

**MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, MARCH 1, 2016
9:00 A.M.**

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on February 26, 2016.

Commissioners present: Roma Amundson, Chair; Todd Wiltgen, Vice-Chair; Bill Avery, Deb Schorr and Larry Hudkins

Others present: Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:00 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, February 23, 2016.

MOTION: Wiltgen moved and Avery seconded approval of the minutes. Avery, Hudkins, Wiltgen and Amundson voted aye. Schorr abstained. Motion carried 4-0 with one abstention.

2) CLAIMS: Approval of all claims process through March 1, 2016.

MOTION: Schorr moved and Hudkins seconded approval of the claims. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

3) OLD BUSINESS:

A. Setting the annual salary of Kim Etherton, Lancaster County Community Corrections Director, at \$95,085 effective December 24, 2015.

MOTION: Schorr moved and Wiltgen seconded approval of the salary.

Avery stated he was of the understanding this item was postponed indefinitely. Amundson commented that it was tabled for one week only. Avery said he will again vote no and feels that it is inappropriate to discuss the salaries of directors outside the budget process.

Hudkins stated he agreed with Avery that this should be part of the upcoming budget process and would also be voting no.

MOTION: Hudkins moved and Avery seconded to postpone this item indefinitely. Hudkins noted that the motion to postpone an agenda item takes priority over the general voting motion.

OLD BUSINESS CONTINUED:

ROLL CALL: Hudkins and Avery voted aye. Wiltgen, Schorr and Amundson voted no. Motion failed 2-3.

ROLL CALL ON ORIGINAL MOTION: Wiltgen, Schorr and Amundson voted aye. Avery and Hudkins voted no. Motion carried 3-2.

4) NEW BUSINESS:

- A. Resolution approving amendments to the Master Leases between the Public Building Commission and the City of Lincoln and Lancaster County, and the issuance by the Public Building Commission of \$16,100,000 in tax-supported lease rental revenue bonds related to improvements at the former Lancaster County Jail located at 605 South 10th Street and the new County Mental Health Crisis Center located at 825 J Street. (R-16-0012)**

Don Killeen, Building Administrator, appeared with Scott Keene, Ameritas Investment Corporation, to answer questions from the Board.

Keene, said the approval of the resolution is required in order for the Public Building Commission (PBC) issue bonds. He stated the PBC has already approved the bond resolution and the City Council will be considering it on Monday, March 7, 2016. He said they plan to proceed to market with the bonds on Wednesday, March 9, 2016. Keene noted that there is a strong demand for high quality bonds such as the PBC and expected to have a successful sale next week.

MOTION: Schorr moved and Wiltgen seconded approval of the resolution. Schorr, Hudkins, Avery, Wiltgen and Amundson voted aye. Motion carried 5-0.

- B. Resolution in the matter of vacating portions of South 54th Street, more particularly described in Exhibit "A", and located in Lancaster County, Nebraska, and setting the date for a public hearing regarding the sale thereof. (R-16-0014)**

MOTION: Wiltgen moved and Avery seconded approval of the resolution. Hudkins, Avery, Wiltgen, Schorr and Amundson voted aye. Motion carried 5-0.

- C. Recommendation from the Lancaster County Pension Review Committee for placement of certain funds (AllianzGI NFJ Dividend Value Instl; AllianzGI NFJ Small-Cap Value Instl; and Fidelity Advisor New Insights I) on the watch list for purposes of the Lancaster County Employees Retirement and Deferred Compensation Plan Statement of Overall Investment Objectives and Policy.**

MOTION: Hudkins moved and Avery seconded approval of the recommendation. Avery, Wiltgen, Schorr, Hudkins and Amundson voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- D. Recommendation from the Purchasing Department and the Crisis Center to award a contract for the supply and installation of office furniture and office chairs for the new Crisis Center in the amount not to exceed \$45,380.40. Vendors to be considered are Encompas and Office Interiors and Design utilizing national cooperative contracts. (B-16-0006)**

Bob Walla, Interim Purchasing Agent, presented the Board with quotes received from two national cooperative contractors for office furniture (Exhibit A).

Scott Etherton, Crisis Center Director, said Office Interiors and Design's Option 3 quote, as listed on Exhibit A, provides the most cost-effective solution.

In response to Amundson's inquiry if the amount of \$23,054.42 includes chairs, Etherton said it does not. Etherton stated that he would need to replace twenty-six conference room chairs. He added that he is evaluating existing office chairs for continued utilization, as well as surplus furniture. Etherton said he would need to purchase twenty-one chairs to replace all the office chairs in the Crisis Center.

Hudkins asked if a price breakdown per chair could be provided. Walla stated the contract price is \$14,300.00. He added that it is possible that a large volume with one delivery date could lower the price. Walla said Etherton could also consider other chair vendors.

Hudkins questioned if using existing chairs and spreading out the new chair purchase over the next few years would be a possibility. Etherton said he would be willing to consider that but the chairs for the conference room would be a priority.

In response to Schorr's question regarding additional expenditures, Etherton said he might switch some tables included in the price of the office furniture but that it should not increase the cost significantly. Etherton stated that there are also unit related items that Office Interiors and Design are not able to supply.

In response to Wiltgen's inquiry as to funding options, Dennis Meyer, Budget and Fiscal Officer, stated the Building Fund would be most likely.

Hudkins asked if labor and installation are included in the bid. Walla said the current bid does include labor.

MOTION: Hudkins moved and Avery seconded approval of Option 3 based on the recommendations.

