

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, DECEMBER 6, 2016**  
**9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on December 2, 2016.*

Commissioners present: Roma Amundson, Chair; Todd Wiltgen, Vice-Chair; Bill Avery, Larry Hudkins and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 9:00 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, November 29, 2016.**

**MOTION:** Wiltgen moved and Schorr seconded approval of the minutes. Hudkins, Schorr, Wiltgen and Amundson voted yes. Avery abstained. Motion carried 4-0 with one abstention.

**2) CLAIMS: Approval of all claims processed through December 6, 2016.**

**MOTION:** Hudkins moved and Schorr seconded approval of the claims. Hudkins, Schorr, Wiltgen, Avery and Amundson voted yes. Motion carried 5-0.

**3) NEW BUSINESS:**

**A. Resolution in the matter of declaring projects under Neb.Rev.Stat. §23-120, as amended, and imposing levy for the costs and indebtedness for such projects. (R-16-0077)**

Dennis Meyer, Budget and Fiscal Officer, said this annual resolution is regarding the 5.2 cents tax levy allowed for certain building projects. The resolution reflects utilizing .218 cents of the 5.2 cents for a portion of the Building Fund. He stated the final bond payment on the Health Department was recently made, therefore, the County currently has no bonded indebtedness.

**MOTION:** Hudkins moved and Avery seconded approval of the resolution. Schorr, Wiltgen, Avery, Hudkins and Amundson voted yes. Motion carried 5-0.

**B. Resolution in the matter of authorizing use of the County Visitors Improvement Fund for Visitor Promotion. (R-16-0078)**

**MOTION:** Schorr moved and Hudkins seconded approval of the resolution. Wiltgen, Avery, Hudkins, Schorr and Amundson voted yes. Motion carried 5-0.

**C. Agreement between the American Federation of State, County and Municipal Employees (AFSCME - General) Local 2468 and Lancaster County for the contract term August 18, 2016 to August 15, 2018. (C-16-0696)**

Nicole Gross, Human Resources Compensation Technician, stated this is a two-year contract with a wage increase of 2.25% for both years. She also noted an increase in single dental insurance coverage from 75% to 85% and an increase in vacation accrual from 198 to 200 hours for those with 20 or more years of service.

**MOTION:** Hudkins moved and Avery seconded approval of the agreement. Wiltgen, Schorr, Hudkins, Avery and Amundson voted yes. Motion carried 5-0.

**D. Approval of the Lancaster County Budget & Fiscal Officer class description effective December 6, 2016.**

**MOTION:** Schorr moved and Hudkins seconded approval of the class description. Schorr, Hudkins, Avery, Wiltgen and Amundson voted yes. Motion carried 5-0.

**E. Approval of the Lancaster County Chief Administrative Officer class description effective December 6, 2016.**

**MOTION:** Wiltgen moved and Avery seconded approval of the class description. Hudkins, Avery, Wiltgen, Schorr and Amundson voted yes. Motion carried 5-0.

**F. Agreement with Olsson Associates for construction administration services, field observation and testing during completion of the construction project on Rokeby Road between 84<sup>th</sup> and 98<sup>th</sup> Streets and a portion of 91<sup>st</sup> Street. There is no cost to the County. (C-16-0697)**

Pam Dingman, County Engineer, said the Rokeby Road project is an Interlocal Agreement between the County, the City of Lincoln and Lincoln Electric System (LES). LES is overseeing the construction administration of the project.

**MOTION:** Hudkins moved and Schorr seconded approval of the agreement. Avery, Wiltgen, Schorr, Hudkins and Amundson voted yes. Motion carried 5-0.

**G. Contract with Sapp Bros Petroleum, Inc., to provide the annual supply of absorbents - floor dry (Quote No. 5498). Term of the contract is December 11, 2016 through December 10, 2017. Cost to the County is not to exceed \$1,000. (C-16-0698)**

**MOTION:** Schorr moved and Avery seconded approval of the contract. Wiltgen, Hudkins, Avery, Schorr and Amundson voted yes. Motion carried 5-0.

- H. **Recommendation from the Purchasing Department and the Lancaster County Engineer's Office to award and execute a purchase order for supplying and hauling crushed rock surface course material (Project No. 15-21, Bid No. 16-269) to Westover Rock and Sand Inc., for \$589,725 and Gana Trucking and Excavating for \$227,970 as the lowest, responsive, responsible bidders meeting the specifications. The total amount of the order is \$817,695. (C-16-0699)**

Dingman stated this is an annual contract. She said the bidding process has been the same the past three years which allows smaller local businesses an opportunity to participate.

