

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**BUDGET MEETING**  
**TUESDAY, MAY 7, 2019**  
**IMMEDIATELY FOLLOWING THE BOARD OF EQUALIZATION MEETING**  
**COUNTY-CITY BUILDING**  
**THE BILL LUXFORD STUDIO, ROOM 113**

Commissioners Present: Jennifer Brinkman, Chair; Roma Amundson, Vice Chair; Deb Schorr, Sean Flowerday and Rick Vest

Others Present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Leslie Brestel, County Clerk's Office

*Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is posted. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff. These materials can also be viewed on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).*

The Chair noted the location of the Open Meetings Act and opened the meeting at 9:38 a.m.

**AGENDA ITEM**

**1) Records Management (648)**

Dennis Meyer, Budget and Fiscal Officer, reviewed the Records Management budget and stated budget expenses decreased .57% and revenues decreased 7.9% from last year's budget (see agenda packet).

Brian Pillard, Records Coordinator, said the budget is determined by the chargeback services provided to City and County departments, including the centralized scanning and electronic conversion services, centralized paper storage, and record pick-up and delivery. The decrease in revenue is due to agencies handling their paper recordkeeping needs in-house and fewer requests from the State to produce microfilm for electronic records.

Regarding vehicles, the department has two including one that was recently upgraded; however, future upgrades have not been budgeted. Meyer stated a County-wide sinking fund is being set up for departmental vehicle purchases and departments should budget for their upcoming needs.

Pillard reviewed his scanner needs and plans on replacing one scanner a year on a five-year rotation (see agenda packet).

## 2) Weed Control (64)

Dennis Meyer said budget expenses increased 5.28% and revenues increased 13.79% from the previous year (see agenda packet). The Weed Control budget is funded equally (50/50) between the County and the City of Lincoln.

Brent Meyer, Weed Control Superintendent, stated the increase in expenses is due to employee benefits and vehicle replacement. Meyer said funds were included for him to attend the North American Invasive Species Conference in Saratoga Springs, New York. He has also been asked to attend the event. Revenues increased over the last two months due to the sale of properties with liens and the department now sprays the landfills for weeds instead of outsourcing.

Brent Meyer reviewed the technology needs for the office (see agenda packet). In addition, he has a drone license and plans to review the Sheriff's Office standards for drone use.

Regarding office efficiencies, Brent Meyer felt fully automating weed complaints could save employee time and paper.

Dennis Meyer stated the Lower Platte Weed Management Area will have its own budget in OpenGov.

## 3) County Treasurer (603)

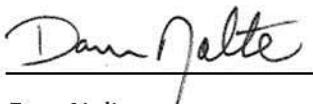
Dennis Meyer said budget expenses increased .81% and revenues increased 1.37% from last year (see agenda packet).

Rachel Garver, County Treasurer, stated increases in employee salaries and benefits are most of the budget increase. She has increased the budgets for staff training and memberships along with a five-year plan to replace priority computers. Garver said she is researching the department's needs for real estate software.

Regarding fleet vehicles, Amundson suggested the department use the Enterprise Rental Car System.

## 4) Adjournment

**MOTION:** Schorr moved and Amundson seconded to adjourn at 10:31 a.m. Brinkman, Amundson, Schorr, Vest and Flowerday voted yes. Motion carried 5-0.



Dan Nolte  
Lancaster County Clerk

