

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING
ROOM 113 - BILL LUXFORD STUDIO
THURSDAY, JULY 21, 2016
8:30 A.M.**

Commissioners Present: Roma Amundson, Chair
Todd Wiltgen, Vice Chair
Deb Schorr
Bill Avery

Commissioners Absent: Larry Hudkins

Others Present: Kerry Eagan, Chief Administrative Officer
Dan Nolte, County Clerk
Ann Taylor, County Clerk's Office

Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and provided to the media on July 20, 2016.

The Chair noted the location of the Open Meetings Act and opened the meeting at 8:34 a.m.

AGENDA ITEM

- 1 APPROVAL OF THE FOLLOWING MINUTES:**
 - A. JULY 14, 2016 STAFF MEETING**
 - B. JULY 14, 2016 MEETING WITH LANCASTER COUNTY VILLAGES**

MOTION: Avery moved and Schorr seconded approval of the July 14, 2016 Staff Meeting minutes and July 14, 2016 Meeting with Lancaster County Villages. Wiltgen, Schorr, Avery and Amundson voted yes. Hudkins was absent. Motion carried 4-0.

- 2 ADDITIONS TO THE AGENDA**
 - A. Request from the Lincoln Children's Museum of an Extension of the Visitors Improvement Fund Grant (Exhibit A)
 - B. Report on Meeting the Chair, Vice Chair and County Attorney had with Rick Hoppe, Administrative Assistant to the Mayor

MOTION: Schorr moved and Avery seconded approval of the additions to the agenda. Schorr, Avery, Wiltgen and Amundson voted yes. Hudkins was absent. Motion carried 4-0.

3 BUDGET UPDATE - Dennis Meyer, Budget and Fiscal Officer

Dennis Meyer, Budget and Fiscal Officer, disseminated information on changes that have been made throughout the budget process (Exhibit B), noting total expenditures have been reduced by \$1,869,807 and total revenues have been increased by \$149,250. With those changes, the increase over last year is approximately \$1,000,000, which includes an additional \$1,000,000 for County Engineering and the change in the Railroad Transportation and Safety District (RTSD) levy. He said his projection of a 2.75% increase in property valuations would cover that deficit. Meyer said the Workers' Compensation Fund balance was \$100,000 more than projected so he reduced the transfer to that fund by that amount.

In response to a question from Schorr, Meyer said the County netted approximately \$5,700,000 in inheritance tax (\$7,000,000 was collected but one refund that was issued was approximately \$1,300,000).

Meyer noted he has not built the proposed juvenile division consolidation into the budget.

ADDITIONS TO THE AGENDA

- B. Report on Meeting the Chair, Vice Chair and County Attorney had with Rick Hoppe, Administrative Assistant to the Mayor

Wiltgen said they discussed the logistics of a proposed merger of the City Attorney's and County Attorney's juvenile divisions under the County Attorney's Office and the City's concerns. He said the costs have not been determined, noting Joe Kelly, County Attorney, is not sure whether he will have to hire both a new attorney and a paralegal. The impact of legislation that requires all juveniles to have counsel is also unknown. Amundson felt the County acted too late for the City to consider it, noting the City was already in the process of formulating its budget. **NOTE:** The Board voted at the June 30, 2016 County Board Staff Meeting to send a letter to the Mayor and City Council requesting that the City fund a portion of the merger costs. She said Hoppe indicated the City does not have funds available to do so. Amundson said she and Wiltgen met with Mayor Beutler earlier this morning and the Mayor said he would like to extend it over a period of time rather than initiating the change immediately. She did not feel Meyer should build it into the budget. Schorr said she believes it's a mistake to let it go so easily.

RETURNING TO BUDGET UPDATE

The Board discussed out-of-state travel requests from Brent Meyer, Weed Control Superintendent, and Brian Pillard, Records & Information Manager. Amundson said she believes attending conferences is essential to professional development and felt the Board should develop a policy. Avery said he doesn't view out-of-state travel as essential. Schorr felt each travel request should be looked at individually and conference location and the frequency of conference attendance should be considered. Wiltgen said he believes the agency head should outline how attendance will benefit the County.

MOTION: Schorr moved and Avery seconded to: 1) Approve the request from Brian Pillard, Records & Information Manager, to attend the ARMA International Conference in San Antonio, Texas; and 2) Reject the request from Brent Meyer, Weed Control Superintendent, to attend the North American Invasive Species Management Association (NAISMA) Conference in Salt Lake City, Utah, on the basis that he attended a national conference last year. Avery, Wiltgen, Schorr and Amundson voted yes. Hudkins was absent. Motion carried 4-0.

Schorr suggested discussion of an out-of-state travel policy be scheduled on a Management Team Meeting agenda.

Kerry Eagan, Chief Administrative Officer, noted Sheli Schindler, Youth Services Center (YSC) Director, submitted an email indicating two members of her staff would like to attend out-of-state National Institute of Corrections (NIC) training. Meyer thought the majority of the cost would be covered by NIC. He asked if the Board would like directors to appear before the Board if travel is paid by another entity. Schorr said only if property tax dollars are involved.

The Chair recessed the meeting at 9:13 a.m.

4 BOARD OF CORRECTIONS - Brad Johnson, Interim Corrections Director

Separate minutes.

The Chair reconvened the meeting at 9:31 a.m.

5 WINERY SURVEY - David Cary, Planning Director, Lincoln/Lancaster County Planning Department; Steve Henrichsen, Development Review Manager, Lincoln/Lancaster County Planning Department; Tom Cajka, Planner II, Lincoln/Lancaster County Planning Department

Tom Cajka, Planner II, Lincoln/Lancaster County Planning Department, presented the results of a survey of Lancaster County wineries about their operations (Exhibit C). He said the wineries all appear to be operating in conformance with the Lancaster County Zoning Regulations. He noted there have been questions about what constitutes a winery and suggested the Board may want to consider adding language to the Zoning Regulations to provide clarification on issues such as wine must be produced on-site and the type of liquor license allowed.

Avery inquired about the following condition: *"No farm winery shall manufacture in excess of fifty thousand gallons per year."* Cajka said none of the wineries come close to manufacturing that amount of wine. Steve Henrichsen, Development Review Manager, Lincoln/Lancaster County Planning Department, said there is a similar distinction with breweries. David Cary, Planning Director, Lincoln/Lancaster County Planning Department, added that larger operations could have an infrastructure impact.

Schorr asked whether they discussed the condition that: *"A farm winery must produce a minimum of fifteen percent of product from fruit or other agricultural products harvested from the premises following five years business"* is a barrier in their operations. Cajka said they did not pose that question.

Henrichsen said this information will be kept in mind when other portions of the zoning code are updated, adding the wineries would be asked for their input at that time.

6 POTENTIAL LITIGATION - Dave Derbin, Deputy County Attorney; Brad Johnson, Interim Corrections Director

MOTION: Schorr moved and Avery seconded to enter Executive Session at 9:45 a.m. for the purpose of protecting the public interest with regards to potential litigation.

The Chair said it has been moved and seconded that the Board enter into Executive Session.

ROLL CALL: Wiltgen, Schorr, Avery and Amundson voted yes. Hudkins was absent. Motion carried 4-0.

The Chair restated the purpose for the Board entering into Executive Session.

MOTION: Wiltgen moved and Schorr seconded to exit Executive Session at 10:02 a.m. Avery, Wiltgen, Schorr and Amundson voted yes. Hudkins was absent. Motion carried 4-0.

- 7 BUDGET UPDATE** - Dennis Meyer, Budget and Fiscal Officer
A. COUNTY ENGINEER'S BUDGET - Pam Dingman, County Engineer
B. MENTAL HEALTH CRISIS CENTER SOFTWARE - Scott Etherton,
Mental Health Crisis Center Director

A. County Engineer's Budget

Dennis Meyer, Budget and Fiscal Officer, noted that the County Engineer's General Fund request is \$230,000 less this year than last year.

