    - 15 to Lincoln Regional Center

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- 9 to Crisis Center

### **Work Crews (January - March 2015)**

- Lancaster County Event Center
  - 6 inmates with one officer worked for five days setting up for future events and general cleaning
- County Engineer Crew
  - 3 inmates assisted Engineer staff 19 days of this quarter
- Internal Assistance
  - Four days of snow removal

### **Training (January - March 2015)**

- Orientation
  - 5 Correctional Officers (80 hours)
  - 3 Kitchen staff (24 hours)
  - 3 Medical staff (32 hours)
  - 1 Keefe Commissary Support (32 hours)
  - 1 Property Management Building Cleaner (40 hours)
  - 1 Clerk Typist (12 hrs)
  - 1 Mental Health Practioner (32 hours)
- Training Academy
  - 15 Correctional Officers (80 hours)

# Lancaster County Board of Corrections

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- In-Service Training
  - 193 Staff attended CPR/First Aid/AED classes (8 hours)
- Other Training
  - 7 Staff Members were certified to be CPR instructors (16 hours)
  - 2 Correctional Officers completed FTO Program (32 hours)
  - 2 Correctional Officers completed OJT Program (80 hours)
  - 4 Staff attended PPCT re-certification in Grand Island (24 hours)
  - 4 Staff attended "Use of Force" class (24 hours)
  - 7 Staff attended Continuum training (2 hours)
  - 1 Staff attended County Emergency Management meeting (3 hours)

### **605 Building**

- Sallyport construction continues
- Security electronics reviewed
- Masonry walls are being constructed in holding area

**MINUTES  
BOARD OF CORRECTIONS  
QUARTERLY MEETING  
COUNTY-CITY BUILDING, ROOM 113  
THURSDAY, OCTOBER 17, 2013  
8:30 A.M.**

Board Members Present: Larry Hudkins, Chair  
Jane Raybould, Vice Chair  
Brent Smoyer  
Roma Amundson

Board Members Absent: Deb Schorr

Others Present: Mike Thurber, Corrections Director  
Brad Johnson, Transition Coordinator  
Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Cori Beattie, Deputy County Clerk  
Ann Taylor, County Clerk's Office

The Chair called the meeting to order at 8:33 a.m.

**AGENDA ITEM**

**1 APPROVAL OF BOARD OF CORRECTIONS MINUTES OF THURSDAY, MAY 16, 2013**

**MOTION:** Smoyer moved and Amundson seconded approval of the May 16, 2013 Board of Corrections Meeting minutes. Smoyer, Amundson and Hudkins voted aye. Raybould and Schorr were absent from voting. Motion carried 3-0.

Raybould arrived at the meeting at 8:34 a.m.

**2 POPULATION STATISTICS**

A. Population Comments

Mike Thurber, Corrections Director, said there was a 2.9% increase in the average daily population during the last six months, compared to the same time period in 2012. There were approximately 900 bookings per month. He said Corrections booked 170

more inmates during July, August and September compared to the same time period last year, noting the downtown jail was closed the end of September and inmates moved to the new Lancaster County Adult Detention Facility (LCADF). An average of 112 inmates were housed in outside jails with all out-of-county placements ended on October 7, 2013.

- B. Population Graphs - Appendix 1
- C. Calendar Year 2012 Monthly Statistical Report - Appendix 2
- D. Calendar Year 2013 Monthly Statistical Report - Appendix 3

See agenda packet.

### **3 DEPARTMENT ACTIVITIES**

#### **A. Training**

Thurber said the Training Division received over 700 applications for Correctional Officer positions this quarter and 27 full-time officers and 5 on-call officers were hired. He said 30 officers completed the department's 12-week Field Training Officer Program. Eleven officers attended the Officers Training Academy.

#### **B. Mental Health Jail Diversion Program**

Thurber said 6 inmates were admitted into the Mental Health Jail Diversion Program this quarter. He said 13 inmates either completed or were terminated from the program during the period of April to September, 2013, noting 6 of the 13 have returned to jail custody.

