

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
COUNTY-CITY BUILDING  
ROOM 113, THE BILL LUXFORD STUDIO  
TUESDAY, SEPTEMBER 27, 2016  
10:00 A.M. OR IMMEDIATELY FOLLOWING THE CONCLUSION OF THE  
LANCASTER COUNTY BOARD OF COMMISSIONERS MEETING**

Commissioners Present: Roma Amundson, Chair  
Todd Wiltgen, Vice Chair  
Larry Hudkins  
Deb Schorr  
Bill Avery

Others Present: Kerry Eagan, Chief Administrative Officer  
Dan Nolte, County Clerk  
Cori Beattie, Deputy County Clerk  
Ann Taylor, County Clerk's Office

*Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and provided to the media on September 26, 2016.*

The Vice Chair noted the location of the Open Meetings Act and opened the meeting at 10:20 a.m.

**AGENDA ITEM**

**1 APPROVAL OF THE SEPTEMBER 22, 2016 STAFF MEETING MINUTES**

**MOTION:** Avery moved and Schorr seconded approval of the September 22, 2016 Staff Meeting minutes.

The Chair arrived at the meeting at 10:21 a.m. and assumed direction of the meeting.

**ROLL CALL:** Avery, Wiltgen, Schorr, Hudkins and Amundson voted yes. Motion carried 5-0.

**2 ADDITIONS TO THE AGENDA**

A. Discussion of the Proposed Meeting Between the Mayor and County Board Chair/Vice Chair (Exhibit A)

**MOTION:** Wiltgen, Schorr, Hudkins, Avery and Amundson voted yes. Motion carried 5-0.

**3 CHANGE OF INTERNET PROVIDER AND EQUIPMENT MOVE** - Steve Henderson, Chief Information Officer, Information Services (IS)

Steve Henderson, Chief Information Officer, Information Services (IS), noted there have been discussions about IS moving out of its current location in the 233 Building. No decision has been made on where to move staff but IS is in the process of relocating its equipment to the University of Nebraska-Lincoln (UNL) Data Center and the State's Data Center. He said it is thought that having the equipment located in two places would provide a higher level of resiliency in case one of the locations would be disrupted.

Henderson said IS is also switching internet providers and said there will be a one hour internet service outage on Friday, beginning at 5:00 p.m. while equipment is moved. He said IS had strictly been using Windstream and will now be using a service called Network Nebraska, which is a collaborative effort between the State and University of Nebraska. The new service will still utilize Windstream but will also introduce Cogent Communications as a second provider. Henderson noted internet pricing has changed significantly over the years. He said when he was hired in 2010, the City and County combined were purchasing 50 megabits of internet service at a cost of \$15.00 per megabit. He said IS will now be purchasing 500 megabits from each provider, noting the pricing from Windstream will be 86 cents per megabit and the pricing from Cogent will be 69 cents per megabit.

In response to a question from Hudkins, Henderson said all mainframe processing now takes place at the State.

**4 LABOR NEGOTIATIONS** - Doug McDaniel, Lincoln-Lancaster County Human Resources Director; Nicole Gross and Amy Sadler, Compensation Technicians; Brad Johnson, Interim Corrections Director; Kristy Bauer, Deputy County Attorney

**MOTION:** Schorr moved and Hudkins seconded to enter Executive Session at 10:31 a.m. for the purpose of protecting the public interest with regards to potential litigation.

The Chair said it has been moved and seconded that the Board enter into Executive Session.

**ROLL CALL:** Schorr, Hudkins, Avery, Wiltgen and Amundson voted yes. Motion carried 5-0.

The Chair restated the purpose for the Board entering into Executive Session.

Schorr exited the meeting.

**MOTION:** Wiltgen moved and Hudkins seconded to exit Executive Session at 10:52 a.m. Hudkins, Avery, Wiltgen and Amundson voted yes. Schorr was absent. Motion carried 4-0.

Schorr returned to the meeting at 10:53 a.m.

## **5 ADDITIONAL ENGINEERING SERVICES - Pam Dingman, County Engineer**

Hudkins asked Pam Dingman, County Engineer, how many county bridges have been closed and requested a plan of action for getting them opened.

