

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING
ROOM 112, CITY-COUNTY CHAMBERS
THURSDAY, AUGUST 11, 2016
8:30 A.M.**

Commissioners Present: Roma Amundson, Chair
Todd Wiltgen, Vice Chair
Larry Hudkins
Deb Schorr
Bill Avery

Others Present: Kerry Eagan, Chief Administrative Officer
Dan Nolte, County Clerk
Ann Taylor, County Clerk's Office

Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and provided to the media on August 10, 2016.

The Chair noted the location of the Open Meetings Act and opened the meeting at 8:33 a.m.

AGENDA ITEM

1 APPROVAL OF THE AUGUST 4, 2016 STAFF MEETING MINUTES

MOTION: Hudkins moved and Avery seconded approval of the August 4, 2016 Staff Meeting minutes. Avery, Schorr, Hudkins and Amundson voted yes. Wiltgen was absent. Motion carried 4-0.

2 ADDITIONS TO THE AGENDA

None were stated.

Wiltgen arrived at the meeting at 8:35 a.m.

3 ANNUAL EVALUATION OF SUE ECKLEY, LANCASTER COUNTY RISK MANAGER

Copies of the County Risk Manager job description were disseminated (Exhibit A).

Sue Eckley, Lancaster County Risk Manager, discussed major accomplishments and presented cost savings report summaries for Modern Medical Inc., the pharmacy benefits management company for the workers' compensation prescription drug program, and Genex Services, the company that provides bill review for the workers' compensation program (Exhibit B). She also responded to questions on an evaluation questionnaire (Exhibit C) relating to goals, accomplishments, operations, budget issues and succession planning.

Schorr suggested Eckley discuss the value of returning injured workers to temporary modified duty at a Management Team Meeting.

4 ANNUAL EVALUATION OF JIM DAVIDSAVER, LANCASTER COUNTY EMERGENCY MANAGEMENT DIRECTOR

Copies of the Emergency Management Director job description were disseminated (Exhibit D).

Jim Davidsaver, Lancaster County Emergency Management Director, responded to questions on an evaluation questionnaire (see Exhibit C) relating to goals, accomplishments, operations, budget issues and succession planning.

5 A) PROPOSED LETTER FROM LANCASTER COUNTY TO CITY OF LINCOLN OFFERING TO ASSUME CITY JUVENILE COURT PROSECUTIONS; AND B) ADDITION OF LEGAL SECRETARY TO COUNTY ATTORNEY'S OFFICE WITH ASSUMPTION OF CITY JUVENILE LAW VIOLATIONS - Joe Kelly, County Attorney

Joe Kelly, County Attorney, noted the Board sent a letter, dated July 5, 2016, to the Mayor indicating the County's interest in proceeding with the merger of the County Attorney and City Attorney juvenile court functions under the County Attorney (see letter in the agenda packet). The letter asked the City to provide funding of \$36,000 per year towards a new attorney in the County Attorney's Office, adjusted annually by a cost-of-living component. The City rejected the County Board's request.

Kelly presented several options:

- Status quo - Kelly felt this would not be in the best interest of the juveniles or the functioning of the juvenile court.
- Authorize the County Attorney's Office to take all of the juvenile court functions over, beginning January 1, 2017 - Kelly said it would be contingent upon the City instructing the Lincoln Police Department (LPD) to send the cases to the County Attorney, rather than the City Attorney's Office. The County Attorney's Office will try to accommodate the juvenile law violation caseload from the City Attorney's Office with only a Legal Secretary I position for a six-month period.

- If the County's Edward Byrne Memorial Justice Assistance Grant (Byrne JAG) application is successful, it would cover the cost of the Legal Secretary I position for at least two years and 0.4 to 0.6 of an Attorney position (see July 28, 2016 Staff Meeting minutes). The County could then make an offer to the City to take the juvenile law violation caseload from the City Attorney's Office at no cost.
- Continue to try to negotiate funding with the City.

