

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, JUNE 14, 2016
9:00 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on June 9, 2016.

Commissioners present: Roma Amundson, Chair; Bill Avery, Larry Hudkins and Deb Schorr

Commissioner absent: Todd Wiltgen, Vice-Chair

Others present: Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Alison Lotto and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:00 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

A. Approval of the minutes of the Department Budget meeting held on Tuesday, May 24, 2016.

MOTION: Hudkins moved and Avery seconded approval of the minutes. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

B. Approval of the minutes of the Department Budget meeting held on Wednesday, May 25, 2016 morning session.

MOTION: Schorr moved and Hudkins seconded approval of the minutes. Hudkins, Schorr, Avery and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

C. Approval of the minutes of the Department Budget meeting held on Wednesday, May 25, 2016 afternoon session.

MOTION: Avery moved and Hudkins seconded approval of the minutes. Schorr, Avery, Hudkins and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

D. Approval of the minutes of the Department Budget meeting held on Thursday, May 26, 2016.

MOTION: Hudkins moved and Avery seconded approval of the minutes. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

E. Approval of the minutes of the Department Budget meeting held on Tuesday, May 31, 2016.

MOTION: Schorr moved and Hudkins seconded approval of the minutes. Schorr, Hudkins, Avery and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

F. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, June 7, 2016.

MOTION: Hudkins moved and Avery seconded approval of the minutes. Schorr, Hudkins, Avery and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

2) CLAIMS: Approval of all claims process through June 7, 2016.

MOTION: Hudkins moved and Schorr seconded approval of the claims. Hudkins, Avery, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

3) SPECIAL PRESENTATION:

A. Recognition of Eric Hunt, Russ Bell, Chris Fisser, Lynn Forsgren, Jason Kaiser, John Juricek and Lou Gasper, County Engineering, for their performance at the Winter Maintenance Workshop in Grand Island on May 11-12, 2016.

Pam Dingman, County Engineer, told the Board the staff participates in an annual statewide competition for maintenance training that involves a written test, obstacle course and safety. She noted that twenty-seven County Engineer staff that took part in this training. Dingman introduced the staff members winning awards.

The Board expressed appreciation to the County Engineer staff for their dedication and hard work.

4) PUBLIC HEARING:

A. Class C liquor license application for Bluestem Tree Farm, 5895 West Sprague Road, Crete, Nebraska.

The Chair opened the public hearing.

Greg Greder, Bluestem Tree Farm Attorney, and Dustan Stanczyk, Bluestem Tree Farm Operations Manager, were administered the oath. Greder said due to divorce the previous Class C liquor license expired. He stated that currently there is no wine produced at the farm. Greder said that Dr. Steve Martin is now reapplying for a Class C liquor license along with changing the name of the facility.

Hudkins inquired as to the need for a liquor license. Greder stated that it operates as a tree farm and wedding venue. He added that there are no immediate plans to resume the winery. Stanczyk said the liquor license is needed for events such as weddings and Frogfest concert.

Schorr's asked if the fact that Bluestem is no longer an active vineyard changes the status of the liquor license. Tom Cajka, Planning Department, stated his original recommendation was that Bluestem should be applying for a Class Y license as opposed to a Class C license. He said with the

information provided today Bluestem does meet the conditions of farm winery under the zoning code. Cajka noted that wedding events could be an accessory to a farm winery. He added that as Bluestem is not functioning as a farm winery holding weddings would also be a violation of the zoning code.

In response to Schorr's inquiry as to the difference between Class Y and Class C, Cajka answered a Class Y liquor license is for only wine.

Stanczyk said they have not had as many weddings as in the past so they have a stock of wine and did not need to produce any recently.

Stanczyk stated that he will discuss the Class Y license option and restarting wine production with Dr. Steve Martin.

The Chair recessed the public hearing.

5) UNFINISHED BUSINESS:

- A. Amendment to County Contract C-13-0341 with Allen, Gibbs & Houlik, L.C. for auditing services for all Lancaster County funds and officers and the Lincoln-Lancaster County Public Building Commission. The amendment renews the contract from July 1, 2016 through June 30, 2017. The estimated cost for the services will be increased by 2.5%. The estimated cost for the services to the County is not to exceed \$73,000. (C-16-0264)**

Dennis Meyer, Budget & Fiscal Officer, stated the contract is a renewal for a one-year amendment. He said it covers audits for the County, the Crisis Center, the Jail JPA and the Public Building Commission.

MOTION: Hudkins moved and Schorr seconded approval of the amendment. Hudkins, Avery, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

6) NEW BUSINESS:

- A. Resolution in the matter of transferring appropriations from the General Fund Miscellaneous Budget to various General Fund Agencies. The amount to be transferred is \$70,500. (R-16-0031)**

Meyer said the appropriations is split between several departments. He stated last year the amount of additional appropriations was \$777,000 versus this year \$332,000. Meyer said the difference was due to an 18.75% health insurance increase last year to 2.4% this year.