**MOTION:** Hudkins moved and Wiltgen seconded approval of the recommendation. Avery, Schorr, Hudkins, Wiltgen and Amundson voted yes. Motion carried 5-0.

- I. **Mini-grant contract application and award with the Nebraska Department of Roads Highway Safety Office to provide funding in the amount of \$1,800 for two radar units for the Sheriff's Office. (C-16-0700)**

**MOTION:** Schorr moved and Hudkins seconded approval of the application and award. Hudkins, Wiltgen, Schorr, Avery and Amundson voted yes. Motion carried 5-0.

- J. **Amendment to County Contract C-14-0620 with Lampe's Clean Air Specialists for the annual supply of HVAC filters (Bid No. 14-249). The amendment renews the contract from December 9, 2016 through December 8, 2017. The estimated cost to the County is not to exceed \$5,000. (C-16-0695)**

**MOTION:** Avery moved and Wiltgen seconded approval of the amendment. Schorr, Avery, Wiltgen, Hudkins and Amundson voted yes. Motion carried 5-0.

- 4) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. **Receive and place on file the following reports for November, 2016:**
1. **County Clerk**
  2. **Clerk of the District Court**

**MOTION:** Wiltgen moved and Avery seconded approval of the consent items. Avery, Hudkins, Schorr, Wiltgen and Amundson voted yes. Motion carried 5-0.

- 5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

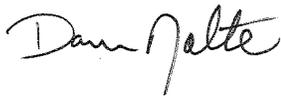
Gary Aldridge, 7112 South 45<sup>th</sup> Street, Lincoln, Nebraska, appeared and commented on the dates of the first measurable snowfall for 2015 and 2016.

6) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, December 8, 2016 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold a joint public hearing with the Lincoln City Council regarding updates to the 2040 Comprehensive Plan on Monday, December 12, 2016 at 1:00 p.m., in Room 112 of the County-City Building (555 S 10<sup>th</sup> Street, Lincoln).
- C. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, December 13, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.
- D. The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- E. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m. midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at [lancaster.ne.gov](http://lancaster.ne.gov) under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

7) **ADJOURNMENT**

**MOTION:** Wiltgen moved and Schorr seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:19 a.m. Hudkins, Schorr, Wiltgen, Avery and Amundson voted yes. Motion carried 5-0.



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Dan Nolte, County Clerk



**MINUTES**  
**LANCASTER COUNTY BOARD OF EQUALIZATION**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, DECEMBER 6, 2016**  
**IMMEDIATELY FOLLOWING THE LANCASTER COUNTY**  
**BOARD OF COMMISSIONERS MEETING**

*Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on December 2, 2016.*

Commissioners present: Roma Amundson, Chair; Todd Wiltgen, Vice-Chair; Bill Avery, Larry Hudkins and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 9:19 a.m., and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, November 29, 2016.**

**MOTION:** Hudkins moved and Wiltgen seconded approval of the minutes. Hudkins, Schorr, Wiltgen and Amundson voted yes. Avery abstained. Motion carried 4-0 with one abstention.

**2) PUBLIC HEARING:**

**A. Motor Vehicle Tax Exemption Applications (See correlating item 3)**

**First Slavic Baptist Church  
Food Bank of Lincoln, Inc.**

The Chair opened the public hearing.

No one appeared to testify in support, opposition or in a neutral position.

The Chair closed the public hearing.

**3) ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS**

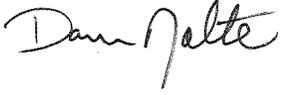
**MOTION:** Wiltgen moved and Avery seconded approval of the motor vehicle exemptions. Hudkins, Schorr, Wiltgen, Avery and Amundson voted yes. Motion carried 5-0.

**4) PUBLIC COMMENT:** Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

5) ADJOURNMENT

**MOTION:** Schorr moved and Hudkins seconded to adjourn the Lancaster County Board of Equalization meeting at 9:20 a.m. Schorr, Wiltgen, Avery, Hudkins and Amundson voted yes. Motion carried 5-0.



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Dan Nolte, County Clerk

