

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, AUGUST 16, 2016**  
**9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on August 12, 2016.*

Commissioners present: Roma Amundson, Chair; Todd Wiltgen, Vice-Chair; Bill Avery, Larry Hudkins and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; Ryan Swaroff, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 9:00 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, August 9, 2016.**

**MOTION:** Wiltgen moved and Avery seconded approval of the minutes. Avery, Schorr, Wiltgen and Amundson voted yes. Hudkins was absent. Motion carried 4-0.

**2) CLAIMS: Approval of all claims process through August 16, 2016.**

**MOTION:** Schorr moved and Avery seconded approval of the claims. Schorr, Wiltgen, Avery and Amundson voted yes. Hudkins was absent. Motion carried 4-0.

Hudkins entered the meeting at 9:06 a.m.

**EMERGENCY ITEM:**

**MOTION:** Schorr moved and Wiltgen seconded to add an emergency agenda item regarding the closure of Bridges X-9, H-66 and H-120. Avery, Wiltgen, Schorr, Hudkins and Amundson voted yes. Motion carried 5-0.

**3) PUBLIC HEARINGS:**

- A. Class CK liquor license application for County Line Bar and Grill, 252 North 134<sup>th</sup> Street, Suite 500, Lincoln, Nebraska.**
- B. Manager application for Derek Broman in connection with a Class CK liquor license for County Line Bar and Grill, 252 North 134<sup>th</sup> Street, Suite 500, Lincoln, Nebraska.**

The Chair opened the public hearings.

Derek Broman, County Line Bar and Grill, was administered the oath. He provided an overview of his past work experience and noted the establishment will offer catering services as well as on and off sale liquor. Broman said the restaurant will be located in the former Parker Hannifin building.

In response to Hudkins inquiry regarding hospitality training, Broman indicated that he had completed the training. Broman added he has also applied for a special permit as required by the Planning Department since the building is located within the City's 3 mile zoning jurisdiction.

No one appeared in opposition or in a neutral position.

The Chair recessed the public hearing for one week.

**4) NEW BUSINESS:**

**A. Approval of the Lancaster County Risk Management Director class description, effective August 16, 2016.**

**MOTION:** Hudkins moved and Wiltgen seconded approval of the class description. Wiltgen, Schorr, Hudkins, Avery and Amundson voted yes. Motion carried 5-0.

**B. Approval of the Lancaster County Emergency Management Director class description, effective August 16, 2016.**

**MOTION:** Avery moved and Hudkins seconded approval of the class description. Schorr, Hudkins, Avery, Wiltgen and Amundson voted yes. Motion carried 5-0.

**C. Amendment of an Interlocal Cooperation Agreement in conjunction with the Prairie Corridor on Haines Branch Project, extending the Lancaster County Visitors Improvement Fund Grant Contract C-15-0552, for an additional one-year period from July 1, 2016 through June 30, 2017, as provided in paragraph 3 of the grant contract. Lancaster County (sponsor) will pay the City of Lincoln (grantee) \$30,000 for the additional one-year period. (C-16-0462)**

Schorr questioned if this was additional funding or carried over. Kerry Eagan, Chief Administrative Officer, said the original contract was broken into three separate one-year contracts.

**MOTION:** Schorr moved and Wiltgen seconded approval of the amendment. Hudkins, Avery, Wiltgen, Schorr and Amundson voted yes. Motion carried 5-0.

**D. Interlocal agreement with the State of Nebraska Probation Administration for two probation officers to provide additional presentence investigation report services to decrease the time needed to complete presentence investigations of inmates housed by the Lancaster County Corrections Department. The County will pay up to \$61,885 for the services. Term of the agreement is July 1, 2016 through July 30, 2017. (C-16-0463)**

Brad Johnson, Interim Corrections Director, stated with the current population concerns the presentence investigations need to be as short as possible.

**MOTION:** Hudkins moved and Schorr seconded approval of the agreement. Avery, Wiltgen, Schorr, Hudkins and Amundson voted yes. Motion carried 5-0.

- E. Agreement between Alfred Benesch and Company and Lancaster County on behalf of the Lancaster County Engineer to provide miscellaneous material testing on various County projects. Cost to the County is not to exceed \$5,000. (C-16-0464)**

**MOTION:** Hudkins moved and Avery seconded approval of the agreement. Wiltgen, Hudkins, Avery, Schorr and Amundson voted yes. Motion carried 5-0.