Raybould asked whether Corrections tracks the reasons why some of the individuals that sign up for the program are returned to jail custody. Thurber said it is usually due to failure to comply with their orders, substance abuse or new charges.

#### **C. Out-of-County Housing**

Thurber said they mainly utilized facilities in Butler, Dawson and Saline County for out-of-county housing during this time period. He noted the Transport Division did 6,854 transports to court, medical appointments or other locations.

#### **D. Lancaster Correctional Facility (LCF)/Work Crew Activities**

Thurber said work crew activities included cleaning the grounds of trash and construction debris, preparation for tours of the new facility, assisting the City Signal Sign Shop relocation and assisting the Election Commissioner in the delivery of ballot boxes, signs etc.

#### E. Programs Division

Thurber said Correct Care Solutions Mental Health Practitioners had an average of 403 inmate contacts each month this quarter. He noted that the number of individuals placed in Emergency Protective Custody (EPC) has decreased from one a week to maybe one a month. The Chaplain coordinated educational, self-help and religious programs. The Work Release Coordinator reviewed an average of 33 court-ordered release applications per month from the District and County Courts this quarter. The average number of individuals placed on court-ordered work release this quarter was 30.

#### F. Transition Activities

Brad Johnson, Transition Coordinator, gave an overview of transition activities. He reported that approximately 5,000 individuals participated in tours of the new facility and approximately 200 individuals participated in overnight stays.

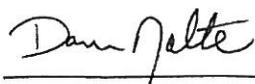
Johnson noted there was a great deal of work this quarter with Sampson Construction, the Construction Manager-at Risk, on warranty issues and said most of issues have been resolved.

Johnson said the Lancaster Correctional Facility (LCF) was closed in July and approximately 120 inmates were moved to the new facility. The LCF population was used to help prepare the building for full-operation. Inmates from the Intake & Detention Facility (IDF) were moved to the new facility on September 27<sup>th</sup>.

Johnson said testing of the video arraignment system took place in August and said they have been conducting live court hearings since September 30<sup>th</sup>. He said they have conducted 329 appearances since October 10<sup>th</sup>, noting 93 were proceedings other than arraignments. Johnson said the video visitation system and banking system are also working well. An electronic tour and inmate movement system is also being implemented. The system will provide more oversight of rounds and eliminate the need for paper reports.

#### 4 ADJOURNMENT

**MOTION:** Smoyer moved and Raybould seconded to adjourn the meeting at 8:58 a.m. Amundson, Smoyer, Raybould and Hudkins voted aye. Schorr was absent from voting. Motion carried 4-0.

  
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Dan Nolte, Lancaster County Clerk



**MINUTES  
BOARD OF CORRECTIONS  
QUARTERLY MEETING  
COUNTY-CITY BUILDING, ROOM 113  
THURSDAY, FEBRUARY 19, 2015  
9:00 A.M.**

Board Members Present: Deb Schorr, Chair  
Todd Wiltgen, Vice Chair  
Larry Hudkins  
Roma Amundson  
Bill Avery

Others Present: Mike Thurber, Corrections Director  
Brad Johnson, Transition Coordinator  
Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Ann Taylor, County Clerk's Office

The Chair called the meeting to order at 8:58 a.m.

**AGENDA ITEM**

**1 POPULATION STATISTICS (JULY, 2014 - DECEMBER, 2014)**

Mike Thurber, Corrections Director, discussed population statistics, referencing the following graphs (see agenda packet):

- Average Daily Population Comparison
- Average Daily Population vs. Capacity
- Booking and Lodging Totals
- Pre-Trial/Sentence Conversion Release

Thurber said the average daily population for this period in 2014 was 573, compared to 575 for the same period in 2013. He noted population numbers typically "dip" during the winter months.