MOTION: Schorr moved and Hudkins seconded approval of the resolution. Avery, Schorr, Hudkins and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

B. Request from the Human Resources Department to change the title and revise the classification of Cleaning and Security Manager to Security Technician.

MOTION: Schorr moved and Hudkins seconded approval of the request. Hudkins, Schorr, Avery and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

C. Eighth amendment to Disproportionate Share Hospital (DSH) intergovernmental transfer agreement with the Nebraska Department of Health and Human Services found at County Contract C-08-0151. The amendment renews the agreement for an additional year from July 1, 2016 to June 30, 2017. (C-16-0277)

Sara Hoyle, Human Services Director, this is a federal program to help with hospital cost for Medicaid and uninsured clients.

MOTION: Schorr moved and Hudkins seconded approval of the agreement. Schorr, Avery, Hudkins and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

D. Acceptance of State Grant Award 16-CB-0523 from the Nebraska Commission on Law Enforcement and Criminal Justice in the amount of \$852,152 for Lancaster County Community Aid. (C-16-0278)

Hoyle said this is a state grant that funds community based programs for juveniles. She noted that Lancaster County is the only county that sends all of this money back into the community.

MOTION: Hudkins moved and Avery seconded approval of the grant award. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

E. Agreement with Lincoln Literacy Council to conduct on-site English language and literacy classes for Lancaster County Corrections inmates. The County will pay up to \$10,350 for the services. Term of the contract is August 1, 2016 through July 31, 2017. (C-16-0279)

Brad Johnson, Interim Director Department of Corrections, stated this program offers classes for inmates whose native language is not English as well as inmates needing assistance with GED requirements. Brenda Fisher, Program Director Department of Corrections, stated the number of participants in the classes vary, but fourteen is the maximum number allowed to make it manageable.

Fisher stated that the funding is from the inmate benefit fund, which is generated by inmate expenditures such as commissary purchases and phone calls. She said there is no property tax dollars used to support this program.

MOTION: Schorr moved and Hudkins seconded approval of the agreement. Hudkins, Schorr, Avery and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- F. Telephone technical support contract with Jantek Electronics, Inc. for the Youth Service Center. The service contract includes technical support via telephone, fax, internet and e-mail. Term of the contract is June 8, 2016 through July 7, 2017. The cost to the County is \$750. (C-16-0280)**

MOTION: Avery moved and Hudkins seconded approval of the contract. Schorr, Avery, Hudkins and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- G. Utility Permit No. 1428 allowing Black Hills Energy to install new fiber optics cable in the area of South 63rd Street (Yankee Hill – Rebel Road/Rebel Road) South 56th Street and South 70th Street. There is no cost to the County. (C-16-0281)**

Pam Dingman, County Engineer, corrected the agenda item noting it is for placement of gas lines, not fiber optic cable.

MOTION: Hudkins moved and Schorr seconded approval of the utility permit with correction noted by the County Engineer of gas line placement, not fiber optic cable. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- H. Utility Permit No. 1429 allowing Windstream Nebraska to install new fiber optics cable along West Davey Road from the Village of Davey to North 98th Street along Highway 77 from West Davey Road to Agnew Road, along North 70th Street from Agnew Road to Little Salt Road and Agnew Road from Highway 77 to North 112th Street. There is no cost to the County. (C-16-0272)**

MOTION: Avery moved and Schorr seconded approval of the utility permit. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- I. Utility Permit No. 1430 allowing Windstream Nebraska to install new fiber optics cable from the Village of Firth along Firth Road and along Southwest 54th Street. There is no cost to the County. (C-16-0273)**

MOTION: Avery moved and Schorr seconded approval of the utility permit. Hudkins, Schorr, Avery and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- J. Utility Permit No. 1431 allowing Windstream Nebraska to install new fiber optic cable along Southwest 29th Street from West Martell Road to West Roca Road. There is no cost to the County. (C-16-0274)**

MOTION: Avery moved and Hudkins seconded approval of the utility permit. Schorr, Avery, Hudkins and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- K. Utility Permit No. 1432 allowing Windstream Nebraska to install new fiber optics cable along West 42nd Street from West Martell Road to West Bennet Road. There is no cost to the County. (C-16-0275)**

MOTION: Avery moved and Schorr seconded approval of the utility permit. Avery, Hudkins, Schorr, and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- L. Utility Permit No. 1433 allowing Windstream Nebraska to install new fiber optics cable along West Bennet Road from Southwest 29th Street to Southwest 58th Street. There is no cost to the County. (C-16-0276)**

MOTION: Avery moved and Hudkins seconded approval of the utility permit. Schorr, Hudkins, Avery and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- M. Change order supplemental agreement to County Contract C-16-0092 with Christensen Brothers for an increase \$26,263.57 for removal and disposal of unforeseen structures and obstructions. (C-16-0283)**

Dingman stated that during replacement of County Bridge X-205 old abutments were discovered. She said unfortunately, there was no documentation that those abutments were still present and they will need to be removed in order to build a solid abutment for the new bridge.