- F. Lease agreement between Randy Chevalier and Lancaster County to lease real property owned by the County as described in the agreement. Lessee will pay the County \$250. Term of the lease if from January 1, 2016 through December 31, 2016. (C-16-0465)**

Eagan stated Don Killeen, Facilities and Properties Director, indicated the property is five acres of land the County had to acquire as part of the East Corridor protection. The amount was determined to be appropriate, as the land has no farming value.

**MOTION:** Wiltgen moved and Avery seconded approval of the agreement. Avery, Schorr, Hudkins, Wiltgen and Amundson voted yes. Motion carried 5-0.

- G. Contract with Office Interiors & Design to provide office design services for the 605 Building. Term of the contract is from August 1, 2016 through December 1, 2016. Cost to the County is not to exceed \$10,500. (C-16-0461)**

**MOTION:** Schorr moved and Hudkins seconded approval of the contract. Hudkins, Wiltgen, Schorr, Avery and Amundson voted yes. Motion carried 5-0.

- H. Amendment to County Contract C-14-0453 with Dr. Fuel Good for annual fuel tank maintenance and service (Bid No. 14-164). The amendment renews the contract from September 1, 2016 through August 31, 2017. The estimated cost for the services is not to exceed \$25,000. (C-16-0428)**

Pam Dingman, County Engineer, said the vendor monitors and tests the fuel in all the tanks. She added if there is any issue, such as water or sludge, it is pumped out.

**MOTION:** Avery moved and Hudkins seconded approval of the amendment. Schorr, Avery, Wiltgen, Hudkins and Amundson voted yes. Motion carried 5-0.

- I. Amendment to County Contract C-14-0397 with Hamilton Equipment Company, Inc. for the annual requirements for construction and landfill repair. The amendment renews the contract from August 12, 2016 through August 11, 2017. The estimated cost for the services is not to exceed \$2,000. (C-16-0430)**

**MOTION:** Hudkins moved and Avery seconded approval of the amendment. Avery, Hudkins, Schorr, Wiltgen and Amundson voted yes. Motion carried 5-0.

- J. Amendment to County Contract C-13-0033 with National Everything Wholesale using the State of Nebraska Contract No. 13023 OC to supply and deliver warewashing and laundry chemicals. The amendment extends the contract from August 1, 2016 through December 1, 2016. The estimated cost for services to the County is not to exceed \$17,000. (C-16-0456)**

**MOTION:** Schorr moved and Hudkins seconded approval of the amendment. Hudkins, Schorr, Wiltgen, Avery and Amundson voted yes. Motion carried 5-0.

- K. Amendment to County Contract C-14-0412 with Graybar Electric for the annual supply of household miscellaneous batteries. The amendment renews the contract from September 9, 2016 through September 8, 2017. The estimated cost for products to the County is not to exceed \$1,300. (C-16-0459)**

**MOTION:** Wiltgen moved and Avery seconded approval of the amendment. Schorr, Wiltgen, Avery, Hudkins and Amundson voted yes. Motion carried 5-0.

Sara Hoyle, Human Services Director, provided an overview of items L thru Q.

- L. Grant contract in the amount of \$5,000 with the Lincoln/Lancaster County Human Services Federation to provide Case Manager training sessions and e-newsletters to nonprofit agencies in the community. Term of the contract is from July 1, 2016 through June 30, 2017. (C-16-0466)**

**MOTION:** Wiltgen moved and Schorr seconded approval of the grant contract. Wiltgen, Avery, Hudkins, Schorr and Amundson voted yes. Motion carried 5-0.

- M. Grant contract in the amount of \$12,675 with Berniklau Educational Solutions Team (BEST) for management of a juvenile day reporting center. Term of the contract is July 1, 2016 through June 30, 2017. (C-16-0467)**

**MOTION:** Schorr moved and Wiltgen seconded approval of the grant contract. Avery, Hudkins, Schorr, Wiltgen and Amundson voted yes. Motion carried 5-0.

