

**MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
COUNTY-CITY BUILDING, ROOM 112  
TUESDAY, MAY 24, 2016  
9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on May 20, 2016.*

Commissioners present: Roma Amundson, Chair; Todd Wiltgen, Vice-Chair; Bill Avery, Larry Hudkins and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 9:00 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, May 17, 2016.**

**MOTION:** Hudkins moved and Avery seconded approval of the minutes. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen abstained. Motion carried 4-0 with one abstention.

**2) CLAIMS: Approval of all claims process through May 24, 2016.**

**MOTION:** Schorr moved and Hudkins seconded approval of the claims. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

**3) SPECIAL PRESENTATION:**

**A. Recognition of Lancaster County Nebraska Association of County Officials (NACO) Scholarship winner Josie Minor, daughter of Kendall Rinehart, Lancaster County Corrections Record Technician – Larry Dix, NACO Executive Director**

Larry Dix, NACO Executive Director, said NACO offers twelve scholarships to the children of elected county officials and county employees. He noted five out of the past eight recipients have been from Lancaster County.

Josie Minor thanked NACO for the award. She stated she will be attending the University of Nebraska at Kearney in the fall and majoring in pre-med. Minor said she hopes to pursue a career as an orthopedic surgeon.

In response to Avery's inquiry if the scholarship is renewable, Dix answered it is a one-time \$1000 scholarship.

**B. Recognition of County Employees' service anniversaries.**

The Clerk read the list of employees observing service anniversaries.

The Board expressed their appreciation for the employees' service.

**4) NEW BUSINESS:**

**A. Resolution in the matter of transferring appropriations from the General Fund Miscellaneous Budget to the General Fund County Court and General Assistance Budgets. The transfer amount to County Court is \$42,000 and the transfer amount to General Assistance is \$220,000. (R-16-0029)**

Dennis Meyer, Budget and Fiscal Officer, said the General Assistance budget is set with the hope that expenses will be less than the previous year, however that has not been the case. He stated it is a similar case with the County Court and attorney fees. Meyer said both of the departments are within the general fund so a transfer will be made from the contingency fund to cover the cost for the remainder of this fiscal year.

Hudkins expressed concerns with the increased amount transferred to General Assistance. Meyer said it is difficult to determine a budget for General Assistance because of variances.

Sara Hoyle, Director of Human Services, said two major factors contributed to the need for additional appropriations. She stated a terminally ill client was not eligible for Supplemental Security Income (SSI) and Social Security Disability Insurance (SSDI) and required a lengthy stay in intensive care. Hoyle added that increase cost of prescription medications was also a factor. She said they are looking for other avenues to help reduce cost.

**MOTION:** Schorr moved and Hudkins seconded approval of the resolution. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

**B. Approval of recommendations from the Lincoln-Lancaster County Joint Budget Committee for Juvenile Justice Prevention Fund requests.**

Hoyle informed the Board non-profit agencies apply for program funding to serve juveniles throughout the community. She said a committee made up of individuals that are familiar with the needs of juveniles reviews the applications. Hoyle gave an overview of the agencies that will receive funding.

Avery noted that the amount funded was considerably less than the amount requested. He inquired if it was due to the amount of funds available or based on the quality of the request. Hoyle said it was a combination of both. She added that she is looking into community aid to fund additional partners. Hoyle said the agencies are very appreciative of the funds they receive and commended the Board for offering that to the community.

**MOTION:** Schorr moved and Avery seconded approval of the recommendation. Wiltgen, Schorr, Hudkins, Avery and Amundson voted aye. Motion carried 5-0.

- C. Recommendation from the Purchasing Agent and County Engineer to award and execute a purchase order for one (1) half-ton four wheel drive pick-up truck to Gene Steffy Chrysler Jeep Dodge. The total amount of the order is \$26,474. (B-16-117)**

Ken Schroeder, Chief Deputy County Surveyor, said agenda items 4C and D have been budgeted for and will replace existing vehicles.

