

**MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, JANUARY 19, 2016
9:00 A.M.**

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on January 15, 2016.

Commissioners present: Roma Amundson, Chair; Todd Wiltgen, Vice-Chair; Bill Avery, Larry Hudkins and Deb Schorr

Others present: Gwen Thorpe, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:00 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, January 12, 2016.

MOTION: Avery moved and Hudkins seconded approval of the minutes. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen abstained. Motion carried 4-0 with one abstention.

2) CLAIMS: Approval of all claims process through January 19, 2016.

MOTION: Schorr moved and Wiltgen seconded approval of the claims. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

3) SPECIAL PRESENTATION:

A. Commissioner's Award of Excellence – December Winner – Joslynn McSwine, Corrections, in the category of Safety.

The Clerk read the nomination for the record. Mike Thurber, Corrections Administrator, commended McSwine for her quick actions that prevented a serious situation. McSwine thanked her coworkers, supervisors and family for their support. Amundson presented McSwine with a plaque and thanked her for her service to Lancaster County.

B. County Sheriff 2016 Employee Recognition Awards

- 1. Citizen's Certificate of Merit: Krystal Lewis**
- 2. Life Saving Award: Deputy Sheriff Barry Barnett**
- 3. Civilian Employee of the Year: Judith Lewis-Cairns, Administrative Aide**
- 4. Gallantry Star for Distinguished Valor: Deputy Sheriff Jeffrey Moeller**

Sheriff Terry Wagner presented plaques and ribbons to the County Sheriff 2016 Employee Recognition Award recipients.

4) NEW BUSINESS:

A. Special events permit application from Scott Wieskamp to hold the 2016 Animal Run on February 6, 2016.

Schorr noted that the Certificate of Insurance did not list Lancaster County as an additional insured.

MOTION: Schorr moved and Wiltgen seconded approval of the permit pending the addition of Lancaster County to the Certificate of Insurance. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

B. Approval of Lancaster County Board committee assignments for 2016.

Schorr requested the addition of the NACO (Nebraska Association of County Officials) Board of Directors Executive Committee be added to her list of committee assignments.

MOTION: Hudkins moved and Wiltgen seconded approval of the assignments with the above addition. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

C. Approval of the Annual Nebraska Department of Agriculture Report from the Lancaster County Weed Control Department.

Brent Meyer, Weed Control Superintendent, discussed the five annual reports required by the Department of Agriculture. He noted the three goals of the weed department: prevention, education and managing infestation. Meyer said that early detection and rapid response works to control noxious weeds.

MOTION: Schorr moved and Hudkins seconded approval of the annual report. Wiltgen, Schorr, Hudkins, Avery and Amundson voted aye. Motion carried 5-0.

D. Consideration of letter of support regarding the East Bypass.

Kyle Fisher, Lincoln Chamber of Commerce, explained that the draft letter requests the East Beltway be included in the next 10-year cycle of the Build Nebraska Act. He said the letter is awaiting signatures and approval from Lancaster County as well as other local entities. Fisher gave the Board the option of waiting until the Thursday staff meeting to discuss it further or if they were comfortable with the content of the letter, they could vote to approve it today.

Hudkins stated that approval of the letter would demonstrate to the State the County's interest in future projects.

Pam Dingman, County Engineer, said it is important to request the project to be in the ten-year plan for the growth of the City and County.

Schorr asked how the project's economic impact is measured. Fisher stated that additional information regarding the economic impact will most likely be discussed at a meeting being hosted by the State on Thursday.

NEW BUSINESS CONTINUED:

Wiltgen expressed his support for the project and suggested that the Commissioners attend the meeting.

MOTION: Hudkins moved and Wiltgen seconded approval of the letter of support. Schorr, Hudkins, Avery, Wiltgen and Amundson voted aye. Motion carried 5-0.

- E. Recommendation from the Purchasing Department and the County Sheriff to award a purchase order to Anderson Ford Lincoln Mercury Mazda for one (1) Ford utility vehicle from the State of Nebraska Contract #14356 OC. The total cost of the purchase order is \$28,904. (B-16-0001)**

Terry Wagner, County Sheriff, noted that the vehicle will be purchased by forfeited asset funds and not general tax dollars.

MOTION: Hudkins moved and Wiltgen seconded approval of the purchase order. Hudkins, Avery, Wiltgen, Schorr and Amundson voted aye. Motion carried 5-0.

- F. Recommendation from the Purchasing Department and the County Sheriff to award a Sole Source purchase order to WatchGuard Video for an in-car video camera system, related equipment, hardware and software from the HGAC (Helping Governments Across the Country) Buy Contract #EF04-15. The total amount of all orders is \$39,270. (B-16-0002)**

Wagner said every patrol vehicle is outfitted with mobile video equipment. He indicated this equipment will be installed in the cruiser approved in Item 4E. Wagner stated both general budget dollars and forfeited asset funds will be used.