- N. Grant contract in the amount of \$24,314 with Volunteer Partners to fund their Youth Community Service Project. Term of the grant is from July 1, 2016 through June 30, 2017. (C-16-0468)**

**MOTION:** Avery moved and Hudkins seconded approval of the grant contract. Hudkins, Schorr, Wiltgen, Avery and Amundson voted yes. Motion carried 5-0.

- O. Grant contract in the amount of \$15,000 with Friendship Home, Inc. to provide funding for an African American Children's Advocate for the Children in Emergency Shelter Program. Term of the contract is July 1, 2016 through June 30, 2017. (C-16-0469)**

**MOTION:** Schorr moved and Hudkins seconded approval of the grant contract. Schorr, Wiltgen, Avery, Hudkins and Amundson voted yes. Motion carried 5-0.

**P. Grant contract in the amount of \$85,000 with Cedars Youth Services to provide funding of the Emergency Shelter program. Term of the grant contract is July 1, 2016 through June 30, 2017. (C-16-0470)**

Wiltgen inquired if this is additional funding or to supplement staff secure alternatives. Hoyle answered that the funding was already in place prior to the decision regarding staff secure. She noted that Cedars is looking at expansion and renovation of the current center.

**MOTION:** Hudkins moved and Wiltgen seconded approval of the grant contract. Wiltgen, Avery, Hudkins, Schorr and Amundson voted yes. Motion carried 5-0.

**Q. Grant contract in the amount of \$20,000 with Cedars Youth Services to provide funding for tracker services as part of the County's Graduated Sanctions program. Term of the agreement is July 1, 2016 through June 30, 2017. (C-16-0471)**

**MOTION:** Schorr moved and Hudkins seconded approval of the grant contract. Wiltgen, Schorr, Hudkins, Avery and Amundson voted yes. Motion carried 5-0.

**EMERGENCY ITEM:**

Pam Dingman, County Engineer, stated following the recent significant rainfall events, inspection was performed on scour critical bridges. She provided a map showing the location of Bridges H-120 and H-66 (Exhibit A). Dingman noted Bridge H-120 has a great deal of debris that is lodged against the supports as well as additional scour (Exhibit B). She stated that Bridge H-66 has significant void behind the abutment (Exhibit C) and would recommend closure of these two bridges for public safety.

Dingman provided a map showing the location of Bridge X-9 (Exhibit D). She stated that it is a dirt deck, weight rated bridge (Exhibit E). Dingman said this bridge is scour critical and structurally deficient. She noted while the abutments have been patched (Exhibit F), there has been dramatic loss of material behind the abutments (Exhibit G).

In response to Wiltgen's inquiry regarding repair or replacement costs, Dingman stated that the cost to replace Bridge H-120 would be very expensive and not an option with the current budget constraints. She said Bridges H-66 and X-9 are similar to others that were repaired earlier this year at a cost of about \$25,000 each.

Avery questioned how many bridges were closed after the flood of 2015. Dingman said she did not have that number available at this time but would get that information to the Board.

In response to Amundson's inquiry regarding if schools were notified of the closures, Dingman stated the Engineer's Office is in the process of notification. She added the closures are also on the street closure map located on the County-City website.

**MOTION:** Wiltgen moved that Bridges H-120, H-66 and X-9 be closed.

Ryan Swaroff, Deputy County Attorney, said that if the bridges are found to be a clear and present danger that constitutes the emergency item today, the Board should close and barricade those bridges pending a forthcoming resolution.

Wiltgen revised his motion to instruct the County Attorney to draft a resolution for the next meeting to close and barricade Bridges H-120, H-66, and X-9. Schorr seconded the motion.

**ROLL CALL:** Wiltgen, Hudkins, Schorr and Amundson voted yes. Avery abstained. Motion carried 4-0 with one abstention.

5) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

**A. Utility Permits between Lancaster County and Windstream Nebraska, Inc:**

1. **No. 1461 to relocate buried fiber optic cable at the intersection of 176<sup>th</sup> and Adams Street, proceeding east on Adams Street, 2.91 miles to the Lancaster/Cass County line. There is no cost to the County. (C-16-0447)**
2. **No. 1466 to install new fiber optic service to the Twin Pines Subdivision near Southwest 31<sup>st</sup> Street and West Denton Road. There is no cost to the County. (C-16-0455)**
3. **No. 1468 to relocate existing utilities near southwest 14<sup>th</sup> Street and Gage Road as part of the Culvert W-70 replacement project. There is no cost to the County. (C-16-0458)**