**MOTION:** Wiltgen moved and Schorr seconded approval of the recommendation. Schorr, Hudkins, Avery, Wiltgen and Amundson voted aye. Motion carried 5-0.

- D. Recommendation from the Purchasing Agent and County Engineer to award and execute a purchase order for two (2) 1-ton, single rear wheel, full size four wheel drive crew cab truck chassis and two (2) utility bodies to Gene Steffy Chrysler Jeep Dodge and LCL Truck Equipment, Inc. The amount of the order is \$62,886 to Gene Steffy Chrysler Jeep Dodge and \$17,843 to LCL Truck Equipment, Inc. (B-16-118)**

**MOTION:** Schorr moved and Hudkins seconded approval of the recommendation.

Hudkins inquired as to why the Husker Auto Group was not awarded the bid. Bob Walla, Purchasing Agent, said he was not able to answer that question but would discuss it with the purchasing agent responsible for the item. Schroeder noted the utility boxes were less expensive from a Hastings supplier and the department had used that supplier to equip other vehicles. He said it was \$1000 less per box for that supplier to retrofit the utility box. Hudkins said he was most concerned about the cost of the vehicles.

**MOTION:** Hudkins moved and Avery seconded to hold the item for one week for further clarification.

In response to Avery's inquiry regarding who makes the decision on which bid is selected Walla said the department makes the recommendation to Purchasing.

Walla requested that the item be delayed until later in the meeting to review the information with the assistant purchasing agent.

- E. Recommendation from the Purchasing Agent and Youth Services Center to extend the contract for medical services with Correctional Healthcare Companies (CHC) for an additional one-year term beginning July 1, 2016 through June 30, 2017 with a CPI increase of 2.75%. The total cost for the extended contract term with the increase is \$210,828. (B-09-275)**

Walla said the contract was out of renewals. He stated the contract will be extended one more year so as to be in the same term as the adult facility. Walla noted a request for proposal (RFP) will be done for both facilities at the same time.

**MOTION:** Schorr moved and Hudkins seconded approval of the recommendation. Avery, Wiltgen, Schorr, Hudkins and Amundson voted aye. Motion carried 5-0.

- F. Amendment to County Contract C-11-0252 with Correct Care Solutions, LLC, for health care services for Lancaster County Department of Corrections. The amendment increases the management fee by 2.75% for the period of June 1, 2016 through June 30, 2017 and provides the anticipated costs to the County for medical care during the 2016/2017 contract year. The amendment also harmonizes the contract's term with the County's fiscal year. (C-16-0248)**

Judy Halstead, Health Director, stated attempts have been made in the past to work with adult corrections on coordination of inmates that are discharged to provide continuity of care especially in the area of diabetes. She said the Health Department has had a project the last three years to connect uninsured individuals with diabetes supplies and access to the diabetes specialty clinic. Halstead said she wanted the Board to be aware the Health Department is applying for additional grant funding and rebuilding the relationship County Corrections.

Wiltgen asked if the program includes the state facilities. Halstead said the primary focus is the County because without that collaboration those individuals potentially end up on General Assistance when they do not need to be.

**MOTION:** Schorr moved and Wiltgen seconded approval of the amendment. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

- G. Contract between Yost Excavating, Inc., and Lancaster County, on behalf of the Lancaster County Engineer, for channel repair of Bridge H-207. Repairs will commence on May 9, 2016 and conclude by September 2, 2016. Cost to the County is \$137,244.44. (C-16-0246)**

Schroeder stated the bridge was damaged in last year's flood. He said the Federal Emergency Management Agency (FEMA) will reimburse 75% of the cost of repairs.

**MOTION:** Hudkins moved and Schorr seconded approval of the contract. Avery, Schorr, Wiltgen, Hudkins and Amundson voted aye. Motion carried 5-0.

