

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, APRIL 9, 2019**  
**9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on April 5, 2019.*

Commissioners present: Jennifer Brinkman, Chair; Roma Amundson, Vice Chair; Sean Flowerday and Deb Schorr

Commissioners absent: Rick Vest

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Monét McCullen, County Clerk's Office

*The meeting was called to order at 9:00 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES:**

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, April 2, 2019.**

**MOTION:** Amundson moved and Schorr seconded approval of the minutes. Schorr, Flowerday, Amundson and Brinkman voted yes. Vest was absent. Motion carried 4-0.

**2) CLAIMS:**

- A. Approval of all claims processed through April 9, 2019.**

**MOTION:** Schorr moved and Flowerday seconded approval of the claims. Schorr, Flowerday, Amundson and Brinkman voted yes. Vest was absent. Motion carried 4-0.

- 3) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:**

- A. Amendments to the following County contracts:**

- 1. C-17-0374 and C-18-0188 with Kohll's Pharmacy & Homecare to reassign the contracts. (The amendment reassigns the contracts from Kohll's Pharmacy & Homecare to SAKRX, LLC dba Kohll's Rx.) (C-19-0278)**

2. C-18-0155 with Graybar Electric Company, Inc., for the Electrical, Lighting, Data Communications and Security Products and Related Products, Services and Solutions. (MOU019. The amendment renews the contract from April 6, 2019 through April 5, 2020. The estimated cost to the County is not to exceed \$7,500.) (C-19-0273)
  3. C-17-0295 with Platte Valley Equipment for Annual Services – Rental of four 2-Wheel Drive Tractors. (Bid No. 17-107. The amendment renews the contract from April 25, 2019 through April 24, 2020. The cost to the County is not to exceed \$26,000.) (C-19-0279)
  4. C-17-0646 with Office Interiors & Design, Inc., for Workstations and Accessories. (Bid No. 17-140. The estimated expenditures for this contract will be increased by \$10,000 for the remainder of the contract term with a revised total amount of \$20,000.) (C-19-0280)
  5. C-18-0603 with JEO to add additional wetland permitting services for Project 19-02. (The cost of the additional services shall not exceed \$1,200.) (C-19-0291)
  6. C-18-0628 with The Schemmer Associates, Inc., to add additional services, remove services, and add an additional structure, Bridge M-164. (The cost of the additional services shall not exceed \$37,850. The revised total cost to the County is not to exceed \$116,350.) (C-19-0292)
- B. Utility Permit No. 1761 allowing Nebraska Link to install new fiber optic cable adjacent to North 148<sup>th</sup> Street from Alvo Road to Amberly Road. There is no cost to the County. (C-19-0281)
- C. Right-of-way contracts on South 82<sup>nd</sup> Street between Roca Road and Saltillo Road with the following:
1. Delores F. and Arlene A. Egger and Lawrence Etmund, in the total amount of \$7,744. (3 contracts) (C-19-0282, C-19-0283, C-19-0284)
  2. Curtis Greg and Julie A. Raymond, in the total amount of \$17,445. (2 contracts) (C-19-0285, C-19-0286)
  3. Jeriel L. and Charlotte A. Weatherford, in the amount of \$415. (C-19-0287)
- D. Right-of-way contracts with Billette M. Wilhelm Revocable Trust; Billette M. Wilhelm, Trustee, South 1<sup>st</sup> Street and Yankee Hill Road, in the total amount of \$3,189. (3 contracts) (C-19-0288, C-19-0289, C-19-0290)
- E. Received and placed on file the following reports for March, 2019:
1. Lancaster County Clerk
  2. Assessor/Register of Deeds
  3. Clerk of the District Court
  4. Records and Information Management
- F. Setting a public hearing on Tuesday, April 23, 2019 and Tuesday, April 30, 2019 at 9:00 a.m. in Room 112 of the County-City Building (555 S 10th Street, Lincoln) regarding a manager application for Michael McClelland in connection with a Class B liquor license for Branched Oak Marina, 10001 West Davey Road, Raymond, Nebraska.

Jen Holloway, Deputy County Attorney, said insurance has not been received on item A1 and asked that the Board approve this item contingent on receipt of insurance.

**MOTION:** Schorr moved and Flowerday seconded approval of the consent items with the exception of item A1. Amundson, Schorr, Flowerday and Brinkman voted yes. Vest was absent. Motion carried 4-0.

**MOTION:** Schorr moved and Flowerday seconded approval of item A1 contingent upon receipt of insurance. Amundson, Schorr, Flowerday and Brinkman voted yes. Vest was absent. Motion carried 4-0.

**4) SPECIAL PRESENTATION:**

- A. Lancaster County Visitors Improvement Fund Grant of \$20,000 to the Branched Oak Observatory for the purchase of a telescope - Jeff Maul, Convention & Visitors Bureau Vice President-Executive Director and Matthew Anderson, Branched Oak Observatory Chief Operating Officer. (See correlating item 5A)**

Jeff Maul, Convention & Visitors Bureau Vice President-Executive Director, said this recommendation was made at the February 20, 2019 Visitors Promotion Committee (VPC) meeting. The initial request was for \$64,747 to purchase a telescope. The VPC approved \$20,000 contingent on the Branched Oak Observatory raising the remaining funds.

Schorr questioned the fundraising timeline. Kerry Eagan, Chief Administrative Officer, said a one-year term has been granted but an extension may be requested if necessary.

