

**AGENDA**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, DECEMBER 6, 2016**  
**9:00 A.M.**

**COMMISSIONERS: Roma Amundson, Chair; Todd Wiltgen, Vice Chair;**  
**Bill Avery; Larry Hudkins; and Deb Schorr**

*Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff. These materials can also be viewed on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).*

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one (1) hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

**PLEDGE OF ALLEGIANCE** (please stand)

- 1) **MINUTES**: Approval of the [minutes](#) of the Board of Commissioners meeting held on Tuesday, November 29, 2016.
- 2) **CLAIMS**: Approval of all claims processed through December 6, 2016.
- 3) **NEW BUSINESS**:
  - A. Resolution in the matter of declaring projects under Neb.Rev.Stat. §23-120, as amended, and imposing levy for the costs and indebtedness for such projects. ([R-16-0077](#))
  - B. Resolution in the matter of authorizing use of the County Visitors Improvement Fund for Visitor Promotion. ([R-16-0078](#))
  - C. Agreement between the American Federation of State, County and Municipal Employees (AFSCME - General) Local 2468 and Lancaster County for the contract term August 18, 2016 to August 15, 2018. ([C-16-0696](#))
  - D. Approval of the Lancaster County [Budget & Fiscal Officer](#) class description effective December 6, 2016.

- E. Approval of the Lancaster County [Chief Administrative Officer](#) class description effective December 6, 2016.
- F. Agreement with Olsson Associates for construction administration services, field observation and testing during completion of the construction project on Rokeby Road between 84<sup>th</sup> and 98<sup>th</sup> Streets and a portion of 91<sup>st</sup> Street. There is no cost to the County. [\(C-16-0697\)](#)
- G. Contract with Sapp Bros Petroleum, Inc., to provide the annual supply of absorbents - floor dry (Quote No. 5498). Term of the contract is December 11, 2016 through December 10, 2017. Cost to the County is not to exceed \$1,000. [\(C-16-0698\)](#)
- H. Recommendation from the Purchasing Department and the Lancaster County Engineer's Office to award and execute a purchase order for supplying and hauling crushed rock surface course material (Project No. 17-02, Bid No. 16-269) to Westover Rock and Sand Inc., for \$589,725 and Gana Trucking and Excavating for \$227,970 as the lowest, responsive, responsible bidders meeting the specifications. The total amount of the order is \$817,695. [\(C-16-0699\)](#)
- I. Mini-grant contract application and award with the Nebraska Department of Roads Highway Safety Office to provide funding in the amount of \$1,800 for two radar units for the Sheriff's Office. [\(C-16-0700\)](#)
- J. Amendment to County Contract C-14-0620 with Lampe's Clean Air Specialists for the annual supply of HVAC filters (Bid No. 14-249). The amendment renews the contract from December 9, 2016 through December 8, 2017. The estimated cost to the County is not to exceed \$5,000. [\(C-16-0695\)](#)

4) **CONSENT ITEMS**: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Receive and place on file the following reports for November, 2016:

- 1. [County Clerk](#)
- 2. [Clerk of the District Court](#)

5) **PUBLIC COMMENT**: Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Per the Lancaster County Board of Commissioners' Guidelines for Public Participation each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period is limited to one (1) hour in duration.

6) **ANNOUNCEMENTS**:

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, December 8, 2016 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold a joint public hearing with the Lincoln City Council regarding updates to the 2040 Comprehensive Plan on Monday, December 12, 2016 at 1:00 p.m., in Room 112 of the County-City Building (555 S 10<sup>th</sup> Street, Lincoln).
- C. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, December 13, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.
- D. The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- E. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m. midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at [lancaster.ne.gov](http://lancaster.ne.gov) under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

7) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10<sup>th</sup> Street, Room 108, Lincoln, Nebraska. The Board of Equalization meeting agendas and minutes are also available on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)

**AGENDA**  
**LANCASTER COUNTY BOARD OF EQUALIZATION**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, DECEMBER 6, 2016**  
**IMMEDIATELY FOLLOWING THE LANCASTER COUNTY**  
**BOARD OF COMMISSIONERS MEETING**

**COMMISSIONERS: Roma Amundson, Chair; Todd Wiltgen, Vice Chair;**  
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1) **MINUTES**: Approval of the [minutes](#) of the Board of Equalization meeting held on Tuesday, November 29, 2016.

2) **PUBLIC HEARING**:

A. [Motor Vehicle Tax Exemption Applications](#) (See correlating item 3)

First Slavic Baptist Church  
Food Bank of Lincoln, Inc.

3) **ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS**

4) **PUBLIC COMMENT**: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

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