Meyer disseminated information regarding the Highway Fund (Fund 22) (Exhibit D), noting the balance is \$820,255 more than last year. He said the Fund is balanced but said it was achieved by including \$2,617,885 in estimated Federal Emergency Management Agency (FEMA)/Nebraska Emergency Management Agency (NEMA) reimbursement (see Object Account No. 59310 in the Revenue Budget Comparison in Exhibit D). Meyer said including that revenue provides spending authority.

Meyer also disseminated information regarding the Bridge & Road Fund (Fund 21) (Exhibit E), noting a decrease in the balance of \$2,383,781 over last year. Revenues will increase by \$7,553,154 with the majority coming through a General Fund transfer. Expenditures will increase by \$16,640,022, an increase of \$6,380,106. The variance is \$7,007,105.

Pam Dingman, County Engineer, read a prepared statement on the budget request into the record (Exhibit F).

Avery asked Dingman to identify the top five Bridge & Road Fund projects. Dingman said she believes all of the projects are essential.

Avery told Dingman she was to use zero-based budgeting (a method of budgeting in which all expenses must be justified for each new period) when preparing the budget. Dingman said she did. Avery stated Dingman "violated one of the first principles of zero-based budget" which is to make a distinction between what is essential and what is desirable. Dingman said she brought forward everything that is required and necessary.

In response to a question from Schorr, Meyer said the County Engineer spent down a significant portion of the Fund balance last year and would need an additional \$7,007,105 to fund this year's budget request. Dingman stressed that she did not overspend her budget last year.

Wiltgen noted the County Engineer is asking for additional money for projects but is also requesting a significant investment in sinking funds, i.e., \$650,000 in Sinking Fund

Paving (Object Account 67535) and \$1,000,000 in Sinking Fund Bridges (Object Account 67541) (see Exhibit E). Dingman noted plans to grade North 27th Street (Arbor Road to Waverly Road) and McKelvie Road (Northwest 27th Street to North 14th Street). She said County Engineering has tried to get the first project constructed for three years but was delayed by the environmental permitting process. She said the permitting, which has a two-year life, was in place as of last fall and expressed concern that if the permits expire, they will not be able to get it permitted again. Dingman said McKelvie Road has daily traffic counts over 300 for three miles and meets the requirement to be paved even though it has never been graded. She noted they like to grade roads when traffic counts reach 200-250.

Dingman noted there are five surfacing contracts in the budget (see Exhibit E): South 54th Street (Hickman Road to Roca Road), Southwest 14th Street (Highway 33 to Bennet Road), Adams Street (Stevens Creek to North 148th Street), West "A" Street (Southwest 84th Street to Southwest 52nd Street) and Van Dorn Street (Southwest 112th Street to Southwest 84th Street). She said the first project is important to get in sync with needed improvements on South 68th Street. The City of Hickman has begun their roadway improvement project and said she would like to construct those projects together in order to get the best pricing, adding a paved bypass around Hickman will be needed. The remaining projects all meet the traffic requirements to be paved.

In terms of the bridge contracts (see Exhibit E), Dingman noted C-91 (North 1st and Raymond Road) rises and falls with frost heave and said N-19 (West Pioneers Boulevard west of Southwest 98th Street) was requested in the budget but likely won't get permitted this year due to recent findings near the bridge. She said N-114 (Southwest 91st Street between West Yankee Hill Road and West Denton Road) provides the only access to Denton's wellfield and is in the trail corridor, adding they are looking at constructing it in cooperation with the Village of Denton and the City of Lincoln. Dingman also stated the Nebraska Emergency Management Agency (NEMA) is sharing in the funding for bridges H-115 (North 176th Street, Alvo Road to McKelvie Road) and Y-181 (Princeton Road east of South 13th Street) on a 75% NEMA/25% County basis.

Dingman then addressed the Sinking Fund for Paving and stressed the need to pave South 98th Street, from Old Cheney Road to "O" Street. She pointed out there is an interlocal agreement in place that states ownership of the right-of-way will revert back to the adjacent landowners if the road isn't paved by 2030. The agreement also states the County must grade the road one year and pave it the next. Dingman said it will be a very expensive grading project because the land has to be adjusted to grade. The cost of the grading and paving is estimated to be \$4,500,000.

Amundson noted the Board approved a contract in the amount of \$4,108,369.04 for asphalt resurfacing at various locations in the County at the June 28, 2016 County Board of Commissioners Meeting and asked when that work will begin. Dingman said

work began this week on the asphalt projects and said the contractor projects the work will be completed by the end of the year. She said it involves 20 miles of overlay and approximately six miles of new paving.

Amundson asked Dingman how much she will spend to complete projects in Fiscal Year 2017 that were obligated last year. Dingman said she encumbered all of the money in last year's budget for the asphalt program for several bridge projects: the new bridge in Firth, Nebraska; four bridges that seriously eroded in flooding events; Bridge H-207 (North 162nd Street, north of Highway 6); and seven bridges that have scour bank problems. Those are in addition to the projects requested in this year's budget which will be let in the spring.

Avery said he won't support the budget request if Dingman is unwilling to prioritize the projects. Dingman responded that the County is significantly behind in repair of its infrastructure and said she is providing a five to eight year plan to get caught up (cost of approximately \$16,000,000 each year). Wiltgen said it is an aggressive plan but would result in a significant tax increase. He said is not supportive of that.

Schorr suggested a one percent across-the-board reduction to come up with more funds for County Engineering. Meyer said that could be extremely tough for some departments and could cause more problems at mid-year.

In response to a question from Amundson, Dingman said there is nothing on her list of projects, with the exception of Bridge N-19, that she doesn't think can't be finished this year. She said if her request is reduced she would have to look at taking out grading of McKelvie Road (a reduction of \$900,000) and not putting funds in a sinking fund for South 98th Street (a reduction of \$1,000,000). Dingman said the five paving projects are all critical and said it would be difficult to determine which to cut.

Wiltgen questioned the \$2,550,000 increase in structure pipes and box culverts (Object Account No. 67520) in the Highway Fund (Fund 22), noting \$675,000 was budgeted in FY 2015-16 and only \$13,470 was spent (see Exhibit D). Dingman said she had to take funds from other budgets and delay projects to pay for the flood repairs, noting those costs totaled approximately \$3,000,000. She said pipe and culvert maintenance work from last year and this year will need to be contracted out in order to get caught up as her employees are still working on repairing flood damaged roads and culverts.

Schorr inquired about a transfer of monies from the Keno Fund. Meyer said he plans to transfer \$1,000,000 (\$500,000 to the General Fund as property tax relief and \$500,000 for the East Beltway Project).

Dingman asked that, if her budget request is reduced, the Board acknowledge at the public hearing on the One and Six Year Road and Bridge Improvement Program that

she made this funding request. Amundson suggested the Board ask constituents how much of a property tax increase they might be willing to take to grant the budget request.

Avery suggested "freezing" budget requests or rescinding the Board's decision on new vehicles as cost saving measures.

MOTION: Schorr moved and Wiltgen seconded to: 1) Allocate an additional \$1,000,000 that has been budgeted to the County Engineer; and 2) Ask county elected officials and department directors to reduce their requested budget by one percent to help fund infrastructure needs.

FRIENDLY AMENDMENT: The maker of the motion offered a friendly amendment to ask county elected officials and department directors to reduce their requested budget by one half percent.

The seconder accepted the friendly amendment.

ROLL CALL ON THE MOTION AS AMENDED: Schorr and Wiltgen voted yes. Avery and Amundson voted no. Hudkins was absent. Motion failed 2-2 due to the lack of a majority.

MOTION: Amundson moved and Avery seconded to proceed with the proposed budget submitted by the Budget and Fiscal Officer. Wiltgen, Schorr, Avery and Amundson voted yes. Hudkins was absent. Motion carried 4-0.