Thurber said 5,017 inmates were booked in during the six month period in 2014 and 3,612 were lodged. He said the bonding schedule the courts set up is key, noting approximately 30% of the population is able to bond out of jail.

## **2 PROGRAMMING (OCTOBER, 2014 - DECEMBER, 2014)**

Thurber said 482 religious meetings, 104 12-Step Program meetings, and 138 educational classes were held during the period of October to December, 2014.

## **3 TRANSPORTATION (OCTOBER, 2014 - DECEMBER, 2014)**

Thurber reported on the number of court appearances (video and physical) and off-site transports (medical appointments, mental health referrals and transport to other correctional facilities) during this period.

## **4 WORK CREWS (OCTOBER, 2014 - DECEMBER, 2014)**

Thurber said work crew activities this period included assisting the Election Commissioner during the November election, helping at the Lancaster Event Center during the Power Farming Show, and assisting County Engineering staff with snow fencing and brush removal. He also reported on a grant program through Goodwill Industries in which four inmates per day (Monday-Friday) sorted donations in Goodwill's warehouse. The inmates were paid minimum wage by Goodwill and received programming, such as job skills. Thurber said that grant has expired and they will explore other possible funding sources.

Avery asked Thurber if he has authority to expand road pickup work crews. Thurber explained they have to have supervision to do so.

Wiltgen asked what percentage of inmates are classified pre-trial. Thurber estimated it is in the 50% range. Wiltgen said Joe Kelly, County Attorney, told him the backlog at the State Crime Lab may be having an impact on those numbers.

## **5 TRAINING (OCTOBER, 2014 - DECEMBER, 2014)**

Thurber said 13 Correctional Officers had orientation during this period and they held one training academy (80-hour program) for 15 Correctional Officers.

## **6 605 BUILDING**

Thurber gave an update on construction of the sally port in the 605 Building (former jail facility).

Hudkins questioned the rate for inmates who want to sit out a sentence. Thurber said it is \$90 per day. He said inmates are not allowed to sit out a fine if it is for a traffic offense or if they are on work release.

**7 ADJOURNMENT**

**MOTION:** Amundson moved and Hudkins seconded to adjourn the meeting at 9:23 a.m. Avery, Hudkins, Amundson, Wiltgen and Schorr voted aye. Motion carried 5-0.

*Couil Beattie*  
for Dan Nolte  
Lancaster County Clerk



**MINUTES  
BOARD OF CORRECTIONS  
QUARTERLY MEETING  
COUNTY-CITY BUILDING, ROOM 113  
THURSDAY, APRIL 23, 2015  
9:45 A.M.**

Board Members Present: Todd Wiltgen, Vice Chair  
Larry Hudkins  
Roma Amundson  
Bill Avery

Board Members Absent: Deb Schorr, Chair

Others Present: Mike Thurber, Corrections Director  
Brad Johnson, Transition Coordinator  
Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Tory Carkoski, County Clerk's Office

The Chair called the meeting to order at 8:58 a.m.

**AGENDA ITEM**

**1 APPROVAL OF THE AGENDA**

**MOTION:** Amundson moved and Hudkins seconded approval of the agenda. Wiltgen, Avery, Hudkins and Amundson voted aye. Schorr was absent from voting. Motion carried 4-0.

**2 APPROVAL OF THE OCTOBER 17, 2013 MEETING MINUTES**

**MOTION:** Hudkins moved and Amundson seconded approval of the October 17, 2013 meeting minutes. Hudkins and Amundson voted aye. Wiltgen and Avery abstained from voting. Schorr was absent from voting. Motion failed 2-0 with two abstentions due to a lack of majority.

