

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, OCTOBER 11, 2016**  
**9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on October 7, 2016.*

Commissioners present: Roma Amundson, Chair; Todd Wiltgen, Vice-Chair; Bill Avery, Larry Hudkins and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 9:00 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, October 4, 2016.**

**MOTION:** Avery moved and Hudkins seconded approval of the minutes. Avery, Hudkins, Wiltgen and Amundson voted yes. Schorr abstained. Motion carried 4-0 with one abstention.

**2) CLAIMS: Approval of all claims process through October 11, 2016.**

**MOTION:** Hudkins moved and Avery seconded approval of the claims. Hudkins, Schorr, Wiltgen, Avery and Amundson voted yes. Motion carried 5-0.

**3) NEW BUSINESS:**

- A. Contract with Nebraska Department of Health and Human Services to reimburse Lancaster County for the personal service costs of deputy county attorneys associated with termination of parental rights actions. The County will receive no more than \$104,500 under the contract. The term of the contract is from October 1, 2016 through September 30, 2017. (C-16-0607)**

**MOTION:** Wiltgen moved and Schorr seconded approval of the contract. Schorr, Wiltgen, Avery, Hudkins and Amundson voted yes. Motion carried 5-0.

- B. Change order to Contract No. C-16-0341 with Gana Trucking & Excavating for an increase of \$2,430.78 to provide replacement of a 72 inch flared end section for Pipe B-130. (C-16-0608)**

**MOTION:** Hudkins moved and Wiltgen seconded approval of the change order. Wiltgen, Avery, Hudkins Schorr and Amundson voted yes. Motion carried 5-0.

- C. Change order to Contract No. C-16-0339 with Rush Creek Construction, Inc. for an increase of \$2,080 to provide for the removal of four large trees at Bridge K-144. (C-16-0609)**

**MOTION:** Hudkins moved and Schorr seconded approval of the change order. Wiltgen, Schorr, Hudkins, Avery and Amundson voted yes. Motion carried 5-0.

Pam Dingman, County Engineer, stated the two items involved slight changes in the contracts for bridge repairs. She said Bridge K-144, which is located near the Lancaster County Event Center, is now repaired and opened.

- D. Supplement to Agreement between Felsburg Holt and Ullevig (FHU) and Lancaster County on behalf of the County Engineer to conduct on-call Migratory Bird Treaty Act Surveys. Additional cost to the County under this supplement is \$4,800. (C-16-0610)**

Dingman informed the Board it is a Federal requirement to conduct a survey prior to any tree removal to ensure it is nest and bird free.

**MOTION:** Avery moved and Wiltgen seconded approval of the agreement. Schorr, Hudkins, Avery, Wiltgen and Amundson voted yes. Motion carried 5-0.

Sara Hoyle, Human Services Director, provided an overview for items E thru H.

- E. Grant contract with Clyde Malone Community Center, Inc. in the amount of \$10,000 to provide funding for the Strong and Smart Girls Program. Term of the contract is July 1, 2016 through June 30, 2017. (C-16-0611)**

**MOTION:** Hudkins moved and Schorr seconded approval of the grant contract. Hudkins, Avery, Wiltgen, Schorr and Amundson voted yes. Motion carried 5-0.

- F. Grant contract with YWCA in the amount of \$53,000 to provide funding for the Sudanese Mother-Daughter Circles Program. Term of the contract is from July 1, 2016 through June 30, 2017. (C-16-0612)**

**MOTION:** Schorr moved and Wiltgen seconded approval of the grant contract. Avery, Wiltgen, Schorr, Hudkins and Amundson voted yes. Motion carried 5-0.

- G. Grant contract with the Nebraska Crime Commission for The Brick by Brick Program. The Commission will provide \$15,000 and Men with Dreams will provide a match share of \$5,000 for a total project cost of \$20,000. The grant period is from July 1, 2016 through June 30, 2017. (Grant #16-JS-0422) (C-16-0613)**

**MOTION:** Schorr moved and Avery seconded approval of the grant contract. Wiltgen, Hudkins, Avery, Schorr and Amundson voted yes. Motion carried 5-0.

- H. Amendment to Grant Contract C-15-0541 with YWCA of Lincoln to extend the term for six months through December 31, 2016. (C-16-0614)**

**MOTION:** Wiltgen moved and Avery seconded approval of the amendment. Avery, Schorr, Hudkins, Wiltgen and Amundson voted yes. Motion carried 5-0.