B. Mental Health Crisis Center Software

Scott Etherton, Mental Health Crisis Center Director, presented information on electronic Health Records (EHR)/Electronic Practice Management (EPM) System options at the Mental Health Crisis Center (Exhibit G). His recommendation was to move from the NextGen behavioral health software the County purchased in 2010 for the Community Mental Health Center (CMHC) to Credible, another software product, because of issues with NextGen's functionality and adaptability. All of the other local behavioral health providers who were using NextGen have moved to Credible and Region V Systems is ending its support. Etherton said \$100,000 was budgeted for the expense but thought there could be an \$18,000 credit that could be applied to the purchase.

Schorr asked whether the purchase could be delayed. Etherton said the cost would increase.

Wiltgen asked Etherton whether he consulted Information Services (IS). Etherton said he talked to IS last year when he was looking at different products. He said IS thought

their role would be to host the product but said Credible will serve as the host of the web-based product. Wiltgen said this is a huge investment and IS should be involved in the process. He stressed that county agencies should not be allowed to circumvent the County's processes.

Schorr asked whether the Purchasing Department and County Attorney were involved in the negotiations with vendors. Etherton said the County Attorney's Office reviewed the contracts and indicated there would have to be further negotiation of the language. He said that information was communicated to Credible. Etherton said he also consulted the Purchasing Department about "piggybacking" on existing government contracts.

Etherton was directed to consult Steve Henderson, IS Chief Information Officer.

8 ACTION ITEMS

There were no action items.

9 CONSENT ITEMS

There were no consent items.

ADDITIONS TO THE AGENDA

- A. Request from the Lincoln Children's Museum of an Extension of the Visitors Improvement Fund Grant (Exhibit A)

Eagan gave an overview of the request and said he will prepare an addendum for action at a County Board of Commissioners Meeting.

10 ADMINISTRATIVE OFFICER REPORT

- A. Correspondence from Dan and Nicole Moss Regarding Home Address

Eagan said the Moss's home was destroyed by fire and in the process of obtaining permits to rebuild, the Building and Safety Department informed them their address would be changed from 7900 to 7860 Olive Creek Road. The Moss's would like to retain their original address. He said Building and Safety believes there will be additional development in this area and this is an opportune time to make the address change.

There was consensus to uphold the Building and Safety Department's decision to change the address.

- B. World Ten Pin Bowling Championships at Sun Valley Lanes (Sunday, July 24, 2016, 6:00 p.m.)

Amundson agreed to provide welcome remarks at the event.

Avery exited the meeting at 11:45 a.m.

11 PENDING

There were no pending items.

12 DISCUSSION OF BOARD MEMBER MEETINGS

- A. Information Services Policy Committee (ISPC) - Wiltgen

Wiltgen said they received payroll software and network infrastructure updates.

- B. Parks and Recreation Advisory Board - Hudkins

No report.

- C. Lincoln Metropolitan Planning Organization (MPO) - Amundson/Wiltgen

Amundson said there was a briefing on the key elements of the 2040 Long Range Transportation Plan (LRTP) update process.

Avery returned to the meeting at 11:47 a.m.

- D. Lincoln Independent Business Association (LIBA) Budget Monitoring Committee - Amundson

No report was given.

Schorr exited the meeting at 11:48 a.m.

- E. Public Building Commission (PBC) - Amundson/Hudkins

Amundson said they approved payment to Sinclair Hille Architects for the Benesch Building (new location of the Mental Health Crisis Center), change orders for the 605 Building, flying of the Purple Heart Flag in front of the Justice and Law Enforcement Center during the week of August 7th, and a request to display library proposals from University of Nebraska-Lincoln (UNL) students.

F. Lincoln Parks and Recreation Futures Committee - Hudkins

The meeting was cancelled.

RETURNING TO ITEM 2B

Wiltgen said they discussed caseloads and procedures and Joe Kelly, County Attorney, explained use of School Multi Agency Response Teams (SMART) in middle and high schools.

RETURNING TO ITEM 12

G. County Board Chair/Vice Chair Meeting with Mayor -
Amundson/Wiltgen

Wiltgen said they discussed the proposed merger of the City Attorney's and County Attorney's juvenile divisions under the County Attorney's Office and agreed to postpone discussion of the matter until September.

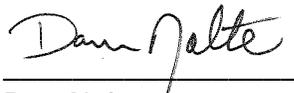
In response to a question from Avery, Wiltgen said the City Attorney does not support the merger. He added that in their discussion with Rick Hoppe, Administrative Assistant to the Mayor, (see Item 2B), Hoppe made it very clear that the decision rests solely with the Mayor's Office.

13 EMERGENCY ITEMS AND OTHER BUSINESS

There were no emergency items or other business.

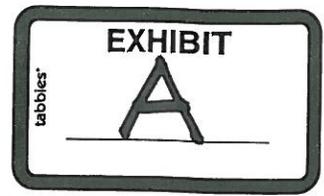
14 ADJOURNMENT

MOTION: Wiltgen moved and Avery seconded to adjourn the meeting at 11:54 a.m. Avery, Wiltgen and Amundson voted yes. Schorr and Hudkins were absent. Motion carried 3-0.



Dan Nolte
Lancaster County Clerk





Sharice Kucera
Director of Marketing
Lincoln Children's Museum
1420 P Street
Lincoln, NE 68508

Kerry P. Eagan
Chief Administrative Officer
Lancaster County Board of Commissioners
County-City Bldg.
555 S. 10th Street, Rm 110
Lincoln, NE 68508

July 19, 2016

Dear Mr. Eagan,

I am contacting you to request a small extension for our Visitors Improvement Fund Grant completion date that was originally set for August 1st, 2016. We would like to request an additional month to continue to promote our new exhibits to visitors in Iowa and Nebraska with a new end date of September, 1st 2016.

Our original plan was to have our commercials and web ads in the Grand Island and Des Moines areas to be completed by that time. Due to staffing changes, our media was not completed as soon as we had hoped. We believe by extending the ad duration period, we will continue to capture families as they take final day/weekend trips before summer is over. Advertising during this period will also bring Lincoln top of mind as families look ahead to Labor Day and fall break vacations.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink that reads "Sharice Kucera".

Sharice Kucera



Move HPRM (TRIM) to County Clerk's budget:

Maintenance -
6120.64175 (9,228)
6020.64175 9,228

Systems Development -
6102.64285 (11,940)
6020.64285 11,940

Consulting (Kapish) -
6107.64150 (6,000)
6020.64150 6,000

Reduce County Treasurer Expenditures:
6030.64745 (400)

(400)

Reduction to BU 606 due to balance:
6060.67475 (58,207)

(58,207)

Election Commissioner Change needed:
6070.61660 650

650

Change in IS from original number (9)

Changes to Admin Services:
6130.64295 - Pub Rel (10,000)
6130.65670 - travel (15,000)

(25,000)

BOE - reduce expenditures (25,000)

County Court - remove audio system from
622.67415 and move to Building Fund (26,016)

Juvenile Court - remove audio system from
623.67445 and move to Building Fund (17,000)

District Court - remove audio system from
6241.67445 and move to Building Fund (34,800)

District Court - reduce Legal Services 6241.64120 (50,000)

County Sheriff - reduce PEHP due to a couple retirements that might not happen this FY (111,000)

Eliminate 5 positions at Corrections:

6711.61210	(263,288)	
6711.61510	(20,142)	
6711.61520	(9,466)	
6711.61530	(51,776)	
6711.61540	(2,437)	
6711.61660	(1,950)	
6711.61650	<u>(1,027)</u>	
		(350,086)

Move Capital Outlay to Jail Savings Fund:

6710.67420	(5,050)	
6710.67475	(18,470)	
6711.67430	(8,500)	
6711.67445	(15,000)	
6711.67455	(3,950)	
6711.67545	(54,820)	
6712.67495	(1,000)	
6713.67495	<u>(2,000)</u>	
		(108,790)

