

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, JANUARY 12, 2016
9:00 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on January 8, 2016.

Commissioners present: Roma Amundson, Chair; Bill Avery and Deb Schorr

Commissioner absent: Todd Wiltgen, Vice-Chair and Larry Hudkins

Others present: Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:00 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, January 5, 2016.

MOTION: Schorr moved and Avery seconded approval of the minutes. Avery, Schorr and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

2) CLAIMS: Approval of all claims process through January 12, 2016.

MOTION: Schorr moved and Avery seconded approval of the claims. Schorr, Avery and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

3) SPECIAL PRESENTATION:

A. Recognition of Chad Kendall, Computer & GIS Records Assistant II, County Engineering, for earning his Geographic Information System Technician Certificate.

Pam Dingman, County Engineer, said the Engineer's Department is allowed to use funds from the State through an organization called LTAP that provides educational reimbursement. She stated that Kendall earned his GIS certification at Southeast Community College with a perfect 4.0.

Kendall said that he was part of the program's first graduating class and now has been asked to help teach a class. He added that one of the modules involves using data from the Lincoln Police Department.

Schorr asked for an example of the information that he used from Engineers office. Kendall said he looked at how much farmland was affected by the flood and how it equated to money was lost.

SPECIAL PRESENTATIONS CONTINUED:

B. Recognition of Jerry Penny, Engineering Technician III, County Engineering, for receiving the Robert Harvey Memorial Award.

Dingman said Penny, a licensed surveyor in the County Engineering Department, is an expert in the history of surveying and surveying monuments as well as a nationally published author. Dingman said that Penny has been instrumental in repairing and preserving monuments throughout Lancaster County as well as assisting other communities in locating lost monuments.

In response to Avery's inquiry, Penny stated that in the 1850's stones were placed in the ground to mark section corners in Lancaster County were referred to as monuments. He added that Lancaster County has very good historical records indicating where the monuments are located.

Penny said the Southeast Chapter of Land Surveyors presented him the award in December and it is in honor of the first land surveyor in Nebraska, Robert Harvey.

Dingman noted that Penny was instrumental in getting the historical records placed on the Lancaster County Engineer's website, which is a very important service to the public.

The Board complimented both Kendall and Penny on their accomplishments and thanked them for their service to Lancaster County.

C. Introduction of Randy Jones, Proposed Aging Partners Director. (See correlating item 4A)

Mona Burton, Administrative Assistant to the Mayor, introduced Jones as proposed replacement for June Pedersen as the Director of Aging Partners. She said that Jones has over 30 years with the American Red Cross.

Jones said four years ago he was recruited by the national organization of Red Cross to reengineer their health and safety programs focusing on ten states in the western United States. He stated that he is looking forward to applying the skills of budget and staff management on a local level. Jones noted that over the next five years there will be a 22% increase in the aging population of Lancaster County which will require creativity, collaboration and leadership. He said he would be honored to serve in that role.

4) NEW BUSINESS:

A. Appointment of Randy Jones as the Aging Partners Director.

MOTION: Avery moved and Schorr seconded approval of the appointment. Schorr, Avery and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

NEW BUSINESS CONTINUED:

B. Special events permit application from Lincoln Track Club to hold the State Farm Run on March 19, 2016.

Shelly Adcox, Race Director, told the Board they expect approximately 1800 participants that will take part in a one-mile kids run, a 5K, or a 10-mile run. She said the route begins at 84th and O Street and follows the Mopac Trail.

MOTION: Schorr moved and Avery seconded approval of the special events permit application. Avery, Schorr and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

C. Resolution in the matter of authorizing installation of a "School Bus Stop Ahead" sign (S3-1) on North 98th Street 500 feet north of 1851 North 98th Street for southbound traffic. (R-16-0003)

Pam Dingman, County Engineer, stated the installation of the sign was a request by the public.

MOTION: Avery moved and Schorr second approval of the resolution. Schorr, Avery and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

D. Resolution in the matter of Elected Official Chief Deputy Salary increases for the 2016 calendar year. (R-16-0004)

Gary Aldridge, 7112 S. 45th Street, Lincoln, NE 68516 appeared and requested clarification on the following items:

- The number of chief deputies
- If the pay raise calculation was 1.15%
- The basis of the percentage increase

Schorr confirmed there were thirteen chief deputies on the list.