Dingman said 12 of the County's 301 bridges are currently closed. She said Bridges F-225 (east of the intersection of West McKelvie Road and Northwest 40<sup>th</sup> Street), B-147 (east of North 98<sup>th</sup> Street on Agnew Road), and Y-181 (east of South 134<sup>th</sup> Street on Princeton Road) have spread footings and said replacement is the only solution as there is no way to get solid material under a spread footing once it has been undermined. Bridges H-66 (south of the intersection of Alvo Road and North 112<sup>th</sup> Street) and X-9 (north of the intersection of Pella Road and South 25<sup>th</sup> Street) have timber piling and timber plank back wall abutments. Dingman said County Engineering has re-evaluated that type of structure from all areas of redundancy and said she believes those will be re-opened within a relatively short period of time. She said Bridge H-120 (south of the intersection of Waverly Road and North 176<sup>th</sup> Street) is also a timber piling abutment bridge but said its issues are more complex because it spans Camp Creek which is very deep at this location and has unstable banks. A solution is not available at this time. Dingman said she is recommending that Bridges A-79 (south of Agnew Road on North 141<sup>st</sup> Street), A-58 (south of the intersection of North 112<sup>th</sup> Street and Ashland Road) and A-59 (south of the intersection of North 112<sup>th</sup> Street and Ashland Road) remain closed because they have traffic counts of less than 20 vehicles a day and are on minimum maintenance roads. She said A-58 and A-59 are large bridges and estimated the replacement cost at more than \$1,000,000 each. Dingman said she is working with area landowners that use the bridges at harvest time on a solution. She said Bridge N-19 (West Pioneers Boulevard west of Southwest 98<sup>th</sup> Street) is also problematic because the road into and out of the bridge has a S curve. The curve no longer meets minimum design standards and the road would have to be redesigned if the bridge is replaced. Dingman said that would require acquisition of federal park ground which is a multi-year process. She said she spoke to several members of the Nebraska Board of Classifications and Standards and believes the body would be willing to consider a waiver of the speed limit and of the horizontal design parameters. Dingman noted

Bridge N-19 was put into the Federal Emergency Management Agency's (FEMA's) program and was initially approved for \$170,000 in subsidies. **NOTE:** Replacement is estimated to be \$350,000 to \$400,000. Following final review, FEMA reduced the amount to \$17,000. She said she is also working on a solution for Bridge G-144 (Bluff Road between North 27<sup>th</sup> and North 40<sup>th</sup> Streets) and continues to have discussions with area landowners.

Dingman reminded the Board that she has repeatedly come before the body to talk about these bridges and stated it is not a question of if she will close bridges but when. She said the County has more than 30 scour critical bridges that require a plan of action. **NOTE:** Bridge scour is the removal of streambed material caused by swiftly moving water from around bridge abutments or piers. Dingman said those 30 bridges have a rating of three on a ten point scale for scour and if they fall below that rating, the Nebraska Department of Roads (NDOR) and Federal Highway regulations require their closure. She added if the County does not comply with those standards it risks losing \$8,000,000 in federal funding.

Dingman said she will be working to see if the County is eligible to receive any additional funding from the NDOR under the new County Bridge Match Program. She noted the State will only match \$150,000 per bridge but said the County needs to go after any available funding for these bridges. Dingman also indicated plans for a study to do the hydraulics and hydrology for the spread footing bridges and said it is possible they could be replaced with a box culvert or pipe which would be much more cost effective.

Hudkins asked whether Bridge F-225 would be eligible for the County Bridge Match Program funding. Dingman said County Engineering has not had time to fully review the documentation for the new program to determine which bridges are eligible. She noted Bridge F-225 has a traffic count of 38 vehicles per day. Hudkins said the bridge is on a school bus route and is used at harvest time. Dingman said that there is an adjustment factor for school traffic. Hudkins asked Dingman to provide him information on when that traffic count was taken. He then asked what can be done to expedite work on the bridge. Dingman said her department will bring forward a proposal for a consultant to do the hydraulics and hydrology study for the spread footing bridges once it has evaluated the County Bridge Match Program to determine what funds might be available to the County.

Hudkins said he is concerned that area residents did not have much notice that the bridge would be closed and said the Board was not informed either. Schorr said the County Board is notified by email every time the County Engineer closes a road or a bridge. She said Dingman also apprised the Board at the September 15, 2016 County Board Staff Meeting that a request for proposal (RFP) for the consultant will go out this fall and that the hydrology will be done over the winter months and the County will have a recommendation to move forward in the spring.

