

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, MAY 21, 2019**  
**9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on May 17, 2019.*

Commissioners present: Roma Amundson, Chair; Sean Flowerday, Vice Chair; Deb Schorr and Rick Vest

Others present: Kerry Eagan, Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Monét McCullen, County Clerk's Office

*The meeting was called to order at 9:00 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

The Chair announced the recognition breakfast for the County's long-term employees ranging from five to forty-five years. She thanked all employees for their service and gave a special recognition to William Bell who was unable to attend the breakfast but has worked for the County for 45 years.

**1) MINUTES:**

**A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, May 14, 2019.**

**MOTION:** Flowerday moved and Schorr seconded approval of the minutes. Schorr, Flowerday, Amundson and Vest voted yes. Motion carried 4-0.

**2) CLAIMS:**

**A. Approval of all claims processed through May 21, 2019.**

**MOTION:** Flowerday moved and Schorr seconded approval of the claims. Vest, Schorr, Flowerday and Amundson voted yes. Motion carried 4-0.

**3) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:**

- A. **Amendment to County Contract C-18-0258 with Maxwell Products, Inc., for Annual Service – Polypatch Applicator Rental and Mastic Pave Patch. (Bid No. 18-080. The amendment renews the contract from June 5, 2019 through June 4, 2020. The cost to the County is not to exceed \$15,000.) (C-19-0380)**
- B. **Contract with White Castle Roofing & Gutters (White Castle Roofing & Contracting Inc.) to provide Lancaster County DMV Roof Replacement (46th & R). (Bid No. 19-114. The work included in this contract shall begin as soon as possible from the date of execution. The cost to the County is not to exceed \$71,016.) (C-19-0388)**
- C. **Second Amendment to County Contract C-17-0422 with The Board of Regents of the University of Nebraska, on behalf of the University of Nebraska – Lincoln and its Children’s Justice Clinic at the University of Nebraska for the representation of indigent juveniles in the Separate Juvenile Court of Lancaster County. The amendment provides separate pricing for appointments pursuant to Neb. Rev. Stat. 43-247(1), (2), (3)(b) or (4), at the rate of \$460.00 per case. (C-19-0389)**
- D. **Amendment to Grant Contract C-18-0571 with Family Violence Council for the Coordinated Response to Reducing Violence program. (The term of the amendment is June 1, 2019 through June 30, 2019, in the amount of \$1,250.) (C-19-0391)**
- E. **Second Amendment to County Contract C-18-0620 with JEO to add additional wetland permitting services. (The cost of the additional services is \$2,860.) (C-19-0392)**
- F. **Change Order #1 to County Contract C-19-0201 with Yost Excavating, Inc., (Project No. 19-07; Bid No. 19-049. To modify the quantities of matting and rock rip-rap at certain locations as provided herein. The change order decreases the amount due on the contract by \$2,368.25.) (C-19-0393)**
- G. **Change Order #7 to County Contract C-18-0220 with Constructors Inc. (Project 18-01; Bid No. 18-081. To deem the conditions precedent in Change Order #6 satisfied through contractor’s substantial compliance, extending the project completion date from May 1, 2019, to June 1, 2019, due to circumstances beyond the control of the contractor.) (C-19-0394)**
- H. **Utility Permits with Windstream Nebraska to install new fiber optic cable as follows:**
  - 1. **Under Martell Road from South 54<sup>th</sup> Street to South 68<sup>th</sup> Street (No. 1794). There is no cost to the County. (C-19-0381)**
  - 2. **From South 148<sup>th</sup> Street and Yankee Hill Road to approximately South 176<sup>th</sup> Street and Pine Lake Road (No. 1787). There is no cost to the County. (C-19-0382)**