MOTION: Schorr moved and Wiltgen seconded approval of the purchase order. Avery, Wiltgen, Schorr, Avery and Amundson voted aye. Motion carried 5-0.

Schorr noted that the proceeds from the 2016 Animal Run approved earlier in the meeting will be dedicated to the Lancaster County Canine Program. Wagner said from a disclosure perspective that the Sheriff's Office did recommend approval of the event notwithstanding the canine program being the beneficiary.

- G. Licensure renewal application with the Nebraska Department of Health and Human Services for operation of the Lancaster County Mental Health Crisis Center. The County will pay \$250 for the renewal license.**

MOTION: Wiltgen moved and Hudkins seconded approval of the renewal. Wiltgen, Hudkins, Schorr, Avery and Amundson voted aye. Motion carried 5-0.

- H. Contract between Lancaster County, the City of Lincoln, the Lincoln-Lancaster County Public Building Commission and Ash Fire & Safety for fire alarm panel inspection, testing and repair. Term of the agreement is one year from the date of execution by all parties. (C-16-0039)**

NEW BUSINESS CONTINUED:

MOTION: Avery moved and Wiltgen seconded approval of the contract. Avery, Schorr, Hudkins, Wiltgen and Amundson voted aye. Motion carried 5-0.

- I. **Contract between Lancaster County, the City of Lincoln, the Lincoln-Lancaster County Public Building Commission and NECO Security for fire alarm panel inspection, testing and repair. Term of the agreement is one year from the date of execution by all parties. (C-16-0040)**

MOTION: Schorr moved and Hudkins seconded approval of the contract. Hudkins, Wiltgen, Schorr, Avery and Amundson voted aye. Motion carried 5-0.

- J. **Contract between Lancaster County, the City of Lincoln and LanguageLinc LLC Interpreter Services for on-site interpreter services on an as needed basis. Term of the contract is four years from the date of execution. Cost to the County is not to exceed \$15,000 per year. (C-16-0041)**

Gwen Thorpe, Deputy Chief Administrative Officer, said the contract will allow video, audio and in-person interpretation 365 days a year and 24 hours a day and provides additional options for interpretative services.

MOTION: Avery moved and Wiltgen seconded approval of the contract. Schorr, Avery, Wiltgen, Hudkins and Amundson voted aye. Motion carried 5-0.

- K. **Contract between Lancaster County and Cable Guyz Communications, Inc. for Phase 2 of cable supply and installation in the Lancaster County Courts (Bid No. 15-267). Work will begin as soon as possible after execution of the contract and will be completed ten days after Notice to Proceed. Cost to the County is \$15,388. (C-16-0042)**

MOTION: Hudkins moved and Avery seconded approval of the contract. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

Sara Hoyle, Human Services Director, gave an overview of Items 4L thru 4O.

- L. **Grant contract between Lancaster County and Families Inspiring Families in the amount of \$9,000 to provide Wraparound Training. Term of the contract is July 1, 2015 to June 30, 2016. (C-16-0043)**

MOTION: Schorr moved and Avery seconded approval of the grant contract. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

- M. **Grant contract between Lancaster County and the Boys & Girls Club of Lincoln/Lancaster County in the amount of \$15,000 for the Power Hour Program. Term of the contract is July 1, 2015 to June 30, 2016. (C-16-044)**

MOTION: Avery moved and Wiltgen seconded approval of the grant contract. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- N. Grant contract between Lancaster County and the Child Guidance Center in the amount of \$48,000 for funding of School Based Therapy at North Star and Northeast Lincoln Public High Schools. Term of the contract is July 1, 2015 to June 30, 2016. (C-16-0045)**

MOTION: Schorr moved and Wiltgen seconded approval of the grant contract. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

- O. Grant contract between Lancaster County and Youth for Christ, Inc. in the amount of \$10,000 for funding of the Parent Life Program. Term of the contract is July 1, 2015 to June 30, 2016. (C-16-0046)**

Gary Aldridge, 7112 S. 45th Street, Lincoln, NE 68516 appeared and commented that Youth for Christ could be perceived as an organized church per the information provided on their website. He questioned if there is assurance that there is separation and that will be no discrimination.

Dave Derbin, Deputy County Attorney, stated the contract is with a non-profit organization to provide a service and not an endorsement of a specific religion. He added that discrimination of any kind is grounds for termination as outlined in the grant contract.

Hoyle said in conversations with the Youth for Christ director she has his assurance there is no discrimination and no religious practices involved in this program.

