

**MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, SEPTEMBER 6, 2016
9:00 A.M.**

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on September 2, 2016.

Commissioners present: Todd Wiltgen, Vice-Chair; Bill Avery, Larry Hudkins and Deb Schorr

Commissioner absent: Roma Amundson, Chair

Others present: Kerry Eagan, Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Vice-Chair called the meeting to order at 9:00 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, August 30, 2016.

MOTION: Schorr moved and Hudkins seconded approval of the minutes. Avery, Hudkins, Schorr and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.

2) CLAIMS: Approval of all claims process through September 6, 2016.

MOTION: Avery moved and Schorr seconded approval of the claims. Hudkins, Schorr, Avery and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.

3) NEW BUSINESS:

- A. Special designated license application from Seward Grocery, LLC. d/b/a Pac N' Save for a reception on September 30, 2016 at Prairie Creek Inn, 2400 S. 148th Street, Walton, Nebraska.**

Tim Folkerts, representing Pac N' Save, said the special designated license (SDL) is for a wedding reception at Prairie Creek Inn.

MOTION: Schorr moved and Hudkins seconded approval of the special designated license. Schorr, Avery, Hudkins and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.

- B. Resolution adopting a program agreement with the Nebraska Department of Roads for advanced railroad pavement marking (Project HRRR-55(180)). The County will pay 10% of the estimated project cost of \$19,000. (R-16-0064)**

MOTION: Hudkins moved and Schorr seconded approval of the resolution. Avery, Hudkins, Schorr and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.

C. 2016 Sub-Recipient Agreement between the Nebraska Emergency Management Agency (NEMA) and the Southeast Region for the Southeast Region's State Homeland Security Program (SHSP) in the amount of \$223,900. (C-16-0528)

Jim Davidsaver, Emergency Management Director, stated Lancaster County serves as the fiscal agent for the Southeast Region. He said the Southeast Region has identified twelve projects to accomplish over the next three years with statewide radio communications being a top priority.

In response to Wiltgen's inquiry regarding the funding, Davidsaver said it is Department of Homeland Security money administered by the state at the regional level.

MOTION: Schorr moved and Hudkins seconded approval of the agreement. Schorr, Hudkins and Avery voted yes. Wiltgen abstained. Amundson was absent. Motion carried 3-0 with one abstention.

D. Recommendation from the Purchasing Department and the Lancaster County Engineer to award a contract for grading and paving of Rokeby Road from South 84th Street to South 98th Street to Hawkins Construction. The total amount is \$2,817,347.53. (B-16-194)

Avery noted the cost of the services and questioned if this amount is average for grading and paving. Ken Schroeder, County Engineer's Office, stated it is a reasonable cost for the type of paving that will be utilized for the project.

Dave Derbin, Deputy County Attorney, said an Interlocal Agreement was entered into between Lancaster County, the City of Lincoln and Lincoln Electric System (LES). He stated that LES will reimburse the total amount once they have received notice the County has approved the recommendation.

MOTION: Avery moved and Hudkins seconded approval of the recommendation. Schorr, Hudkins, Avery and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.

E. Agreement with Information First for professional services on an as-needed basis to support the County Clerk's record-keeping functions using HPE RM. Cost to the County is \$2,500. Term of the contract is six months from date of execution. (C-16-0526)

Cori Beattie, Deputy County Clerk, said the former vendor Kapish North America is no longer in business. This six-month contract will provide coverage and allow time to submit a formal Request for Proposal (RFP) for the County's electronic records management system.

MOTION: Hudkins moved and Schorr seconded approval of the agreement. Hudkins, Avery, Schorr and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.

- F. Amendment to County Contract C-14-0518 with Sunset Law Enforcement using the State of Nebraska Contract No. 13694 OC for Hornady Critical Duty Ammunition. The amendment extends the contract from August 22, 2016 through November 22, 2016 and adds additional line items, per Attachment A. The estimated cost to the County is not to exceed \$1,000. (C-16-0519)**

MOTION: Avery moved and Hudkins seconded approval of the amendment. Avery, Schorr, Hudkins and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.

- G. Amendment to County Contract C-14-0519 with Sunset Law Enforcement using the State of Nebraska Contract No. 13715 OC for Hornady TAP and Training Ammunition. The amendment extends the contract from August 22, 2016 through November 22, 2016 and adds additional line items, per Attachment A. The estimated cost to the County is not to exceed \$10,000. (C-16-0520)**

MOTION: Schorr moved and Avery seconded approval of the amendment. Hudkins, Avery, Schorr and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.

- H. Amendment to County Contract C-15-0465 with TCA Outdoor Power for the annual supply of lubricants (Bid No. 15-133). The amendment renews the contract from September 1, 2016 through August 31, 2017. Estimated cost to the County is not to exceed \$1,000. (C-16-0521)**

MOTION: Avery moved and Hudkins seconded approval of the amendment. Avery, Schorr, Hudkins and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.