**3 APPROVAL OF THE FEBRUARY 19, 2015 MEETING MINUTES**

**MOTION:** Wiltgen moved and Amundson seconded approval of the February 19, 2015 meeting minutes. Hudkins, Avery, Wiltgen and Amundson voted aye. Schorr was absent from voting. Motion carried 4-0

#### **4 POPULATION STATISTICS (January 2015 - March 2015)**

Mike Thurber, Corrections Director, discussed population statistics, referencing the following graphs (Exhibit A):

- Average Daily Population Comparison
- Booking and Lodging Totals
- Pre-Trial and Sentence Conversion Tools

Thurber said the average daily population (ADP) for this period in 2015 was 514.6, compared to 573 for the same period in 2014.

Thurber stated that they are using 77% of the department's operational capacity. There was increased usage previously resulting from persons from other counties being incarcerated here due to overcrowding in their counties. He said population is now between 520 to 540 which is where they expect it to be running.

Thurber said compared to last year at this time, bookings are down 12.2% and lodging was down 11.8%.

#### **5 PROGRAMMING (JANUARY - MARCH 2015)**

Thurber said 184 religious meetings, 40 12-Step Program meetings, and 51 educational classes were held during the period of January to March, 2015.

#### **6 TRANSPORTATION (JANUARY - MARCH 2015)**

Thurber reported on the number of court appearances (video and physical) and off-site transports (medical appointments, mental health referrals and transport to other correctional facilities) during this period.

#### **7 WORK CREWS (JANUARY - MARCH 2015)**

Thurber said work crew activities during this period included six inmates and one officer working five days setting up for events and general cleaning at the Lancaster Event Center. Three inmates assisted County Engineering staff for nineteen days on various projects. Internal assistance was also used for snow removal and mowing.

## 8 TRAINING (JANUARY - MARCH 2015)

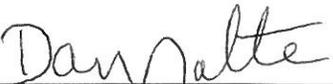
Thurber said orientation was conducted for five new Correctional Officers and one training academy was held for fifteen Correctional Officers.

## 9 605 BUILDING

Thurber gave an update on the construction of the sallyport in the 605 Building (former jail facility). He noted that HVAC and water piping were rerouted due to the location of the elevators. To date, the elevator shaft was completed through the second floor and the security system was needing only a few minor changes. He estimated work on the sallyport and the holding area to be completed by July 15, 2015.

## 10 ADJOURNMENT

**MOTION:** Amundson moved and Hudkins seconded to adjourn the meeting at 10:15 a.m. Avery, Hudkins, Amundson, and Wiltgen voted aye. Schorr was absent from voting. Motion carried 4-0.