- I. Amendment to County Contract C-14-0451 with The Overhead Door Company of Lincoln, Inc. for unit price overhead door accessory repair and replacement projects under \$10,000 (Bid No. 14-161). The amendment extends the contract from October 9, 2016 through February 28, 2017. The estimated cost to the County is not to exceed \$3,000. (C-16-0599)**

**MOTION:** Avery moved and Hudkins seconded approval of the amendment. Hudkins, Wiltgen, Schorr, Avery and Amundson voted yes. Motion carried 5-0.

- J. Amendments to the following contracts for the annual supply of power and hand tools (Bid No. 13-213). The amendments extends the contracts from October 15, 2016 through October 14, 2017.**

- 1. County Contract C-13-0510 with TooFast Supply Company - Estimated cost to the County is not to exceed \$15,000. (C-16-0600)**
- 2. County Contract C-13-0511 with Total Tool Supply, Inc. - Estimated cost to the County is not to exceed \$2,000. (C-16-0601)**

**MOTION:** Hudkins moved and Wiltgen seconded approval of the amendments. Schorr, Avery, Wiltgen, Hudkins and Amundson voted yes. Motion carried 5-0.

- K. Amendment to County Contract C-15-0576 with MMS-A Medical Supply Company for the annual supply of exam gloves (Bid No. 15-131). The amendment renews the contract from November 3, 2016 through November 2, 2017. The estimated cost to the County is not to exceed \$12,000. (C-16-0602)**

**MOTION:** Schorr moved and Hudkins seconded approval of the amendment. Avery, Hudkins, Schorr, Wiltgen and Amundson voted yes. Motion carried 5-0.

- L. Amendment to County Contract C-15-0586 with McKesson Medical-Surgical Minnesota Supply, Inc. for the annual supply of exam gloves (Bid No. 15-131). The amendment renews the contract from November 10, 2016 through November 9, 2017. The estimated cost to the County is not to exceed \$8,000. (C-16-0604)**

**MOTION:** Wiltgen moved and Avery seconded approval of the amendment. Hudkins, Schorr, Wiltgen, Avery and Amundson voted yes. Motion carried 5-0.

- M. Amendment to County Contract C-16-0032 with Inteconnect, Inc. d/b/a Inteconnex using University of Nebraska Agreement RFP #2307-14-4617 for electronic video surveillance equipment and installation. The amendment reflects revised equipment pricing for the remainder of the current term. (C-16-0603)**

**MOTION:** Avery moved and Schorr seconded approval of the amendment. Schorr, Wiltgen, Avery, Hudkins and Amundson voted yes. Motion carried 5-0.

- N. Amendment to County Contract C-14-0579 with Navia Benefit Solutions for the Flexible Benefit Spending Plan (Bid No. 14-147). The amendment renews the contract from November 1, 2016 through October 31, 2017. The estimated cost to the County is not to exceed \$9,600. (C-16-0605)**

Dave Derbin, Deputy County Attorney, said this amendment extends the employee flexible spending plan contract for one year.

**MOTION:** Wiltgen moved and Avery seconded approval of the amendment. Wiltgen, Avery, Hudkins, Schorr and Amundson voted yes. Motion carried 5-0.

- O. Political Subdivision Tort Claim filed against Lancaster County Corrections by Robert Howard, in the amount of \$1,000,000.**

**MOTION:** Schorr moved and Hudkins seconded to deny the tort claim based on the recommendations of the County Attorney and County Corrections. Avery, Hudkins, Schorr, Wiltgen and Amundson voted yes. Motion carried 5-0.

**4) CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. Receive and place on the file the following reports:**

- 1. Assessor/Register of Deeds (September, 2016)**
- 2. Clerk of the District Court (September, 2016)**
- 3. County Clerk (September, 2016)**
- 4. Records & Information Management (September, 2016)**
- 5. County Engineer (July-September, 2016)**

- B. Setting the following public hearings:**

- 1. County Change of Zone No. 16026 from AG Agricultural District to AGR Agricultural Residential District on property generally located at South 60<sup>th</sup> Street and Wittstruck Road on Tuesday, October 25, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln)**
- 2. One and Six-Year Road and Bridge Improvement Program, on Tuesday, November 1, 2016 at 6:30 p.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).**

**MOTION:** Schorr moved and Wiltgen seconded approval of the consent items. Hudkins, Schorr, Wiltgen, Avery and Amundson voted yes. Motion carried 5-0.