Correct DEC payments:

6711.66140	1,471,800	
6711.68110	(1,471,800)	

Correct Rent Payments:

6711.66520	105,655	
6711.68110	(105,655)	

CORRECTIONS REDUCTION (458,876)

Juvenile Probation - reduce Drug Court contracts to 3 month transition period (33,000)

Changes to BU 676* after budget was filed:

Account 65845	<u>35,692</u>	
		35,692

Community Corrections - reduce 3 vehicles to 1 (35,442)

YSC - reduce temp salary to \$100,000
6781.61250 (70,000)

Change in County Engineer budget from original 4% projection:

General Fund - Eng	<u>(395,406)</u>	
COUNTY ENGINEER REDUCTION		(395,406)
(2 LESS FTE)		

Changes to BU 628:

6280.65645	5,000	
6280.65650	(5,000)	
6280.67475 - Video	<u>(31,000)</u>	
		(31,000)

Graduated Sanctions:

	<u>20,000</u>	
OT - LPD/LSO (BU 628)		20,000
Fund 51 - reduce levy		(306,000)

Fund 12 -

Review Fund Balance - if balance ends at \$575,000, Projection started at \$475,000		(100,000)
Reduce Reserve for Future Claims		(100,000)

Crisis Center Fund Balance:

Balance ended lower than estimate		54,561
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Change in transfer amount to Crisis Center:

Rent amount decreased		
7851.66520	<u>(71,775)</u>	
		(71,775)

Noxious Weed received an Environmental Trust grant:

7330.58568	6,000	
7330.63215	<u>6,000</u>	
Net Change		-
Fund 64 - Weed Control - remove pickup		
Reduction in general fund transfer		(14,126)

Changes in County Share of City Budgets:

Planning (6120.64420)	(1,195)	
HR (6120.64430)	37,967	
Health Dept (8050.64415)	(47,158)	

Aging (8050.64425)	<u>(7,267)</u>	(17,653)
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TOTAL EXPENDITURES		<u>(1,869,807)</u>
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REVENUES:

Grant Transfers - Rhonda's projections

6250.59310	15,000	
6510.59310	9,638	
6520.59310	<u>47,899</u>	72,537

Community Corrections revisions

6769.55437	(190,308)	
6768.55439	<u>35,692</u>	(154,616)

General Receipts

999.51510	500,000	
999.53110	3,000	
999.54455	100,000	
999.54460	5,000	
999.54465	(20,000)	
999.54470	10,000	
999.55005	(6,000)	
999.56120	5,000	
999.59310	(13,037)	
999.59610	<u>(500,000)</u>	83,963

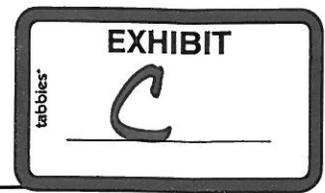
Fund 28 -

Possible additional transfer to General Fund	50,000
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Ending General Fund Balance in comparison to last fiscal year	97,366
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TOTAL REVENUES	<u>149,250</u>
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TOTAL OF NEW CHANGES	<u>(2,019,057)</u>
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MEMORANDUM

TO: Lancaster County Board of Commissioners

FROM: Tom Cajka, Lincoln-Lancaster County Planning

SUBJECT: Winery Survey

DATE: July 21, 2016

On June 30, 2016 the Lancaster County Board of Commissioners directed the Planning Department to contact wineries in Lancaster County to inquire about the operation of each winery. A total of 5 wineries were contacted. The wineries were James Arthur Vineyards, Windcrest Winery, Prime Country Winery, Deer Springs Winery and Wunderrosa Winery.

Each winery was asked 10 questions about their operation (see attached survey). The results of the survey showed that all of the wineries produce wine on site and grow grapes on site. Three of the five wineries buy grapes in addition to what is grown on site.

Each winery has a tasting room that vary in seating capacity from a low of 16 to a high of 70. In addition three of the wineries have other rooms for rent. The capacity ranges from 35 to 150. Four of the wineries allow wedding receptions. Other events include family reunions, showers, rehearsal dinners and birthdays.

Each winery serves pre-packaged food. Two of the wineries were interested in being able to prepare and sell food on site. Only one winery has allowed Special Designated License (SDL) in the past year. The other four only wanted to serve their wine at events.

The survey revealed that the wineries appear to be operating in conformance with the Lancaster County zoning code. Although the five wineries surveyed appear to be operating in conformance with the zoning code, there have been questions about what defines a winery. The Board may want to consider adding language that would help clarify what a winery is, such as a winery must produce wine on site and the type of liquor license allowed.

WINERY SURVEY

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
1. Is wine produced on site? How much per year	Yes 25,000 gal	Yes unknown	Yes none*	Yes 600+ cases	Yes 700 cases
2. Are grapes grown on site?	Yes	Yes	Yes	Yes	Yes
3. Do you buy other grapes?	Yes	No	No	Yes	Yes
4. Is there a tasting room? Seating capacity	Yes 60-70	Yes 16	Yes 35	Yes unknown	Yes 66
5. Do you rent rooms? Capacity	Yes 50	No	Yes 150	No**	Yes 35
6. Do you allow wedding reception?	Yes***	No	Yes	Yes	Yes
7. Do you serve prepackaged food? Would you want to prepare and sell food on site?	Yes No	No No	Yes No	Yes Maybe	Yes Yes
8. Are there any special events?	Yes	No	No	Yes	Yes
9. How many SDL's in a year	None	None	None	None	About 6
10. Owner live on site?	No	Yes	Yes	No	Yes
11. Type of liquor license	YK	Y	Y	YK	YK

* This winery did produce wine on site previously, but has not produced any for several years due to crop damage from pesticide from neighboring farm. They are planning to start producing wine this year.

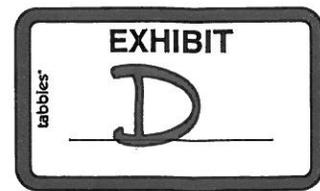
**Allows tents to be set up for events.

*** Allows small receptions (40 to 50 persons), but not weddings.

FARM WINERY CONDITIONS

Article 4, Section 4.005 (j)

1. No farm winery shall manufacture in excess of fifty thousand gallons per year;
2. A farm winery must produce a minimum of fifteen percent of product from fruit or other agricultural products harvested from the premises following five years business;
3. Wines produces at the farm winery may be sold on site at wholesale and retail and/or off premise sites holding the appropriate license.
4. Wine samples and/or consumption on the licensed premises is permitted in reasonable amounts;
5. A farm winery may sell retail items as an accessory to wine sales through tasting or wine sales room. Retail space shall not exceed two thousand square feet;
6. A farm winery may only serve food prepared off site by a Health Department licensed establishment in association with sampling and/or consumption of wine. A farm winery may not act in the capacity of retail food establishment.