**B. Setting public hearings for the following:**

1. **Automatic renewal of Class C liquor licenses on Tuesday, August 23, 2016 at 9:00 a.m. in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).**
2. **Keno Fund Projects and Lancaster County's Proposed Budget for Fiscal Year 2016-2017 on Tuesday, August 30, 2016 at 9:00 a.m. in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).**

**MOTION:** Wiltgen moved and Schorr seconded approval of the consent items. Schorr, Hudkins, Avery, Wiltgen and Amundson voted yes. Motion carried 5-0.

6) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Gary Aldridge, 7112 South 45<sup>th</sup> Street, Lincoln, Nebraska, appeared and commented on a bomb blast in Kabul, Afghanistan. He noted that Afghanistan remains dangerous.

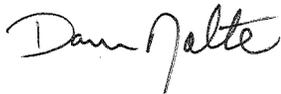
7) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, August 18, 2016 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).**

- B. A public sale of County Property, generally located at 2201 South 17<sup>th</sup> Street, Lincoln, Nebraska, will be conducted on Thursday, August 18, 2016 at 2:00 p.m. at the East door of the Justice & Law Enforcement Center, located at 575 South 10<sup>th</sup> Street, Lincoln, Nebraska.
- C. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, August 23, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.
- D. The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- E. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m. midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at [lancaster.ne.gov](http://lancaster.ne.gov) under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

**8) ADJOURNMENT**

**MOTION:** Schorr moved and Wiltgen seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:55 a.m. Hudkins, Avery, Wiltgen, Schorr and Amundson voted yes. Motion carried 5-0.