Kerry Eagan, Chief Administrative Officer, said that the increase of 1.15% was accurate and noted that there was a revised list that was presented to the Clerk's Office on January 11, 2016. He stated there was an error in calculating the two chief deputy public defender's salaries. Eagan said that the percentage is based on a resolution that is approved every four years for elected officials.

Aldridge noted that the resolution before the Board for approval indicates the effective date of the salary increase will be December 24, 2015. He suggested that action be taken the first part of December rather than after the fact so it does not appear that the pay raise is given prior to the Board's approval of the resolution.

Eagan responded that the information used to calculate elected official's salaries is not available until the middle of December. He noted that as the chief deputy salaries are based on a percentage of the elected official's salaries, it would not be possible to determine the increase any earlier.

NEW BUSINESS CONTINUED:

MOTION: Schorr moved and Avery seconded approval of the resolution with the revised "Attachment A" dated 1/11/2016. Schorr, Avery and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

- E. Resolution in the matter of fixing the date, time and place for a public hearing regarding a request to vacate portions of South 54th Street, more particularly described in Exhibit "A", and located in Lancaster County, Nebraska. (R-16-0005)**

MOTION: Schorr moved and Avery seconded approval of the resolution. Avery, Schorr and Amundson voted aye. Hudkins and Wiltgen was absent. Motion carried 3-0.

- F. Request from the Human Resources Department to change the pay grade of the Master Electrician classification from a C11 (\$43,998.24 - \$56,353.44) to a C16 (\$52,509.60 - \$67,258.88).**

Doug McDaniel, Human Resources Director, indicated that in reviewing market data for master electrician it was determined that a C16 classification would be more appropriate.

Avery inquired if a significant increase such as this was unusual. McDaniel responded that it was unusual. He attributed lack of market data and the fact the classification had not been looked in quite some time contributed to the greater increase.

MOTION: Schorr moved and Avery seconded approval of the request. Avery, Schorr and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

- G. Request from the Human Resources Department to change the pay grade of the District Court Administrator from a C15 (\$50,683.36 - \$64,918.88) to a C18 (\$56,353.44 - \$72,184.32).**

McDaniel stated it was discovered that there was a disparity between district court administrator and the juvenile court administrator. He said he was unsure why there was a difference but felt this was an appropriate increase.

Avery asked what the actual salaries would be. McDaniel stated it would be a one-step adjustment for the district court administrator. He was unsure of the present salary but the increase would be 3.6%.

Troy Hawk, Clerk of the District Court, said at one time both court administrators were at a C15 classification. He stated at some point in time an audit was performed on the juvenile court position increased to C18. Hawk said he feels the work that the district court administrator does warrants the increase and recommends approval of the proposal.

MOTION: Avery moved and Schorr seconded approval of the request. Avery, Schorr and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

NEW BUSINESS CONTINUED:

- H. Maintenance agreement with Heubel Material Handling in the amount of \$2,160 for three power files located in the Clerk of the District Court's office. Term of the agreement is February 1, 2016 to January 31, 2017. (C-16-0026)**

MOTION: Schorr moved and Avery seconded approval of the agreement. Avery, Schorr and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

- I. Maintenance agreement with Microfilm Imaging Systems, Inc., in the amount of \$922 for a Cannon scanner located in the Clerk of the District Court's office. Term of the agreement is February 1, 2016 to January 31, 2017. (C-16-0027)**

MOTION: Schorr moved and Avery seconded approval of the agreement. Schorr, Avery and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

- J. Contract between Lancaster County and Valley Corporation for Bridge D-88 bank scour Repair (Bid No. 15-242). The contract is effective upon execution by the parties, with work expected to be completed within 20 working days. Cost to the County is \$92,394.49. (C-16-0028)**

Pam Dingman, County Engineer, told the Board that bridge is located east of Highway 79 on Agnew Road. She said the community was notified of the detour around the bridge. Dingman said the repair of the bridge is an 80/20 split with the Nebraska Department of Roads.