  
\_\_\_\_\_  
Dan Nolte  
Lancaster County Clerk



# Lancaster County Board of Corrections

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LANCASTER COUNTY DEPARTMENT OF CORRECTIONS

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Agenda

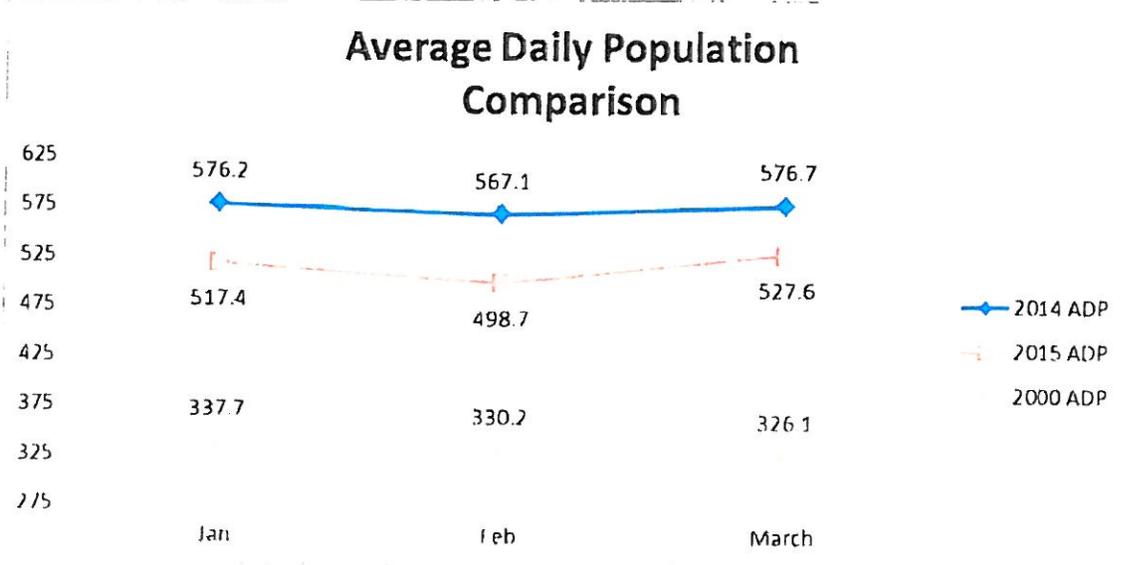
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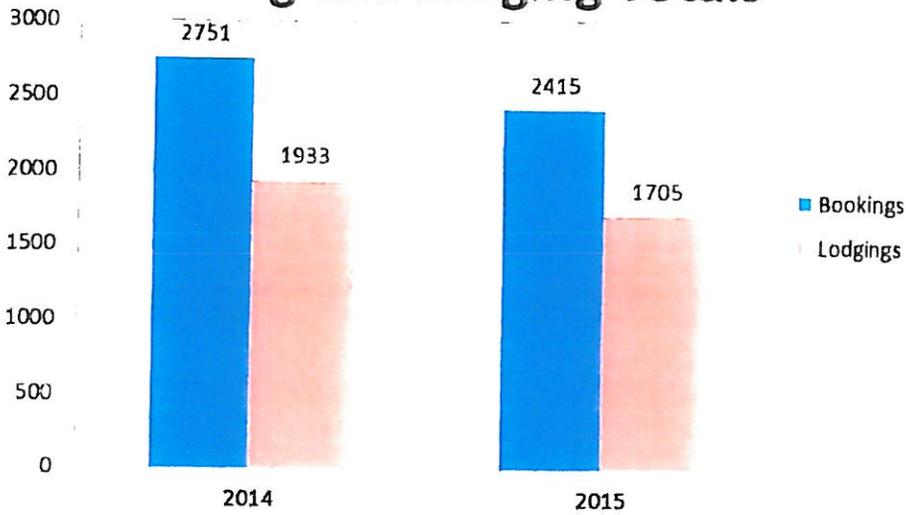
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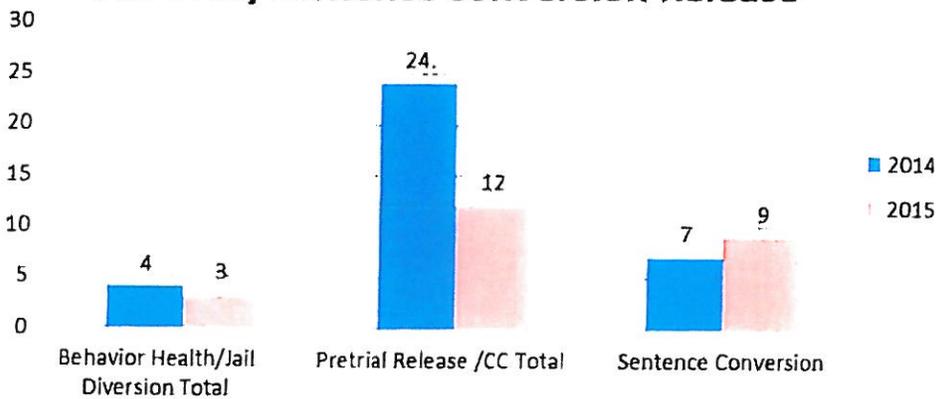
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### Booking and Lodging Totals



- Average bookings were down 12.2% compared to same time period last year.
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### Pre-Trial/Sentence Conversion Release



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Lancaster County Board of Corrections  
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**Programming (January - March 2015)**

- Religious (184 Meetings)
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