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Dan Nolte, County Clerk



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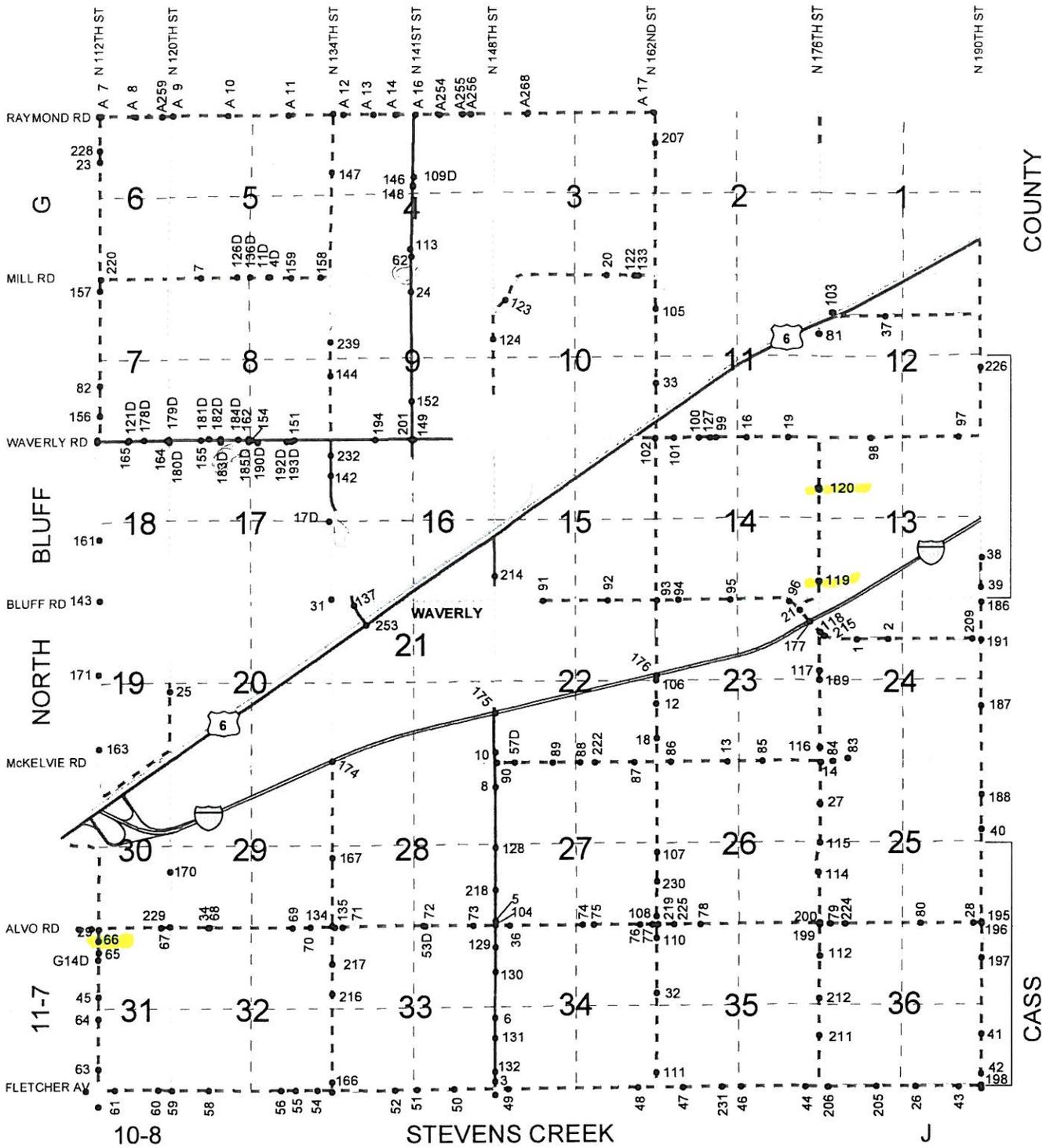
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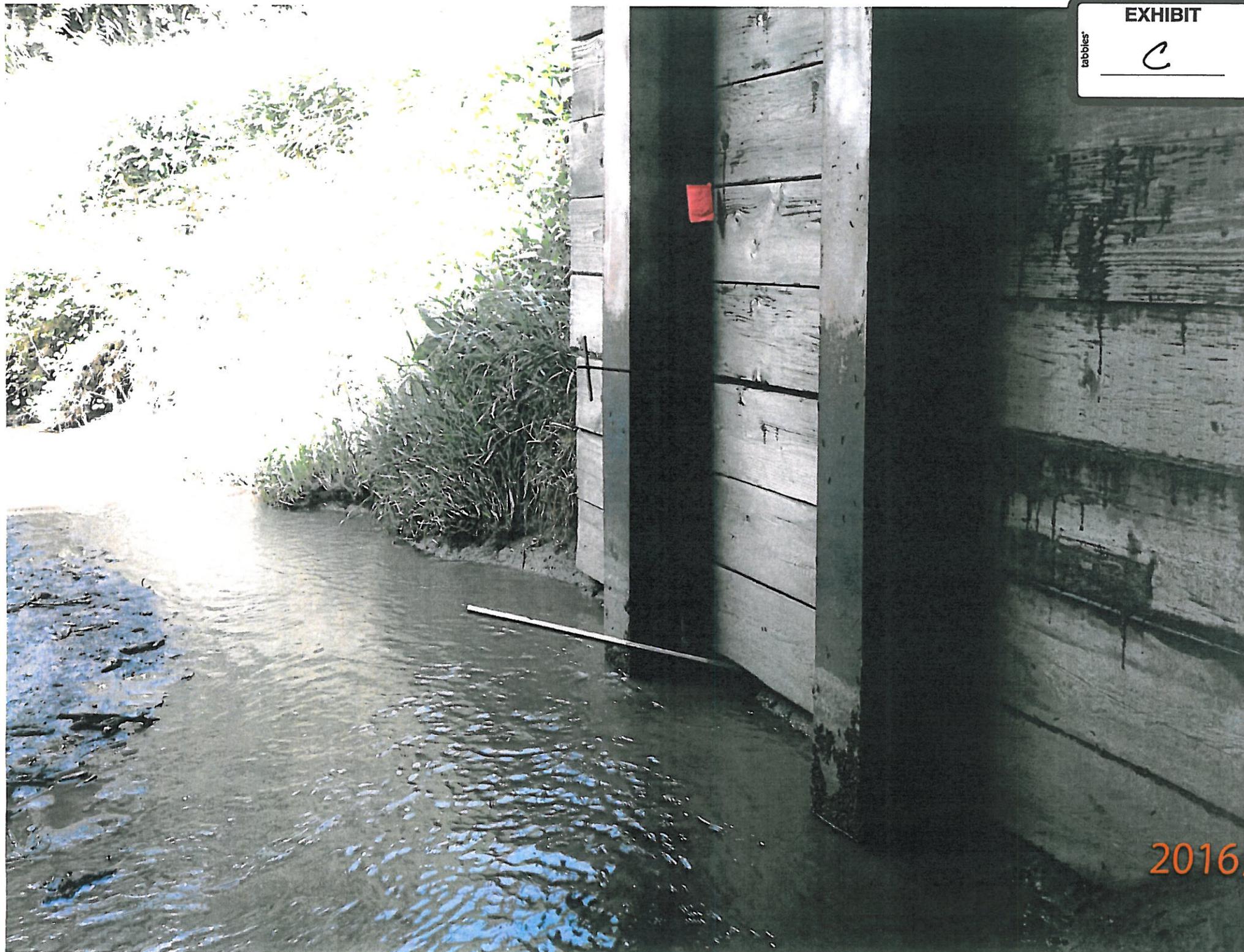