3. In the westerly right-of-way of South 12<sup>th</sup> Street and Gage Road to South 12<sup>th</sup> Street and Pella Road (No. 1798). There is no cost to the County. (C-19-0384)
  4. In the westerly right-of-way of South 12<sup>th</sup> Street and Pella Road to South 12<sup>th</sup> and Princeton Road (No. 1797). There is no cost to the County. (C-19-0385)
  5. In the westerly right-of-way of South 12<sup>th</sup> Street and Gage Road to South 12<sup>th</sup> Street and Pella Road (No. 1798). There is no cost to the County. (C-19-0386)
- I. Utility Permit No. 1790 allowing CWS Fiber to install underground fiber optic cable at various locations in the Windhoek Addition, a private subdivision with dedicated roads. There is no cost to the County. (C-19-0383)
  - J. Right-of-way contracts with the following:
    1. James C. Yeager, South 82<sup>nd</sup> Street between Roca Road and Saltillo Road, in the total amount of \$3,155. (2 contracts) (C-19-0396, C-19-0397)
    2. Suzanne Y. Short, North 110<sup>th</sup> Street and Agnew Road, in the amount of \$127. (C-19-0398)
    3. Wendy Sue Zinanti, Trustee, South 148<sup>th</sup> Street and Hickman Road, in the amount of \$433. (C-19-0399)

**MOTION:** Schorr moved and Flowerday seconded approval of the consent items. Vest, Schorr, Flowerday and Amundson voted yes. Motion carried 4-0.

**4) NEW BUSINESS:**

- A. **Resolution in the matter of transferring appropriations from the General Fund Miscellaneous Budget to the General Fund County Court Budget. The amount to be transferred is \$155,000. (R-19-0042)**

Dennis Meyer, Lancaster County Budget and Fiscal Officer, said this resolution is to clean up the budget as the fiscal year comes to an end. There are \$2,000,000 set aside in the Contingency Fund to cover items not previously included in the budget. He noted the difficulty in accurately budgeting for some items, such as legal services, from year-to-year as various issues can cause an increase. The additional appropriation of \$155,000 is for County Court.

**MOTION:** Schorr moved and Vest seconded approval of the resolution. Flowerday, Vest, Schorr and Amundson voted yes. Motion carried 4-0

- B. **Resolution in the matter of extending the deadline for the 2019 property protest valuation hearings. (R-19-0043)**

**MOTION:** Vest moved and Schorr seconded approval of the resolution. Schorr, Flowerday, Vest and Amundson voted yes. Motion carried 4-0.

**C. Amusement license renewal application from David Gradarkewitz dba Community Crops for an event at 3130 North 112<sup>th</sup> Street, Lincoln, Nebraska on Saturday, August 24, 2019.**

Dave Gradarkewitz, Community Crops Executive Director, said this is the seventh year of the fundraiser and the expected attendance is 250-300.

Schorr asked what vendor would be serving the alcohol. Gradarkewitz said Meier's Cork and Bottle.

**MOTION:** Schorr moved and Flowerday seconded approval of the amusement license renewal application. Vest, Schorr, Flowerday and Amundson voted yes. Motion carried 4-0.

**D. Agreement with CBM Managed Services for the provision of an on-site food service and preparation skills course for inmates in the custody of the Lancaster County Corrections Department. The term of the agreement is a maximum of one-year from date of execution. The cost to the County is not to exceed \$8,125. (C-19-0390)**

Brad Johnson, County Corrections Director, said the previous contract was with Southeast Community College (SCC) and they have decided to not offer this program. CBM has merged with Summit and is the current food vendor and will now provide this program which is used to teach inmates food preparation skills. Inmates are also able to earn their food handlers permit.

Schorr said she had the opportunity to read the reviews when the pilot project was running close to four years ago. The focus was on marketable skills, but she was surprised with the female population that they were being taught how to prepare healthy foods for their families.

Johnson noted that this contract, unlike the previous contract, will supply the food and the supplies that are necessary. A portion of the cost will come out of the Inmate Benefit Funds.