Wiltgen noted this issue was discussed with the City Council at the June 27, 2016 City-Common Meeting and in meetings he and the Chair had with the Mayor and his Chief of Staff. He said the City does not support the move for budgetary reasons and because it believes the City Attorney's Office does a good job of handling the cases. Wiltgen said the County has never implied the City Attorney's Office wasn't doing a good job with these cases but believes there could be better outcomes for the families involved. He said it is his belief, based on his conversations with City leaders, that the City does not have any interest in providing funding and it will be a County expense moving forward. The cost of a legal secretary and attorney was estimated at \$149,342 per year (see Exhibit E).

Kelly asked the Board to authorize a letter to be sent to the Mayor asking that, as of January 1, 2017, all Juvenile Court law violations issued by LPD be turned into, an processed through, the County Attorney's Office.

Avery asked Kelly whether he has considered offering the City the opportunity to take over all of the juvenile cases. Kelly said he has not. Kerry Eagan, Chief Administrative Officer, said the County Attorney is statutorily required to provide juvenile services.

MOTION: Schorr moved and Hudkins seconded to authorize a letter, signed by members of the Board and the County Attorney, to be sent to the Mayor requesting that the County Attorney's Office assume all the juvenile court prosecutions. Wiltgen, Schorr, Hudkins, Avery and Amundson voted yes. Motion carried 5-0.

NOTE: Also present for the discussion were: Juvenile Court Judge Roger Heideman; Sheli Schindler, Youth Services Center (YSC) Director; and Becky Steiner, Juvenile Justice Coordinator, Human Services Department.

6 LABOR NEGOTIATIONS - Doug McDaniel, Human Resources Director; Nicole Gross and Amy Sadler, Compensation Technicians; Kristy Bauer, Deputy Lancaster County Attorney

MOTION: Schorr moved and Wiltgen seconded to enter Executive Session at 9:54 a.m. for the purpose of protecting the public interest with regards to labor negotiations.

The Chair said it has been moved and seconded that the Board enter into Executive Session.

ROLL CALL: Schorr, Hudkins, Wiltgen, Avery and Amundson voted yes. Motion carried 5-0.

The Chair restated the purpose for the Board entering into Executive Session.

MOTION: Wiltgen moved and Schorr seconded to exit Executive Session at 10:32 a.m. Hudkins, Avery, Wiltgen, Schorr and Amundson voted yes. Motion carried 5-0.

7 ACTION ITEMS

There were no action items.

8 CONSENT ITEMS

There were no consent items.

9 ADMINISTRATIVE OFFICER REPORT

A. County Board Holiday Schedule/Office Preparation for New County Commissioners

There was consensus to:

- Cancel the County Board Staff Meeting scheduled for December 15, 2016 as Board members plan to attend the Nebraska Association of County Officials (NACO) Annual Conference in Kearney, Nebraska
- Schedule a County Board Staff Meeting on December 20, 2016 at 1:00 p.m.
- Be in adjournment following the December 20, 2016 County Board Staff Meeting until the January 3, 2017 County Board of Commissioner Meeting

Commissioner Hudkins stated he would like to host a Christmas luncheon for Board members and their staff on December 6, 2016. He also indicated he will be vacating his office space by the week of December 20th so it can be prepared for the new Commissioner. **NOTE:** Hudkins did not seek re-election.

B. Agency Tours Conflict (Thursday, September 15, 2016)

There was consensus to postpone the agency tours until the new Commissioner takes office.

C. One and Six Year Road and Bridge Improvement Program Public Hearing (Tuesday, November 1, 2016, 6:30 p.m.)

Informational only.

D. Claims for Review:

- 1) Payment Voucher (PV) No. 535845 from the Budget and Fiscal Office to Office Depot, Includes the Purchase of Chairs in the Amount of \$999.98. This Purchase Requires a Purchase Order.

NOTE: The claim was submitted on behalf of Adult Probation.

Bob Walla, Purchasing Agent, appeared and said this purchase is related to Adult Probation's move to the Municipal Services Center (901 West Bond Street). He said Dennis Meyer, Budget and Fiscal Officer, told Adult Probation it could decide where to purchase the chairs because the State is paying the expense even though it is run through the County budget. Walla said the County Attorney's Office has indicated the purchase must follow the policies the County has in place for purchases and the County Purchasing Act.

In response to a question from Hudkins, Walla said he shared that information with Meyer.

MOTION: Hudkins moved and Schorr seconded to handle the claim through the regular claims process. Avery, Wiltgen, Schorr, Hudkins and Amundson voted yes. Motion carried 5-0.