Fund 22 Highway Fund

Balance 6-30-16	1,833,993
Balance 6-30-15	<u>1,013,738</u>
Increase over last year	820,255

Balance	1,833,993	+\$820,255
Revenues	<u>13,786,796</u>	+\$2,142,182
Total Resources	15,620,789	
Expenditures	15,420,789	+\$2,962,437
Cash Reserve	<u>200,000</u>	
Total Requirements	15,620,789	
Variance	-	

**EXPENSE BUDGET COMPARISON
HIGHWAY FUND**

**FUND 00022
REPORT AS OF 7/20/2016**

OBJECT ACCOUNT	DESCRIPTION	FY15-16 ACTUAL EXPENDITURES	CURRENT YEAR FY15-16 APPROVED BUDGET	FY16-17 BUDGET REQUEST	CHANGE FROM CURRENT BUDGET TO FY16-17 BUDGET REQUEST		CHANGE FROM FY15-16 ACTUAL EXPENDITURES TO FY16-17 BUDGET REQUEST	
					AMOUNT	%	AMOUNT	%
61210	Regular Salary	\$1,724,400	\$1,751,918	\$1,766,472	\$14,554	0.83%	\$42,072	2.44%
61310	Overtime	\$23,481	\$30,000	\$30,000	\$0	0.00%	\$6,519	27.76%
61510	FICA Contributions	\$126,648	\$136,317	\$137,430	\$1,113	0.82%	\$10,782	8.51%
61520	Retirement Contributions	\$129,011	\$131,025	\$130,255	-\$770	-0.59%	\$1,244	0.96%
61530	Group Health Insurance	\$469,004	\$480,501	\$473,792	-\$6,709	-1.40%	\$4,788	1.02%
61540	Group Dental Insurance	\$20,079	\$21,397	\$20,844	-\$553	-2.58%	\$765	3.81%
61650	Long-Term Disability	\$5,630	\$6,950	\$5,504	-\$1,446	-20.81%	-\$126	-2.23%
61660	Post-Employment Health Program	\$5,768	\$25,000	\$25,000	\$0	0.00%	\$19,232	333.40%
61750	Workers' Comp Insurance	\$64,819	\$64,819	\$67,368	\$2,549	3.93%	\$2,549	3.93%
63225	Janitorial Supplies	\$0	\$0	\$650	\$650	N/A	\$650	N/A
63230	Chemical Supplies	\$72,568	\$75,000	\$70,000	-\$5,000	-6.67%	-\$2,568	-3.54%
63240	Shop Supplies & Tools	\$23,398	\$20,000	\$19,500	-\$500	-2.50%	-\$3,898	-16.66%
63245	Erosion Control Materials	\$19,727	\$20,000	\$21,700	\$1,700	8.50%	\$1,973	10.00%
63275	Shop Tools	\$9,597	\$9,700	\$15,198	\$5,498	56.68%	\$5,601	58.36%
63335	Minor Equipment	\$3,858	\$1,000	\$4,900	\$3,900	390.00%	\$1,042	27.01%
63345	Other Operating Supplies	\$0	\$200	\$0	-\$200	-100.00%	\$0	0.00%
63410	Medical Supplies	\$1,724	\$400	\$2,300	\$1,900	475.00%	\$576	33.42%
63465	Safety & Security Supplies	\$5,251	\$0	\$2,350	\$2,350	N/A	-\$2,901	-55.24%
63510	Motor Fuels	\$318,617	\$630,000	\$630,000	\$0	0.00%	\$311,383	97.73%
63520	Lubricants	\$42,278	\$50,000	\$41,000	-\$9,000	-18.00%	-\$1,278	-3.02%
63610	Asphalt	\$23,790	\$60,000	\$72,000	\$12,000	20.00%	\$48,210	202.65%
63615	Gravel & Rock	\$1,000,127	\$1,000,000	\$1,100,000	\$100,000	10.00%	\$99,873	9.99%
63620	Concrete	\$611	\$4,400	\$2,800	-\$1,600	-36.36%	\$2,189	358.27%
63625	Culverts	\$39,182	\$40,000	\$40,000	\$0	0.00%	\$818	2.09%
63630	Steel Products	\$1,681	\$6,000	\$6,350	\$350	5.83%	\$4,669	277.76%
63635	Lumber	\$4,608	\$6,000	\$13,750	\$7,750	129.17%	\$9,142	198.41%
63645	Other Hwy & Bridge Materials	\$0	\$6,000	\$1,200	-\$4,800	-80.00%	\$1,200	N/A
63710	Traffic Signs	\$3,484	\$1,000	\$8,000	\$7,000	700.00%	\$4,516	129.62%
63715	Sign Posts	\$0	\$500	\$1,170	\$670	134.00%	\$1,170	N/A
63720	Pavement Marking	\$0	\$150,000	\$190,000	\$40,000	26.67%	\$190,000	N/A
63815	Motor Veh Parts, Supp, Assessr	\$262,580	\$225,000	\$232,000	\$7,000	3.11%	-\$30,580	-11.65%
63825	Heavy Equip Parts, Supp, Asses	\$49,875	\$50,000	\$50,000	\$0	0.00%	\$125	0.25%
63835	Plumbing Supplies	\$0	\$400	\$0	-\$400	-100.00%	\$0	0.00%
63840	Electrical Supplies	\$0	\$400	\$0	-\$400	-100.00%	\$0	0.00%
63855	Tires & Repair Supplies	\$60,366	\$65,000	\$66,000	\$1,000	1.54%	\$5,634	9.33%
64165	Building Maintenance Service	\$2,171	\$7,100	\$5,200	-\$1,900	-26.76%	\$3,029	139.50%
64810	Telephone - Local	\$240	\$3,000	\$0	-\$3,000	-100.00%	-\$240	-100.00%
64815	Telephone - Long Distance	\$0	\$475	\$0	-\$475	-100.00%	\$0	0.00%

64825	Cellular Phone Service	\$1,120	\$0	\$0	\$0	0.00%	-\$1,120	-100.00%
64855	Postage	\$3,876	\$4,400	\$3,900	-\$500	-11.36%	\$24	0.61%
64915	Photocopying	\$632	\$800	\$680	-\$120	-15.00%	\$48	7.68%
65845	Other Misc Fees & Services	\$32,556	\$19,000	\$37,150	\$18,150	95.53%	\$4,594	14.11%
66115	Natural Gas	\$166	\$0	\$0	\$0	0.00%	-\$166	-100.00%
66210	Motor Vehicle R&M	\$74,194	\$50,000	\$54,200	\$4,200	8.40%	-\$19,994	-26.95%
66225	Building R&M	\$117,401	\$115,000	\$91,000	-\$24,000	-20.87%	-\$26,401	-22.49%
66265	Communication Equip R&M	\$19,570	\$11,000	\$14,800	\$3,800	34.55%	-\$4,770	-24.37%
66410	Other Equipment R&M	\$2,849	\$6,750	\$3,300	-\$3,450	-51.11%	\$451	15.81%
66420	Infrastructure Repairs & Maint	\$409,255	\$575,000	\$1,000,000	\$425,000	73.91%	\$590,745	144.35%
66450	FEMA-Reimb Rep & Maint	\$1,188,201	\$0	\$0	\$0	0.00%	-\$1,188,201	-100.00%
66545	Other Rentals	\$11,656	\$18,000	\$12,100	-\$5,900	-32.78%	\$444	3.81%
67220	Sinking Fund Buildings	\$0	\$400,000	\$900,000	\$500,000	125.00%	\$900,000	N/A
67425	Heavy Equipment	\$830,843	\$945,400	\$761,300	-\$184,100	-19.47%	-\$69,543	-8.37%
67445	Communication Equipment	\$5,993	\$6,000	\$6,000	\$0	0.00%	\$7	0.11%
67470	Engineering & Tech Equip	\$27,395	\$23,000	\$34,726	\$11,726	50.98%	\$7,331	26.76%
67515	Bituminous Surfacing Contract	\$4,108,369	\$4,517,000	\$4,690,000	\$173,000	3.83%	\$581,631	14.16%
67520	Structures Pipes & Box Culvert	\$13,470	\$675,000	\$2,550,000	\$1,875,000	277.78%	\$2,536,530	18830.52%
67542	Guardrail Contracts	\$6,039	\$12,500	\$8,900	-\$3,600	-28.80%	\$2,861	47.38%
TOTAL EXPENSES		\$11,368,159	\$12,458,352	\$15,420,789	\$2,962,437	23.78%	\$4,052,630	35.65%