Hudkins inquired if \$26,263.57 is in addition to the original contract. Dingman said that is total for removal of two abutments. She added that the amount is not divided equally between the two as one requires more effort to remove.

MOTION: Schorr moved and Hudkins seconded approval of the agreement. Schorr, Hudkins, Avery and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- N. Amendment to County Contract C-13-0471 with Continuum Energy for the annual supply of natural gas. Continuum Energy has assigned its right for this contract to CenterPoint Energy Services, Inc. (C-16-0270)**

MOTION: Hudkins moved and Schorr seconded approval of the amendment. Avery, Schorr, Hudkins and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- O. Amendment to County Contract C-13-0495 between Datashield Corporation, the City of Lincoln, the Lincoln-Lancaster Public Building Commission and Lancaster County, using the State of Nebraska Contract No. 56393 04 for on-site secure document shredding. The estimated cost for services will be increased by approximately \$120 per month for the remainder of the contract term with a revised total amount of \$3,740. (C-16-0271)**

MOTION: Schorr moved and Hudkins seconded approval of the amendment. Hudkins, Avery, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- P. Substitute Development and Conditional Zoning Agreement related to Lancaster County's application to the city of Lincoln for Change of Zone CZ16010. (C-16-0285)**

The Chair noted this item will be held.

Q. Appointment of Brent Meyer, Weed Superintendent, to the County Website Committee.

MOTION: Schorr moved and Hudkins seconded approval of the appointment. Avery, Schorr, Hudkins and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

6) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Receive and place on file the following reports for May, 2016:

- 1. Assessor/Register of Deeds**
- 2. Records & Information Management**

B. Setting of a public hearing on Tuesday, July 5, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) regarding County Change of Zone No. 16011, from AG Agricultural District to AGR Agricultural Residential District, on property generally located at South 82nd Street and Roca Road.

C. Setting of a public hearing on Tuesday, July 5, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) regarding Comprehensive Plan Amendment No. 16002 to amend future land use plan from AG Agricultural District to AGR-Low Density Agricultural Residential District-Low Density, on property generally located at South 82nd Street and Roca Road.

MOTION: Hudkins moved and Avery seconded approval of the consent items. Hudkins, Schorr, Avery and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

7) PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Gary Aldridge, 7112 South 45th Street, Lincoln, NE, shared comments and pictures of the departure of 2135 GSAB Nebraska Army National Guard and the Blackhawk helicopters.

8) ANNOUNCEMENTS:

A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, June 16, 2016 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).

B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, June 21, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.

- C. The Lancaster County Board of Commissioners will hold a public hearing on Tuesday, June 21, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) regarding a manager application for Roderick D. Lehn in connection with a Class CK liquor license for Sesostris Temple, 1050 Saltillo Road, Roca, Nebraska.
- D. The Lancaster County Board of Commissioners will hold public hearings on Tuesday, June 28, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) regarding County Special Permit No. 15064 for Avalon Event Paradise, 12788 West Roca Road, Crete, Nebraska and County Special Permit No. 16021 for Hillside Events, 12400 West Denton Road, Denton, Nebraska.
- E. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- F. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m.-midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

9) **ADJOURNMENT**

MOTION: Schorr moved and Hudkins seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:57 a.m. Avery, Hudkins, Schorr, and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

Dan Nolte

Dan Nolte, County Clerk



MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, JUNE 14, 2016
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on June 9, 2016.

Commissioners present: Roma Amundson, Chair; Bill Avery, Larry Hudkins and Deb Schorr

Commissioner absent: Todd Wiltgen Vice-Chair

Others present: Scott Gaines, County Assessor/Register of Deeds Office; Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Alison Lotto and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:57 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, June 7, 2016.

MOTION: Hudkins moved and Schorr seconded approval of the minutes. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions.)

MOTION: Schorr moved and Hudkins seconded approval of the additions and deductions. Hudkins, Schorr, Avery and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

3) PUBLIC HEARING:

A. Motor Vehicle Tax Exemption Applications

Bryan Medical Center
First United Methodist Church

The Chair opened the public hearing.

No one appeared to testify in support, opposition or in a neutral position.

The Chair closed the public hearing.

MOTION: Schorr moved and Avery seconded approval of the exemptions. Schorr, Avery, Hudkins and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

4) PUBLIC COMMENT: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

5) ADJOURNMENT

MOTION: Schorr moved and Hudkins seconded to adjourn the Lancaster County Board of Equalization meeting at 10:00 a.m. Avery, Hudkins, Schorr, and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.



Dan Nolte, County Clerk