- 2) Payment Voucher (PV) No. 537165 from Juvenile Probation to Office Depot, Dated August 3, 2016, the Total Amount of the Claim is \$216.30. This Purchase Requires a Purchase Order.
- 3) Payment Voucher (PV) No. 536194 from Juvenile Probation to Office Depot, Dated July 26, 2016, the Total Amount of the Claim is \$432.60. This Purchase Requires a Purchase Order.

Eagan said Lori Griggs, Chief Probation Officer, Juvenile Probation, was unable to be present but indicated it was an unintentional error. The County has a contract for chairs and a purchase order is required. He said although the department may have saved money with the purchases, the chairs are not of the same quality as those through the contract. Walla said the chairs have been purchased and the invoices are ready for payment.

MOTION: Schorr moved and Hudkins seconded to handle the claim through the regular claims process. Wiltgen, Schorr, Hudkins, Avery and Amundson voted yes. Motion carried 5-0.

The Chair asked Walla to provide Adult and Juvenile Probation with copies of the County Purchasing Act and Purchasing's procedures.

E. Legislative Bill (LB) 605 Update

NOTE: 2015 Legislative Session's LB 605 changed classification of penalties, punishments, probation and parole provisions, and provisions relating to criminal records and restitution.

Schorr said she has been asked to serve on the County Reinvestment Team whose charge is to identify the impact justice reinvestment implementation may have on the counties and jails.

MOTION: Hudkins moved and Wiltgen seconded to authorize Commissioner Schorr to serve as the County's representative on the County Reinvestment Team. Schorr, Hudkins, Avery, Wiltgen and Amundson voted yes. Motion carried 5-0.

There was also consensus to ask Amy Prenda, Justice Reinvestment Implementation Coordinator, to provide a briefing at a future Staff Meeting and to notify Joe Kohout, Legislative Consultant.

F. Community Mental Health Center (CMHC) Building Sale Press Release

Eagan disseminated a draft press release (Exhibit F). Several minor revisions were suggested.

Hudkins asked that the public sale of the CMHC Building be included in the announcements at the August 16, 2016 County Board of Commissioners Meeting. Information regarding the public sale is also provided on the County Clerk's webpage: <http://lancaster.ne.gov/clerk/sale.htm>.

Hudkins also urged the Board to schedule discussion of County surplus property in the Highway 34 and Woodlawn area with Pam Dingman, County Engineer.

10 PENDING

There were no pending items.

11 DISCUSSION OF BOARD MEMBER MEETINGS

- A. Public Building Commission (PBC) Chair/Vice Chair Meeting with Mayor
- Amundson

Amundson said they met with Rick Hoppe, Chief of Staff to the Mayor, and discussed the need to remodel the 911/Emergency Communications Center because of the new radio system.

- B. Chair/Vice Chair Meeting with Mayor - Amundson, Wiltgen

Wiltgen said they met with Rick Hoppe, Chief of Staff to the Mayor, and agreed to an hour-long session on September 13th to discuss all of the issues the City and County would like to work on and a vision for moving forward. There was consensus to have Eagan and David Derbin, Deputy County Attorney, accompany them.

- C. Public Building Commission (PBC) - Amundson, Hudkins

Hudkins reported that the County Veterans Service Center will now be relocated to the 605 Building, rather than the Veterans Affairs campus at 600 South 70th Street.

- D. Lincoln-Lancaster County Board of Health - Avery

Avery said they discussed the Salvaging, Recycling and Composting Operations Policy, the Nebraska MEDS Disposal Program and the Wellness Program.

- E. Mental Health Crisis Center Advisory Committee - Avery

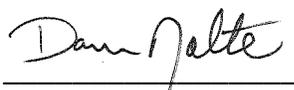
Meeting was postponed.

12 EMERGENCY ITEMS AND OTHER BUSINESS

There were no emergency items or other business.