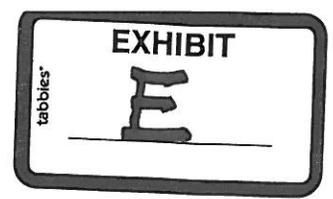
**REVENUE BUDGET COMPARISON
HIGHWAY FUND**

**FUND 00022
REPORT AS OF 7/20/2016**

OBJECT ACCOUNT	DESCRIPTION	FY15-16 ACTUAL REVENUES	CURRENT YEAR FY15-16 APPROVED BUDGET	FY16-17 BUDGET REQUEST	CHANGE FROM CURRENT BUDGET TO FY16-17 BUDGET REQUEST		CHANGE FROM FY15-16 ACTUAL REVENUES TO FY16-17 BUDGET REQUEST	
					AMOUNT	%	AMOUNT	%
53150	Oversize Permits	\$3,960	\$2,000	\$3,500	\$1,500	75.00%	-\$460	-11.62%
54475	Highway Street Allocation	\$7,249,870	\$7,114,349	\$7,591,403	\$477,054	6.71%	\$341,533	4.71%
54480	Incentive Payments	\$5,625	\$6,000	\$6,000	\$0	0.00%	\$375	6.67%
54555	MV Fee - Highway Fund	\$607,826	\$600,000	\$600,000	\$0	0.00%	-\$7,826	-1.29%
55810	Contract Revenue/Reimbursement	\$7,138	\$0	\$0	\$0	0.00%	-\$7,138	-100.00%
55896	Other Reimb & Refunds	\$43,225	\$15,000	\$30,000	\$15,000	100.00%	-\$13,225	-30.60%
55910	Gravel	\$3,282	\$0	\$3,000	\$3,000	N/A	-\$282	-8.59%
55925	Rock	\$1,573	\$0	\$1,500	\$1,500	N/A	-\$73	-4.64%
55935	Other Maintenance Cost Reimb	\$6,098	\$0	\$5,500	\$5,500	N/A	-\$598	-9.81%
57110	CD Interest	\$17,131	\$0	\$17,000	\$17,000	N/A	-\$131	-0.76%
57195	Other Interest Income	\$0	\$15,000	\$15,000	\$0	0.00%	\$15,000	N/A
58210	Sale of Equipment	\$51,112	\$10,000	\$10,000	\$0	0.00%	-\$41,112	-80.43%
58515	Insurance Refunds	\$39,406	\$0	\$0	\$0	0.00%	-\$39,406	-100.00%
58530	Scrap Sales	\$8,492	\$10,000	\$10,500	\$500	5.00%	\$2,008	23.65%
59110	General Fund Transfers	\$3,872,265	\$3,872,265	\$2,875,508	-\$996,757	-25.74%	-\$996,757	-25.74%
59310	Grant Transfers	\$230,199	\$0	\$2,617,885	\$2,617,885	N/A	\$2,387,686	1037.22%
TOTAL REVENUES		\$12,147,203	\$11,644,614	\$13,786,796	\$2,142,182	18.40%	\$1,639,593	13.50%

Lancaster County
Capital Outlay Comparison
2016-17 Budget

Department Name							FY14-15	FY15-16	FY16-17
							Actual	Budget	Request
Highway Fund 7032									
Total Capital Outlay Expenditures (Account Codes 67000's)							1,967,723.17	2,887,288.00	8,650,926.00
Explain variances by Account Code:									
67220	Sinking Fund Buildings						0.00	300,000.00	600,000.00
67425	Heavy Equipment						591,970.73	959,000.00	761,300.00
	2 Motor Graders with \$45 K trade in	480,000.00							
	Back Hoe Loader	120,000.00							
	Crack Sealing Machine	44,000.00							
	Highway Mowers 15 ft Rotary	65,600.00							
	1 year Tractor Lease 2WD	26,500.00							
	Installation of Valving for Gravel Retrievers on Motor Graders	11,200.00							
	Rotating Bit System for Balderson Lift Group	14,000.00							
67445	Communication Equipment						1,979.31	2,100.00	6,000.00
	Misc Radio Upgrades	4,000.00							
	Part of the 4000 (\$1,500.00 back up radio EOC and Headset for EOC \$500.00)								
	Programming fees & ant adapters	2,000.00							
67470	Engineering & Tech Equipment						24,628.47	34,800.00	34,726.00
	Service Manual Updates (Hard Copy)	500.00							
	Mig/Arc Welder to replace Pow-con	8,450.00							
	Hydraulic Hose Crimp System	1,150.00							
	Oxy-Acetylene Outfit, for service truck #31	220.00							
	Torque Wrench, 3/4 drive 120-600 ft lb extension	2,168.00							
	Creepers	72.00							
	Shop Vacume Cleaner, 12 Gallon	170.00							
	Oil Dispenser Pump, Rotary, 55-Gal Barrel	185.00							
	Pole Pruner	700.00							



Fund 21 Bridge & Road Fund

Balance 6-30-16	2,379,763	
Balance 6-30-15	<u>4,763,544</u>	
Decrease over last year	(2,383,781)	
Balance	2,379,763	(\$2,383,781)
Revenues	<u>7,553,154</u>	+\$1,756,782
Total Resources	9,932,917	
Expenditures	16,640,022	+\$6,380,106
Cash Reserve	<u>300,000</u>	
Total Requirements	16,940,022	
Variance	(7,007,105)	

**EXPENSE BUDGET COMPARISON
BRIDGE & SPECIAL ROAD FUND
FUND 21**

REPORT AS OF 7/20/2016

OBJECT ACCOUNT	DESCRIPTION	FY15-16 ACTUAL EXPENDITURES	CURRENT YEAR FY15-16 APPROVED BUDGET	FY16-17 BUDGET REQUEST	CHANGE FROM CURRENT BUDGET TO FY16-17 BUDGET REQUEST		CHANGE FROM FY15-16 ACTUAL EXPENDITURES TO FY16-17 BUDGET REQUEST	
					AMOUNT	%	AMOUNT	%
61210	Regular Salary	\$1,469,649	\$1,321,795	\$1,569,037	\$247,242	18.71%	\$99,389	6.76%
61310	Overtime	\$22,360	\$30,000	\$30,000	\$0	0.00%	\$7,640	34.17%
61510	FICA Contributions	\$107,383	\$103,412	\$122,326	\$18,914	18.29%	\$14,943	13.92%
61520	Retirement Contributions	\$112,189	\$104,232	\$117,694	\$13,462	12.92%	\$5,505	4.91%
61530	Group Health Insurance	\$385,525	\$347,608	\$410,849	\$63,241	18.19%	\$25,324	6.57%
61540	Group Dental Insurance	\$16,360	\$16,050	\$17,310	\$1,260	7.85%	\$950	5.81%
61650	Long-Term Disability	\$4,786	\$5,272	\$4,870	-\$402	-7.63%	\$84	1.75%
61660	Post-Employment Health Program	\$12,367	\$25,000	\$3,900	-\$21,100	-84.40%	-\$8,467	-68.46%
61750	Workers' Comp Insurance	\$48,905	\$48,905	\$59,602	\$10,697	21.87%	\$10,697	21.87%
63230	Chemical Supplies	\$340	\$3,500	\$2,150	-\$1,350	-38.57%	\$1,810	531.98%
63240	Shop Supplies & Tools	\$11,028	\$18,000	\$14,250	-\$3,750	-20.83%	\$3,222	29.22%
63245	Erosion Control Materials	\$8,590	\$10,000	\$0	-\$10,000	-100.00%	-\$8,590	-100.00%
63275	Shop Tools	\$1,967	\$1,900	\$0	-\$1,900	-100.00%	-\$1,967	-100.00%
63280	Small Hand Tools	\$710	\$1,700	\$1,400	-\$300	-17.65%	\$690	97.17%
63335	Minor Equipment	\$1,135	\$0	\$1,100	\$1,100	N/A	-\$35	-3.09%
63345	Other Operating Supplies	\$0	\$0	\$100	\$100	N/A	\$100	N/A
63410	Medical Supplies	\$118	\$700	\$200	-\$500	-71.43%	\$82	69.32%
63510	Motor Fuels	\$241,624	\$440,000	\$495,000	\$55,000	12.50%	\$253,376	104.86%
63520	Lubricants	\$6,733	\$7,000	\$12,000	\$5,000	71.43%	\$5,267	78.23%
63615	Gravel & Rock	\$363,143	\$365,000	\$820,000	\$455,000	124.66%	\$456,857	125.81%
63630	Steel Products	\$0	\$1,000	\$1,500	\$500	50.00%	\$1,500	N/A
63635	Lumber	\$1,640	\$0	\$1,000	\$1,000	N/A	-\$640	-39.02%
63640	Right-of-Way Expense Level	\$43,643	\$135,000	\$77,500	-\$57,500	-42.59%	\$33,857	77.58%
63645	Other Hwy & Bridge Materials	\$190	\$3,000	\$2,800	-\$200	-6.67%	\$2,610	1373.68%
63710	Traffic Signs	\$5,351	\$5,000	\$6,700	\$1,700	34.00%	\$1,349	25.20%
63815	Motor Veh Parts, Supp, Assessr	\$85,478	\$95,000	\$114,000	\$19,000	20.00%	\$28,522	33.37%
63855	Tires & Repair Supplies	\$32,477	\$40,000	\$44,000	\$4,000	10.00%	\$11,523	35.48%
64175	Comput Softwr Maint/License	\$798	\$3,000	\$0	-\$3,000	-100.00%	-\$798	-100.00%
64825	Cellular Phone Service	\$3,103	\$0	\$0	\$0	0.00%	-\$3,103	-100.00%
64855	Postage	\$56	\$900	\$550	-\$350	-38.89%	\$494	883.37%
65685	Refunds & Repayments	\$31,133	\$0	\$0	\$0	0.00%	-\$31,133	-100.00%
65845	Other Misc Fees & Services	\$864	\$5,000	\$1,700	-\$3,300	-66.00%	\$836	96.69%
66210	Motor Vehicle R&M	\$7,835	\$18,000	\$13,600	-\$4,400	-24.44%	\$5,765	73.59%
66225	Building R&M	\$5,974	\$5,600	\$4,450	-\$1,150	-20.54%	-\$1,524	-25.51%
66410	Other Equipment R&M	\$6,412	\$3,000	\$5,750	\$2,750	91.67%	-\$662	-10.33%
66545	Other Rentals	\$811	\$7,000	\$5,000	-\$2,000	-28.57%	\$4,189	516.83%
67120	Right-of-Way	\$50,453	\$250,000	\$76,500	-\$173,500	-69.40%	\$26,047	51.63%
67405	Signals and Lighting	\$666	\$10,000	\$5,000	-\$5,000	-50.00%	\$4,334	650.74%