MOTION: Avery moved and Schorr seconded approval of the contract. Avery, Schorr and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

- K. Contract between Lancaster County and Weathercraft Company for roof replacement at the Emerald and Roca Salt Domes (Bid No. 15-257). Work under the contract will begin as soon as possible from date of execution. Cost to the County is \$55,780.00, plus \$75.00 per sheet installed on an as-needed basis. (C-16-0029)**

MOTION: Schorr moved and Avery seconded approval of the contract. Avery, Schorr and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

- L. Contract between Lancaster County, the City of Lincoln, the Lincoln-Lancaster County Public Building Commission and Ash Fire & Safety Co., for fire extinguisher inspection, testing and maintenance. Term of the agreement is four years from the date of execution by all parties. (C-16-0030)**

Bob Walla, Assistant Purchasing Agent, clarified that there was clerical error in the Purchasing Department. He said the yearly expenditure would be closer to \$4000 per year and an amendment will be forthcoming once the \$4000 is reached and adjust it to the correct total.

NEW BUSINESS CONTINUED:

MOTION: Schorr moved and Avery seconded approval of the contract. Schorr, Avery and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

- M. Contract between Lancaster County, the City of Lincoln, the Lincoln-Lancaster County Public Building Commission and Audio Marketing Solutions, Inc., d/b/a Americom Communications Corporation to provide electronic video surveillance equipment and installation on an as-needed basis. Term of the contract is from the date of execution through November 30, 2016. (C-16-0031)**

Walla told the Board the next two items are unit price contracts. He said throughout the process of obtaining new security equipment for the 575 Building Purchasing looked at the type of security system used by the City, County and Building Commission. Walla said that a security system that a single platform software was the best idea. He stated if there was a security issue the entities involved such could share video from their system with law enforcement departments.

MOTION: Schorr moved and Avery seconded approval of the contract. Avery, Schorr and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

- N. Contract between Lancaster County, the City of Lincoln, the Lincoln-Lancaster County Public Building Commission and Inteconnect, Inc. d/b/a Inteconnex to provide electronic video surveillance equipment and installation on an as-needed basis. Term of the contract is from the date of execution through November 30, 2016. (C-16-0032)**

MOTION: Schorr moved and Avery seconded approval of the contract. Schorr, Avery and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

- O. Contract between Tamara Jo Dirks, M.S., L.A.D.C., P.L.M.H.P and Lancaster County, on behalf of the Lancaster County Mental Health Crisis Center, for certified alcohol and drug abuse counselor services. The services will be provided at the rate of \$28 per hour for up to 20 hours per week. Term of the contract is from October 6, 2015 to June 30, 2016. (C-16-0033)**

Dave Derbin, Deputy County Attorney, informed the Board that a Certificate of Insurance has not been provided. He said that Scott Etherton, Crisis Center Director, has agreed that the individuals would not provide services until the certificates are received.

MOTION: Schorr moved and Avery seconded approval of the contract with that notation. Avery, Schorr and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

- P. Contract between Mary Angela Apthorpe, M.A., L.A.D.C., P.L.M.H.P and Lancaster County, on behalf of the Lancaster County Mental Health Crisis Center, for certified alcohol and drug abuse counselor services. The services will be provided at the rate of \$30 per hour for up to 20 hours per week. Term of the contract is from July 1, 2015 to June 30, 2016. (C-16-0034)**

NEW BUSINESS CONTINUED:

Avery questioned as to why there is a difference in the hourly rate between the providers and if the providers set their own hourly rate. Derbin said he did not have information as to why there is a difference in the rate. He stated that Scott Etherton, Crisis Center Director, sets the hourly rate and not the individual providers.

MOTION: Schorr moved and Avery seconded approval of the contract. Schorr, Avery and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

- Q. Amendment to County Contract C-11-0724 with Eletech, Inc. for elevator service, maintenance and testing. The renewal term has been modified from one (1) additional four (4) year term to four (4) additional one (1) year terms, and the contract has been renewed for an additional one (1) year term beginning January 1, 2016 to December 31, 2016. Cost to the County is not to exceed \$10,000. (C-16-0035)**

MOTION: Avery moved and Schorr seconded approval of the amendment. Schorr, Avery and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

- R. Amendment to County Contract C-13-0471 with Continuum Energy (formerly Seminole Retail Energy Services) for the annual supply of natural gas to provide for hedging the supply of natural gas at specified costs and amounts from January 1, 2016 to October 1, 2017. (C-16-0036)**