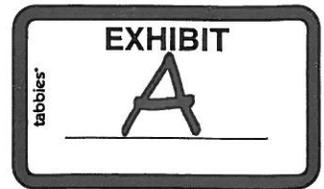
13 ADJOURNMENT

MOTION: Schorr moved and Wiltgen seconded to adjourn the meeting at 11:09 a.m. Wiltgen, Schorr, Avery, Hudkins and Amundson voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk





0370

LANCASTER COUNTY
RISK MANAGEMENT DIRECTOR

NATURE OF WORK

This is responsible administrative and technical work managing the Risk Management Department, coordinating the County's Worker's Compensation program, coordinating the County's insurance coverage and fostering employee compliance with safety procedures and practices. This is an unclassified position.

Work involves responsibility for investigating work-related accidents, processing worker's compensation claims, communicating with medical providers and attorneys and approving/denying worker's compensation benefits. Work also involves meeting and corresponding with the County's actuary and insurance broker representatives and informing the County Commissioners of the County's risk and insurance coverage levels; budgeting for worker's compensation reserve levels, general liability and self-insurance costs; generating reports and maintaining files; and conducting and/or coordinating educational programs regarding employee safety awareness.

An employee in this class is expected to exercise independent judgment and initiative in planning and executing work responsibilities. Work is performed under the general supervision of the County Board of Commissioners with work reviewed in the form of conferences, accuracy and compliance with departmental, state and federal regulations.

EXAMPLES OF WORK PERFORMED

Direct and oversee all of the functions of the County Risk Management Department in order to effectively achieve County goals for a safe work environment.

Supervision of the Risk Management Specialist to assist in the review of First Report review First Report of Injury forms and related forms to determine eligibility and compensability of worker's compensation claims; gather additional information by requesting statements from and communicating with witnesses, supervisors, claimants, physicians, and other medical providers; request independent medical examinations when necessary; evaluate facts and apply worker's compensation law in order to recommend approval/denial of claims; establish reserve levels; approve/deny medical bills; construct employee files for claims in order to document data, reserves and payments; prepare and route correspondence; calculate and issue payments for claims; answer questions from claimants and relative parties; explain general legal requirements and procedures pertaining to worker's compensation claims.

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Administer routine automobile liability claims; maintain insurance database of all County vehicles including automobiles, trucks and heavy equipment.

Evaluate risks concerning governmental property, assets and operations; investigate property/casualty claims and losses; meet and correspond with the County's actuary and insurance broker to gather information for County Commissioner's review/approval; secure insurance coverage for all determined exposures, as approved; prepare and present budgets to County Commissioners for worker's compensation reserve levels, general liability, self-insurance and safety and training.

Manage the long-term disability program for Lancaster County; review current legislation related to worker's compensation laws and self-insurance and loss coverage.

Manage Lancaster County Sheriff's Department at fault auto liability claims. Make contact with third parties to determine amount of liability to be paid out of self-funded at-fault liability account.

Conduct and/or coordinate training relevant to worker's compensation, liability, injury prevention and represent County at various health and safety functions/events.

Maintain computer files/databases and document files; prepare and submit required Nebraska Worker's Compensation Court forms; conduct work site evaluations to determine injured employee accommodations.

Compliance with reporting to the Federal Center for Medicare Services (CMS) all claims involving County employees and injured innocent third parties who are Medicare Beneficiaries.

Serve as the County liason between Lincoln Lancaster County Health Department Wellness Coordinator and Lancaster County Wellness Committee

DESIRABLE KNOWLEDGE, ABILITIES AND SKILLS

Thorough knowledge of worker's compensation laws and rules and regulations as adopted by the legislative and court systems.

Considerable knowledge of risk coverage available including but not limited to real property, liability, worker's compensation, long-term disability, vehicular and other insurable risks.

Considerable knowledge of insurance claims adjusting and processing.

~~Knowledge of the Americans with Disabilities Act.~~

Knowledge of interviewing and investigating procedures.

Knowledge of financial management including budgeting, payment and billing processes and records maintenance.

Knowledge of medical and legal terminology.

Knowledge of all laws pertaining to CMS and the Federal Reporting Requirements.

Knowledge of training and development principles and methodologies.

Ability to analyze insurance loss data and prepare analysis of loss claims and coverage costs.

Ability to use basic word processing and applicable computer software applications.

Ability to review, document and analyze the statements of injured employees and designated medical and legal professionals.

Ability to establish and maintain effective working relationships with governmental officials, medical providers, legal representatives, employees and the general public.