- 5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Coby Mach, President and Chief Executive Officer, Lincoln Independent Business Association (LIBA), appeared and commented on an upcoming legislative change regarding bonding. He expressed concern with the proposed change, as it would exclude the voters.

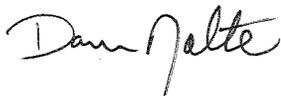
Gary Aldridge, 7112 South 45<sup>th</sup> Street, Lincoln, Nebraska, appeared and commented on state budget cuts ordered by Governor Ricketts and the dangerous situation in Afghanistan.

6) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Tuesday, October 11, 2016 at 10:00 a.m. or immediately following the Lancaster County Board of Equalization meeting, in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln). The Lancaster County Board of Commissioners will not hold a staff meeting on Thursday, October 13, 2016 due to their attendance at the Nebraska Association of County Officials (NACO) Legislative Conference in York, Nebraska.
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, October 18, 2016 at 9:00 a.m., in the Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.
- C. The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- D. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m. midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at [lancaster.ne.gov](http://lancaster.ne.gov) under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

7) **ADJOURNMENT**

**MOTION:** Schorr moved and Hudkins seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:37 a.m. Schorr, Wiltgen, Avery, Hudkins and Amundson voted yes. Motion carried 5-0.



Dan Nolte, County Clerk



**MINUTES**  
**LANCASTER COUNTY BOARD OF EQUALIZATION**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, OCTOBER 11, 2016**  
**IMMEDIATELY FOLLOWING THE LANCASTER COUNTY**  
**BOARD OF COMMISSIONERS MEETING**

*Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on October 7, 2016.*

Commissioners present: Roma Amundson, Chair; Todd Wiltgen, Vice-Chair; Bill Avery, Larry Hudkins and Deb Schorr

Others present: Scott Gaines, Assessor/Register of Deeds Office; Kerry Eagan, Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 9:37 a.m., and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, October 4, 2016.**

**MOTION:** Wiltgen moved and Hudkins seconded approval of the minutes. Avery, Hudkins, Schorr, Wiltgen and Amundson voted yes. Motion carried 5-0.

**2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions)**

**MOTION:** Schorr moved and Hudkins seconded approval of the additions and deductions. Hudkins, Schorr, Wiltgen, Avery and Amundson voted yes. Motion carried 5-0.

**3) PUBLIC HEARING:**

**A. Motor Vehicle Tax Exemption Applications (See correlating item 4)**

**Mount Zion Baptist Church  
Sesotris Shrine  
Tabitha, Inc.**

The Chair opened the public hearing.

No one appeared to testify in support, opposition or in a neutral position.

The Chair closed the public hearing.

**4) ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:**

**MOTION:** Schorr moved and Wiltgen seconded approval of the motor vehicle exemptions. Wiltgen, Avery, Hudkins, Schorr and Amundson voted yes. Motion carried 5-0.

**5) APPEAL OF PERSONAL PROPERTY TAX PENALTY:**

**Dream Big, LLC d/b/a Smoothie King**

Scott Gaines, Chief Administrative Deputy Assessor/Register of Deeds, recommended denial of the request as the Board does not have the authority to waive penalties that have been correctly imposed.

**MOTION:** Hudkins moved and Wiltgen seconded to deny the appeal. Wiltgen, Schorr, Hudkins, Avery and Amundson voted yes. Motion carried 5-0.

**6) CERTIFICATION OF 2016-2017 TAX LEVIES**

Tim Genuchi, Accounting Operations Manager, informed the Board of an adjustment to the Waverly Public Schools levy. The correct amount is 1.20300.

**MOTION:** Schorr moved and Hudkins seconded approval of the levies with the correction to the Waverly School District value. Schorr, Hudkins, Avery, Wiltgen and Amundson voted yes. Motion carried 5-0.

**7) PUBLIC COMMENT:** Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

**8) ADJOURNMENT**

**MOTION:** Wiltgen moved and Schorr seconded to adjourn the Lancaster County Board of Equalization meeting at 9:42 a.m. Hudkins, Avery, Wiltgen, Schorr and Amundson voted yes. Motion carried 5-0.

*Dan Nolte*

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Dan Nolte, County Clerk