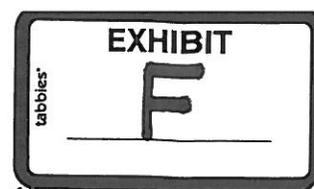
67425	Heavy Equipment	\$113,674	\$125,000	\$148,200	\$23,200	18.56%	\$34,526	30.37%
67445	Communication Equipment	\$2,166	\$2,000	\$1,800	-\$200	-10.00%	-\$366	-16.90%
67470	Engineering & Tech Equip	\$16,585	\$40,000	\$21,800	-\$18,200	-45.50%	\$5,215	31.45%
67510	Grading Contracts	\$527,164	\$420,000	\$1,400,000	\$980,000	233.33%	\$872,836	165.57%
67515	Bituminous Surfacing Contract	\$3,212,262	\$3,730,264	\$6,435,102	\$2,704,838	72.51%	\$3,222,840	100.33%
67525	Bridge Contracts	\$1,221,453	\$1,359,616	\$2,661,282	\$1,301,666	95.74%	\$1,439,829	117.88%
67530	Utility Relocation	\$1,925	\$72,000	\$100,000	\$28,000	38.89%	\$98,075	5096.07%
67535	Sinking Fund Paving	\$0	\$800,000	\$650,000	-\$150,000	-18.75%	\$650,000	N/A
67540	Sinking Fund Prior Contracts	\$21,479	\$114,462	\$0	-\$114,462	-100.00%	-\$21,479	-100.00%
67541	Sinking Fund Bridges	\$0	\$0	\$1,000,000	\$1,000,000	N/A	\$1,000,000	N/A
67550	Engineers & Architects	\$112,296	\$125,000	\$140,000	\$15,000	12.00%	\$27,704	24.67%
67555	Engineering Testing	\$18,336	\$24,000	\$35,000	\$11,000	45.83%	\$16,665	90.89%
67560	Appraisers	\$2,475	\$16,000	\$5,000	-\$11,000	-68.75%	\$2,525	102.02%
TOTAL EXPENSES		\$8,341,611	\$10,259,916	\$16,640,022	\$6,380,106	62.18%	\$8,298,411	99.48%

**REVENUE BUDGET COMPARISON
BRIDGE & SPECIAL ROAD FUND
FUND 21**

REPORT AS OF 7/20/2016

OBJECT ACCOUNT	DESCRIPTION	FY15-16 ACTUAL REVENUES	CURRENT YEAR FY15-16 APPROVED BUDGET	FY16-17 BUDGET REQUEST	CHANGE FROM CURRENT BUDGET TO FY16-17 BUDGET REQUEST		CHANGE FROM FY15-16 ACTUAL REVENUES TO FY16-17 BUDGET REQUEST	
					AMOUNT	%	AMOUNT	%
54899	Miscellaneous City Revenues	\$498,533	\$0	\$0	\$0	0.00%	-\$997,067	-100.00%
54476	Hwy Street Buyback	\$272,538	\$243,700	\$244,000	\$300	0.12%	-\$28,538	-10.47%
54477	Hwy Bridge Buyback	\$77,599	\$90,000	\$90,000	\$0	0.00%	\$12,401	15.98%
54810	Inlieu of Taxes 1957 & Prior	\$1	\$0	\$0	\$0	0.00%	-\$1	-100.00%
55810	Contract Revenue/Reimbursemen	\$10	\$500,000	\$250,000	-\$250,000	-50.00%	\$249,990	2499900.00%
55842	Maps & Prints	\$134	\$0	\$125	\$125	N/A	-\$9	-6.37%
55844	Garage Service	\$388,903	\$450,000	\$450,000	\$0	0.00%	\$61,097	15.71%
55896	Other Reimb & Refunds	\$6,442	\$0	\$3,000	\$3,000	N/A	-\$3,442	-53.43%
55910	Gravel	\$10,648	\$0	\$3,000	\$3,000	N/A	-\$7,648	-71.83%
57110	CD Interest	\$14,593	\$0	\$14,600	\$14,600	N/A	\$7	0.05%
57120	Interest on Pools	\$8,755	\$0	\$9,000	\$9,000	N/A	\$245	2.80%
57195	Other Interest Income	\$0	\$20,000	\$10,000	-\$10,000	-50.00%	\$10,000	N/A
58210	Sale of Equipment	\$4,966	\$25,000	\$15,000	-\$10,000	-40.00%	\$10,034	202.05%
59110	General Fund Transfers	\$4,467,672	\$4,467,672	\$6,464,429	\$1,996,757	44.69%	\$1,996,757	44.69%
TOTAL REVENUES		\$5,750,793	\$5,796,372	\$7,553,154	\$1,756,782	30.31%	\$1,303,828	22.67%