Ability to communicate effectively orally and in writing including delivering presentations and reports.

DESIRABLE TRAINING AND EXPERIENCE

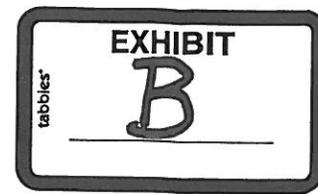
Graduation from an accredited four-year college or university with major coursework in public or business administration, insurance or related field; and some experience managing a worker's compensation or insurance claims program.

MINIMUM QUALIFICATIONS

Graduation from an accredited four-year college or university with major coursework in public or business administration, insurance or related field, or any equivalent combination of training and experience that provides the desirable knowledge, abilities and skills.

7/97
Revised 8/2006

PS0370



Lancaster County Risk Management

Major Accomplishments:

- A. Loss control efforts are strong and claim frequency has diminished.
- B. Efforts to reduce lost work time by working with departments to explain the value of returning injured workers to temporary, modified duty.
- C. Continued efforts to utilize networks available to save money on medical diagnostic procedures.
- D. Continued efforts with various pharmacy benefits management plans to reduce costs of medications for work-related injuries.
- E. Compliance with all regulatory agencies to produce no deficiencies during audit. (Workers' compensation court and CMS).
- F. In-house reporting to CMS and not using outside vendors
- G. Developing relationships with medical clinics and physicians so that information about injured workers is conveyed quickly to our office.
- H. On-site training of supervisory staff to understand the legal requirements of workers' compensation claims reporting.
- I. Developing a strong claims strategy for workers' compensation and liability and execution of the strategy for consistency in claims handling.
- J. Keeping current with any legislative changes impacting workers' compensation.



MODERN MEDICAL INC.
Cost Savings Report Summary
Report run for LANCASTER COUNTY - LA2801

For the Invoice Date Range between 7/1/2015 and 6/30/2016 - Claim State: All

8/1/2016 3:54:45 PM

	UCR Price	Your Cost	PPO Savings	Percentage Saved
Pharmaceutical	\$59,242.66	\$37,331.62	\$21,911.04	36.99%
Durable Medical Equipment	\$2,417.53	\$276.19	\$2,141.34	88.58%
Disposables	\$0.00	\$0.00	\$0.00	0.00%
Orthopedic Products	\$0.00	\$0.00	\$0.00	0.00%
Electrotherapy	\$0.00	\$0.00	\$0.00	0.00%
Transportation	\$0.00	\$0.00	\$0.00	0.00%
Translation	\$0.00	\$0.00	\$0.00	0.00%
Home Health Care	\$0.00	\$0.00	\$0.00	0.00%
Outpatient	\$0.00	\$0.00	\$0.00	0.00%
Totals	\$62,595.19	\$38,542.81	\$24,052.38	38.43%



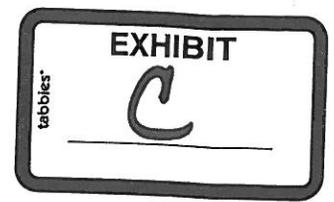
LANCASTER COUNTY

Savings by State

Date: July 2015 - June 2016

State	Total Bills	Total Lines	Total Charges	FS/UCR Savings	PPO Savings	PPO % Savings	UR Savings	Negotiated Savings	Specialty Savings	Complex Savings	Dupe Charges	Total Gross Savings	Gross % Savings	Bill Review Fees	PPO Fees	Specialty U & C Fees	Complex Review Fees	Negotiation Fees	Total Fees	Total Net Savings	Total Net ROI
NE	412	1,437	\$337,888	\$126,499	\$12,300	8.6%	\$0	\$0	\$0	\$363	\$46,858	\$139,162	41.2%	\$2,016	\$3,690	\$0	\$196	\$0	\$5,902	\$133,260	22.6
Total	412	1,437	\$337,888	\$126,499	\$12,300	8.6%	\$0	\$0	\$0	\$363	\$46,858	\$139,162	41.2%	\$2,016	\$3,690	\$0	\$196	\$0	\$5,902	\$133,260	22.6