MOTION: Schorr moved and Avery seconded approval of the amendment. Avery, Schorr and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

- S. Amendment to County Contract C-14-0020 with BMI/Bizco Technologies for audio and visual repairs and replacements on an as needed basis. The amendment renews the agreement for an additional one-year term from January 14, 2016 to January 13, 2017. (C-16-0037)**

MOTION: Schorr moved and Avery seconded approval of the amendment. Schorr, Avery and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

- T. Amendment to County Contract C-14-0021 with Midwest Sound & Lighting for audio and visual repairs and replacements on an as needed basis. The amendment renews the agreement for an additional one-year term from January 14, 2016 to January 13, 2017. (C-16-0038)**

MOTION: Avery moved and Schorr seconded approval of the amendment. Schorr, Avery and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

NEW BUSINESS CONTINUED:

- U. Reappointment of Minette Genuchi to the Commissioners' Award of Excellence Program Committee for a two-year term beginning February 1, 2016 and ending January 31, 2018.**

MOTION: Avery moved and Schorr seconded approval of the reappointment. Avery, Schorr and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

- 5) CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Receive and place on file the following reports for December, 2015:

- 1. Assessor/Register of Deeds**
- 2. Clerk of the District Court**
- 3. County Clerk**
- 4. Records and Information Management**

MOTION: Avery moved and Schorr seconded approval of the consent items. Avery, Schorr and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

- 6) PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

Gary Aldridge, 7112 S. 45th Street, Lincoln, NE 68516 appeared and commented on the recent American Civil Liberties Union (ACLU) report regarding juvenile solitary confinement and the Board's response.

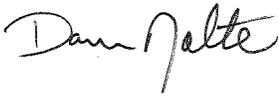
7) ANNOUNCEMENTS:

- A. The Lancaster County Board of Commissioners will attend a Legislative Breakfast on Monday, January 11, 2016 at 9 a.m., in Room 1023 at the State Capitol.**
- B. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, January 14, 2016 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).**
- C. The Lancaster County Board of Commissioners will hold their next regular meeting Tuesday, January 19, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.**

- D. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- E. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

8) **ADJOURNMENT**

MOTION: Schorr moved and Avery seconded to adjourn the Lancaster Board of Commissioners meeting at 9:57 a.m. Avery, Schorr and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.



Dan Nolte, County Clerk



MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, JANUARY 12, 2016
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on January 8, 2016.

Commissioners present: Roma Amundson, Chair; Bill Avery and Deb Schorr

Commissioner absent: Larry Hudkins, Vice-Chair and Todd Wiltgen

Others present: Scott Gaines, County Assessor/Register of Deeds Office; Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:57 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, January 5, 2016.

MOTION: Schorr moved and Avery seconded approval of the minutes. Avery, Schorr and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

2) ELECTION OF OFFICERS: Election of 2016 Officers for the Lancaster County Board of Equalization.

Schorr clarified that it is a requirement to elect officers for the Board of Equalization, as it is a separate and distinct body.

MOTION: Schorr moved and Avery seconded to appoint Roma Amundson as Chair and Todd Wiltgen as Vice-Chair of the Lancaster County Board of Equalization. Schorr, Avery and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

3) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions.)

MOTION: Schorr moved and Avery seconded approval of the additions and deductions. Schorr, Avery and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

4) APPEAL OF PERSONAL PROPERTY TAX PENALTY:

RDO TRUCK CENTER

Scott Gaines, Chief Administrative Deputy Assessor/Register of Deeds, informed the Board that according to state statutes the Board does not have the authority to waive or reduce any penalties that have been correctly imposed. He recommended the Board deny the appeal.

MOTION: Schorr moved and Avery seconded to deny the appeal. Avery, Schorr and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

5) PUBLIC COMMENT: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

6) ADJOURNMENT

MOTION: Schorr moved and Avery seconded to adjourn the Lancaster County Board of Equalization meeting at 10:00 a.m. Schorr, Avery and Amundson voted aye. Hudkins and Wiltgen were absent. Motion carried 3-0.

Dan Nolte

Dan Nolte, County Clerk