**5) NEW BUSINESS:**

- A. Lancaster County Visitors Improvement Fund Grant Contract in the amount of \$20,000 with Lancaster County as the Sponsor and the Branched Oak Observatory as the Grantee for the purchase of a telescope. The grant term is from March 15, 2019 through March 31, 2020. (C-19-0294)**

**MOTION:** Amundson moved and Flowerday seconded approval of the grant contract. Schorr, Flowerday, Amundson and Brinkman voted yes. Vest was absent. Motion carried 4-0.

- B. Special events permit application from Corey Godfrey and Craig Schmidt, Gravel Adventures, LLC, for an event on Saturday, August 17, 2019.**

Jen Carlson, representing the applicant, gave a brief history and overview of the event. The course is 150 miles mostly on gravel roads and cyclists have a few course options.

Ken Schroeder, County Engineering Department, said there has been a road closure since his recommendation was submitted (Exhibit A). He asked the applicant to contact the County Engineering Department a month before the event to discuss ongoing and/or new road closures which could impact the event.

**MOTION:** Amundson moved and Schorr seconded approval of the special events permit. Schorr, Flowerday, Amundson and Brinkman voted yes. Vest was absent. Motion carried 4-0.

- C. Resolution in the matter of witness fees paid by Lancaster County, which have remained unclaimed for six months or more. (R-19-0027)**

**MOTION:** Schorr moved and Amundson seconded approval of the resolution. Amundson, Schorr, Flowerday and Brinkman voted yes. Vest was absent. Motion carried 4-0.

**D. Resolution in the matter of the emergency closure of Bridges A-138, A-151 and Culvert K-121. (R-19-0028)**

Pam Dingman, Lancaster County Engineer, discussed the history and safety concerns regarding Bridges A-138, A-151 and Culvert K-121 (Exhibit B).

**MOTION:** Amundson moved and Flowerday seconded approval of the resolution.

Brinkman noted the Lancaster County Board of Commissioners will have a discussion on either Thursday, April 11, 2019 or Thursday, April 18, 2019 regarding the recent bridge and culvert closures and how that will affect the remaining construction season for the County.

**ROLL CALL:** Flowerday, Amundson, Schorr and Brinkman voted yes. Vest was absent. Motion carried 4-0.

**E. Sales quotation from Seiler for annual technical support, software maintenance and warranty for the County Engineer's Trimble software and hardware. The cost to the County is \$7,711.27. (C-19-0293)**

**MOTION:** Schorr moved and Amundson seconded approval of the sales quotation. Schorr, Flowerday, Amundson and Brinkman voted yes. Vest was absent. Motion carried 4-0.

**F. Contracts to provide Annual Supply - Anti-Freeze/Coolants/Windshield Washer Fluid (Bid No. 19-069). The contracts shall be effective from April 10, 2019 through April 9, 2020 with the following:**

- 1. Sapp Bros. Inc., in the amount not to exceed \$5,000. (C-19-0274)**
- 2. Thermo King Christensen Inc., in the amount not to exceed \$1,000. (C-19-0275)**

**MOTION:** Amundson moved and Schorr seconded approval of the contracts. Schorr, Flowerday, Amundson and Brinkman voted yes. Vest was absent. Motion carried 4-0.

**G. Contract with Stanley Convergent Security Solutions, Inc., using the Sourcewell (Formerly NJPA) Contract No. 031517-SCS (MOU037) to provide Facility Security Equipment, Systems and Services with Related Equipment and Supplies. The term of the contract is one year from date of execution. The pricing will be pursuant to the Sourcewell contract. The cost to the County is not to exceed \$195,521.23. (C-19-0277)**

**MOTION:** Amundson moved and Flowerday seconded approval of the contract. Amundson, Schorr, Flowerday and Brinkman voted yes. Vest was absent. Motion carried 4-0.

**H. Request from the Human Resources Department to change the pay grade for Screening Specialist from C08 (\$42,608.80 - \$54,579.20) to C13 (\$50,851.84 - \$65,137.28).**

**MOTION:** Flowerday moved and Schorr seconded approval of the change in pay grade.

Doug McDaniel, Human Resources Director, said this request is from Community Corrections. He noted the pay grade increase is for internal equity purposes as the Screening Specialist position mirrors the Pre Adjudication Specialist.

**ROLL CALL:** Flowerday, Amundson, Schorr and Brinkman voted yes. Vest was absent. Motion carried 4-0.

- I. **Contract with Blue Valley Public Safety Inc., to provide Unit Price - Maintenance and Repair of Emergency Management Sirens. (Bid No. 19-043. The contract shall be effective from April 14, 2019 through April 13, 2021. The cost to the County is not to exceed \$44,000.) (C-19-0276)**

**MOTION:** Amundson moved and Schorr seconded approval of the contract. Schorr, Flowerday, Amundson and Brinkman voted yes. Vest was absent. Motion carried 4-0.

- 6) **PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

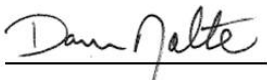
Larry and Diane Geiger, 2155 Pester Ridge Road, said they are currently required to maintain a public road that is dedicated to the County (Exhibit C). Mr. Geiger asked that the County be responsible for maintaining Equestrian Drive.

7) **ANNOUNCEMENTS:**

- A. **The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, April 11, 2019 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).**
- B. **The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, April 16, 2019 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.**
- C. **County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).**
- D. **The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTv). Meetings are also streamed live on LNKTv and can be viewed on YouTube (LNKTvcity).**

8) **ADJOURNMENT**

**MOTION:** Schorr moved and Flowerday seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:27 a.m. Schorr, Flowerday, Amundson and Brinkman voted yes. Vest was absent. Motion carried 4-0.



Dan Nolte  
Lancaster County Clerk