The Chair said she has a great deal of confidence in what the County Engineer is doing.

Avery asked Dingman whether she is prioritizing any of the projects. Dingman said the bridges have been categorized by type and County Engineering is trying to determine whether they can fix them. She added it is difficult to prioritize the projects until hydraulics and hydrology information is available. Dingman also reminded the Board that none of these bridges are in County Engineering's budget.

## **ADDITIONS TO THE AGENDA**

- A. Discussion of the Proposed Meeting Between the Mayor and County Board Chair/Vice Chair (Exhibit A)

Schorr noted the Mayor has proposed in-depth discussion of several very significant issues and felt it would be beneficial for all of the Board members to be part of the discussion.

There was consensus to propose that the meeting be moved to a different date to allow for participation by the full Board.

The Chair exited the meeting at 11:12 a.m. and the Vice Chair assumed direction of the meeting.

## **6 ACTION ITEMS**

- A. Microcomputer Request C#151290 from Juvenile Probation, \$2,439.36 from the Microcomputer Fund for 2 Personal Computers (PC's), 5 Computer Monitors and Software

Kerry Eagan, Chief Administrative Officer, said Lori Griggs, Chief Probation Officer, Juvenile Probation, has indicated that three of the computer monitors can be eliminated (a reduction of \$408.00).

**MOTION:** Schorr moved and Hudkins seconded to approve the request, stipulating two, rather than five, computer monitors. Avery, Schorr, Hudkins and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.

## **7 CONSENT ITEMS**

There were no consent items.

## **8 ADMINISTRATIVE OFFICER REPORT**

### **A. New District Court Law Clerk Salary**

Eagan said one of the District Court's law clerks is leaving and the District Court would like to offer her replacement the salary that is currently paid to the law clerks (\$44,343).

There was no objection to the request.

### **B. October Management Team Meeting Date and Agenda (October 20, 2016)**

There was consensus to cancel the October Management Team meeting.

### **C. Hidden Heroes Campaign**

None of the Commissioners expressed interest in participating in the campaign.

### **D. Tour of 605 Building**

There was consensus to schedule the tour on the November 3, 2016 County Board Staff Meeting agenda.

### **E. County Board Input on Director Evaluations (David Cary, Lincoln/Lancaster County Planning Department Director, Judy Halstead, Lincoln-Lancaster County Health Department Director, and Doug McDaniel, Lincoln-Lancaster County Human Resources Director)**

Eagan said the City has requested that any input be provided by October 11, 2016.

## **9 PENDING**

There were no pending items.

## **10 DISCUSSION OF BOARD MEMBER MEETINGS**

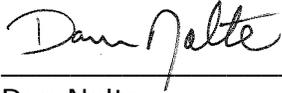
There were no meeting reports.

## **11 EMERGENCY ITEMS AND OTHER BUSINESS**

There were no emergency items or other business.

**12 ADJOURNMENT**

**MOTION:** Schorr moved and Hudkins seconded to adjourn the meeting at 11:23 a.m. Schorr, Hudkins, Avery and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.



Dan Nolte  
Lancaster County Clerk





## **Mayor & County Board Chair/Vice Chair Issue Discussions**

October 6<sup>th</sup>, 2016 (Thursday)

1 PM to 4 PM

Mayor's Conference Room

**1:00-2:25 PM      Transportation Issues: RTSD/South Beltway, East Beltway, RUTS, & Havelock turn lane**

Staff: Miki Esposito, Roger Figard, Thomas Shafer, Pam Dingman, Kerry Eagan, Rick Hoppe, Jeff Kirkpatrick, others?

**2:25- 2:55            VPC Dollars/Pinewood Bowl**

Staff: Lynn Johnson, Jeff Maul, Amy Dickerson, Denise Pearce, Tom Lorenz, Kerry Eagan, Rick Hoppe, others?

**2:55- 3:05            Break**

**3:10- 3:50            Tax Increment Financing**

Staff: Dave Landis, Tim Sieh, someone from County Attorney's Office, Dennis Meyer, Rick Hoppe, Kerry Eagan, Denise Pearce, others?

**3:50- 4:00            Payroll System**

Staff: Steve Henderson, Doug McDaniel, Kerry Eagan, others?