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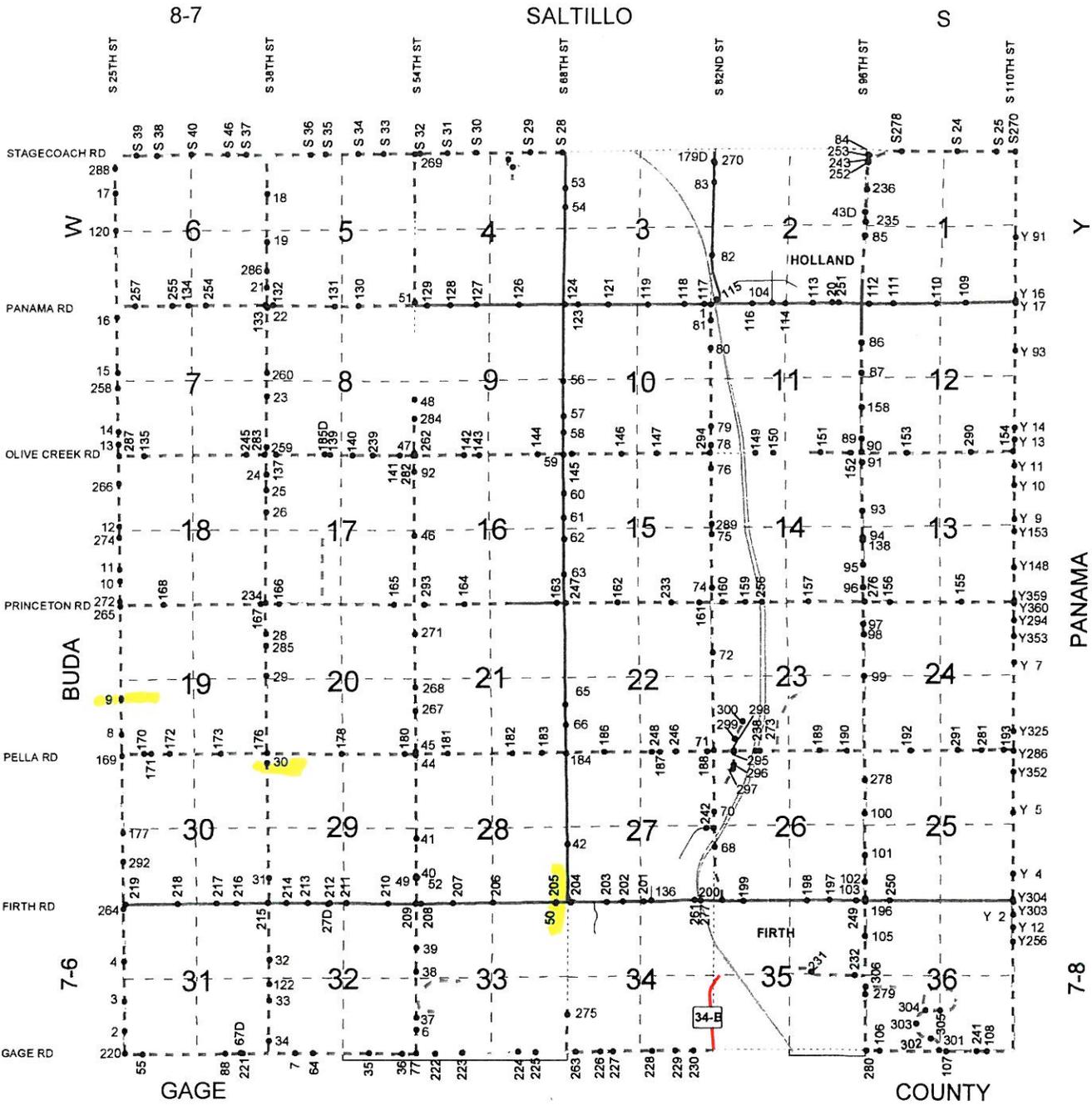
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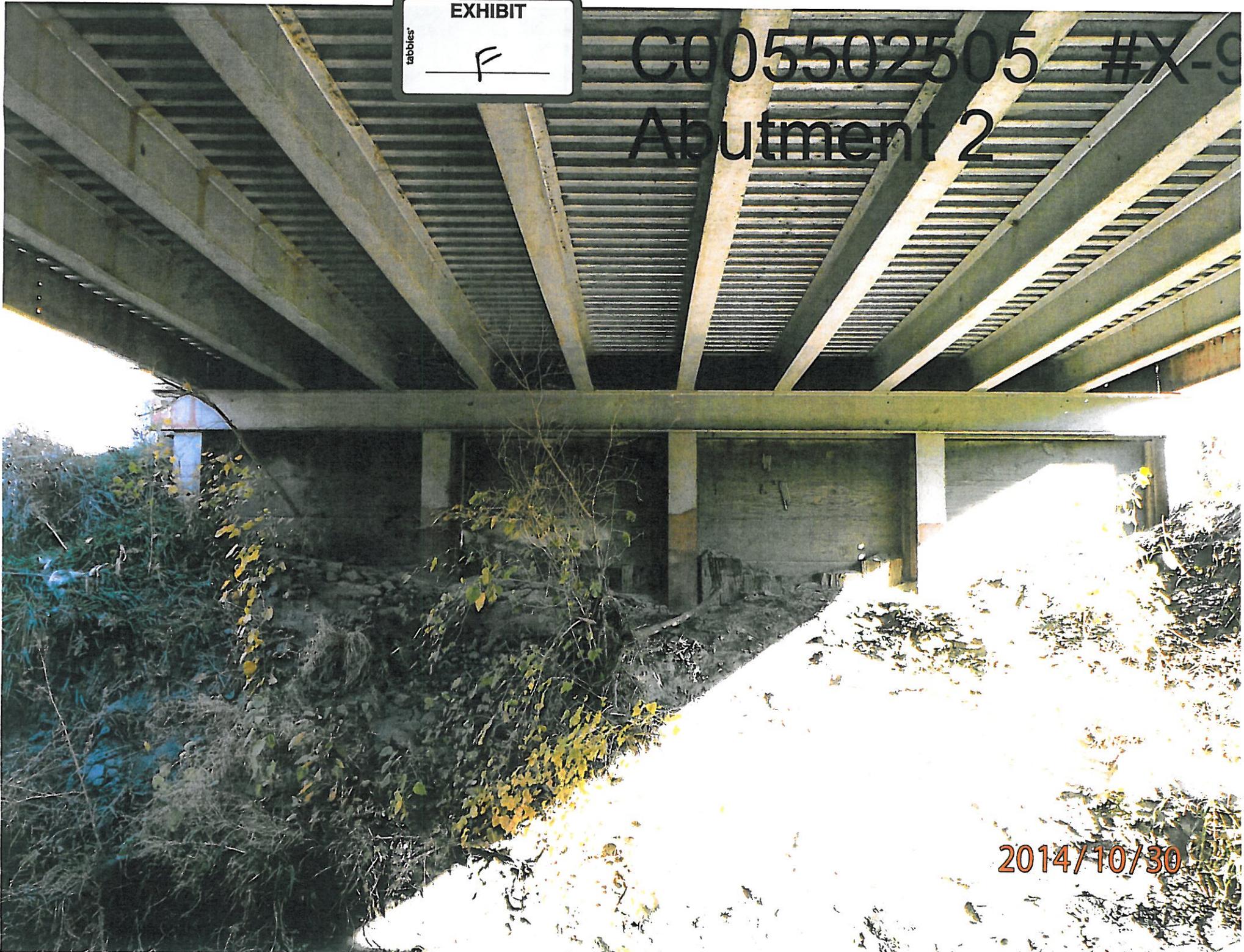
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**MINUTES**  
**LANCASTER COUNTY BOARD OF EQUALIZATION**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, AUGUST 16, 2016**  
**IMMEDIATELY FOLLOWING THE LANCASTER COUNTY**  
**BOARD OF COMMISSIONERS MEETING**

*Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on August 12, 2016.*

Commissioners present: Roma Amundson, Chair; Todd Wiltgen, Vice-Chair; Bill Avery, Larry Hudkins and Deb Schorr

Others present: Scott Gaines, County Assessor/Register of Deeds Office; Kerry Eagan, Chief Administrative Officer; Ryan Swaroff, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 9:55 a.m., and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, August 9, 2016.**

**MOTION:** Hudkins moved and Schorr seconded approval of the minutes. Avery, Hudkins, Schorr, Wiltgen and Amundson voted yes. Motion carried 5-0.

**2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions.)**

**MOTION:** Schorr moved and Hudkins seconded approval of the additions and deductions. Hudkins, Schorr, Wiltgen, Avery and Amundson voted yes. Motion carried 5-0.

**3) PUBLIC HEARING:**

**A. Motor Vehicle Tax Exemption Applications (See correlating item 4)**

**The American Legion, Department of Nebraska**  
**Christ Lutheran Church**

The Chair opened the public hearing.

No one appeared to testify in support, opposition or in a neutral position.

The Chair closed the public hearing.

**4) ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:**

**MOTION:** Hudkins moved and Wiltgen seconded approval of the motor vehicle tax exemptions. Wiltgen, Avery, Hudkins, Schorr and Amundson voted yes. Motion carried 5-0.

**5) APPEAL OF PERSONAL PROPERTY TAX PENALTY:**

Applied Systems, Inc.

Scott Gaines, Chief Deputy Assessor/Register of Deeds, recommended denial of the appeal as the Board does not have the authority to waive penalties that have been correctly imposed.

**MOTION:** Schorr moved and Wiltgen seconded denial of the appeal. Wiltgen, Schorr, Hudkins, Avery and Amundson voted yes. Motion carried 5-0.

**6) 2016 LATE FILED HOMESTEAD EXEMPTIONS:**

Rafaela Reyes	Allen McClurg
Gerald & Marcella McCracken	Mozette Tancil
Nik & Colleen Sandman	David Littrell
Betty Ann Heckman	Catherine Kroll
Judy Pope	Thomas Bittinger
Marlene Hoskovec	Gertrude & Raymond Reimer
Henry Grenemeier	Frances Isaacs
Ira Walker	Dennis Vesely
Helen Hathaway	Cedric Satterfield
William Hauschild	David & Janet Herroon

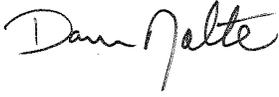
Gaines said State Statute requires the Homestead Exemptions be filed by June 30<sup>th</sup> of each year, however the deadline can be extended to July 20<sup>th</sup>. The applicant must submit a written request and cannot receive an extension in consecutive years. Gaines recommended approving all the late filed homestead exemptions. He also thanked staff for following up on the applications as not to let these property owners lose a valuable benefit.

**MOTION:** Schorr moved and Hudkins seconded approval of the homestead exemptions. Schorr, Hudkins, Avery, Wiltgen and Amundson voted yes. Motion carried 5-0.

**7) PUBLIC COMMENT:** Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

**8) ADJOURNMENT**

**MOTION:** Schorr moved and Hudkins seconded to adjourn the Board of Equalization meeting at 9:59 a.m. Avery, Wiltgen, Schorr, Hudkins and Amundson voted yes. Motion carried 5-0.



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Dan Nolte, County Clerk