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 Run Date: 08/05/2016



Evaluation Questionnaire

Director Evaluated: _____

Date: _____

Evaluator: _____

1. What do you feel are your major accomplishments in your appointed job? (Expand on what's going well, what are the strengths of the department.)
2. What weaknesses and problems do you perceive in the operations, training, and personnel? (Describe what you think should change and where further developments should go.)
3. What facility or office issues concern you?
4. What do you see happening in your budget for the remainder of this year and going into next year? (Describe in general terms where you believe major problems or opportunities exist.)
5. Describe your management style and your supervisory responsibilities. Give examples of how you work to develop teamwork within your staff and how you support your staff.
6. What is your wish list?
7. What are your immediate goals for now and next year and then for 5 years in the future?
8. What can the Board of Commissioners do to help you achieve your goals?
9. What are your thoughts on succession planning?

10. Do you want to come to work in the morning? Why?

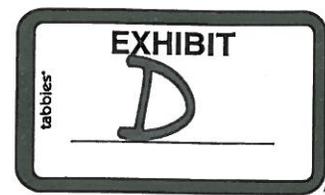
11. What would you like the Board of Commissioners to know about you and your position... or anything else you would like to address?

Bullet comments derived from your impressions during interview regarding such things as **integrity, initiative, trustworthiness, background and training, willingness to take on tasks, passion for the job, breadth of responsibility, courage to take on difficult issues, leadership ability, concern for stewardship of taxpayer-provided resources, honesty, forthrightness, willingness to speak to public officials and citizens, etc.**

- 1.
- 2.
- 3.
- 4.
- 5.

Any recommendations and/or concerns that you as evaluator would like to remember for future reference:

Please give to Kerry after completion.



LANCASTER COUNTY EMERGENCY MANAGEMENT DIRECTOR

NATURE OF WORK

This ~~position~~ is highly responsible and professional ~~for~~ administrative work responsible for, technical and complex public contact work planning, implementing and coordinating all various phases of disaster preparedness, homeland security and emergency management as may be needed by the City and Lancaster County and the City of Lincoln.

Work involves responsibility for planning, implementing and coordinating a comprehensive program which includes all phases of disaster preparedness as outlined in federal and state legislation and regulations. Work also includes establishing and coordinating procedures with other governmental agencies, private sector business firms and volunteer workers plus organizing citizen groups and technical advisory committees for assistance in disaster preparedness and emergency management planning and operations. Work is performed under the general supervision of the County Board of Commissioners with work reviewed in the form of conferences, reports and adherence to federal and state guidelines. Supervision is exercised over subordinate and volunteer staff. This is an unclassified position.

EXAMPLES OF WORK PERFORMED

Supervise the ~~research, analysis and~~ planning, response, recovery and mitigation phases of a disaster preparedness and emergency management program; review operating procedures and coordinate these procedures with other governmental agencies, private sector business firms and volunteer groups; plan and direct disaster preparedness drills and exercises; organize citizen groups and technical advisory committees for assistance in disaster preparedness and emergency management planning and operations.

Coordinate emergency plans, programs and operations of federal, state, County and City agencies, and other public or private emergency management services agencies.

Supervise the planning, installation, testing, operation and maintenance phases of integrated, county-wide warning systems; develop standard operating procedures for county warning systems; supervise a continuing public education program related to the use of county warning systems.

Develop, revise and maintain a comprehensive County Emergency Management program which includes prevention, protection, mitigation, preparedness, response and recovery functions.

Under emergency conditions, coordinate and facilitate the use of City, County, State, Federal and private resources as may be available and needed to manage the situation.

Prepare presentations speeches, newspaper, television and radio releases; address civic, business and other interested organizations on matters relating to disaster preparedness and emergency management; prepare and disseminate booklets, bulletins and lesson plans involving prevention, protection, mitigation preparedness, response and recovery from any and all natural and manmade disasters.

Represent Lancaster County at at the regional emergency management board of governance.

DESIRABLE KNOWLEDGE, ABILITIES, AND SKILLS

Considerable knowledge of the principles and procedures of disaster preparedness planning response, recovery and operations according to federal and state regulations.

Considerable knowledge of electronic communications systems, community health and safety services and related emergency service resources.

Considerable knowledge of disaster preparedness legislation and regulations related to emergency management.

Knowledge of the techniques of mass communication and social media.

