

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, MAY 17, 2016**  
**9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on May 13, 2016.*

Commissioners present: Roma Amundson, Chair; Bill Avery, Larry Hudkins and Deb Schorr

Commissioners absent: Todd Wiltgen, Vice-Chair

Others present: Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 9:00 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, May 10, 2016.**

**MOTION:** Schorr moved and Hudkins seconded approval of the minutes. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

**2) CLAIMS: Approval of all claims process through May 17, 2016.**

**MOTION:** Hudkins moved and Avery seconded approval of the claims. Hudkins, Schorr, Avery and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

**3) PUBLIC HEARING:**

**A. Amendment of the Lancaster County General Assistance Guidelines.**

The Chair reopened the public hearing.

Kerry Eagan, Chief Administrative Officer, said as there is no additional testimony it would be appropriate to take action today.

Amundson inquired if the Board needs to direct the County Attorney to prepare a resolution.

David Derbin, Deputy County Attorney, stated the Board could adopt the guidelines without a resolution.

The Chair closed the public hearing.

**MOTION:** Hudkins moved and Schorr seconded approval of the guidelines. Schorr, Avery, Hudkins and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

**4) NEW BUSINESS:**

- A. Special designated license application from James Arthur Vineyards for the Cattlemen's Ball on June 4, 2016 to be held at 26969 Homestead Expressway, Princeton, Nebraska.**

Mike Spiehs, James Arthur Vineyards, said James Arthur Vineyards has been involved in the Cattlemen's Ball for several years. He stated the event is well organized and conducted responsibly.

**MOTION:** Hudkins moved and Schorr seconded approval of the special designated license. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- B. Amusement license renewal application from Jeremy Buckley to hold the Nebraska Folk and Roots Festival on June 10-11, 2016 at Branched Oak Farm, 17015 Northwest 70<sup>th</sup> Street, Raymond, Nebraska.**

Jeremy Buckley, Nebraska Folk and Roots Festival, stated this is the second year the festival will be held at Branched Oak Farms. He estimated 600 to 800 people will attend this family oriented event.

**MOTION:** Hudkins moved and Avery seconded approval of the amusement license renewal.

David Derbin, Deputy County Attorney, said a certificate of insurance has not been received and would recommend the approval be contingent on receiving the certificate.

**MOTION:** Hudkins amended his motion to reflect approval contingent on receiving the certificate of insurance. The seconder agreed.

**ROLL CALL:** Schorr, Hudkins, Avery and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- C. Special designated license application from Hub Café, LLC for the Nebraska Folk and Roots Festival on June 10-11, 2016 at Branched Oak Farm, 17015 Northwest 70<sup>th</sup> Street, Raymond, Nebraska.**

**MOTION:** Schorr moved and Hudkins seconded approval of the special designated license. Schorr, Hudkins, Avery and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- D. Request for an exceptional circumstance award under Personnel Rule 17.9(b) for Sadie Jensen, Community Corrections Case Worker, for a one-step pay increase.**

Schorr read the letter of recommendation from Kim Etherton, Community Corrections Director.

**MOTION:** Schorr moved and Hudkins seconded approval of the request. Hudkins, Avery, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- E. Memorandum of Understanding between the United States Marshals Service (USMS) and Lancaster County on behalf of the Lancaster County Sheriff's Office (LSO) to participate in the Violent Offender Task Force (VOTF) to investigate and apprehend local, state, and federal fugitives. (C-16-0221)**

**MOTION:** Schorr moved and Hudkins seconded approval of the memorandum of understanding. Avery, Schorr, Hudkins and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- F. Recommendation from the Purchasing Agent and Lancaster County Engineer to recommend and execute a purchase order for GPS equipment from the State of Nebraska contract 13693 OC to Seiler Instrument & Manufacturing Company, Inc. The total cost of the purchase order is \$40,668.08. (C-16-0220)**

Pam Dingman, County Engineer, said the equipment was included in the budget. She stated the department has not replaced three retired employees due to the increased efficiency the equipment provides.

**MOTION:** Hudkins moved and Schorr seconded approval of the recommendation. Hudkins, Avery, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- G. Administrative services agreement and stop loss contract with Blue Cross and Blue Shield of Nebraska for claims administrative services for the Lancaster County self-funded group health care program, effective January 1, 2016. (C-16-0222)**

Bill Kostner, City Risk Manager, said the self-funded program continues to be a good deal for the County employees as well as the taxpayers.