Walla questioned if the purchase of chairs was included in the motion. Hudkins asked if a determination was needed until Etherton had an opportunity to evaluate the current chairs. Walla noted that normal delivery time for chairs is five to six weeks. He said there is a definite need for conference room chairs and with the completion of the Crisis Center quickly approaching, he recommended including the purchase of the chairs.

NEW BUSINESS CONTINUED:

AMENDMENT: Hudkins amended his motion to include the purchase of chairs for the two conference rooms; the seconder agreed.

ROLL CALL: Wiltgen, Hudkins, Avery, Schorr and Amundson voted aye. Motion carried 5-0.

- E. Amendment to County Contract C-15-0140 between Production Creek Specialty Advertising, the City of Lincoln and Lancaster County for the annual supply of clothing, screen printed and/or embroidered apparel. The amendment extends the contract for an additional one-year term from April 2, 2016 through April 1, 2017. Cost to the County is not to exceed \$2,500. (C-16-0098)**

MOTION: Schorr moved and Wiltgen seconded approval of the amendment. Avery, Schorr, Hudkins, Wiltgen and Amundson voted aye. Motion carried 5-0.

- F. Amendment to County Contract C-06-0201 with Global Software, Inc., for computer software "Spreadsheet Server for JD Edwards". The amendment provides for the purchase of three additional limited user license for \$1,000 per license, which increase the total number of users to fourteen and the total amount paid by the county for user licenses to \$22,900. (C-16-0099)**

MOTION: Hudkins moved and Wiltgen seconded approval of the amendment. Hudkins, Wiltgen, Schorr, Avery and Amundson voted aye. Motion carried 5-0.

5) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. Setting of a public hearing on Tuesday, March 8, 2016, at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) regarding County Text Regulations related to airport zoning.**
- B. Right-of-way contracts between Lancaster County and the following:**
- 1. Melvin and Cheryl Linder, Northwest 112th Street and McKelvie Road, in the amount of \$1,939.00. (C-16-0100)**
 - 2. VRM, LLC, Northwest 98th Street and West Adams, in the total amount of \$1,212.50. (2 contracts) (C-16-0101) (C-16-0102)**
- C. Receive and place on file the County Sheriff's report for January, 2016.**

Ken Schroeder, County Surveyor, informed the Board the address was incorrect on Consent Item B1. He said the correct street would be Northwest 105th Street.

CONSENT ITEMS CONTINUED:

Hudkins questioned if Linder's own the land. He said in the past it was utilized as part of eighty acres to the west and contains the only driveway access into that farm. Hudkins felt the item should be tabled until the proper description and more information could be obtained.

MOTION: Schorr moved and Wiltgen seconded approval of consent items with the exception of B1. Schorr, Avery, Wiltgen, Hudkins and Amundson voted aye. Motion carried 5-0.

6) PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Gary Aldridge, 7112 South 45th Street, Lincoln, NE, appeared and commented that his comments during the public comment section last week were misinterpreted. He stated his comments last week were directed more towards current employment practices and policies related to the hiring of a media specialist and less with the juvenile justice system.

7) ANNOUNCEMENTS:

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, March 3, 2016 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).**
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, March 8, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.**
- C. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.**
- D. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m.-midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.**

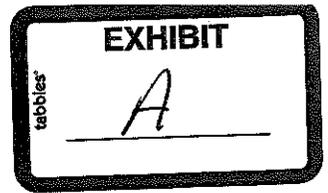
8) ADJOURNMENT

MOTION: Schorr moved and Wiltgen seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:34 a.m. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

Dan Nolte

Dan Nolte, County Clerk





MENTAL HEALTH CRISIS CENTER FURNITURE QUOTES

MAXIMUM REQUESTED AMOUNT - \$45,380.40

Option 1

Encompas - Haworth Furniture (Wall Track) - \$31,557.59

Option 2

Office Interiors & Design - Teknion Furniture (Desking Product - Free Standing) - \$27,777.49

Option 3

Office Interiors & Design - Teknion Furniture (Casegoods - Mostly Free Standing) - \$23,054.42

Option 4

Office Interiors & Design - Teknion Furniture (Wall Track) - \$22,805.68

(All office furniture proposed above is pricing from a national cooperative contract)

Chair Estimate - \$14,300.00 (Pricing based on City/County contract)

MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, MARCH 1, 2016
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on February 26, 2016.

Commissioners present: Roma Amundson, Chair; Todd Wiltgen Vice-Chair; Bill Avery, Larry Hudkins and Deb Schorr

Others present: Norm Agena, County Assessor/Register of Deeds; Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:34 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, February 23, 2016.

MOTION: Hudkins moved and Wiltgen seconded approval of the minutes. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions.)

MOTION: Schorr moved and Wiltgen seconded approval of the additions and deductions. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

3) PUBLIC HEARING:

A. Motor Vehicle Tax Exemption Applications

Boys and Girls Club of Lincoln-Lancaster County

The Chair opened the public hearing.

No one appeared to testify in support, opposition or in a neutral position.

The Chair closed the public hearing.

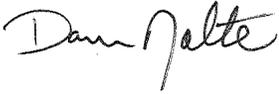
MOTION: Avery moved and Hudkins seconded approval of the exemption. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

4) **PUBLIC COMMENT**: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

5) **ADJOURNMENT**

MOTION: Schorr moved and Wiltgen seconded to adjourn the Lancaster County Board of Equalization meeting at 9:37 a.m. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.



Dan Nolte, County Clerk