- H. Utility Permit No. 1417 allowing Windstream Communications to install new fiber optics cable from the Malcolm office to the Garland exchange. There is no cost to the County. (C-16-0243)**

Jim Shotkoski, County Engineer's Office, provided an overview of the areas involved for the utility permits.

**MOTION:** Avery moved and Hudkins seconded approval of the utility permit. Avery, Wiltgen, Schorr, Hudkins and Amundson voted aye. Motion carried 5-0.

- I. Utility Permit No. 1418 allowing Windstream Communications to install new fiber optics in the area of West Davey Road, North 27<sup>th</sup> Street, North 40<sup>th</sup> Street and Little Salt Road. There is no cost to the County. (C-16-0244)**

**MOTION:** Avery moved and Hudkins seconded approval of the utility permit. Schorr, Avery, Wiltgen, Hudkins and Amundson voted aye. Motion carried 5-0.

- J. Interlocal agreement between the City of Lincoln, on behalf of the Lincoln-Lancaster County Health Department, and Lancaster County, on behalf of the Lancaster County Corrections Community Service Program, to conduct roadside litter pickup along County roads by inmates. The City will pay the County based on \$50 per mile of roadside litter pickup not to exceed \$5,000 for the period of May 1, 2016 to December 31, 2016. Depending on available funding, the parties may agree in writing to provide an additional \$2,500 in funding. (C-16-0245)**

Halstead said this is the thirteenth year for the program. She noted this is grant funding.

**MOTION:** Hudkins moved and Wiltgen seconded approval of the agreement. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

- K. Contract between Acuity Specialty Products dba Zep Inc., and the City of Lincoln and Lancaster County, to provide Comprehensive Operational & Janitorial Supplies Solutions. Term of the contract is from the date of execution through April 30, 2019. Cost to County is not to exceed \$7,000. (C-16-0241)**

**MOTION:** Avery moved and Schorr seconded approval of the contract. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

- L. Contract between One Source The Background Check Company, the City of Lincoln and Lancaster County to provide employment and volunteer background investigation services. The term of the contract is from the date of execution through October 17, 2016 with the option for one additional one-year renewal. Cost to the County is not to exceed \$1,500. (C-16-0238)**

**MOTION:** Hudkins moved and Avery seconded approval of the contract. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

- M. Contract between Jim Peterson Auction Company, the City of Lincoln and Lancaster County to provide auction services to dispose of unclaimed/abandoned property. The term of the contract is May 28, 2016 through May 27, 2017. The County agrees to pay the auctioneer's fee in the amount of 10% of gross sales, not to exceed \$5,000. (C-16-0240)**

**MOTION:** Wiltgen moved and Avery seconded approval of the contract. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

- N. Contract between encompass, the City of Lincoln, the Lincoln-Lancaster County Public Building Commission and Lancaster County for the annual supply of sit-to-stand workstations. The total is not to exceed \$8,000 between both contracted vendors. (encompass and Pay-LESS Office Products) (C-16-0237)**

**MOTION:** Hudkins moved and Avery seconded approval of the contract. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

- O. Contract between Pay-LESS Office Products, the City of Lincoln, the Lincoln-Lancaster County Public Building Commission and Lancaster County for the annual supply of sit-to-stand workstations. The total is not to exceed to \$8,000 between both contracted vendors. (Pay-LESS Office Products and encompass) (C-16-0242)**

**MOTION:** Schorr moved and Avery seconded approval of the contract. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

- P. Contract between Schmader Electric Construction, Inc. and Lancaster County to provide and install an outdoor warning siren. The total cost of the contract is \$26,575. (C-16-0234)**

**MOTION:** Hudkins moved and Wiltgen seconded approval of the contract. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

- Q. Third addendum to the Lancaster County Visitors Improvement Fund grant contract between Lancaster County (sponsor) and the Abbott Sports Complex – Abbott Motocross Park (grantee) to amend County Contract C-15-0250 to extend the grant term from May 31, 2016 to September 1, 2016. (C-16-0247)**

**MOTION:** Avery moved and Wiltgen seconded approval of the addendum. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

- R. Amendment to County Contract C-14-0412 with Graybar Electric for the annual supply of household miscellaneous batteries. The estimated cost will increase \$100 for the remainder of the contract for a total amount of \$1,100. (C-16-0239)**

**MOTION:** Schorr moved and Hudkins seconded approval of the amendment. Wiltgen, Schorr, Hudkins, Avery and Amundson voted aye. Motion carried 5-0.