Flowerday said he thinks the American correctional system fails in teaching job skills while individuals are incarcerated and the curriculum for this program will be beneficial for inmates.

Brenda Fisher, County Corrections Programs Director, said when this project was provided by SCC it was very well received by the inmates. Many have asked for the program to return and there should not be any issues with participation.

Vest asked how many inmates can attend the program at one time. Fisher said the attendance is capped at eight per class session. This allows the instructor to work effectively and provide individualized attention. Johnson said Summit should be able to provide five class sessions throughout the contract, which would result in training 40 inmates annually.

**MOTION:** Schorr moved and Vest seconded to approve the agreement. Vest, Schorr, Flowerday and Amundson voted yes. Motion carried 4-0.

**E. Joint Budget Committee (JBC) funding recommendations for 2019-2020.**

Sara Hoyle, Human Services Director, said the County and the City of Lincoln both fund the JBC recommendations. This funding aids many nonprofit services and helps reduce the jail population. She said while there are no new agencies in this funding stream, both the City and County supported a funding increase.

Flowerday thanked his colleagues for supporting the recommendations and the funding increase.

**MOTION:** Vest moved and Flowerday seconded approval of the JBC recommendations. Flowerday, Vest, Schorr and Amundson voted yes. Motion carried 4-0.

**F. Juvenile Justice Prevention Fund (JJPF) recommendations for 2019-2020.**

Hoyle said the JJPF recommendations are funded by only the County and are determined by stakeholders throughout the Juvenile Justice System including the Police Department, County Attorney and Lincoln Public Schools. The recommendations are similar to last year's with no increased funding, but there are two additional programs: the Yezidi club and the partnership with the Malone Center and the YWCA.

**MOTION:** Vest moved and Schorr seconded approval of the JJPF recommendations. Schorr, Flowerday, Vest and Amundson voted yes. Motion carried 4-0

Hoyle thanked the County for their continued support with the JBC and JJPF programs.

**G. Setting the annual salary of Ann Ames, Deputy Chief Administrative Officer to the Lancaster County Board, at \$92,610 effective May 23, 2019.**

**MOTION:** Schorr moved and Vest seconded approval of the annual salary. Vest, Schorr, Flowerday, Amundson voted yes. Motion carried 4-0.

**H. Contract between Mark Lukin, PhD, and Lancaster County, on behalf of the Lancaster County Mental Health Crisis Center, for services of a qualified psychologist. The services will be provided at the rate of \$75 per hour for up to 320 hours per year. The term of the contract is May 1, 2019, through April 30, 2020. (C-19-0400)**

**MOTION:** Flowerday moved and Schorr seconded approval of the contract.

Flowerday stated he has worked personally with Dr. Lukin and felt he would be a good fit.

**ROLL CALL:** Vest, Schorr, Flowerday and Amundson voted yes. Motion carried 4-0.

**I. Recommendation from the Purchasing Agent and the County Engineer to award and execute a purchase order with Contech Engineered Solutions for culverts (Project No. 19-08, Bid No. 19-128). The total cost of the order is \$52,403.58. (B-19-0128)**

Pam Dingman, Lancaster County Engineer, explained the difference between this contract and those with outside vendors. She noted the County Engineering Department will be working on these culverts as well as other pipe replacements in cases of emergency.

**MOTION:** Vest moved and Flowerday seconded approval of the recommendation. Flowerday, Vest, Schorr and Amundson voted yes. Motion carried 4-0.

- J. Contract with Genuine Parts Company dba NAPA Auto Parts using the Sourcewell Contract No. 062916-GPC, State of NE Participating Addendum No. 14778 OC to provide Automotive and Truck Replacement Parts and Tires with Related Equipment, Accessories and Services (MOU048). The term of the contract is upon execution through September 6, 2019. The pricing will be pursuant to the Sourcewell contract. The cost to County is not to exceed \$15,000.) (C-19-0387)**

**MOTION:** Schorr moved and Flowerday seconded approval of the contract. Schorr, Flowerday, Vest and Amundson voted yes. Motion carried 4-0.