**MOTION:** Hudkins moved and Schorr seconded approval of the agreement. Avery, Schorr, Hudkins and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- H. Utility Permit No. 1413 allowing Time Warner Cable to install new fiber optic cable in the area of West Denton Road and Southwest 33<sup>rd</sup> – 37<sup>th</sup> Streets. There is no cost to the County. (C-16-0223)**

Jim Shotkoski, County Engineer's Office, gave an overview of the area covered by the utility permit.

**MOTION:** Hudkins moved and Avery seconded approval of the utility permit. Hudkins, Schorr, Avery and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- I. Agreement with Dave Miller for the care and maintenance of Jordan Cemetery. The cost to the County is \$50 per mowing, not to exceed \$200 per year. (C-16-0224)**

Brent Meyer, Weed Control Superintendent, explained the requirements for a cemetery to be classified as abandoned or neglected. He expressed appreciation to the individuals and groups who care for these cemeteries.

**MOTION:** Hudkins moved and Schorr seconded approval of the agreement. Schorr, Avery, Hudkins and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- J. Agreement with Terry Briley for the care and maintenance of Evangelical Cemetery. The cost to the County is \$50 per mowing, not to exceed \$200 per year. (C-16-0225)**

**MOTION:** Avery moved and Schorr seconded approval of the agreement. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- K. Agreement with Jay Nutter Troop 64 Scout Master for the care and maintenance of Deitz Cemetery. The cost to the County is \$50 per mowing, not to exceed \$200 per year. (C-16-0226)**

**MOTION:** Avery moved and Hudkins seconded approval of the agreement. Hudkins, Schorr, Avery and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- L. Agreement with Troy Henning for the care and maintenance of Highland Cemetery. The cost to the County is \$50 per mowing, not to exceed \$200 per year. (C-16-0227)**

**MOTION:** Schorr moved and Hudkins seconded approval of the agreement. Schorr, Avery, Hudkins and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- M. Agreement with Troy Henning for the care and maintenance of Uphoff Cemetery. The cost to the County is \$50 per mowing, not to exceed \$200 per year. (C-16-0228)**

**MOTION:** Hudkins moved and Schorr seconded approval of the agreement. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- N. Agreement with Lincoln Tree Service for the trimming, removal and general maintenance of tress at the abandoned and neglected Lancaster County cemeteries as listed in Attachment A. There is no cost to the County. (C-16-0229)**

**MOTION:** Schorr moved and Hudkins seconded approval of the agreement. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- O. Amendment to County Contract C-15-0202 between Gana Trucking & Excavating, the City of Lincoln and Lancaster County for the annual requirements of excavating and dozing services. The amendment renews the contract from May 5, 2016 through May 4, 2017. The cost to the County is not to exceed \$60,000. (C-16-0230)**

Dingman said the contract was modified after the flooding last year. She stated that Gana Trucking has been very responsive to any emergency debris removal or services the County needs. Dingman said Gana Trucking has larger equipment to be able to perform these services for the County.

**MOTION:** Schorr moved and Avery seconded approval of the amendment. Hudkins, Schorr, Avery and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- P. Amendment to County Contract C-14-0545 between Stock Auction Company, the City of Lincoln, the Lincoln-Lancaster County Public Building Commission and Lancaster County for online and on-site auctioneer services. The amendment amends the contract to reflect a name change from Stock Auction Company to Big Iron Auctions. (C-16-0231)**

**MOTION:** Schorr moved and Hudkins seconded approval of the amendment. Schorr, Avery, Hudkins and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- Q. Appointment of Dr. Katherine Garcia to the Lincoln-Lancaster County Board of Health for a three-year term to expire on April 15, 2019.**

**MOTION:** Avery moved and Schorr seconded approval of the appointment. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- R. Reappointment of Sean Brennan, Jeanelle Lust, and Dallas Jones to Lancaster County Indigent Defense Advisory Committee for three-year terms to expire on May 10, 2019.**

Joe Nigro, Public Defender, said the Lincoln Bar Association did nominate the three individuals for reappointment.