- S. Amendment to County Contract C-14-0377 with Concrete Industries for the annual supply of asphaltic joint sealant in the amount of \$8,000 for the remainder of the current term for a total of \$14,000. (C-16-0233)**

**MOTION:** Hudkins moved and Avery seconded approval of the amendment. Schorr, Hudkins, Avery, Wiltgen and Amundson voted aye. Motion carried 5-0.

**RETURNING TO ITEM 4D:**

**MOTION:** Hudkins moved and Avery seconded to hold the item for one week. Wiltgen, Hudkins, Avery, Schorr and Amundson voted aye. Motion carried 5-0.

5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

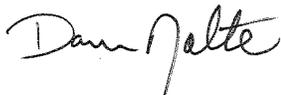
Gary Aldridge, 7112 South 45<sup>th</sup> Street, Lincoln, NE, appeared and commented on the amount authorized by the Board during the meeting and the amount of property tax needed to cover those expenditures. He noted that taxes are an obligation of citizenship.

6) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold departmental budget meetings beginning Tuesday, May 24, 2016 at 1:00 p.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln). The meeting will be continued to the following dates: Wednesday, May 25, 2016 at 8:00 a.m., in Room 303; Thursday, May 26, 2016 at 1:00 p.m. and Tuesday, May 31, 2016 at 1:30 p.m. in the Bill Luxford Studio (Room 113).
- B. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, May 26, 2016 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- C. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, May 31, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.
- D. The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- E. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m.-midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at [lancaster.ne.gov](http://lancaster.ne.gov) under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

7) **ADJOURNMENT**

**MOTION:** Schorr moved and Hudkins seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:57 a.m. Hudkins, Avery, Wiltgen, Schorr and Amundson voted aye. Motion carried 5-0.



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Dan Nolte, County Clerk



**MINUTES**  
**LANCASTER COUNTY BOARD OF EQUALIZATION**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, MAY 24, 2016**  
**IMMEDIATELY FOLLOWING THE LANCASTER COUNTY**  
**BOARD OF COMMISSIONERS MEETING**

*Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on May 20, 2016.*

Commissioners present: Roma Amundson, Chair; Todd Wiltgen Vice-Chair; Bill Avery, Larry Hudkins and Deb Schorr

Others present: Scott Gaines, County Assessor/Register of Deeds Office; Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 9:57 a.m., and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, May 17, 2016.**

**MOTION:** Hudkins moved and Schorr seconded approval of the minutes. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen abstained. Motion carried 4-0 with one abstention.

**2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions.)**

**MOTION:** Schorr moved and Hudkins seconded approval of the additions and deductions. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

**3) PUBLIC HEARING:**

**A. Motor Vehicle Tax Exemption Applications**

**Family Service Association of Lincoln  
First Slavic Baptist Church  
Lancaster County Child Guidance Center  
St. Teresa Church**

The Chair opened the public hearing.

No one appeared to testify in support, opposition or in a neutral position.

The Chair closed the public hearing.

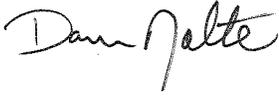
**MOTION:** Schorr moved and Wiltgen seconded approval of the motor vehicle exemptions. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

**4) PUBLIC COMMENT:** Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

**5) ADJOURNMENT**

**MOTION:** Wiltgen moved and Avery seconded to adjourn the Board of Equalization meeting at 9:59 a.m. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.



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Dan Nolte, County Clerk