67510	Grading Contracts						417,663.44	420,000.00	1,400,000.00
	N 27th St (Arbor Lake to Waverly Rd)	500,000.00							
	McKelvie Rd (NW 27th St to N 14th St)	900,000.00							
67515	Bituminous Surfacing Contract						1,829,917.57	1,977,369.00	5,432,000.00
	S 54th St (Hickman Rd to Roca Rd)	970,000.00							
	SW 14th St (Hwy 33 to Bennet Rd)	970,000.00							
	Adams St (Stevens Creek to N 148th St)	1,455,000.00							
	W A St (SW 84th St to SW 52nd St)	1,067,000.00							
	Van Dorn (SW 112th St to SW 84th St)	970,000.00							
67525	Bridge Contracts						414,932.96	1,103,308.00	2,327,375.34
	C-91	1,400,000.00							
	N-19	350,000.00							
	N-114	150,000.00							
	NEMA Bridge Contracts								
	H-115	143,363.39							
	Y-181	284,011.95							
67530	Utility Relocation						135,471.55	100,000.00	100,000.00
67535	Sinking fund Paving						0.00	650,000.00	1,000,000.00
	98th Street Paving next year Old Cheney to "O" St	1,000,000.00							
67540	Sinking Fund Prior Contracts						69,832.12	291,657.00	0.00
67541	Sinking Fund Bridges						0.00	649,999.00	1,000,000.00
67550	Engineering & Architects						7,723.78	123,500.00	140,000.00
67555	Engineering Testing						10,025.20	15,000.00	35,000.00
	Testing Asphalt	18,000.00							
	Testing Concrete	17,000.00							
67560	Appraisers						3,670.00	25,000.00	5,000.00
	N27th St (Arbor Lake-Waverly Rd)	5,000.00							



Several of you were involved with my appointment to the position of county engineer in 2013. During the interview process I pledged to you to improve the county's bridges and roads. Later I promised the voters of Laster County that if elected I would seek efficiently, modernization and last but not least pavement.

In my office I receive calls on a daily basis asking, "When will my road be paved?" In many cases residents have been told their road would be paved for more than 30 years. Such is the case with 162nd Street north of Waverly; a Lancaster County resident recently sent me several very angry emails about the lack of pavement on 162nd. She is angry because right of way was purchased from her farm more than 30 years ago, in order to make way for grading and pavement. At our current rate of paving there is a possibility that it could be paved in the next 5 years.

When I met with the board to present my budget in May, I noted that Lancaster County currently has 37.5 miles of county road which meet traffic requirements to be paved. I asked for funding for 11.2 miles.

In addition, I asked for funding to build 5 bridges, three of which would be funded in part by grants or corporation with other departments. Lancaster County is currently building

the first bridge in three years. We currently have 32 scour critical bridges which require a plan of action and inspection after major rainfalls. I believe that we currently have 76 bridges in replacement.

As an engineer I will tell you that I do not sleep when it rains, I pray that we will not lose one of many bridges that are scour critical. During last year's storms which were bad, we were lucky. I would rather be smart than lucky. This year my department will aggressively seek to repair and stabilize the banks around our bridges.

We currently have more than 90 miles of pavement that need overlay. I have as for 25.6 miles of overlay. This year's high temps have been very damaging to our pavement; 2 weeks ago I had to close South 40 Street between Rokeby and Saltillo because of complete pavement failure. South 40th street was last overlaid 28 years ago; the expected life of an overlay is 15 years. We cannot continue to run this close to the edge, because it will only grantee my department continued failures.

This year as my department began its 5 year update of the Long Range Transportation Plan with the Planning Department; I was saddened to see almost no progress in the plan for Lancaster County.

Recently in an Officials MPO meeting the consultant stated that construction prices have increase roughly 5% a year for the last 20 years.

However, Lancaster County's Bridge and Special Road Fund has decreased by 0.5% from 2005 to 2015. This year's request if when all funding is considered is a 2.4% decrease.

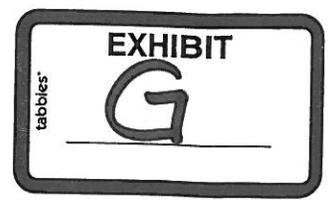
The Highway Fund has increased on average from 2005 to 2016 3.1%, however this does not keep up with our aging infrastructure. In addition if FEMA and NEMA grant funding is removed my request is a decrease of 4.3 percent from last year.

It is interesting to note that prior to FY15 there are no general fund transfers to the highway fund. Many people call me and state that they are paying a lot of property taxes for the roads to be maintained ... I wonder how shocked they would be to find out they were paying nothing prior to FY15.

As an engineer, my license ethically binds me to protect the public. I brought you this budget after much thought; it is not arbitrary, it is not cupreous, it is not unreasonable given the current state of our infrastructure.

If we are to solve our infrastructure problem we will have to approach the problem as a marathon not a sprint. ...But we are to start the marathon.

I am urging you to grant my budget request.



MHCC Electronic Health Record/Electronic Practice Management

- All providers have moved to Credible
- Region V is ending their support of NextGen
 - Contract directly with Heartland or NextGen for hosting
 - No exact pricing yet - \$533 currently – at least 4-5x for basic hosting
 - Current QSI fees - \$700 quarterly
 - Clearing house -\$65 monthly
 - Staff will have double data entry into NextGen & State CDS

- Credible
 - Other local providers using – staff are reporting much easier processes
 - Easier to modify templates
 - Create/use our own
 - Share forms
 - Currently have separate databases – would go into database at the time entered into system
 - MAR & care plans included
 - Can pull data, run reports
 - Financial status
 - Notice/emails of missing documentation

- If Stay with NextGen
 - Highly modified templates - maintenance & Revisions will be necessary -\$200-250 an hour. All of this has been handled by Region and initial grant \$
 - With current templates – 100 hours will be needed to make/keep them functional
 - Additional cost for modules
 - Complicated – others have to modify /set up as outpatient system
 - Do not have all users on the system
 - Staff -Documentation not as relevant to the facility
 - Does not automatically process charges
 - Not easy to pull info from system
 - Difficult to know if something is not completed-compliance
 - EPM – a lot of time to fix problems
 - Prefer to switch to different EHR templates – Templates exist but modifications would be necessary - \$ and staff retraining time

- Both
 - Retraining

Mental Health Crisis Center of Lancaster County 7 Year Cost Projection

**These costs are based on a calendar year and the notion of 43 users, a February 2016 project start date and GoLive date of June 1st 2016

<u>One-time costs</u>	Year One (2016)	Year Two (2017)	Year Three (2018)	Year Four (2019)	Year Five (2020)	Year Six (2021)	Year Seven (2022)	Total
Software License	\$ 71,904	\$ 25,378	\$ 4,230	\$ -	\$ -	\$ -	\$ -	\$ 101,512
Training	incl	NA	NA	NA	NA	NA	NA	incl
Implementation	incl	NA	NA	NA	NA	NA	NA	incl
Data Conversion	incl	NA	NA	NA	NA	NA	NA	incl
TOTAL	\$ 71,904	\$ 25,378	\$ 4,230	\$ -	\$ -	\$ -	\$ -	\$ 101,512

<u>On-going costs</u>	Year One (2016)	Year Two (2017)	Year Three (2018)	Year Four (2019)	Year Five (2020)	Year Six (2021)	Year Seven (2022)	Total
* a 2.5% increase for all fees will begin the 30th month after GoLive								
Monthly User Fee (begins at GoLive - estimated GoLive date of June 1, 2016)	\$ 10,500	\$ 18,000	\$ 18,000	\$ 18,450	\$ 18,912	\$ 19,385	\$ 19,870	\$ 123,117
Monthly Hosting Fee (begins 60 days from project start - estimated start date of February 2016)	\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,375	\$ 15,759	\$ 16,153	\$ 16,557	\$ 103,844
Annual Fee (starts at GoLive anniversary date - June 2017)	\$ -	\$ 8,324	\$ 8,324	\$ 8,532	\$ 8,745	\$ 8,964	\$ 9,188	\$ 52,077
TOTAL	\$ 20,500	\$ 41,324	\$ 41,324	\$ 42,357	\$ 43,416	\$ 44,502	\$ 45,615	\$ 279,038

TOTAL (One-time and On-going)	\$ 92,404	\$ 66,702	\$ 45,554	\$ 42,357	\$ 43,416	\$ 44,502	\$ 45,615	\$ 380,550
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