**MOTION:** Hudkins moved and Schorr seconded approval of the reappointments. Schorr, Hudkins, Avery and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- S. Political Subdivision Tort Claims filed against Lancaster County Corrections by the following:**
- 1. Jessica Smith in the amount of \$150.**
  - 2. Cide Isreal in the amount of \$150.**
  - 3. Clifford Rush in the amount of \$15.**
  - 4. Aaron Gibbs in the amount of \$53.74.**
  - 5. Amanda Evans in the amount of \$5.87.**
  - 6. Sharon Joyce in an undisclosed amount.**

**MOTION:** Schorr moved and Hudkins seconded to deny the tort claims based on the recommendation of the Corrections Director. Schorr, Hudkins, Avery and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

- T. Request from Lancaster County Engineer Pam Dingman to close bridge A-79 located at 141<sup>st</sup> Street and Rock Creek Road.**

Dingman said the abutment on the bridge is not stable. She stated the car count for the road is eight cars per day. Dingman said the cost to repair the bridge would be approximately \$200,000. She added the low car count and the cost of repair makes it uncertain whether the bridge will be repaired in the future.

Hudkins asked if aggregate rock could be used in place of the abutment. Dingman stated that would not be an adequate solution with scour critical structures.

In response to Schorr's inquiry regarding removing the bridge and dead ending the road, Dingman responded that may be a possibility in the future: but barricades will be used now.

Avery asked if it is possible to move the barricades. Dingman said the barricades are in place for public safety and should not be moved or vandalized.

**MOTION:** Schorr moved and Hudkins seconded approval of the request. Hudkins, Avery, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

5) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

**A. Receive and place on file the following report for April, 2016:**

**1. County Assessor/Register of Deeds**

**B. Right-of-way contract between Lancaster County and Byron and Ashley Kringle, North 176<sup>th</sup> Street and Alvo Road, in the amount of \$2,287.  
(C-16-0232)**

**MOTION:** Schorr moved and Hudkins seconded approval of the consent items. Avery, Schorr, Hudkins and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

6) **PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

Larry Lewis, 8036 West Van Dorn, Lincoln, Nebraska, appeared and expressed frustration with the Building and Safety Department staff and customer service.

Hudkins explained that Building and Safety is a City Department and the County Board does not have oversight of those employees.

Schorr suggested the Chair and Vice-Chair visit with the Mayor regarding Lewis' concerns.

Amundson requested Lewis submit his concerns in writing prior to her meeting with the Mayor.

Gary Aldridge, 7112 South 45<sup>th</sup> Street, Lincoln, NE, stated he supported Lewis' comments.

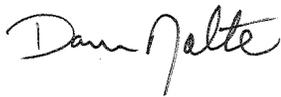
7) **ANNOUNCEMENTS:**

**A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, May 19, 2016 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).**

- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, May 20, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.
- C. The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- D. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m.-midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at [lancaster.ne.gov](http://lancaster.ne.gov) under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

**8) ADJOURNMENT**

**MOTION:** Schorr moved and Hudkins seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:55 a.m. Hudkins, Avery, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.



---

Dan Nolte, County Clerk



**MINUTES**  
**LANCASTER COUNTY BOARD OF EQUALIZATION**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, MAY 17, 2016**  
**IMMEDIATELY FOLLOWING THE LANCASTER COUNTY**  
**BOARD OF COMMISSIONERS MEETING**

*Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on May 13, 2016.*

Commissioners present: Roma Amundson, Chair; Bill Avery, Larry Hudkins and Deb Schorr

Commissioner absent: Todd Wiltgen Vice-Chair

Others present: Scott Gaines, County Assessor/Register of Deeds Office; Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 9:55 a.m., and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, May 10, 2016.**

**MOTION:** Schorr moved and Hudkins seconded approval of the minutes. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

**2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions.)**

**MOTION:** Schorr moved and Hudkins seconded approval of the additions and deductions. Hudkins, Schorr, Avery and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

**3) PUBLIC HEARING:**

**A. Motor Vehicle Tax Exemption Applications**

**Benedictine Sisters  
Community Blood Bank of the LCMS  
Connecting Pointe Church of the Nazarene  
First Baptist Church Lincoln  
First Evangelical Free Church  
Food Bank of Lincoln, Inc.  
Lincoln Medical Education Partnership  
Redeemer Lutheran Church  
Sheridan Lutheran Church**

The Chair opened the public hearing.

No one appeared to testify in support, opposition or in a neutral position.

The Chair closed the public hearing.

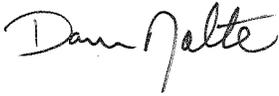
**MOTION:** Hudkins moved and Avery seconded approval of the exemptions. Schorr, Avery, Hudkins and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

**4) PUBLIC COMMENT:** Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

**5) ADJOURNMENT**

**MOTION:** Schorr moved and Hudkins seconded to adjourn the Lancaster Board of Equalization meeting at 9:57 a.m. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.



---

Dan Nolte, County Clerk