MOTION: Wiltgen moved and Avery seconded approval of the grant contract. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

- P. Agreement with Journal Star Printing Co. (Lincoln Journal Star) for advertising sample ballot and absentee ballot applications. Term of the agreement is January 1, 2016 to December 31, 2016. (C-16-0047)**

MOTION: Wiltgen moved and Schorr seconded approval of the agreement. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

- Q. Banquet contract with Green Gateau Reception Center at Windsor Stables for the Lancaster County Employee Recognition Breakfast on May 24, 2016. The County will pay a \$200 room charge. (C-16-0048)**

MOTION: Hudkins moved and Schorr seconded approval of the contract. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

- R. Amendment to County Contract C-15-0002 with RDO Truck Centers for the annual requirements of construction and landfill equipment repair. Term of the amendment is from January 6, 2016 to August 11, 2016. Cost to the County is not to exceed \$1,000. (C-16-0049)**

MOTION: Schorr moved and Hudkins seconded approval of the amendment. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

S. Request from the Joint Budget Committee to approve the Keno Human Services Prevention Fund Recommendations, Round 40.

Schorr said the total amount allocated was \$159,432 to distribute to approximately twenty-four different agencies. She added the maximum amount per program is \$10,000.

Hoyle noted that requests exceeded available funds by \$50,000. She said it is a difficult selection process but tried to give priority to programs that focused on the funding purpose.

MOTION: Wiltgen moved and Hudkins seconded approval of the request. Wiltgen, Schorr, Hudkins, Avery and Amundson voted aye. Motion carried 5-0.

5) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Receive and place on file the following reports:

- 1. County Attorney's Office quarterly report for October 1, 2015 to December 31, 2015.**
- 2. County Sheriff – December, 2015**

B. Setting of public hearing for Tuesday, January 26, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) in the matter of amending County Resolution R-13-0073, to change the manner in which air quality inspections are conducted.

MOTION: Hudkins moved and Schorr seconded approval of the consent items. Schorr, Hudkins, Avery, Wiltgen and Amundson voted aye. Motion carried 5-0.

6) PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Gary Aldridge, 7112 S. 45th Street, Lincoln, NE 68516, appeared and clarified that his comments at last week's meeting regarding the inability to open a link to an agenda item was an issue with his home computer.

7) ANNOUNCEMENTS:

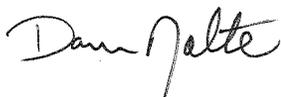
- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, January 21, 2016 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).**

ANNOUNCEMENTS CONTINUED:

- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, January 26, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.
- C. The Lancaster County Board of Commissioners will tour the Community Corrections, Public Defender's Office and the Benesch Building which will be the new location of the Lancaster County Mental Health Crisis Center on Tuesday, January 26, 2016 at 10:30 a.m. or immediately following the Lancaster County Board of Equalization meeting.
- D. The Lancaster County Board of Commissioners will hold a public hearing on Tuesday, February 2, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) regarding a request to vacate a portion of (old) South 54th Street between Hickman Road and relocated South 54th Street.
- E. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- F. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m.-midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

8) ADJOURNMENT

MOTION: Schorr moved and Wiltgen seconded to adjourn the Lancaster County Board of Commissioners meeting at 10:05 a.m. Hudkins, Avery, Wiltgen, Schorr and Amundson voted aye. Motion carried 5-0.



Dan Nolte, County Clerk



MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, JANUARY 19, 2016
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on January 15, 2016.

Commissioners present: Roma Amundson, Chair; Todd Wiltgen Vice-Chair; Bill Avery, Larry Hudkins and Deb Schorr

Others present: Gwen Thorpe, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 10:05 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, January 12, 2016.

MOTION: Schorr moved and Hudkins seconded approval of the minutes. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen abstained. Motion carried 4-0 with one abstention.

2) PUBLIC HEARING:

A. Motor Vehicle Tax Exemption Applications

Allon Chapel SDA Church/Central States Conference
Bryan Medical Center
First Evangelical Covenant Church
First Free Methodist Church
Great Plains Annual Conference of the United Methodist Church
NE Crop Improvement Assn.
Oak Lake Evangelical Free Church
Sacred Heart Church
Sesostris Shrine
Sisters of Mary, Queen of Mercy
Trinity Lutheran Church and School

The Chair opened the public hearing.

No one appeared to testify in support, opposition or in a neutral position.

The Chair closed the public hearing.

PUBLIC HEARING CONTINUED:

MOTION: Wiltgen moved and Hudkins seconded approval of the exemptions. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

3) PUBLIC COMMENT: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

4) ADJOURNMENT

MOTION: Schorr moved and Hudkins seconded to adjourn the Lancaster County Board of Equalization meeting at 10:07 a.m. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

Dan Nolte

Dan Nolte, County Clerk