Knowledge of National Incident Management System (NIMS) and Incident Command System (ICS).

~~Ability to plan, organize, implement and supervise complex research projects and operational policies.~~

Ability to plan, assign and supervise the work of subordinate and volunteer personnel.

Ability to simultaneously manage multiple grants and funds.

Ability to communicate effectively both orally and in writing.

Ability to coordinate multiple services and functions during high stress situations.

Ability to establish and maintain effective working relationships with the general public, other governmental agencies, private sector partners and co-workers.

DESIRABLE TRAINING AND EXPERIENCE

Graduation from an accredited four-year college or university with major coursework in emergency management, business administration, public administration, communications, education or related field plus progressively responsible experience in the area of planning, implementing and coordinating activities in an administrative capacity.

MINIMUM QUALIFICATIONS

Graduation from an accredited four-year college or university with major coursework in emergency management, business administration, public administration, communications, education or related field plus some experience in the area of planning, implementing and coordinating activities in an administrative capacity or any equivalent combination of training and experience that provides the desirable knowledge, abilities and skills.

NECESSARY SPECIAL REQUIREMENT

Possession of a valid driver's license when operating a vehicle is necessary for the satisfactory performance of assigned duties.

Meets current National Incident Management System requirements for grant funding.

Possession of a National Incident Management System certification or ability to obtain such within the first six (6) months of appointment.

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PS7290



BUSINESS UNIT # 11

LANCASTER COUNTY
Request for Increase in Personnel or Services
FISCAL YEAR 2016-17

BUSINESS UNIT NAME: Lancaster County Attorney

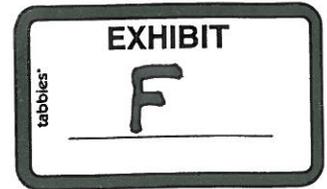
OBJECT CODE	OBJECT DESCRIPTION	AMOUNT	JUSTIFICATION OF NEED TO INCREASE PERSONNEL OR PROVIDE ADDITIONAL SERVICES
61210	Legal Secretary II Regular Salary	40,423	I support the recommendation of the City-County Consolidation Task Force (2013) regarding the prosecution of juvenile law violations. I agree that the Lancaster County Attorney's Office should handle all of the law violations in Juvenile Court. Three years is more than enough time for our local government to accomplish this very simple merger of services. It would be, to my knowledge, the only recommendation from that task force to be implemented. The County Attorney's Office would require a new Attorney I position and a new Legal Secretary II position to accommodate the work.
61510	FICA	3,092	
61520	Pension	2,627	
61530	H. Insurance	15,812	
61540	D. Insurance	609	
61150	Attorney I Dep. Salary	61,637	
61510	FICA	4,715	Any merger discussions with the City of Lincoln should also include the \$45,000 that the City pays to Juvenile pretrial diversion and \$6,660 that the City pays to the Juvenile Services Center. The task force recommendation included a strongly worded statement that this merger was in the best interests of the children in this county.
61520	Pension	4,006	
61530	H. Insurance	15,812	
61540	D. Insurance	609	
TOTAL TO CONSIDER		149,342	

Do Not include Increase in F.T.E.'S or Requests for Expansion of Services in Your Requested Budget or Supporting Schedules - These will be Considered Separately.

PRESS RELEASE

DRAFT

August 11, 2016



For Immediate Release

For more information contact Kerry P. Eagan, Chief Administrative Officer: 402-441-7447

COMMUNITY MENTAL HEALTH CENTER BUILDING SALE

The Lancaster County property at 2201 S. 17th Street in Lincoln, Nebraska will be offered for sale at public auction to the highest bidder on Thursday, August 18, 2016, at 2:00 p.m. The Public auction will be held at the east door of the Justice and Law Enforcement Center, located at 575 S. 10th Street in Lincoln, Nebraska

The Property is the former home of the Lancaster County Community Mental Health Center , with conditional B-3 Commercial District zoning and 43,415 square feet of useable office space. An appraisal of the property is on file with the Lancaster County Clerk's Office. Questions regarding the property can be directed to Don Killeen, the County's Property Manager, 402-441-7355, and questions about the public sale process can be directed to Kerry P. Eagan, Chief Administrative Officer, 402-441-7447.