- 5) PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

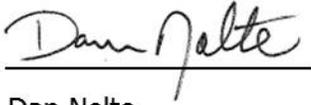
No one appeared for public comment.

**6) ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting, including department budget hearings, on Thursday, May 23, 2019 at 9:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).**
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, May 28, 2019 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).**
- C. The Lancaster County Board of Commissioners will hold a public hearing on Tuesday, May 28, 2019 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln, Nebraska) regarding Change of Zone 19010, from AG Agricultural to AGR Agricultural Residential on approximately 25.53 acres in the general vicinity of West Bluff Road and Northwest 126th Street in Lancaster County, Nebraska.**
- D. County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).**
- E. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTV City. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTV). Meetings are also streamed live on LNKTV and can be viewed on YouTube (LNKTVcity).**

7) **ADJOURNMENT**

**MOTION:** Schorr moved and Vest seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:24 a.m. Vest, Schorr, Flowerday and Amundson voted yes. Motion carried 4-0.



Dan Nolte  
Lancaster County Clerk



**MINUTES**  
**LANCASTER COUNTY BOARD OF EQUALIZATION**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, MAY 21, 2019**  
**IMMEDIATELY FOLLOWING THE LANCASTER COUNTY**  
**BOARD OF COMMISSIONERS MEETING**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on May 17, 2019.*

Commissioners present: Roma Amundson, Sean Flowerday, Deb Schorr and Rick Vest

Others present: Scott Gaines, Assessor/Register of Deeds; Rachel Garver, Lancaster County Treasurer; Kerry Eagan, Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Monét McCullen, County Clerk's Office

*The meeting was called to order at 9:24 a.m., the location of the Nebraska Open Meetings Act was announced.*

**1) ELECTION OF OFFICERS**

**MOTION:** Schorr moved and Vest seconded to elect Roma Amundson as Chair and Sean Flowerday as Vice Chair of the Lancaster County Board of Equalization. Schorr, Flowerday, Vest and Amundson voted yes. Motion carried 4-0.

**2) MINUTES:**

**A. Approval of the minutes of the Board of Equalization meeting held on Tuesday, May 7, 2019.**

**MOTION:** Schorr moved and Vest seconded approval of the minutes. Vest, Schorr, Flowerday and Amundson voted yes. Motion carried 4-0.

**3) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS**

**MOTION:** Schorr moved and Vest seconded approval of the additions and deductions. Flowerday, Vest, Schorr and Amundson voted yes. Motion carried 4-0.

**4) PUBLIC HEARINGS:**

**A. Motor Vehicle Tax Exemption Applications (See correlating item 5)**

<b>First United Methodist Church</b>	<b>First Slavic Baptist</b>
<b>Islamic Foundation of Lincoln</b>	<b>St. Teresa Church</b>
<b>Nebraska Community Blood Bank</b>	<b>HopeSpoke</b>
<b>Christian Heritage Children's Homes</b>	

The Chair opened the Public Hearing.

No one appeared in support, opposition or in the neutral position.

The Chair closed the public hearing.

**5) ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS**

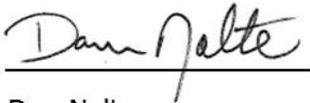
**MOTION:** Vest moved and Schorr seconded approval of the motor vehicle tax exemption applications. Schorr, Flowerday, Vest and Amundson voted yes. Motion carried 4-0.

**6) PUBLIC COMMENT: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.**

No one appeared for public comment.

**7) ADJOURNMENT**

**MOTION:** Schorr moved and Vest seconded to adjourn the Lancaster County Board of Equalization meeting at 9:27 a.m. Vest, Schorr, Flowerday and Amundson voted yes. Motion carried 4-0.



Dan Nolte  
Lancaster County Clerk