- I. Amendment to County Contract C-15-0464 with Sapp Brothers, Inc. for the annual supply of lubricants (Bid No. 15-133). The amendment renews the contract from September 1, 2016 through August 31, 2017. Estimated cost to the County is not to exceed \$45,000. (C-16-0522)**

MOTION: Hudkins moved and Schorr seconded approval of the amendment. Hudkins, Schorr, Avery and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.

Sara Hoyle, Human Services Director, provided an overview of items J thru L.

- J. Grant contract with the City of Lincoln on behalf of the Lincoln Police Department (LPD) to provide funding in the amount of \$9,556 for the LPD's Sports League Shield Program. Term of the grant is from July 1, 2016 through June 30, 2017. (C-16-0523)**

MOTION: Hudkins moved and Avery seconded approval of the grant contract. Schorr, Avery, Hudkins and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.

- K. Grant contract with CEDARS Youth Services, Inc., to provide funding in the amount of \$52,832 for the Reporting Center Program. Term of the contract is July 1, 2016 through June 30, 2017. (C-16-0524)**

MOTION: Avery moved and Hudkins seconded approval of the grant contract. Avery, Hudkins, Schorr and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.

- L. **Grant contract with CEDARS Youth Services, Inc., to provide funding in the amount of \$150,000 for the Youth Crisis Stabilization Program. Term of the contract is July 1, 2016 through June 30, 2017. (C-16-0525)**

MOTION: Schorr moved and Hudkins seconded approval of the grant contract. Hudkins, Schorr, Avery and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.

4) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. **Receive and place on file the following report:**
 - 1. **County Clerk – August, 2016**
- B. **Utility Permits between Lancaster County and the following:**
 - 1. **No. 1469 allowing Charter Communications to install new cable and conduit adjacent to West Yankee Hill Road east from Southwest 112th Street. There is no cost to the County. (C-16-0497)**
 - 2. **No. 1473 allowing Unite Private Networks to install underground fiber conduit under West Panama Road right-of-way. There is no cost to the County. (C-16-0527)**
- C. **Setting a public hearing for Tuesday, September 13, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) regarding the adoption of Lancaster County Zoning and Subdivision Fee Schedules.**

MOTION: Avery moved and Schorr seconded approval of the consent items. Schorr, Avery, Hudkins and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.

5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

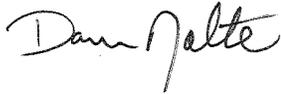
6) **ANNOUNCEMENTS:**

- A. **The Lancaster County Board of Commissions will hold a staff meeting on Tuesday, September 6, 2016 at 10:00 a.m. or immediately following the Lancaster County Board of Equalization meeting, in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln). The Lancaster County Board of Commissioners will not hold a staff meeting on Thursday, September 8, 2016 due to their attendance at the Nebraska Association of County Officials (NACO) Southeast District Fall Meeting at Mahoney State Park.**

- B. A public sale of County property, generally located at 2201 South 17th Street, Lincoln, Nebraska, will be conducted on Thursday, September 8, 2016 at 2:00 p.m. at the East door of the Justice & Law Enforcement Center, located at 575 South 10th Street, Lincoln, Nebraska.
- C. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, September 13, 2016 at 9:00 a.m., in the Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.
- D. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- E. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m. midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

7) ADJOURNMENT

MOTION: Schorr moved and Avery seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:25 a.m. Avery, Hudkins, Schorr and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.



Dan Nolte, County Clerk



MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, SEPTEMBER 6, 2016
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on September 2, 2016.

Commissioners present: Todd Wiltgen, Vice-Chair; Bill Avery, Larry Hudkins and Deb Schorr

Commissioner absent: Roma Amundson, Chair

Others present: Kerry Eagan, Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Vice-Chair called the meeting to order at 9:25 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, August 30, 2016.

MOTION: Hudkins moved and Avery seconded approval of the minutes. Avery, Hudkins, Schorr and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.

2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions.)

MOTION: Schorr moved and Hudkins seconded approval of the additions and deductions. Hudkins, Schorr, Avery and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.

3) PUBLIC HEARING:

A. Motor Vehicle Tax Exemption Applications (See correlating item 4)

Sisters of Mary, Queen of Mercy

The Vice-Chair opened the public hearing.

No one appeared to testify in support, opposition or in a neutral position.

The Vice-Chair closed the public hearing.

4) ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:

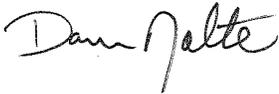
MOTION: Schorr moved and Avery seconded approval of the motor vehicle exemption applications. Schorr, Avery, Hudkins and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.

5) PUBLIC COMMENT: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

6) ADJOURNMENT

MOTION: Schorr moved and Avery seconded to adjourn the Lancaster County Board of Equalization meeting at 9:28 a.m. Avery, Hudkins, Schorr and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.



Dan Nolte, County Clerk

